

**City of College Place, Washington
RESOLUTION NO. 24-007**

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE RELATING TO
ADMINISTRATIVE FEES OF THE COLLEGE PLACE MUNICIPAL CODE**

WHEREAS, the City adopted Resolution 23-073 on December 12, 2023; and

WHEREAS, there is an imminent need to update and revise fees for 2024; and

WHEREAS, the City intends to re-affirm all previously adopted administrative fees;

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of College Place that the following fees and charges shall henceforth be charged:

SECTION 1: ALL FEES ARE MANDATORY AND NON-REFUNDABLE UNLESS OTHERWISE ALLOWED BY COLLEGE PLACE MUNICIPAL CODE, RESOLUTION OF CITY OF COLLEGE PLACE CITY COUNCIL, OR APPLICABLE FEDERAL OR STATE LAW. ALL ACTUAL COSTS ARE SUBJECT TO AN ADDITIONAL 20% ADMINISTRATIVE FEE; ALL STAFF COSTS ARE BASED UPON SALARY ORDINANCE IN EFFECT AT TIME OF WORK AND ARE SUBJECT TO AN ADDITIONAL 20% ADMINISTRATIVE FEE; NOTE: CITY HAS AUTHORITY TO REQUEST A DEPOSIT BEFORE PERFORMING ANY WORK OR MAKING ANY EXPENDITURES; NOTE: MULTIPLE FEES MAY APPLY

SECTION 2: General Administrative Fees

A. Copy / Duplication / Delivery (Charges may be combined to the extent that more than one type of charge applies to copies produced in response to a particular request.)

1. General paper copies per page (b/w or color)	\$ 0.15
2. Scanned copies per page	\$ 0.10
3. Electronic files per 4 files	\$ 0.05
4. Large electronic documents per 1GB	\$ 0.10
6. Certification of copies per page	\$ 3.00
7. USB thumb drive	\$ 4.74
8. DVD/CD	\$ 0.17
9. DVD/CD paper sleeve	\$ 0.06
10. DVD/CD jewel case	\$ 0.31
11. Envelope 6x9	\$ 0.10
12. Envelope 9x12	\$ 0.17
13. Envelope 10x13	\$ 0.18
14. Envelope #10	\$ 0.04
15. Address label	\$ 0.07
16. Postage or other delivery cost	Actual cost
17. Staff time to copy and/or send files – per minute, 2 minute minimum	\$ 0.41
18. Redaction of Body Camera Footage – per minute	\$ 0.69
19. Copy/Duplication fee deposit for large copy/duplication requests	10% of estimate

- B. Other General Administrative Fees – request for *information* or *data* (versus records)
 - 1. Requests for **information** requiring significant research – hourly charge \$ TBD based upon current salary ordinance; actual cost for third party work + 20%
 - 2. Requests for data or data reports which are not in a relatively easily accessible or reportable form – hourly charged based upon current salary ordinance; actual cost for third party work + 20%; actual cost for IT product +20% \$ TBD
 - 3. Third-party expenditures Actual cost + 20%
 - 4. All other chargeable expenses- hourly charge based upon current salary ordinance \$ TBD

SECTION 3: General Code Enforcement CPMC 1.20.040

- 1. Civil Infraction 1 \$ 250.00
- 2. Civil Infraction 2 \$ 500.00
- 3. Civil Infraction 3 \$ 1,000.00

SECTION 4: Community Development Inspection and Permitting Fees

- A. Adult Family Home Inspection: Per site visit \$ 66.00
- B. Assisted Living Facilities Inspection: Per site visit \$ 66.00
- C. Construction Permit:

1. Building Permit & Grading Permit Fees Per Table 1-A [**Editor’s Note: this table will change upon research into impact of inflation over the years.**]

TABLE 1-A - COLLEGE PLACE PERMIT FEES	
Total Valuation	Fee
\$1.00 to \$500.00	\$25.85
\$501.00 to \$2,000.00	\$25.85 for the first \$500 plus \$3.35 for each additional \$100.00, or fraction hereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$76.10 for the first \$2,000.00 plus \$15.40 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$430.30 for the first \$25,000.00 plus \$11.11 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$708.05 for the first \$50,000.00 plus \$7.70 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$1,093.05 for the first \$100,000.00 plus \$6.15 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$3,553.05 for the first \$500,000.00 plus \$5.25 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
\$1,000,000.01 and up	\$6,178.05 for the first \$1,000,000.00 plus \$3.50 for each additional \$1,000.00, or fraction thereof.

2. Building and Project Valuation shall be determined by using the design professional’s (Architect/Engineers) Project Cost or the most recent Building Valuation Data (BVD) Sheet. The BVD is

adjusted/updated at six-month intervals. Projects not identified in the Data Sheet will be valued by using the total project cost provided by the Applicant, Contractor’s estimate/bid, or Design Professional’s estimate as approved by the Community Development Director.

3. Fees for repair, alteration, or remodel are based on the total Project Cost provided by the Applicant, Contractor's estimate/bid, or Design Professional's estimate as approved by the Community Development Director of work to be performed as submitted by the applicant.

4. Improvements including and within the building shall be assessed as a Building Permit Fee. Site and utility-related improvements outside of the building shall be assessed as a Grading Permit Fee.

5. Project Cost provided by the Applicant shall include labor. If labor costs are not provided, the Project Cost will be increased by multiplying the project material (included sales tax) by 50%

6. A State Building Code Council (SBCC) fee will be assessed on all building permits.

- a. Residential Building Permits
 - i. Each building permit \$ 6.50
 - ii. Surcharge for each residential unit after the first unit \$ 2.00
- b. Commercial Building Permits
 - i. Each building permit \$ 25.00
 - ii. Surcharge for each residential unit after the first unit \$ 2.00

D. Fences over 7 feet high – Valuation Based, see *Construction Permit* above

E. Fence Placement Permit – see *Section 8: Public Works*

F. Mechanical Permit – Equivalent Appliance Replacement: Residential \$66 per appliance/unit; Commercial \$ 100.00 per appliance/unit.

G. Mechanical Permit – Commercial alteration or expansion to an existing system: Project value, permit fee per Table 1-A of this resolution.

H. Mechanical Permit – New Construction or Remodel: 15% of building permit fee.

I. Plumbing – Over the Counter Permit:

- 1. Backflow Device \$ 66.00
- 2. Water Heater \$ 66.00
- 3. Building Sewer \$ 66.00
- 4. Moving or Adding Fixture \$ 66.00

J. Plumbing Permit – New Construction or Remodel: 15% of building permit fee

K. Demolition Permit:

- 1. Per Building \$ 66.00
- 2. Additional fee for primary structures older than 60 years of age \$ 100.00

L. Licensed Childcare Provider Facilities Inspection: Per site visit \$ 66.00

M. Manufactured Home Placement Permit \$ 250.00

N. Miscellaneous Inspections not otherwise listed in fee schedule: Per site visit/inspection \$ 66.00

O. Plan Check Fees

- 1. Internal Review: 65% of the buildings permit fee assessed.
- 2. Third Party Review: Actual cost + 20%

P. Re-inspection Fee (fee must be paid prior to requested inspection) \$ 66.00

Q. Roofing Permit:

- 1. Residential: \$ 132.00
- 2. Commercial based on project value.

R. Signs

- 1. Building mounted sign \$ 100.00
- 2. Additional building mounted sign \$ 50.00
- 3. Pole and/or monument sign: \$50 site plan review fee + fee based on project valuation (Table 1-A).

S. Solar Panel Permit

1. Residential	\$ 95.00
2. Commercial: Fee based on project valuation (Table 1-A)	
T. Third-Party expenditures	Actual cost +20%
U. Work commencing before permit issuance: fee 2 times that of the required permit fee. Permit fees shall double.	

SECTION 5: Community Development Fees (cont.) – Planning Process/Actions fees;

A. Advertising/Publication Cost	Actual Cost +20%
B. Annexation/De-Annexation	\$ 250.00
C. Appeals (Requires a \$1,500 deposit)	Actual Cost + 20%
D. Binding Site Plan	\$ 750.00
E. Boundary Line Adjustment	\$ 100.00
F. Comprehensive Plan, Land Use, & Title 14 Unified Development Code Amendment	\$1,000.00
G. Comprehensive Plan, Land Use, & Title 14 Unified Development Code – Amendment proposed by a 501(c)(3) organization	Waived
H. Comprehensive Plan Urban Growth Area Amendment	\$2,000.00
I. Conditional Use Permit (CUP)	\$ 500.00
J. Critical Areas Review	\$ 400.00
K. Critical Areas Permit Project value, permit fee based on project valuation (Table 1-A)	
L. Development Agreement, Renewal, Amendment, or Assignment	\$2,000.00
M. Environmental Impact Statement (EIS)	Actual Cost + 20%
N. Master Planned Development	\$2,000.00
O. Mobile Vendor/Food Cart/Food Cart Pod	See Special Use Permit Fee
P. Multi-family Housing Tax Exemption (\$25.00 Per Dwelling Unit)	\$ 150.00
Q. Hearing Examiner Services	Actual Cost + 20%
R. Preliminary Plat	\$ 900.00
S. Plats, Final	\$ 350.00
T. Plats, Short	\$ 400.00
U. Plats, Final Short	\$ 250.00
V. Plat Amendments / Replat	\$ 250.00
W. SEPA Checklist	\$ 250.00
X. Special Use Permit	\$ 150.00
1. Annual renewal fee	\$ 50.00
2. Late annual renewal	\$ 150.00
Y. Site Plan Application: Commercial	\$ 900.00
Z. Site Plan Review - Type 1	\$ 66.00
AA. Third Party Services	Actual Cost + 20%
BB. Variance / Non-Conforming Use	\$ 500.00
CC. Vacation Rental – Short Term Application (Per Dwelling Unit)	See Special Use Permit
DD. Zoning Amendments	\$ 500.00
EE. Zoning & Land Use Compliance Letter	\$ 69.00
FF. Wireless Communication Facilities Fees	See Conditional Use Permit

SECTION 6: Engineering Site Plan / Development Support Review Fees

Third Party Professional Services	Actual Cost + 20%
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SECTION 7: Fire Department Fees

A. CPR & First Aid Classes:	Actual Cost
B. Commercial Cooking Hood (New installations) Plan Review	\$ 100.00
C. EMS Basic Life Support (BLS) Transportation Services	
1. Walla Walla County Resident Rates:	
a. BLS Non-Emergency Rate	\$ 550.00
b. BLS Emergency Rate	\$ 650.00
c. Mileage Rate	\$ 12.00/mile
2. Non-Walla Walla County Resident Rates:	
a. BLS Non-Emergency Rates	\$ 750.00
b. BLS Emergency Rate	\$ 850.00
c. Mileage Rate	\$ 12/mile
D. Extinguisher Classes:	Actual Cost +20%
E. False Alarm Fees:	
1. Alarm system malfunction (1st call)	No Charge
2. Alarm system malfunction five or more days after notification of need for servicing (1 st call)	\$ 25.00
3. Alarm system malfunction five or more days after notification of need for servicing (2 nd call)	\$ 100.00
4. Alarm system malfunction five or more days after notification of need for servicing (after 2 nd call)	\$ 250.00
5. Accidental alarm activation (1 st call)	No Charge
6. Accidental alarm activation five days or more after notification of need for protection of alarm activation device	\$ 100.00
7. Malicious alarm activation	\$ 500.00
8. Malicious discharge of extinguisher	\$ 500.00
9. Malicious damage to fire alarm system	\$ 500.00
F. Fire Detection Systems (New Installation) Plan Review / Inspection	\$ 100.00
G. Fire Hydrants (each) Determination of Placement / Inspection	\$ 100.00
H. Fire Sprinkler Systems (per riser on new installation) Plan Review	\$ 200.00
I. Fireworks Permits for Sales	State mandated rate
J. Fireworks Use / Display Permit – Per State Mandated Rate	\$ 100.00
K. Haz Mat Fee: In accordance with the Washington State Association of Fire Chiefs	
L. Hydrant Flow Tests (By Request)	\$ 50.00
M. Nuisance Abatement Notice Fee	\$ 50.00
N. Nuisance Abatement Arranged by the Fire Department	Actual cost + 20%
O. Plan Review Fee – Initial Review	\$ 45.00 per hour
P. Plan Review Fee – For Revisions	\$ 45.00 per hour
Q. Plan Review Fee by Outside Agency / Vendor	Actual cost + 20%
R. Re-inspection Fee for Non-Compliance	\$ 100.00
S. Reports:	
1. Copy of EMS Report	See Section 1
2. Copy of Fire Report	See Section 1
3. Other Reports	See Section 1
T. Requests for Code Alternate/Variance	\$ 100.00
U. Special Inspection/Review/Permit	\$ 100.00
V. Salvage Fees for Insurance Companies:	
1. Maximum charge for single-family dwelling salvage	\$1,000.00

2. Maximum charge for commercial salvage	\$2,000.00
3. Debris removal (per cubic yard)	\$ 30.00
4. Boarding of windows and doors (per window or door)	\$ 30.00
5. Furniture salvage (per room)	\$ 40.00
6. Water removal (per sq. ft.)	\$ 2.50
7. Sump pump (flat fee plus \$15.00 per hour)	\$ 120.00

SECTION 8: Public Works Fees

A. Brush, Debris, & Leaf Collection/removal Fee Between December 31 – September 1. Charged hourly based upon current salary ordinance and actual costs +20%	
B. Banners Attached to City Property	
1. Application Fee Per Installation	\$ 69.00
2. Per Banner Installation/removal Fee	\$ 37.50
C. Commercial Cross Connection Site Inspection Fee	\$ 25.00
D. Dye Test.	\$ 25.00
E. Equipment Rental Fees: As determined by the PW Director for each piece of equipment used.	
F. Equipment charge fee: As determined by the PW Director for each project/repair/service.	
G. Fence Placement Permit	\$ 66.00
H. D. Fences over 7 feet high – see <i>Section 4 – Community Development</i>	
I. Fire Hydrant Meter & Backflow Fees:	
1. Deposit	\$ 500.00
2. Rental Fee: Per day	\$ 7.00
3. Install Fee	\$ 30.00
4. Removal Fee	\$ 30.00
5. Actual cost of water used (per 1,000 gallons):	See Section 10
J. Franchise Application; Franchise Renewal; Franchisee Transfer	\$ 5,000.00
K. Labor – During Business Hours: Based upon current salary ordinance	\$ 57.15 per hour
L. Labor – After Business Hours/Holidays: Based upon current salary ordinance	\$ 85.72 per hour
M. Leaf Collection Fee (December 31 – September 1 following year)	\$ 10.00
N. Parts, Materials, Supplies provided by Public Works	Actual Cost + 20%
O. Right-of-way Permit	\$ 100.00
P. Right-of-way Permit with street cut	\$ 200.00
Q. Sewer Lateral Locate	\$ 50.00
R. Street Repair: hourly charge based upon current salary ordinance, and actual costs +20%	
S. Third-party expenditures	Actual cost +20%

SECTION 9: Police Department Fees

A. Animal Fees	
1. For each dog designated as dangerous or potentially dangerous, annual certificate of registration (CPMC 6.12.030)	\$ 50.00
2. For each dog with written proof of spayed or neutered	\$ 15.00
3. For each dog not spayed or neutered or without written proof	\$ 30.00
4. For each Service Animal and/or lettered Emotional Support Animal.	No charge
5. Chicken/ Rabbit/ Bees Permit Fee (annual)	\$ 15.00
6. Replacement tag	\$ 1.00
7. Late registration fee (per animal, except a Service/ESA Animal)	\$ 10.00
8. Impound fee:	

a.	For the 1st and 2nd impound in a year, per impound	\$ 10.00
b.	For the 3rd impound in a year	\$ 50.00
c.	For more than 3 impounds a year, thereafter per impound	\$ 100.00
d.	Boarding, treatment, and/or destruction	Actual costs + 20%
9.	Animal at large fee:	
a.	1st offense	Civil infraction 1
b.	2nd offense within 12 months	Civil Infraction 2
c.	3rd and subsequent within 12 months	Civil Infraction 3
B.	Bike License Fees:	
1.	Lifetime license for registering owner	\$ 7.00
2.	Replacement license	\$ 1.00
C.	Code Enforcement Infractions:	
1.	Infraction 1	\$ 250.00
2.	Infraction 2	\$ 500.00
3.	Infraction 3	\$ 1,000.00
D.	Concealed Pistol License:	
1.	Original / Initial	\$ 36.00
2.	Original / Initial FBI Fee (subject to change by FBI)	\$ 13.25
3.	Renewal	\$ 32.00
4.	Late Renewal	\$ 42.00
5.	Replacement Fee	\$ 10.00
E.	Fingerprinting (per card)	\$ 10.00
F.	Impound Hearing Administrative Fee	\$ 41.00
G.	Media Fee (per incident)	\$ 10.00
H.	Parking Infraction:	
1.	First parking violation	\$ 25.00
2.	Second parking violation within a three-month period	\$ 50.00
3.	Third and subsequent parking violations within a six-month period	\$ 250.00
I.	Peddler / Solicitor License (Nonrefundable): Per person, per year	\$ 50.00
J.	Public Record Request for Police Reports (per page):	See Section 1
K.	Special Events Application Fee	
1.	90 days or more prior to start of event	\$ 55.00
2.	45-89 days prior to start of event	\$ 105.00
3.	44 -15 days prior to the start of the event	\$ 150.00
4.	14 days or less prior to the start of the event	\$ 250.00
L.	VISA Clearance Letter	\$ 10.00
M.	Video Redaction Fee (Per minute of staff time)	See Section 1

SECTION 10: Water System Charges: CPMC Title 13.04

A.	13.04.050(A) Water System Connection Charges: Per unit charge	
1.	Single family dwelling (including duplex – per dwelling unit) - \$3,500 per dwelling unit.	
2.	Accessory dwelling unit, duplex, cottage housing, studio and one-bedroom apartments, not exceeding 600 square feet (excluding any covered porches, garages, carports, or loft space) shall be assessed a reduced system connection per unit charge (monthly residential base charges per unit are applicable). Dwelling units exceeding 600 square feet shall be assessed the applicable single-family dwelling or multiple family dwelling per unit charge. Reduced system connection per unit charge: Per dwelling unit.	\$ 500.00
3.	Multiple family dwelling: Per dwelling and/or rental unit.	\$ 3,500.00

4. Business/commercial, or public entities will be charged as per the following schedule:
 - a. For one inch or smaller service \$ 3,500.00
 - b. For a two-inch service \$ 18,700.00
 - c. For a three-inch service \$ 37,400.00
 - d. For a four-inch service \$ 58,400.00
 - e. For a six-inch service \$ 116,700.00
 - f. Service connections larger than six inches in size will be negotiated with the city, considering the demand on the existing system and a determination of any necessary system improvements.
5. Mobile, manufactured and modular homes: Per unit. \$ 3,500.00
6. Gardens, lawn and agricultural use: Per connection. \$ 3,500.00
7. Fire service connections: Per connection. \$ 4,200.00
- B. 13.04.050(C) Front Footage Charge: When applicable
 1. Per assessed front foot of the lot. \$ 60.00
- C. 13.04.200(A) Account Names – New Account / Transfer Fee
 1. New account establishment fee: Per account. \$ 9.00
 2. Request for transfer of service: Per account. \$ 9.00
- D. 13.04.210 Payment of Bills – Delinquency Charges:
 1. Delinquent charges shall be: 8% per annum or a \$6.00 late fee, whichever is greater, for accounts with a balance due of greater than \$10.00.
 2. The charge for hanging a red tag shut-off warning notice. \$ 20.00
- E. 13.04.250 Discontinuance of Service – Customer’s Request – Fee.
 1. Per request to turn the service back on. \$ 15.00
- F. 13.04.260 Discontinuance – Nonpayment of Bill.
 1. When water service has been shut off for failure to pay water charges, the reconnection charges shall be as follows:
 - a. Reconnection requested to be made during normal business: \$ 20.00
 - b. Reconnection requested to be made outside normal business: \$ 50.00
- G. 13.04.290 Unauthorized Turn On
 1. Charge per incident. \$ 50.00
- H. 13.04.400(A) Water Charges:
 1. Monthly residential base charge per unit. \$ 42.77
 2. Monthly business base charge per unit. \$ 60.08
 3. Consumption charge per 1,000 gallons. \$ 1.76

SECTION 11: Wastewater System Charges: CPMC Title 13.08

- A. 13.08.525(A) Connection and Modification Fees: Per Unit Charge
 1. Single family dwelling (including duplex – per dwelling unit) \$ 3,500.00
 2. Accessory dwelling unit, duplex, cottage housing, studio and one-bedroom apartments, not exceeding 600 square feet (excluding any covered porches, garages, carports, or loft space) shall be assessed a reduced system connection per unit charge (monthly residential base charges per unit are applicable). Dwelling units exceeding 600 square feet shall be assessed the applicable single-family dwelling or multiple family dwelling per unit charge. Reduced system connection per unit charge: Per dwelling unit. \$ 500.00
 3. Multiple family dwelling: Per dwelling and/or rental unit. \$ 3,500.00
 4. Business/commercial: Per unit. \$ 3,500.00
 5. Public entities: Per site. \$ 3,500.00
- B. 13.08.525(B) Front Footage Charge: When applicable

1.	Per assessed front foot of the lot.	\$	40.00
2.	13.08.525(C) Wastewater Inspection Fee: Per Inspection.	\$	30.00
C.	13.08.485(B, E) Wastewater Base Charges: Per Unit Charge		
1.	Monthly residential base charge per unit.	\$	52.40
2.	Monthly small flow nonresidential base charge.	\$	52.40
3.	Monthly unmetered account base charge per unit.	\$	52.40
D.	13.08.485(B, E) Wastewater Consumption Charge: Per 1,000 gallons of consumption over 3,000 gallons consumed per month. (Large flow nonresidential customers are not given an unpaid consumption allowance.)		
1.	Monthly residential consumption charge per 1,000 gallons.	\$	5.01
2.	Monthly small flow nonresidential consumption charge per 1,000 gallons.	\$	5.01
3.	Monthly large flow nonresidential consumption charge per 1,000 gallons.	\$	9.10
4.	Monthly unmetered account consumption charge: For each calculated average of 1,000 gallons of consumption in accordance with 13.08.485(E).	\$	4.90
E.	13.08.490(A) Account Transfer Charge:		
1.	New account establishment fee: Per account.	\$	9.00
2.	Request for transfer of service: Per account.	\$	9.00
F.	13.08.490(C) Billing Cycle and Due Date:		
1.	Delinquent charges shall be: 8% per annum or a \$6.00 late fee, whichever is greater, for accounts with a balance due of greater than \$10.00.		
G.	13.08.495(B) Special Considerations: Vacancy Allowance		
1.	Base charge per dwelling and/or rental unit	\$	52.40
H.	13.08.500(5) Rate Reduction: Condemned/Unlivable Premises		
1)	Debt service charge per dwelling and/or rental unit (maximum one year)	\$	11.18
I.	Southwest Sewer (Lift Station No. 7) Connection Assessments		
1.	Single Family/Multi-Family Residential		
a.	Assessment per acre	\$	5,438.00
b.	Cost per ERU (Equivalent residential unit)	\$	906.00
2.	Commercial		
a.	Assessment per acre	\$	5,438.00

SECTION 12: Stormwater System Charges: CPMC Title 13.15

A.	13.15.070(C) Storm and Surface Water Charges		
1.	Monthly residential charge per account	\$	10.25
2.	Monthly non-residential charge per ESU	\$	10.25
3.	Monthly charge with credit per ESU	\$	7.31
B.	13.15.070(D) Equivalent Service Unit Definition: One Equivalent Service Unit (ESU) is established at 3,500 square feet of impervious surface area. For the purpose of computation of service charges, the number of Equivalent Service Units shall be rounded to the nearest tenth (0.10).		
C.	13.15.072 Liability for payment of bill.		
1.	New account establishment fee: Per account.	\$	9.00
2.	Request for transfer of service: Per account.	\$	9.00
D.	13.15.075 Payment of bills – Delinquent charges.		
1.	Delinquent Charges – 8% per annum or \$6.00 late fee, whichever is greater, for accounts with a balance due of greater than \$10.00.		

SECTION 13: Ambulance Utility Charges: CPMC Title 13.16

- A. 13.16.070(B) Utility Fee: Classifications
- | | | |
|--|----|-------|
| 1. Single Family Residential (including single unit mobile home): Per unit | \$ | 6.84 |
| 2. Multiple Family (including duplex, triplex, etc.): Per unit | \$ | 8.17 |
| 3. Commercial/Retail/Industrial
(based on calculation method in Section 13.16.070(C): Per ERU | \$ | 7.64 |
| 4. Assisted Living/Nursing Home
(based on calculation method in Section 13.16.070(C): Per ERU | \$ | 56.02 |
| 5. Public/College/Schools
(based on calculation method in Section 13.16.070(C): Per ERU | \$ | 7.27 |
- B. 13.16.070(C) Rates Formula: One Equivalent Residential Unit (ERU) is established at 1,985 square feet. For the purpose of computation of service charges, the number of Equivalent Residential Units shall be rounded to the nearest tenth (0.10).
- C. 13.16.080 Collection of Utility Fees.
- | | | |
|--|----|------|
| 1. New account establishment fee: Per account. | \$ | 9.00 |
| 2. Request for transfer of service: Per account. | \$ | 9.00 |
| 3. Delinquency Charges - 8% per annum or \$6.00 late fee, whichever is greater, for accounts with a balance due of greater than \$10.00. | | |

SECTION 14: Miscellaneous Fees & Charges

- | | | |
|--------------------------------------|----|-------|
| A. Web Check Electronic Services Fee | \$ | 20.00 |
| B. NSF Fee | \$ | 20.00 |
| C. Stop Payment Fee | \$ | 25.00 |
| D. Business Licenses | \$ | 50.00 |
| 1. Annual renewal | \$ | 45.00 |

SECTION 15: Community Events

- A. Farmers Market
- | | | |
|---|----|-------|
| 1. Market Membership Fees | | |
| a. Annual Membership Registration Fee – January 1 – June 30th | \$ | 50.00 |
| b. Late Application Fee – After April 30 th | \$ | 15.00 |
| 2. Electricity Fees Per Day | | |
| a. Member – standard outlet (2 plugs) | \$ | 5.00 |
| b. Member – 50 or 30 Amp (limited availability) | \$ | 7.00 |
| c. Non-Member – standard outlet (2 plugs) | \$ | 7.00 |
| d. Non-Member – 50 or 30 Amp (limited availability) | \$ | 10.00 |
- B. Other City Events
- | | | |
|--|----|-------|
| 1. Daily Fees | | |
| a. Member Daily Fee Standard Booth (10'x10') | \$ | 10.00 |
| b. Member Daily Fee Oversize Booth (10'x20') | \$ | 15.00 |
| c. Non-Member Daily Fee Standard Booth (10'x10') | \$ | 20.00 |
| d. Non-Member Daily Fee Oversize Booth (10'x20') | \$ | 30.00 |
| e. Non-Profit Daily Fee | \$ | 5.00 |
| f. Youth Vendor Fee | \$ | 5.00 |
- C. Parks
- | | | |
|--|----|-----------|
| 1. Reservations | | |
| a. First come/first served | | No charge |
| b. Restrict site access per hour – City resident | \$ | 10.00 |

- c. Restrict site access per hour – Non-resident \$ 15.00
- 2. Park setup/cleanup
 - a. Hourly (resident) Staff cost +10%
 - b. Hourly (non-resident) Staff cost +20%
- D. Special Events
 - 1. Application Fee Varies by event

SECTION 16: Vacant/Abandoned Property

- A. Vacant Property Registration and Maintenance
 - 1. Registration Fee \$ 200.00
 - 2. Annual fee for property that remains vacant through December 31 \$ 150.00
 - 3. Late Fee Additional 20%
- B. Abandoned Property
 - 1. Fee for property declared abandoned- non-construction site. \$ 500.00
 - 2. Additional annual fee after Jan 1st where the property remains abandoned. \$ 250.00
 - 3. Fee for property declared abandoned – under construction/construction stopped before completion fee due on Jan 1 or July 1 whichever date is soonest after 45 days has passed after property under construction declared abandoned and no notable and consistent construction has occurred. \$ 1,000.00
 - 4. Additional biannual fee for each 6month period the property remains abandoned and under construction/construction stopped before completion. \$ 500.00
 - 5. Late Fee Additional 20%

SECTION 17: Legal fees:

- A. Hourly charge based upon current salary ordinance. Actual costs +20%

SECTION 18: Information Technology fees:

- A. Hourly charge based upon current salary ordinance. Actual costs +20%

Effective Date: Rates, fees, and other charges shall be effective after passage and approval as provided by law.

Clerical Corrections: The City Clerk is authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener’s/clerical errors, references, resolution numbering, section/subsection numbers and any references thereto.

PASSED by the City Council of the City of College Place, Washington, on the 27th day of February 2024.

APPROVED:

ATTEST:

DocuSigned by:
Norma L. Hernández

E7C117EE7FEC409...
 Norma Hernández– Mayor

DocuSigned by:
Sherri St. Clair

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 Sherri St. Clair – City Clerk