

November 1, 2021
COMMISSION MEETING MINUTES
BOROUGH OF COLLINGSWOOD, NJ

A regular meeting of the Board of Commissioners was held remotely, at 7:00 P.M. Mayor M. James Maley, Jr. called the meeting to order, with Commissioner Robert Lewandowski and Commissioner Morgan Robinson present.

Mayor Maley read the Sunshine Notice stating that the Borough has complied with provisions of the Sunshine Law by adopting before January 10 of this year, a resolution prescribing the dates, times and locations of all regular meetings of the Commission. Mayor Maley led the Pledge of Allegiance.

The Commissioners approved a motion to approve the following reports, CFO, Tax Collector and Zoning Official reports

The Commissioners Tabled Ordinance 1711

AN ORDINANCE REGULATING THE ACTS OF BREEDING AND KEEPING OF HONEYBEES AND AMENDING CHAPTER 105 OF THE COLLINGSWOOD MUNICIPAL CODE

WHEREAS, the Borough of Collingswood ("Borough") does not have a code provision that regulates and monitors the breeding and keeping of honeybees ("Beekeeping") on property located within the Borough; and

WHEREAS, the Borough has determined that the safety of its citizens would be better served if the Borough locally enforced the New Jersey Department of Agriculture's (the "Department") regulations on Beekeeping; and

WHEREAS, N.J.S.A. 4:6-24 authorizes the Department to delegate its monitoring and enforcement authority, as applicable to Beekeeping, to a municipality and, pursuant to N.J.A.C. 2:24-7.4, a municipality may pass an ordinance to adopt, by reference, the Beekeeping standards promulgated by the Department; and

WHEREAS, Section 105 of the Borough's Municipal Code governs the possession and maintenance of animals located in the Borough;

NOW, THEREFORE, BE IT ORDAINED by the Commissioners of the Borough of Collingswood that a new Article VIII shall be added to Section 105 of the Borough's Municipal Code which shall govern the activities related to the breeding and keeping of honeybees, as promulgated by the New Jersey Department of Agriculture, as follows:

1. The new Article VIII shall be titled "Beekeeping Activities"
2. The Borough shall adopt all current and subsequent definitions as provided for in N.J.A.C. 2:24-1.1.
3. All apiaries shall be registered with the State of New Jersey and conform with N.J.A.C. 2:24 – et al.
4. Every block and lot number within the Borough shall be limited to having one (1) lawful honey bee colony located thereon.
5. Beekeepers shall manage all hives to limit and promptly address swarming using accepted swarm management techniques for the industry, which may include, but are not limited to, providing adequate room for colony growth, splitting, and re-queening.
6. In accordance with N.J.S.A. 4:6-10, a beekeeper shall keep all hives in person-made structures with removable frames in a sound and usable condition.
7. A beekeeper shall locate all hives a minimum of 10 feet from any property line and at least 20 feet from any roadside, sidewalk, or path.
 - a. Hives must be securely placed on level ground or secured on rooftop installations;
 - b. When hives are located on rooftops, they shall not be less than 20 feet from any area used for outdoor human activity; and
 - c. Hives are not permitted on balconies of multistory, multifamily dwelling unit buildings
8. When a colony is located less than 20 feet from any property line, a beekeeper shall establish a flyway barrier at least six feet in height consisting of a solid wall, fence, dense vegetation, or combination thereof that is parallel to the property line and maintain it to extend 10 feet beyond the colony in each direction, except if the property adjoining a colony is undeveloped or agriculturally utilized, then no flyway barrier is required on that side.
 - a. Notwithstanding this subsection, all flyway barriers must comply with any Federal, State, or local laws, rules, regulations, and/or ordinances.
9. A beekeeper shall provide all hives with access to adequate sources of water.
10. No bee comb or other materials that might encourage robbing by honey bees or other stinging insects shall be left upon the grounds of the apiary site in suburban and urban environments.
11. The beekeeper shall provide access to all apiaries under the beekeeper's control to inspectors from any and all governmental agencies with jurisdiction to enforce this chapter pertaining to the hives, maintenance of the hives, or disease control. Beekeepers will be notified in advance, where possible and feasible. If the beekeeper cannot be located, notice shall be to the landowner where the apiary is located
12. All beekeeping activities shall be for hobby use only; there shall be no commercial use or development for commercial sales of honey, hives or colonies.
13. The provisions of this article shall be enforced by the Zoning Officer of the Borough of Collingswood.

14. Any person(s) who is found to be in violation of the provisions of this article may be subject to a court summons and fine not to exceed \$100 per violation.
15. This ordinance shall take effect immediately upon final adoption and publication according to law.

The Commissioners made a motion to table Ordinance 1711 until the December 6, 2021 meeting

Aye: M. James Maley, Jr.
Aye: Robert Lewandowski
Aye: Morgan Robinson

The Commissioners called for Second Reading and Public Hearing of Ordinance 1719

APPROPRIATING \$600,000.00 FROM THE WATER CAPITAL IMPROVEMENT FUND FOR WATER MAIN REPLACEMENT

WHEREAS, The Water Quality Accountability Act requires replacement of 1/150 of the water system per year; and

WHEREAS, the 2021 WQAA Water Main replacement project will include be not limit to 200 Block of Vineyard Avenue, 300 Block of Comly Avenue, and the 400 block of Conger Avenue; and

WHEREAS, funds are available in the Water Capital Fund under Capital Improvement Fund for this project; and

BE IT ORDAINED by the Mayor and Borough Commissioners of the Borough of Collingswood, County of Camden, State of New Jersey, (not less than 2/3 of all members thereof affirmatively concurring) as follows:

SECTION 1. The Borough Commissioners of the Borough of Collingswood hereby authorizes the following Water Capital improvements:

A. Water Main Replacement \$ 600,000.00

The useful life of this equipment is at least five (5) years. No Supplemental Debt Statement is required since there is no authorization of any debt within this Capital Ordinance. The gross debt of the Municipality as defined by law is not increased by this ordinance, and no obligation in the matter of bonds or notes are authorized by this ordinance.

SECTION 2. The capital budget is hereby amended to conform with the provisions of this ordinance.

SECTION 3. This Capital Ordinance shall take effect immediately after publication following the final adoption as provided by law.

Mayor Maley opened the Ordinance to the public:

With no comments Mayor Maley moved the public hearing closed and the ordinance be adopted on second and final reading which was seconded and approved by the call of the roll:

Aye: M. James Maley, Jr.
Aye: Robert Lewandowski
Aye: Morgan Robinson

The Commissioners called for Second Reading and Public Hearing of Ordinance 1720

AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF COMPENSATION OF EACH OFFICER AND EMPLOYEE OF THE BOROUGH OF COLLINGSWOOD AND METHOD OF PAYMENT OF SUCH COMPENSATION

THE BOARD OF COMMISSIONERS OF THE BOROUGH OF COLLINGSWOOD IN THE COUNTY OF CAMDEN, AND STATE OF NEW JERSEY DOES ORDAIN:

SECTION 1. THE RATE OF COMPENSATION OF EACH OFFICER AND EMPLOYEE OF THE BOROUGH OF COLLINGSWOOD, WHOSE COMPENSATION SHALL BE ON AN ANNUAL, SEMI-ANNUAL, AND BIWEEKLY BASIS, SHALL BE PAYABLE AS FOLLOWS:

POSITION	ANNUAL SALARY

<u>COLLINGSWOOD PARTNERS</u> Part Time Help as needed	\$15.00 to \$20.00 per hour
<u>COMMUNITY DEVELOPMENT</u> Part Time Help as needed	\$15.00 to \$20.00 per hour

SECTION 2. ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT WITH THIS ORDINANCE ARE HEREBY REPEALED. FULL TIME EMPLOYEES OF THE BOROUGH SHALL IN ADDITION TO THE COMPENSATION PROVIDED FOR HEREIN, SHALL RECEIVE LONGEVITY PAY, WHICH SHALL BE PAYABLE ONCE YEARLY OR AS SET FORTH IN LABOR CONTRACT, RATIFIED BY THE BOARD OF COMMISSIONERS.

SECTION 3. ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT WITH THIS ORDINANCE ARE HEREBY REPEALED.

SECTION 4. THIS ORDINANCE SHALL TAKE EFFECT UPON ITS PASSAGE AND PUBLICATION ACCORDING TO LAW.

Mayor Maley opened the Ordinance to the public:

With no comments Mayor Maley moved the public hearing closed and the ordinance be adopted on second and final reading which was seconded and approved by the call of the roll:

Aye: M. James Maley, Jr.
Aye: Robert Lewandowski
Aye: Morgan Robinson

The Commissioners called for the First Reading of Ordinance 1721

WHEREAS, Chapter 57 of the Municipal Code (“Code”) of the Borough of Collingswood (“Borough”) established the Police Department of the Borough of Collingswood and contain ordinances providing policies and procedures; and

WHEREAS, Chapter 293 of the Code established traffic and parking regulations for Borough roads; and

WHEREAS, the Borough’s Chief of Police (the “Chief”) has reviewed Chapter 57 and Chapter 293 of the Code, and has recommended amendments to those ordinances; and

WHEREAS, the Borough’s Board of Commissioners have reviewed the recommendations of the Chief and wish to adopt

them as proposed;

NOW, THEREFORE, BE IT ORDAINED by the Commissioners of the Borough of Collingswood that chapter 57 of the Borough Code (entitled "Police Department") and Section 293 (entitled Vehicles and Traffic) shall be amended as follows:

- I. Wherever the word "He" appears in Chapter 57, it shall be replaced with the following "he/she/they."
- II. Section 57-19 C shall be amended as follows:
 - Following the words "...authority to employ special counsel..." in the second sentence the following shall be added: "...who shall be an attorney at law of the State of New Jersey.
 - The last sentence shall be deleted in its entirety and replaced with the following: "The hearing officer shall not be employed in any capacity by the Borough or any boards created by Ordinance."
- III. Section 57-3 A.(1)-(5) shall be deleted in its entirety and replaced with the following: Any person appointed an officer or member of the Police Department must be:
 - (1) A citizen of the United States and a citizen of the State of New Jersey as required by law.
 - (2) Of sound body and of good health sufficient to satisfy the Board of Trustees of the Police and Firemen's Retirement System of New Jersey that such person is eligible for membership in the retirement system.
 - (3) Able to read, write and speak the English language well and intelligently.
 - (4) Of good moral character.
 - (5) Able to pass such physical examination and drug screening conducted by a qualified physician designated by the Borough Administrator.
- IV. Subsection 2(C)(1) of Section 57 of the Code shall be amended to replace the term "in the newspaper," with "through appropriate channels."
- V. Subsection 3(C) of Section 57 of the Code shall be amended to replace the number "21" with "18."
- VI. Subsection 24(A)(1)(b) of Section 293 of the Code shall be amended to include E. Madison Avenue and E. Knight Avenue.

This ordinance shall take effect immediately upon final adoption and publication according to law

Mayor Maley moved the ordinance be approved on first reading, published, and the second reading and public hearing to be held on December 6, 2021 which was seconded and approved by the following call of the roll:

Aye: M. James Maley, Jr.
Aye: Robert Lewandowski
Aye: Morgan Robinson

The Commissioners called for the First Reading of Ordinance 1722

SALARY ORDINANCE 1722

AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF COMPENSATION OF EACH OFFICER AND EMPLOYEE OF THE BOROUGH OF COLLINGSWOOD AND METHOD OF PAYMENT OF SUCH COMPENSATION

THE BOARD OF COMMISSIONERS OF THE BOROUGH OF COLLINGSWOOD IN THE COUNTY OF CAMDEN, AND STATE OF NEW JERSEY DOES ORDAIN:

SECTION 1. THE RATE OF COMPENSATION OF EACH OFFICER AND EMPLOYEE OF THE BOROUGH OF COLLINGSWOOD, WHOSE COMPENSATION SHALL BE ON AN ANNUAL, SEMI-ANNUAL, AND BIWEEKLY BASIS, SHALL BE PAYABLE AS FOLLOWS:

POSITION	ANNUAL SALARY

<u>Fire Department</u>	
Chief	\$100,000 - \$140,000
Deputy Chief	\$95,000 - \$110,000
Lieutenant hired before 1/1/99	\$95,000-\$105,000
Lieutenant hired after 1/1/99	\$89,000-\$99,000

SECTION 2. ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT WITH THIS ORDINANCE ARE HEREBY REPEALED. FULL TIME EMPLOYEES OF THE BOROUGH SHALL IN ADDITION TO THE COMPENSATION PROVIDED FOR HEREIN, SHALL RECEIVE LONGEVITY PAY, WHICH SHALL BE PAYABLE ONCE YEARLY OR AS SET FORTH IN LABOR CONTRACT, RATIFIED BY THE BOARD OF COMMISSIONERS.

SECTION 3. ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT WITH THIS ORDINANCE ARE HEREBY REPEALED.

SECTION 4. THIS ORDINANCE SHALL TAKE EFFECT UPON ITS PASSAGE AND PUBLICATION ACCORDING TO LAW.

Mayor Maley moved the ordinance be approved on first reading, published, and the second reading and public hearing to be held on December 6, 2021 which was seconded and approved by the following call of the roll:

Aye: *M. James Maley, Jr.*
Aye: *Robert Lewandowski*
Aye: *Morgan Robinson*

The Commissioners called for the First Reading of Ordinance 1723

**AN ORDINANCE AMENDING CHAPTER 217 OF THE
BOROUGH OF COLLINGSWOOD CODE**

BE IT ORDAINED by the Board of Commissioners of the Borough of Collingswood that the Borough Code is hereby amended as follow:

I. **PURPOSE.**

The purpose of this Ordinance is to amend Chapter 217, Recreation Fees of the Borough Code. The Borough has determined that amending the membership fees is in the best interest of the Borough’s residents.

II. **AMENDMENTS.**

1. In Section 217-25 Recreation Program Fees:

Odyssey of the Mind	\$70
Summer Field Hockey K-4	\$50
Summer Field Hockey 5-8	\$65
Lacrosse Camp	\$35
Playground	\$200 for 4 weeks or \$60/wk
Preschool Playground	\$160 for 4 weeks or \$50/wk
Swim Team	\$65
Archery	\$60
Tennis	\$40
Summer Art Program	\$60

Fall Recreation Soccer	\$55
Fall Art Program	\$60
Wrestling	\$50
Basketball	\$55
Winter Art Program	\$60
Lacrosse	\$50
Spring Art Program	\$60
Youth Theatre	\$80
Community Chorus	\$25 for resident \$50 for non-resident
Travel Field Hockey K-2	\$60
Travel Field Hockey 3-4	\$110
Travel Field Hockey 5-6	\$130
Travel Field Hockey 7-8	\$150
Travel Fall Soccer	1 child:\$185/child 2 children: \$175/child 3+ children:\$165/child
Travel Spring Soccer	1 child:\$185/child 2 children: \$175/child 3+ children:\$165/child

III. **EFFECTIVE DATE.**

This Ordinance shall take effect with the first registration after January 1, 2022.

Mayor Maley moved the ordinance be approved on first reading, published, and the second reading and public hearing to be held on December 6, 2021 which was seconded and approved by the following call of the roll:

Aye: *M. James Maley, Jr.*
Aye: *Robert Lewandowski*
Aye: *Morgan Robinson*

The Commissioners called for the First Reading of Ordinance 1724

**AN ORDINANCE AMENDING CHAPTER 217 OF THE
BOROUGH OF COLLINGSWOOD CODE**

BE IT ORDAINED by the Board of Commissioners of the Borough of Collingswood that the Borough Code is hereby amended as follow:

I. **PURPOSE.**

The purpose of this Ordinance is to amend Chapter 217, Recreation Fees of the Borough Code. The Borough has determined that amending the membership fees is in the best interest of the Borough’s residents.

II. **AMENDMENTS.**

1. In Section 217-25 Roberts Pool Fees – Change fees as follows:

Collingswood Family Pre-Sale	\$250.00
Collingswood Family	\$300.00
Non Resident Family	\$600.00
Collingswood Adult	\$100.00
Non Resident Adult	\$200.00
Collingswood Senior Citizen	\$ 60.00
Non Resident Senior Citizen	\$120.00
Collingswood Child ages 3-20	\$ 75.00
Non Resident Child	\$150.00
Guest Passes	5 for \$40.00
Day Band, resident	\$15 per guest over age 2
Day Band, non-resident	\$30 per guest over age 2

Mayor Maley moved the ordinance be approved on first reading, published, and the second reading and public hearing to be held on December 6, 2021 which was seconded and approved by the following call of the roll:

**Aye: M. James Maley, Jr.
Aye: Robert Lewandowski
Aye: Morgan Robinson**

The Commissioners called for the First Reading of Ordinance 1725

AN ORDINANCE AMENDING CHAPTER 301 OF THE CODE OF THE BOROUGH OF COLLINGSWOOD ENTITLED "WATER RENTS

THE BOARD OF COMMISSIONERS OF THE BOROUGH OF COLLINGSWOOD ORDAINS AS FOLLOWS:

1. SECTION 301 OF THE CODE OF THE BOROUGH OF COLLINGSWOOD IS HEREBY AMENDED AND SUBSTITUTED AS FOLLOWS:

301-8 SERVICE CHARGES PER CONNECTION

THE SERVICE CHARGE PER CONNECTION, BOTH INSIDE AND OUTSIDE THE BOROUGH OF COLLINGSWOOD, SHALL BE AS FOLLOWS:

<u>SIZE OF METER</u>	<u>MONTHLY CHARGE</u>	<u>QUARTERLY CHARGE</u>
5/8" X 3/4"	\$12.25	\$ 36.75
3/4"	18.50	55.50
1"	30.50	91.50
1 1/4"	43.50	130.50
1 1/2"	61.25	183.75
2"	98.00	294.00
3"	196.00	588.00
4"	295.00	885.00
6"	615.00	1,845.00

2. SECTION 301-9 OF THE CODE OF THE BOROUGH OF COLLINGSWOOD IS HEREBY AMENDED AND SUBSTITUTED AS FOLLOWS:

301-9 CHARGE FOR WATER CONSUMPTION

THE WATER CHARGE FOR ALL WATER USED FROM CONNECTIONS, BOTH IN THE BOROUGH OF COLLINGSWOOD AND FROM CONNECTIONS OUTSIDE THE BOROUGH OF COLLINGSWOOD, SHALL BE FOUR DOLLARS AND TWENTY CENTS (**\$4.20**) PER ONE HUNDRED (100) CUBIC FEET.

3. THIS ORDINANCE SHALL TAKE EFFECT AS OF JANUARY 1, 2022.

Mayor Maley moved the ordinance be approved on first reading, published, and the second reading and public hearing to be held on December 6, 2021 which was seconded and approved by the following call of the roll:

**Aye: M. James Maley, Jr.
Aye: Robert Lewandowski
Aye: Morgan Robinson**

Public Comment on Resolution Items: No Comment

191. Appointing Matthew Skowronek as Lieutenant for the Borough of Collingswood Fire Department

192. Appointing Cole Dyar as Full-Time Firefighter / EMT for the Borough of Collingswood Fire Department

Oaths

Matthew Skowronek

Cole Dyar

Review of Best Practices

Mayor Maley and Commissioner Lewandowski commented on the Best Practices Checklist

193. Appointing Nathan Finnegan as Part Time Firefighter / EMT for the Borough of Collingswood
194. Appointing Brian Gibson as Part Time Firefighter / EMT for the Borough of Collingswood
195. Authorization a Contract Between the Borough of Collingswood and the Collingswood Superior Officers of the Collingswood Police Department
196. Authorizing a Shared Service Agreement by and Between the Borough of Collingswood and the County of Camden-Sodium Chloride
197. Authorizing Application for Loan from The New Jersey Environmental Infrastructure Financing Program
198. Authorizing Payment in Lieu of Taxes for Special Needs Project Commissioner Lewandowski explained this resolution is a PILOT for JEVS housing
199. Approving a Resolution of Need Regarding DHS Communities Inc. Project
200. Appointing Conditional Redeveloper and Authorizing Execution of a Memorandum of Understanding
201. Approving an Agreement with Rowan University for a Roadway and Pavement Study
202. Awarding a Contract to South State, Inc. for the Water Main Replacement Project - *Mayor Maley Abstained*
203. Authorizing a Contract with Gabel Assoc.
204. Authorizing and Directing the Joint Land Use Board of the Borough of Collingswood to Conduct a Preliminary Investigation to Determine whether Certain Properties are to be Designated as a Non-Condemnation Area in Need of Redevelopment
205. Authorizing to Advertise a Request for Proposal for:
Borough Auditor
Janitorial Services for the Collingswood Senior Center and Public Safety Building
206. Authorizing 2021 Budget Transfers
207. Approving Safe and Secure Grant
Appointing Trustees for the Collingswood Foundation for the Arts- *Resolution Pulled from Agenda*
208. Authorizing Payment of Bills as Presented by the Treasurer

Commissioner Morgan Robinson Commissioner Lewandowski announced this week will be the final yard waste pick up and that leaf collection will be starting.

Commissioner Robert Lewandowski added to Commissioner Robinson's statement that information can be found on the Borough website. Commissioner Lewandowski thanked all volunteers and community groups for their work at the book festival. Commissioner Lewandowski talked about the new trash contract and he explained Central Jersey Waste will be picking up solid waste and the DPW will be picking up recycling.

Mayor Maley added to Commissioner Lewandowski's statement about the solid waste contract. He expressed relief to have a sanitation company picking up the trash in town. Mayor Maley also commented this will be the second last week of yard waste pick up. And asked residents to please put out any grass clippings. Mayor Maley talked about the garden dedication ceremony at the Public Safety Building. Mayor Maley said the neighbors of Narberth Terrace helped plan and design the garden and it has been dedicated to victims of domestic violence. Mayor Maley thanked the Camden County Prosecutor's office for coming out for the dedication. Mayor Maley talked about the upcoming holiday events and invited residents to come out and enjoy the event and support out local businesses. Mayor Maley and Commissioner Lewandowski reminded residents that election day is tomorrow.

10-4-2021

Mayor Maley opened the meeting for Public Comment:

Richard Klingerman 743 Maple Terrace asked for the amount and length of the new solid waste contract. Mayor Maley responded that it will be for 3 years and between \$600,000.00 and \$700,000.00 a year.

With no further comments, Mayor Maley moved the meeting be adjourned at 7:35PM, which was seconded.

Adopted: December 6, 2021

M. James Maley, Jr., Mayor

Robert Lewandowski, Commissioner

K. Holly Mannel, Borough Clerk

Morgan Robinson, Commissioner