

AGENDA

BOROUGH OF COLLINGSWOOD
COMMISSION MEETING
COMMUNITY CENTER
NOVEMBER 6, 2023 AT 7 PM

Pledge of Allegiance

Sunshine Notice

Reports: Municipal Court, Tax Collector, Zoning Official and CFO

Minutes: October 2, 2023

ORDINANCE

Second Reading and Public Hearing of Ordinance 1771 Adopting an Amendment to the Redevelopment Plan for the Borough of Collingswood

First Reading of Bond Ordinance 1772 Authorizing Additional Funding for the Construction of the Public Works Building and Related Improvements

First Reading of Ordinance 1773 Regulating Privately Owned Salt Storage Facilities

First Reading of Ordinance 1774 Amending the Borough of Collingswood's Stormwater Control Ordinance

Public Comment on Resolution Agenda

RESOLUTIONS:

Appointing Brenden Rodgers as a Full-Time Police Officer for the Borough of Collingswood

Appointing Bayur Buruschkin as a Full Time Police Officer for the Borough of Collingswood

Oath of Office

Brenden Rodgers

Bayur Buruschkin

Appointing Ahmad Alhadj to the Department of Public Work

Reappointing Gretchen Kolecki as Zoning Officer

Reappointing Reed Orem as a Full Time Member of the Collingswood Planning Board

Appointing Dakota DiLoreto as a Part Time EMT/Firefighter for the Collingswood Fire Department

Requesting Approval of Items of Revenue- New Jersey DCA Lead Grant Assistance Fund

Authorizing a Transfer of Budget Appropriations Within The 2023 Budget

Authorizing the Cancelation of General Capital Appropriations

Amending Resolution 2023-107 -Municipal Alliance Grant Form 1-B Fiscal Year 2024

Refund of Tax Overpayment-Block 103 Lot 4.01

Appointing a Qualified Rehabilitation Entity and Authorizing a Memorandum of Understanding- St Joseph's Carpenter Society

Authorizing Renewal of Transport Agreement between the Borough of Collingswood Fire Dept. and Virtua Health

Accepting and Approving a Five-Year Tax Abatement -Block 118 Lot 1

Canceling Water Account Billings -Haddon Township Fire Hydrants

Adopting an Amendment to the Basic Plan of the Emergency Operations Plan for the Borough of Collingswood

Authorizing an Auction of Surplus Municipal Vehicles

Authorizing Re-Advertising for Bids for FY 2022 NJDOT Safe Streets To Transit Project and Rejecting the Bids Received on November 2, 2023

Authorizing Re-Advertising for Bids For the FY 2022 NJDOT Transit Village Pedestrian Improvements - Various Locations and Rejecting the Bids Received on November 2, 2023

Discussion of Best Practices

Approving Payment of Bills as Presented by Treasurer

Next Meeting December 4, 2023

**BOROUGH OF COLLINGSWOOD
CAMDEN COUNTY, NEW JERSEY
ORDINANCE NO. 1771**

**AN ORDINANCE ADOPTING AN AMENDMENT TO THE REDEVELOPMENT PLAN
FOR THE BOROUGH OF COLLINGSWOOD, COUNTY OF CAMDEN, STATE OF
NEW JERSEY**

WHEREAS, the Board of Commissioners of the Borough of Collingswood (the “Commissioners”), adopted Resolution No. 06-186 which designated the entirety of the Borough as an “Area in Need of Rehabilitation” pursuant to the Local Redevelopment and Housing Law (the “Redevelopment Law”), N.J.S.A. 40A:12A-1 et seq.; and

WHEREAS, pursuant to N.J.S.A. 40A:12A-7, a Governing Body may adopt, revise or amend a redevelopment plan; and

WHEREAS, pursuant to Ordinance No. 1417, the Borough Commissioners adopted a redevelopment plan for the entirety of the Borough entitled “Plan for Rehabilitation, November 2006” (the “Redevelopment Plan”), which adopted the underlying zoning then in effect throughout the Borough of Collingswood, subject to certain exceptions; and

WHEREAS, pursuant to Ordinance No. 1664, adopted on June 3, 2019 the Borough Commissioners amended and replaced the original Redevelopment Plan in its entirety; and

WHEREAS, pursuant to Ordinance No. 1718, the Board of Commissioners adopted a Restated and Amended Redevelopment Plan (continued to be referred to as the “Redevelopment Plan”); and

WHEREAS, pursuant to Ordinance 1768 to the Mayor and Commissioners have determined to amend the Redevelopment Plan to promote the rehabilitation of the property located at Block 22, Lot 10 more commonly known as 601 Haddon Avenue (the “Property”) and specifically amended Section XVI of the Redevelopment Plan entitled “Amendments to Approved Redevelopment Plan”, subsection “Proposed Land Uses and Building Requirements”, subsection B.6 as it pertains only to the Property ; and

WHEREAS, upon further review of the amendment contained in Ordinance 1768, it is necessary to further amend the Redevelopment Plan and increase the height requirement as contained in Section XVI, subsection B.6, C to increase the Maximum Building Height from 35 feet to 45 feet.

NOW THEREFORE, BE IT ORDAINED, by the Board of Commissioners of the Borough of Collingswood, in the County of Camden, State of New Jersey, as follows:

Section 1. Section XVI of the Redevelopment Plan entitled “Amendments to Approved Redevelopment Plan”, subsection “Proposed Land Uses and Building Requirements”, subsection

B.6, C as it pertains only to the Property is hereby amended to increase the Maximum Building Height from 35 feet to 45 feet.

Section 2. The Commissioners have determined that the amendment to the Redevelopment Plan satisfies the criteria, guidelines and conditions set forth in N.J.S.A. 40A:12A-7, provides realistic opportunities for redevelopment of the Rehabilitation Area and is otherwise in conformance with N.J.S.A. 40A:12A-1, et seq.

Section 3. The Commissioners also have determined the amendment to the Redevelopment Plan is consistent with the Borough's Master Plan.

Section 4. The amendment to the Redevelopment Plan shall constitute an overlay zone to the extent set forth therein.

Section 5. This ordinance shall take effect after final adoption and publication according to law.

BOROUGH OF COLLINGSWOOD

M. James Maley, Jr., Mayor

Robert Lewandowski, Commissioner

Morgan Robinson, Commissioner

K. Holly Mannel, Borough Clerk

Introduced: October 2, 2023

Adopted : November 6, 2023

BOROUGH OF COLLINGSWOOD, NEW JERSEY

ORDINANCE 2023 -1772

BOND ORDINANCE AUTHORIZING SUPPLEMENTAL FUNDING FOR THE CONSTRUCTION OF A PUBLIC WORKS BUILDING AND RELATED UTILITY IMPROVEMENTS IN AND FOR THE BOROUGH OF COLLINGSWOOD, COUNTY OF CAMDEN, NEW JERSEY; APPROPRIATING THE SUM OF \$4,000,000 THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE BOROUGH OF COLLINGSWOOD, COUNTY OF CAMDEN, NEW JERSEY, IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$3,500,000; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING

BE IT ORDAINED by the Board of Commissioners of the Borough of Collingswood, County of Camden, New Jersey (not less than two-thirds of all the members thereof affirmatively concurring), pursuant to the provisions of the Local Bond Law, Chapter 169 of the Laws of 1960 of the State of New Jersey, as amended and supplemented ("Local Bond Law"), as follows:

Section 1. The purposes described in Section 7 hereof are hereby authorized as general improvements to be made or acquired by the Borough of Collingswood, County of Camden, New Jersey ("Borough").

Section 2. It is hereby found, determined and declared as follows:

- (a) the estimated amount to be raised by the Borough from all sources for the purposes stated in Section 7 hereof is \$4,000,000;
- (b) the estimated amount of bonds or bond anticipation notes to be issued for the purposes stated in Section 7 hereof is \$3,500,000; and
- (c) a down payment in the amount of \$500,000 for the purposes stated in Section 7 hereof is currently available in accordance with the requirements of Section 11 of the Local Bond Law, *N.J.S.A. 40A:2-11*.

Section 3. The sum of \$3,500,000, to be raised by the issuance of bonds or bond anticipation notes, together with the sum of \$500,000, which amount represents the required down payment, are hereby appropriated for the purposes stated in this bond ordinance ("Bond Ordinance").

Section 4. The issuance of negotiable bonds of the Borough in an amount not to exceed \$3,500,000 to finance the costs of the purposes described in Section 7 hereof is hereby authorized. Said bonds shall be sold in accordance with the requirements of the Local Bond Law. All or a portion of the bonds authorized to be issued hereunder may evidence one or more loans from the New Jersey Department of Environmental Protection and/or the New Jersey Infrastructure Bank, under an Application for Financial Assistance (“Application”) submitted by the Borough to said entities.

Section 5. In order to temporarily finance the purposes described in Section 7 hereof, the issuance of bond anticipation notes of the Borough in an amount not to exceed \$3,500,000 is hereby authorized. Pursuant to the Local Bond Law, the Chief Financial Officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver the same to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their date to delivery thereof. The Chief Financial Officer is hereby directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this Bond Ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 6. The amount of the proceeds of the obligations authorized by this Bond Ordinance which may be used for the payment of interest on such obligations, accounting, engineering, legal fees and other items as provided in Section 20 of the Local Bond Law, *N.J.S.A.* 40A:2-20, shall not exceed the sum of \$800,000.

Section 7. The improvements hereby authorized and the purposes for which said obligations are to be issued; the estimated costs of each said purpose; the amount of down payment for each said purpose; the maximum amount of obligations to be issued for each said purpose and the period of usefulness of each said purpose within the limitations of the Local Bond Law are as follows:

	<u>Purpose/Improvement</u>	<u>Estimated Total Cost</u>	<u>Down Payment</u>	<u>Amount of Obligations</u>	<u>Period of Usefulness</u>
A.	Supplemental Funding for the Construction of a Public Works Building (Sewer Utility Portion) in and for the Borough, together with related Sewer Utility Improvements, together with related property acquisition and improvements, together with the acquisition of all materials and equipment and completion of all work necessary therefore or related thereto	\$4,000,000	\$500,000	\$3,500,000	30 years

Section 8. Grants or other monies received from any governmental entity, if any, will be applied to the payment of, or repayment of obligations issued to finance, the costs of the purposes described in Section 7 above.

Section 9. The supplemental debt statement provided for in Section 10 of the Local Bond Law, *N.J.S.A.* 40A:2-10, was duly filed in the office of the Clerk prior to the passage of this Bond Ordinance on first reading and a complete executed duplicate original thereof has been filed in the Office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. The supplemental debt statement shows that the gross debt of the Borough, as defined in Section 43 of the Local Bond Law, *N.J.S.A.* 40A:2-43, is increased by this Bond Ordinance by \$3,500,000 and that the obligations authorized by this Bond Ordinance will be within all debt limitations prescribed by said Local Bond Law.

Section 10. The full faith and credit of the Borough are irrevocably pledged to the punctual payment of the principal of and interest on the bonds or bond anticipation notes authorized by this Bond Ordinance, and to the extent payment is not otherwise provided, the Borough shall levy *ad valorem* taxes on all taxable real property without limitation as to rate or amount for the payment thereof.

Section 11. The Capital Budget is hereby amended to conform with the provisions of this Bond Ordinance to the extent of any inconsistency therewith, and the resolution promulgated by the Local Finance Board showing full detail of the amended Capital Budget and Capital Program as approved by the Director of the Division of Local Government Services, is on file with the Clerk and available for inspection.

Section 12. The Borough hereby declares its intent to reimburse itself from the proceeds of the bonds or bond anticipation notes authorized by this Bond Ordinance pursuant to Income Tax Regulation Section 1.150-2(e), promulgated under the Internal Revenue Code of 1986, as amended ("Code"), for "original expenditures", as defined in Income Tax Regulation Section 1.150-2(c)(2), made by the Borough prior to the issuance of such bonds or bond anticipation notes.

Section 13. The Borough hereby covenants as follows:

(a) it shall take all actions necessary to ensure that the interest paid on the bonds or bond anticipation notes authorized by the Bond Ordinance is exempt from the gross income of the owners thereof for federal income taxation purposes, and will not become a specific item of tax preference pursuant to Section 57(a)(5) of the Code;

(b) it will not make any use of the proceeds of the bonds or bond anticipation notes or do or suffer any other action that would cause the bonds or bond anticipation notes to be "arbitrage bonds" as such term is defined in Section 148(a) of the Code and the Regulations promulgated thereunder;

(c) it shall calculate or cause to be calculated and pay, when due, the rebatable arbitrage with respect to the "gross proceeds" (as such term is used in Section 148(f) of the Code) of the bonds or bond anticipation notes;

(d) it shall timely file with the Internal Revenue Service, such information report or reports as may be required by Sections 148(f) and 149(e) of the Code; and

(e) it shall take no action that would cause the bonds or bond anticipation notes to be "federally guaranteed" within the meaning of Section 149(b) of the Code.

Section 14. The improvements authorized hereby are not current expenses and are improvements that the Borough may lawfully make. No part of the cost of the improvements authorized hereby has been or shall be specially assessed on any property specially benefited thereby.

Section 15. All ordinances, or parts of ordinances, inconsistent herewith are hereby repealed to the extent of any such inconsistency.

Section 16. In accordance with the Local Bond Law, this Bond Ordinance shall take effect twenty (20) days after the first publication thereof after final passage.

Date of Introduction: November 6, 2023

M. JAMES MALEY, JR., MAYOR

ROBERT LEWANDOWSKI, COMMISSIONER

MORGAN ROBINSON, COMMISSIONER

K. HOLLY MANNEL, BOROUGH CLERK

ORDINANCE NO. 1773

**ORDINANCE OF THE BOROUGH OF COLLINGSWOOD REGULATING
PRIVATELY OWNED SALT STORAGE FACILITIES**

WHEREAS, the New Jersey Department of Environmental Protection (“NJDEP”) has recently redesignated the Borough of Collingswood (“Borough”) as Tier A from Tier B regarding the NJDEP’s Municipal Separate Storm Sewer System (MS4) permit program; and

WHEREAS, the aforementioned Tier A designation impacts obligations on the Borough related to the MS4 permit program and runoff from privately owned salt storage facilities; and

WHEREAS, the Commissioners of the Borough have determined it is necessary from time to time to amend the Borough Code for purposes of regulating and maintaining the general welfare of the residents of the Borough; and

WHEREAS, the Borough’s Municipal Code does not currently regulate privately owned salt storage facilities within the Borough; and

WHEREAS, the Commissioners of the Borough have determined that it is necessary to regulate privately owned salt storage facilities to comply with NJDEP’s Tier A requirements.

NOW, THEREFORE, BE IT ORDAINED by the Commissioners of the Borough of Collingswood, County of Camden, State of New Jersey, that this Ordinance shall be added to the Borough’s Municipal Code for the purpose of regulating privately owned salt storage facilities within the Borough as follows:

SECTION I. Purpose:

The purpose of this ordinance is to prevent stored salt and other solid de-icing materials from being exposed to stormwater.

This ordinance establishes requirements for the storage of salt and other solid de-icing materials on properties not owned or operated by the municipality (privately-owned), including residences, in the Borough of Collingswood to protect the

environment, public health, safety and welfare, and to prescribe penalties for failure to comply.

SECTION II. Definitions:

For the purpose of this ordinance, the following terms, phrases, words and their derivations shall have the meanings stated herein unless their use in the text of this Chapter clearly demonstrates a different meaning. When consistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word "shall" is always mandatory and not merely directory.

- A. "De-icing materials" means any granular or solid material such as melting salt or any other granular solid that assists in the melting of snow.
- B. "Impervious surface" means a surface that has been covered with a layer of material so that it is highly resistant to infiltration by water.
- C. "Storm drain inlet" means the point of entry into the storm sewer system.
- D. "Permanent structure" means a permanent building or permanent structure that is anchored to a permanent foundation with an impermeable floor, and that is completely roofed and walled (new structures require a door or other means of sealing the access way from wind driven rainfall).

A fabric frame structure is a permanent structure if it meets the following specifications:

- 1. Concrete blocks, jersey barriers or other similar material shall be placed around the interior of the structure to protect the side walls during loading and unloading of de-icing materials;
 - 2. The design shall prevent stormwater run-on and run through, and the fabric cannot leak;
 - 3. The structure shall be erected on an impermeable slab;
 - 4. The structure cannot be open sided; and
 - 5. The structure shall have a roll up door or other means of sealing the access way from wind driven rainfall.
- E. "Person" means any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.
 - F. "Resident" means a person who resides on a residential property where de-icing material is stored.

SECTION III. Deicing Material Storage Requirements:

- A. Temporary outdoor storage of de-icing materials in accordance with the requirements below is allowed between October 15th and April 15th:
1. Loose materials shall be placed on a flat, impervious surface in a manner that prevents stormwater run-through;
 2. Loose materials shall be placed at least 50 feet from surface water bodies, storm drain inlets, ditches and/or other stormwater conveyance channels;
 3. Loose materials shall be maintained in a cone-shaped storage pile. If loading or unloading activities alter the cone-shape during daily activities, tracked materials shall be swept back into the storage pile and the storage pile shall be reshaped into a cone after use;
 4. Loose materials shall be covered as follows:
 - a. The cover shall be waterproof, impermeable, and flexible;
 - b. The cover shall extend to the base of the pile(s);
 - c. The cover shall be free from holes or tears;
 - d. The cover shall be secured and weighed down around the perimeter to prevent removal by wind; and
 - e. Weight shall be placed on the cover(s) in such a way that minimizes the potential of exposure as materials shift and runoff flows down to the base of the pile.
 - (1) Sandbags lashed together with rope or cable and placed uniformly over the flexible cover, or poly-cord nets provide a suitable method. Items that can potentially hold water (e.g., old tires) shall not be used;
 5. Containers must be sealed when not in use; and
 6. The site shall be free of all de-icing materials between April 16th and October 14th.
- B. De-icing materials should be stored in a permanent structure if a suitable storage structure is available. For storage of loose de-icing materials in a permanent

structure, such storage may be permanent, and thus not restricted to the period between October 15th and April 15th.

- C. Any person wishing to build or install a permanent structure to store salt must file a zoning application with the Borough for approval of such structure. A permanent structure intended for salt storage or other de-icing materials shall be considered an Accessory Structure under the Borough Code.
- D. The property owner, or owner of the de-icing materials if different, shall designate a person(s) responsible for operations at the site where these materials are stored outdoors, and who shall document that weekly inspections are conducted to ensure that the conditions of this ordinance are met. Inspection records shall be kept on site and made available to the Borough upon request. Residents who operate businesses from their homes that utilize salt and other de-icing materials are required to perform weekly inspections and shall comply with the requirements of this paragraph.

SECTION IV. Exemptions:

Residents may store de-icing materials outside in a solid-walled, closed container that prevents precipitation from entering and exiting the container, and which prevents the de-icing materials from leaking or spilling out. Under these circumstances, weekly inspections are not necessary, but repair or replacement of damaged or otherwise inadequate containers that are subject to the intrusion of precipitation or leakage or spillage shall occur within 2 weeks of the occurrence of such damage.

Containers (e.g. bags or buckets) of de-icing materials that are stored within a permanent structure are not subject to the storage and inspection requirements of Section III above. Piles of de-icing materials are not exempt even if stored in a permanent structure.

This Ordinance shall not apply to facilities for which stormwater discharges from de-icing material storage activities are regulated under another NJDEP permit.

SECTION V. Enforcement:

This Ordinance shall be enforced by members of the Borough's Fire Department as part of their code enforcement duties.

SECTION VI. Violations and Penalties:

Any person(s) who is found to be in violation of the provisions of this ordinance shall have 72 hours to complete corrective action. Repeat violations and/or failure to complete corrective action shall be subject to a fine not to exceed \$500.00.

SECTION VII. Severability:

Each section, subsection, sentence, clause, and phrase of this Ordinance is declared to be an independent section, subsection, sentence, clause, and phrase, and finding or holding of any such portion of this Ordinance to be unconstitutional, void, or ineffective for any cause or reason shall not affect any other portion of this Ordinance.

SECTION VIII. Effective Date:

This Ordinance shall be in full force and effect from and after its adoption and any publication as may be required by law.

BOROUGH OF COLLINGSWOOD

M. James Maley, Jr., Mayor

Robert Lewandowski, Commissioner

Morgan Robinson, Commissioner

K. Holly Mannel, Borough Clerk

Morgan Robinson, Commissioner

RESOLUTION 2023-_____

BOARD OF COMMISSIONERS
BOROUGH OF COLLINGSWOOD
NEW JERSEY

SUBJECT: Appointing **Brenden Rodgers**, within the Collingswood Police Department, for the Borough of Collingswood, New Jersey.

Whereas, it is the desire of the Board of Commissioners, of the Borough of Collingswood, to appoint **Brenden Rodgers** as a **Probationary Full-Time Police Officer** within the Collingswood Police Department, for the Borough of Collingswood; and

Therefore, be it resolved, by the Board of Commissioners, of the Borough of Collingswood, New Jersey, that **Brenden Rodgers** be and hereby is appointed as a **Probationary Full-Time Police Officer**, under the command of the Chief of Police, of the Collingswood Police Department, for the Borough of Collingswood.

Adopted: November 6, 2023

M. James Maley, Jr.

Robert Lewandowski

Morgan Robinson
BOARD OF COMMISSIONERS

K. Holly Mannel, Borough Clerk

RESOLUTION 2023-_____

BOARD OF COMMISSIONERS
BOROUGH OF COLLINGSWOOD
NEW JERSEY

SUBJECT: Appointing **Bayur Buruschkin**, within the Collingswood Police Department, for the Borough of Collingswood, New Jersey.

Whereas, it is the desire of the Board of Commissioners, of the Borough of Collingswood, to appoint **Bayur Buruschkin** as a **Probationary Full-Time Police Officer** within the Collingswood Police Department, for the Borough of Collingswood; and

Therefore, be it resolved, by the Board of Commissioners, of the Borough of Collingswood, New Jersey, that **Bayur Buruschkin** be and hereby is appointed as a **Probationary Full-Time Police Officer**, under the command of the Chief of Police, of the Collingswood Police Department, for the Borough of Collingswood.

Adopted: November 6, 2023

M. James Maley, Jr.

Robert Lewandowski

Morgan Robinson
BOARD OF COMMISSIONERS

K. Holly Mannel, Borough Clerk

BOARD OF COMMISSIONERS
BOROUGH OF COLLINGSWOOD
NEW JERSEY

R-2023-_____

SUBJECT: APPOINTING AHMAD ALHAJJ AS A PROBATIONARY EMPLOYEE TO
THE BOROUGH OF COLLINGSWOOD DEPARTMENT OF PUBLIC WORKS

WHEREAS, it is the desire of the Collingswood Board of Commissioners, and the Superintendent of Public Works, that Ahmad Alhajj be appointed as an employee for the Borough of Collingswood, Department of Public Works

Whereas, Compensation will be provided in accordance to the Borough's salary ordinance,

Now, Therefore Be It Resolved by The Mayor and Commissioners of the Borough of Collingswood, that Ahmad Alhajj be Appointed as a Probationary Full Time Employee for the Borough of Collingswood Department of Public Works.

Adopted: November 6, 2023

M. James Maley, Jr., Mayor

Robert Lewandowski, Commissioner

Morgan Robinson, Commissioner

K. Holly Mannel, Borough Clerk

BOARD OF COMMISSIONERS
BOROUGH OF COLLINGSWOOD
NEW JERSEY

RESOLUTION 2023-_____

SUBJECT: REAPPOINTING GRETCHEN KOLECKI, AS ZONING OFFICER

WHEREAS, it is the desire of the Board of Commissioners that Gretchen Kolecki, be reappointed as Zoning Officer for the Borough of Collingswood, effective for a term of one year.

NOW, THEREFORE BE IT RESOLVED BY THE MAYOR AND COMMISSIONERS OF THE BOROUGH OF COLLINGSWOOD, that Gretchen Kolecki be reappointed as Zoning Officer for the Borough of Collingswood, effective for a term of one year.

ADOPTED: November 6, 2023

M. JAMES MALEY, JR.

ROBERT LEWANDOWSKI

MORGAN ROBINSON
BOARD OF COMMISSIONERS

K. HOLLY MANNEL,
BOROUGH CLERK

BOARD OF COMMISSIONERS
BOROUGH OF COLLINGSWOOD
NEW JERSEY

RESOLUTION 2023-_____

SUBJECT: APPOINTING REED OREM TO THE COLLINGSWOOD PLANNING BOARD

WHEREAS, it is the desire of the Collingswood Board of Commissioners, that Reed Orem be appointed as a member of the Collingswood Planning Board,

NOW, THEREFORE BE IT RESOLVED BY THE MAYOR AND COMMISSIONERS OF THE BOROUGH OF COLLINGSWOOD, that Reed Orem be appointed as a member of the Collingswood Planning Board.

ADOPTED: November 6 , 2023

Adopted:

M. JAMES MALEY, JR., MAYOR

ROBERT LEWANDOWSKI, COMMISSIONER

MORGAN ROBINSON, COMMISSIONER

K. HOLLY MANNEL, BOROUGH CLERK

Resolution # _____

Board of Commissioners
Borough of Collingswood
New Jersey

Subject: Appointing Dakota DiLoreto as a Part Time EMT/Firefighter for the Collingswood Fire Department.

Whereas, It is the desire of the Board of Commissioners of the Borough of Collingswood to appoint Dakota DiLoreto as a Part Time EMT/Firefighter for the Collingswood Fire Department.; and

Therefore, Be it Resolved, by the Board of Commissioners of the Borough of Collingswood, New Jersey, that, Dakota DiLoreto, be and hereby is, appointed as Part Time EMT/Firefighter for the Collingswood Fire Department., effective November 6, 2023

Adopted: November 6, 2023

M. James Maley Jr., Mayor

Holly Mannel, Borough Clerk

Rob Lewandowski, Commissioner

Morgan Robinson, Commissioner

BOARD OF COMMISSIONERS
BOROUGH OF COLLINGSWOOD
NEW JERSEY

RESOLUTION 23-

**RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE AND
APPROPRIATION NJSA 40A:4-87**

WHEREAS, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of The Borough of Collingswood in the County of Camden, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the current fund budget of the year 2023 in the sum of \$21,800.00, which is now available from the NJ Department of Community Affairs, Lead Grant Assistance Fund in the amount of \$21,800.00.

BE IT FURTHER RESOLVED, that the like sum of \$21,800.00 is hereby appropriated under the caption Lead Grant Assistance; and

BE IT FURTHER RESOLVED that the above is the result of funds from NJ Department of Community Affairs, Lead Grant Assistance Fund in the amount of \$21,800.00.

Adopted: November 6, 2023

M. JAMES MALEY, JR., MAYOR

ROBERT LEWANDOWSKI,
COMMISSIONER

MORGAN ROBINSON, COMMISSIONER

K. HOLLY MANNEL, BOROUGH CLERK

RESOLUTION NO. 23-

RESOLUTION AUTHORIZING 2023 BUDGET TRANSFERS

WHEREAS, there are certain 2023 Budget Appropriations of the Borough of Collingswood with balances insufficient to meet requirements for operating Borough Affairs as indicated on the below schedule; and

WHEREAS, there are 2023 Budget Appropriations with unexpended balances that are not needed for such purposes; and

WHEREAS, Revised Statutes 40A:4-59 provides for Transfers to those accounts having insufficient balances:

General Fund Budget Transfers

<u>From:</u>		<u>To:</u>	
Health Insurance	\$ 400,000.00	Capital Improvement Fund	\$ 550,000.00
Solid Waste Collection	\$ 150,000.00		
Legal O/E	\$ 60,000.00	Tax Collector O/E	\$ 5,000.00
		Comminty Development O/E	\$ 5,000.00
		Vehicle Maintenance	\$ 25,000.00
		Streets & Highways O/E	\$ 10,000.00
		Community Sponsored Events	\$ 15,000.00
Total	\$ 610,000.00	Total	\$ 610,000.00

Adopted: November 6, 2023

M. James Maley
Mayor

Robert Lewandowski
Commissioner

K.Holly Mannel, Borough Clerk

Morgan Robinson
Commissioner

BOARD OF COMMISSIONERS
BOROUGH OF COLLINGSWOOD
NEW JERSEY

RESOLUTION 23-

SUBJECT: CANCELING UNEXPENDED BALANCES IN IMPROVEMENT
AUTHORIZATIONS

WHEREAS, a certain capital improvement appropriation balance remains dedicated to a project that is essentially complete; and

WHEREAS, it is necessary to formally cancel said balance so that the unexpended balance may be canceled to the General Capital Fund Balance;

NOW THEREFORE, BE IT RESOLVED the Board of Commissioners of the Borough of Collingswood, New Jersey, that the following unexpended and dedicated balance of Capital Appropriation be canceled:

<u>ORDINANCE NUMBER</u>	<u>DATE AUTH.</u>	<u>PROJECT DESCRIPTION</u>	<u>AMOUNT CANCELED FUNDED</u>
<u>General Capital</u>			
1486	08/03/10	Lumberyard Redevelopment Project	\$30,322.85
1735	04/01/22	Purchase and Install Parking Meters	34,534.40

BE IT FURTHER RESOLVED, that the Chief Financial Officer is hereby directed to record the effects of this resolution on the financial accounts of the Borough of Collingswood.

ADOPTED: November 6, 2023

M. JAMES MALEY, JR.
MAYOR

ROBERT LEWANDOWSKI,
COMMISSIONER

K. HOLLY MANNEL, BOROUGH CLERK

MORGAN ROBINSON
COMMISSIONER

**Borough of Collingswood,
County of Camden, State of New Jersey**

**FORM 1-B
Resolution 2023-
Amending Resolution 2023-107 Form 1B**

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, The Borough Commissioners of the Borough of Collingswood, County of Camden, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore, has an established Municipal Alliance Committee; and,

WHEREAS, the Borough Commissioners further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Borough Commissioners have applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Camden.

WHEREAS, Resolution 2023-107 was adopted on May 1, 2023 approving Form 1B with a typographical error citing the Collingswood Municipal Alliance grant for fiscal year as 2023,

WHEREAS, Resolution 2023-107 is now revised by amending the Collingswood Municipal Alliance grant to fiscal year to 2024

NOW, THEREFORE, BE IT RESOLVED by the Borough of Collingswood, County of Camden, State of New Jersey hereby recognizes the following:

1. The Board of Commissioners of the Borough of Collingswood does hereby authorize submission of a strategic plan for the Collingswood Municipal Alliance grant for fiscal year 2024 in the amount of:

DEDR	\$8,000.00
Cash Match	\$2,000.00
In-Kind	\$6,000.00
2. The Borough of Collingswood acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

Adopted: _____

M. JAMES MALEY, JR., MAYOR

ROBERT LEWANDOWSKI, COMMISSIONER

MORGAN ROBINSON, COMMISSIONER

K. HOLLY MANNEL, BOROUGH CLERK

BOARD OF COMMISSIONERS/ BOROUGH OF COLLINGSWOOD, NEW JERSEY

RESOLUTION 23-

SUBJECT: REFUND OF TAX PAYMENT

WHEREAS, HOMEOWNER REMITTED A PAYMENT FOR THE 3RD QUARTER 2024 FOR BLOCK 103 LOT 4.01 IN THE AMOUNT OF \$5,606.88 IN ERROR. PAYMENT WAS MADE ONLINE, WHERE THE SUBMIT BUTTON WAS ACCIDENTALLY HIT TWICE, A REFUND IN THE AMOUNT OF THE PAYMENT OF \$5,606.88 IS BEING REQUESTED BY THE HOMEOWNER.

WHEREAS, THIS PAYMENT WAS MADE IN ERROR AND THE TAX COLLECTOR HAS RECEIVED WRITTEN REQUEST FROM THE HOMEOWNER FOR THE REFUND

THEREFORE, BE IT RESOLVED, BY THE BOARD OF COMMISSIONERS OF THE BOROUGH OF COLLINGSWOOD, NEW JERSEY, THAT A CHECK SHOULD BE DRAWN PAYABLE TO THE FOLLOWING IN THE AMOUNT LISTED

TAX ACCT	ADDRESS	NAME		
BL 103 L 4.01	700 S NEWTON LAKE DR	TODD ALLEN		
	PO#	CK#		AMOUNT
	23-			\$5,606.88

M. JAMES MALEY, JR.

ROBERT A LEWANDOWSI

MORGAN ROBINSON

CC: TAX COLLECTOR
ADOPTED: NOVEMBER 6, 2023

K. HOLLY MANNEL, BOROUGH CLERK

**BOROUGH OF COLLINGSWOOD
BOARD OF COMMISSIONERS**

RESOLUTION _____

**RESOLUTION APPOINTING A QUALIFIED REHABILITATION ENTITY AND
AUTHORIZING A MEMORANDUM OF UNDERSTANDING**

WHEREAS, the Borough of Collingswood (“Borough”) is authorized to pursue rehabilitation of abandoned properties within the Borough pursuant to the New Jersey “Abandoned Properties Rehabilitation Act,” N.J.S.A. 55:19-78, et seq., (the “Act”) Chapter 228 of the Borough Code and Ordinance No. 1566; and

WHEREAS, pursuant to the Act, the Borough may provide the rehabilitation services directly or designate a qualified rehabilitation entity, as defined in the Act, to act on its behalf to further the rehabilitation and reuse of abandoned properties consistent with the Borough’s plans and objectives; and

WHEREAS, St. Joseph’s Carpenter Society, Inc. (“SJCS”) is a non-profit community development organization which has among its purposes the construction and rehabilitation of residential buildings, the provision of affordable housing, the restoration of abandoned property, the revitalization and improvement of urban neighborhoods or similar purpose and which is well qualified by virtue of its staff, professional consultants, financial resources and prior activities to carry out the rehabilitation of vacant buildings in urban areas; and

WHEREAS, SJCS possesses the necessary experience and expertise to satisfy the requirements of a qualified rehabilitation entity as defined by the Act and Section 228-1 of the Borough Code; and

WHEREAS, the Borough Commissioners have determined it is in the Borough’s best interest to appoint SJCS as a qualified rehabilitation entity for the purpose of rehabilitation and

reuse of abandoned properties within the Borough pursuant to the Act, Chapter 228 of the Borough Code and Ordinance No. 1566; and

WHEREAS, the Board of Commissioners wish to further designate SJCS as the Borough's qualified rehabilitation entity to rehabilitate the properties as stated herein and to enter into an agreement with SJCS for that purpose.

NOW, THEREFORE, be it resolved by the Commissioners of the Borough of Collingswood, County of Camden, State of New Jersey, that St. Joseph's Carpenter Society, Inc. is hereby appointed as the Borough's qualified rehabilitation entity and is authorized to carry out all obligations as directed by the Borough pursuant to N.J.S.A. 55:19-78, et seq., and Section 228 of the Borough Code and Ordinance No. 1566;

AND IT IS FURTHER RESOLVED that the Mayor or Borough Administrator is hereby authorized to enter into an agreement with St. Joseph's Carpenter Society, Inc. for the purposes stated herein.

ADOPTED:

M. James Maley, Jr, Mayor.

Robert Lewandowski, Commissioner

K. Holly Mannel, Borough Clerk

Morgan Robinson, Commissioner

**BOROUGH OF COLLINGSWOOD
BOARD OF COMMISSIONERS**

RESOLUTION 2023-_____

**SUBJECT: RESOLUTION AUTHORIZING RENEWAL OF TRANSPORT
AGREEMENT BETWEEN THE BOROUGH OF COLLINGSWOOD FIRE
DEPARTMENT AND VIRTUA HEALTH, INC.**

WHEREAS, Virtua Health, Inc. has assisted the Borough of Collingswood Fire Department (“Borough”) with emergency medical transport services on an as needed basis since January 1, 2001 to the present date pursuant to the terms of and contracts between the parties (“Transport Agreement”); and

WHEREAS, the current amendment to the Transport Agreement is due to expire on December 31 2023; and

WHEREAS, the parties wish to extend the terms of the Transport Agreement for another one year term; and

WHEREAS, the Borough Fire Chief has recommended the extension of the Transport Agreement as being in the best interest of the Borough’s residents as it provides emergency services on an as needed basis;

NOW, THEREFORE, be it resolved by the Commissioners of the Borough of Collingswood, County of Camden, State of New Jersey, that the Borough Administrator or the Fire Chief are hereby authorized to execute the Amendment to the Transport Agreement as provided herein.

ADOPTED: November 6, 2023

M. James Maley, Jr.

Robert Lewandowski

K. Holly Mannel, Borough Clerk

Morgan Robinsonnnnn
Board of Commissioners

BOARD OF COMMISSIONERS
BOROUGH OF COLLINGSWOOD
NEW JERSEY

RESOLUTION 2023-_____

**RESOLUTION ACCEPTING AND APPROVING A FIVE YEAR TAX ABATEMENT IN
ACCORDANCE WITH THE CODE OF THE BOROUGH OF COLLINGSWOOD
CHAPTER 273 AND N.J.S.A. 40A:21-1 AND CHAPTER 144 P. L. 1991**

WHEREAS, the Borough Assessor, John A. Dymond, has received a Tax Abatement Application from Gary and Nancy Papa who owns property at 50 Haddon Avenue, Collingswood, New Jersey, as shown on Block 118, Lot 1 on the official tax map of the Borough of Collingswood; and

WHEREAS, the Borough Assessor, John A. Dymond, has reviewed the application and is recommending to the Borough Commissioners, through the Administrator, Cassandra Duffey, that the application is complete and that a five year abatement is in the best interest of the economic development of the Borough of Collingswood; and

WHEREAS, the Borough Assessor, John A. Dymond, has established that the full and true value of the improvement on the above referenced lot at \$287,500.

NOW, THEREFORE, BE IT RESOLVED by the Borough Commissioners, in the Borough of Collingswood, in accordance with Ordinance No. and Chapter 144 P. L. 1991, that the Borough Administrator, Cassandra Duffey, is hereby authorized to execute an agreement between the Borough of Collingswood and Gary and Nancy Papa providing for the following:

1. Beginning January 1, 2025, the taxes on the true value of the improvement established above should be: twenty percent (20%).
2. For the Year 2026: forty percent (40%).
3. For the Year 2027: sixty percent (60%).
4. For the Year 2028: eighty percent (80%).
5. For the Year 2029: Full taxes on the true value of the improvements established above.

BE IT FURTHER RESOLVED that the agreement shall provide for any and all conditions relative to this abatement, covered under Chapter 144 P. L. 1991.

BE IT FURTHER RESOLVED that a certified copy of this Resolution will be filed by the Borough Clerk with Chapter 273 Taxation of the Code of the Borough of Collingswood , and certified copies of this Resolution will be forwarded by the Borough Clerk to John A. Dymond, Assessor and Gary and Nancy Papa.

BE IT FURTHER RESOLVED The Clerk of the Borough of Collingswood, pursuant to N.J.S.A. 40A:21-11, shall forward a copy of all tax agreements entered into pursuant to this article to the Director of the Division of Local Government Services in the Department of Community Affairs within 30 days of the date of execution.

Adopted:

M. JAMES MALEY, JR., MAYOR

ROBERT LEWANDOWSKI, COMMISSIONER

MORGAN ROBINSON, COMMISSIONER

K. HOLLY MANNEL, BOROUGH CLERK

BOARD OF COMMISSIONERS
BOROUGH OF COLLINGSWOOD
NEW JERSEY

RESOLUTION 23-

SUBJECT: CANCELING WATER ACCOUNT BILLINGS

WHEREAS, Ordinance No. 1728, ADOPTED December 27, 2021, established the Fire Prevention Service Charges effective January 1, 2022; and

WHEREAS, Haddon Township was billed erroneously for Fire Hydrants during 2022 and 2023 totaling \$26,880.00; and

WHEREAS, it is necessary to formally cancel the balance under account 6400-0; and

NOW THEREFORE, BE IT RESOLVED the Board of Commissioners of the Borough of Collingswood, New Jersey, that the billing for 2022 and 2023 for Haddon Township account 6400-0 be canceled.

BE IT FURTHER RESOLVED, that the Chief Financial Officer and Tax Collector are hereby directed to record the effects of this resolution on the financial accounts of the Borough of Collingswood.

ADOPTED: November 6, 2023

M. JAMES MALEY, JR.
MAYOR

ROBERT LEWANDOWSKI,
COMMISSIONER

K. HOLLY MANNEL, BOROUGH CLERK

MORGAN ROBINSON
COMMISSIONER

Resolution # _____

Board of Commissioners
Borough of Collingswood
New Jersey

Subject: Adopting an amendment to the Basic Plan of the Emergency Operations Plan for the Borough of Collingswood.

Whereas, It is the desire of the Board of Commissioners of the Borough of Collingswood to adopt the amendments to the Basic Plan of the Emergency Operations Plan; and

Therefore, be it resolved, by the Board of Commissioners of the Borough of Collingswood, New Jersey, that, the Basic Plan of the Emergency Operations Plan, be adopted in its entirety with the amendments, effective November 6, 2023.

Adopted: _____

M. James Maley Jr., Mayor

Holly Mannel, Borough Clerk

Robert Lewandowski, Commissioner

Morgan Robinson, Commissioner

BOARD OF COMMISSIONERS
BOROUGH OF COLLINGSWOOD
NEW JERSEY

RESOLUTION 23 - _____

SUBJECT: AUTHORIZING AN AUCTION OF SURPLUS MUNICIPAL VEHICLES AND EQUIPMENT

WHEREAS, The Board of Commissioners has in its possession certain vehicles and equipment (see attached listing); and

WHEREAS, The Borough desires to have a public auction of these vehicles and equipment (attached listing);

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF COMMISSIONERS OF THE BOROUGH OF COLLINGSWOOD, COUNTY OF CAMDEN, STATE OF NEW JERSEY, that said vehicles and equipment be exposed for public auction to the highest bidder or bidders, and a notice of said auction was published at least 10 days prior to the sale and the sale was held on Saturday November 4, 2023 by Lee M. Fox Auctioneering.

ADOPTED: November 6, 2023

M. JAMES MALEY, JR.

ROBERT LEWANDOWSKI

K. HOLLY MANNEL
BOROUGH CLERK

MORGAN ROBINSON
BOARD OF COMMISSIONERS

BOARD OF COMMISSIONERS
BOROUGH OF COLLINGSWOOD
NEW JERSEY

RESOLUTION 2023-_____

SUBJECT: AUTHORIZING RE-ADVERTISING FOR BIDS FOR FY 2022 NJDOT SAFE STREETS TO TRANSIT PROJECT AND REJECTING THE BIDS RECEIVED ON NOVEMBER 2, 2023

WHEREAS, at the bid opening of November 2, 2023, the lowest bid received substantially exceeds the cost estimate for said project, and

WHEREAS, the Borough Administrator has requested that all bids be rejected and re-advertised for the FY 2022 NJDOT Safe Streets to Transit Project.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of Collingswood, County of Camden, state of new jersey, that the borough administrator is authorized to re-advertise for the FY 2022 NJDOT Safe Streets to Transit Project

Adopted: November 6, 2023

M. JAMES MALEY, JR., MAYOR

ROBERT LEWANDOWSKI, COMMISSIONER

MORGAN ROBINSON, COMMISSIONER

K. HOLLY MANNEL, BOROUGH CLERK

BOARD OF COMMISSIONERS
BOROUGH OF COLLINGSWOOD
NEW JERSEY

RESOLUTION 2023-_____

SUBJECT: AUTHORIZING RE-ADVERTISING FOR BIDS FOR THE
FY 2022 NJDOT TRANSIT VILLAGE PEDESTRIAN IMPROVEMENTS - VARIOUS
LOCATIONS PROJECT AND REJECTING THE BIDS RECEIVED ON NOVEMBER 2,
2023

WHEREAS, at the bid opening of November 2, 2023, the lowest bid received substantially exceeds the cost estimate for said project, and

WHEREAS, the Borough Administrator has requested that all bids be rejected and re-advertised for the FY 2022 NJDOT Transit Village Pedestrian Improvements - Various Locations Project

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of Collingswood, County of Camden, state of new jersey, that the borough administrator is authorized to re-advertise for the FY 2022 NJDOT Transit Village Pedestrian Improvements - Various Locations Project

Adopted: November 6, 2023

M. JAMES MALEY, JR., MAYOR

ROBERT LEWANDOWSKI, COMMISSIONER

MORGAN ROBINSON, COMMISSIONER

K. HOLLY MANNEL, BOROUGH CLERK

RESOLUTION 2023-_____

BOARD OF COMMISSIONERS
BOROUGH OF COLLINGSWOOD
STATE OF NEW JERSEY

SUBJECT: APPROVING PAYMENT OF BILLS AS PRESENTED BY TREASURER

WHEREAS, CERTAIN BILLS HAVE BEEN PRESENTED FOR PAYMENT, NOW

THEREFORE, BE IT RESOLVED, BY THE BOARD OF COMMISSIONERS OF THE
BOROUGH OF COLLINGSWOOD, COUNTY OF CAMDEN, STATE OF NEW JERSEY,
THAT AN ORDER BE DRAWN ON THE TREASURER IN FAVOR OF THE AMOUNT
OF THE INVOICES AND CHARGED THEIR RESPECTIVE ACCOUNTS; AS PER THE
ATTACHED LIST:

Date of Adoption: _____

M. James Maley, Jr., Mayor

Robert Lewandowski, Commissioner

K. Holly Mannel, Borough Clerk

Morgan Robinson, Commissioner