

MAY 3, 2021
COMMISSION MEETING MINUTES
BOROUGH OF COLLINGSWOOD, NJ

A regular meeting of the Board of Commissioners was held remotely, at 7:00 P.M. Mayor M. James Maley, Jr. called the meeting to order, with Commissioner Joan Leonard present and Commissioner Robert Lewandowski present.

Mayor Maley read the Sunshine Notice stating that the Borough has complied with provisions of the Sunshine Law by adopting before January 10 of this year, a resolution prescribing the dates, times and locations of all regular meetings of the Commission. The Mayor stated there was a change in meeting format from in person to remote-conference. Written advanced notice of the change in format of at least 48 hours was supplied to two local newspapers. Mayor Maley led the Pledge of Allegiance.

Mayor Maley explained this meeting is being held by remote conference because of the stay-at-home order due to the COVID 19 virus. Mayor Maley explained how questions and comments can be submitted.

The Commissioners the following reports: CFO, Municipal Court, Tax Collector, Treasurer and Zoning Official

Official Recognition:

Commissioner Joan Leonard

Mayor Maley and Commissioner Lewandowski spoke about Commissioner Leonard and honored her many years of service to the Borough of Collingswood.

Police Officer Michael Burdalski

Police Officer Robert Bright

Police Officer Lucas Barousse

Presentation: Odyssey of the Mind

The Commissioners called for Second Reading and Public Hearing of

ORDINANCE NO. 1706

AN ORDINANCE ADOPTING REVISED RULES AND REGULATIONS FOR THE BOROUGH OF COLLINGSWOOD POLICE DEPARTMENT

WHEREAS, the Collingswood Police Department has been established and is organized pursuant to N.J.S.A. 40A:14-118 and governed in accordance with the provisions of the Borough of Collingswood Municipal Code Section 57-1 et seq. ("Code"); and

WHEREAS, pursuant to Code Section 57-6, the Borough's Director of the Department of Public Safety shall, by ordinance, render or prescribe such rules and regulations for the operation of the Police Department; and

WHEREAS, the Borough's Chief of Police has recommended to the Director of Public Safety revisions to the rules and regulations for the operation of the Police Department; and

WHEREAS, the Director of the Department of Public Safety has reviewed the revised rules and regulations and recommends them for adoption by the Board of Commissioners;

NOW, THEREFORE, BE IT ORDAINED by the Commissioners of the Borough of Collingswood that the revised rules and regulations for the operation of the Borough of Collingswood Police Department, a copy of which are attached hereto, are adopted in their entirety.

This ordinance shall take effect immediately upon final adoption and publication according to law

With no comments Mayor Maley moved the public hearing closed and the ordinance be adopted on second and final reading which was seconded and approved by the call of the roll:

Aye: M. James Maley, Jr.

Aye: Joan Leonard

Aye: Robert Lewandowski

The Commissioners called for Second Reading and Public Hearing of

ORDINANCE 1707

AN ORDINANCE AMENDING ORDINANCE 1705 AND SECTION 273 OF THE CODE OF THE BOROUGH OF COLLINGSWOOD REQUIRING SECURITY GUARDS WITHIN APARTMENT COMPLEXES

WHEREAS, the Commissioners of the Borough of Collingswood (“Borough”) have adopted Ordinance 1705 which amends Section 237 of the Borough Municipal Code and requires owners of certain apartment complexes to provide security guards on site for 24 hours each day of the year; and

WHEREAS, following the introduction of Ordinance 1705 on March 1, 2021 at the Commissioners’ regularly scheduled meeting, Borough officials received comments from interested parties providing alternatives to the security measures required under the amended Section 237; and

WHEREAS, the Commissioners have considered the information that has been provided and wish to amend Ordinance 1705 and Section 237 so that each individual apartment complex owner shall have the opportunity to be permitted to offer alternative procedures to the 24-hour security guard requirement.

NOW, THEREFORE, BE IT ORDAINED by the Commissioners of the Borough of Collingswood that chapter 237 (c) of the Borough Code (entitled “Landlord Responsibility”) shall be amended as follows:

- I. Any owner or landlord required to provide 24-hour security at an apartment building may be relieved of this requirement provided that they have submitted a detailed security plan, including evacuation procedures, which shall be subject to the review and approval of the Borough’s Chief of Police and the Commissioner of Public Safety. Such plan should include measures and procedures designed to protect the apartment building tenants and their visitors from criminal activity, unsafe conditions and incidents of nuisance and harassment. The proposed alternative security plan shall include the information listed below for consideration by the Chief of Police and Commissioner of Public Safety:
 - (i) a map of all points of public entry to the apartment building and a description of all security measures (e.g., locks, alarms, access key pads, security cameras, foot patrols) to restrict access by unauthorized persons;
 - (ii) a description of procedures for limiting access to keys and pass codes for all entrances to tenants and other authorized persons;
 - (iii) procedures for maintaining records which shall include the dates and a description of all incidents of unauthorized entrance to the apartment building and any unlawful behavior;
 - (iv) procedures for maintaining records which shall include the dates and a detailed description of all tenant complaints of suspected criminal activity, assaults, threatening conduct or harassment, all incidents of general breach of the peace or tenants’ rights to quiet enjoyment within the building and their apartments and a detailed description of the action taken in response to each complaint;
 - (v) proposed security procedures as an alternative to the 24-hour guard requirement including a staffing plan and a description of the security measures to be implemented for all points of access and entry to the apartment building.
 - (vi) procedures for maintaining records of regular audits of all security procedures to ensure that the security plan is current date and approved procedures are being followed.

(vii) procedures for maintaining proof that background checks, including criminal history checks, will be conducted on all employees, including all persons with access to tenant units.

(viii) procedures for maintaining records analyzing past incidents of crime and violence on all apartment premises and the immediate surrounding neighborhood, no less than quarterly, to assess the adequacy of the security plan.

Any owner of an apartment building that has received approval for an alternative security plan shall resubmit the security plan annually in the month of January, including any proposed changes, to the Borough's Chief of Police and the Commissioner of Public Safety for review and approval.

2. The Chief of Police and the Commissioner of Public Safety shall be authorized to approve or deny the security plan presented. Any approval granted to the owner of an apartment building as provided herein may be rescinded at any time that the Chief of Police and Commissioner of Public Safety determine that such plan fails to comply with the approved procedures of the security plan or which fails to provide adequate security and safety for the apartment building tenants and their visitors.

This ordinance shall take effect immediately upon final adoption and publication according to law.

Mayor Maley opened the Ordinance to the public:

With no comments Mayor Maley moved the public hearing closed and the ordinance be adopted on second and final reading which was seconded and approved by the call of the roll:

Aye: M. James Maley, Jr.

Aye: Joan Leonard

Aye: Robert Lewandowski

The Commissioners called for Second Reading and Public Hearing of

ORDINANCE 1708

AN ORDINANCE AMENDING SECTION 163 OF THE MUNICIPAL CODE OF THE BOROUGH OF COLLINGSWOOD

WHEREAS, Chapter 163 of the Municipal Code ("Code") of the Borough of Collingswood ("Borough") provides that the New Jersey Uniform Fire Safety Act shall be locally enforced ; and

WHEREAS, the local enforcement agency for the Borough shall be the Bureau of Fire Prevention of the Municipal Fire Department; and

WHEREAS, based upon discussions with representatives of the New Jersey Division of Fire Safety and review of the Borough's ordinance relating to the Fire Department's responsibilities as a local enforcement agency, the Chief of the Fire Department has recommended amendments to the ordinance; and

WHEREAS, the Borough's Board of Commissioners have reviewed the recommendations of the Fire Chief and wish to adopt them as proposed;

NOW, THEREFORE, BE IT ORDAINED by the Commissioners of the Borough of Collingswood that chapter 163 of the Borough Code (entitled "Fire Prevention") shall be amended as follows:

- I. Section 3 shall be amended as follows: after the words "within the geographic boundaries of the Borough of Collingswood," the following shall be inserted... "other than one and two unit owner-occupied dwellings used

exclusively for dwelling purposes and buildings, structures, and premises owned or operated by the Federal Government, Interstate Agencies or the State of New Jersey...”

- II. Section 4 shall be amended to replace the word “Commissioners” with the word “Commissioner.”
- III. Section 6, subsection C. shall be deleted in its entirety and subsection D. shall be redesignated as C. and subsection E. Shall be redesignated as D.
- IV. Section 9, subsection B. paragraph (2) shall be amended to replace the term “user group” with “use group”.
- V. The table of fees set forth in Section 9, subsection C. paragraph (3) shall be amended to read as follows:

B-1	Buildings 2,999 square feet and less	\$80
B-2	Buildings equal to or in excess of 3,000 square feet but not exceeding 4,999 square feet.	\$125
B-3	Buildings equal to or in excess of 5,000 square feet but not exceeding 9,999 square feet	\$195
B-4	Buildings equal to or in excess of 10,000 square feet but not exceeding 14,999 square feet	\$255
B-5	Buildings equal to or in excess of 15,000 square feet but not exceeding 24,999 square feet	\$355
B-6	Buildings equal to or in excess of 25,000 square feet but not exceeding 49,999 square feet	\$480
B-7	Buildings equal to or in excess of 50,000 square feet but not exceeding 99,999 square feet	\$605
B-8	Buildings equal to or in excess of 100,000 square feet but not exceeding 199,999 square feet	\$755
B-9	Buildings equal to or in excess of 200,000 square feet but not exceeding 299,999 square feet	\$905
	Each additional 100,000 square feet	\$355

- VI. The second sentence of Section 9 subsection P. shall be amended to read as follows:
 - a. Any employee of the Borough of Collingswood Fire Department subpoenaed to testify in civil court or a deposition shall appear, and compensation shall be set forth as follows: actual cost based on current salary as approved by the current collective bargaining agreements, plus any additional cost that may be required to backfill an employee’s position if that employee is scheduled while on duty.

This ordinance shall take effect immediately upon final adoption and publication according to law.

Mayor Maley opened the Ordinance to the public:

With no comments Mayor Maley moved the public hearing closed and the ordinance be adopted on second and final reading which was seconded and approved by the call of the roll:

- Aye: M. James Maley, Jr.**
- Aye: Joan Leonard**
- Aye: Robert Lewandowski**

**The Commissioners called for First Reading of
Salary Ordinance 1709-Firefighters**

AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF COMPENSATION OF EACH OFFICER AND EMPLOYEE OF THE BOROUGH OF COLLINGSWOOD AND METHOD OF PAYMENT OF SUCH COMPENSATION

THE BOARD OF COMMISSIONERS OF THE BOROUGH OF COLLINGSWOOD IN THE COUNTY OF CAMDEN, AND STATE OF NEW JERSEY DOES ORDAIN:

SECTION 1. THE RATE OF COMPENSATION OF EACH OFFICER AND EMPLOYEE OF THE BOROUGH OF COLLINGSWOOD, WHOSE COMPENSATION SHALL BE ON AN ANNUAL, SEMI-ANNUAL, AND BIWEEKLY BASIS, SHALL BE PAYABLE AS FOLLOWS:

POSITION	ANNUAL SALARY
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FIRE DEPARTMENT

Firefighters:

Probationary	\$41,000.00 - \$46,000.00/ year
Year of Service 1	\$47,000.00 - \$53,000.00/ year
Year of Service 2	\$50,000.00 - \$57,000.00/ year
Year of Service 3	\$53,000.00 - \$60,000.00/ year
Year of Service 4	\$56,000.00 - \$63,000.00/ year
Year of Service 5	\$59,000.00 - \$66,000.00/ year
Year of Service 6	\$64,000.00 - \$72,000.00/ year
Year of Service 7	\$77,000.00 - \$86,000.00/ year

REVENUE AND FINANCE

Accounts Payable Clerk	\$15.00 to \$20.00 per hour
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Effective January 1, 2020

ON CALL AND OVERTIME TO BE PAID AS SET FORTH IN CONTRACT RATIFIED BY BOARD OF COMMISSIONERS.

SECTION 2. ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT WITH THIS ORDINANCE ARE HEREBY REPEALED. FULL TIME EMPLOYEES OF THE BOROUGH SHALL IN ADDITION TO THE COMPENSATION PROVIDED FOR HEREIN, SHALL RECEIVE LONGEVITY PAY, WHICH SHALL BE PAYABLE ONCE YEARLY OR AS SET FORTH IN LABOR CONTRACT, RATIFIED BY THE BOARD OF COMMISSIONERS.

SECTION 3. ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT WITH THIS ORDINANCE ARE HEREBY REPEALED.

SECTION 4. THIS ORDINANCE SHALL TAKE EFFECT UPON ITS PASSAGE AND PUBLICATION ACCORDING TO LAW.

Mayor Maley moved the ordinance be approved on first reading, published, and the second reading and public hearing to be held on June 7, 2021 which was seconded and approved by the following call of the roll:

Aye: M. James Maley, Jr.
Aye: Joan Leonard
Aye: Robert Lewandowski

Public Comment on Resolution Items:

No Comments

The Following Resolutions were Approved without a Dissenting Vote

95. Approving A Memorandum of Understanding between the Borough of Collingswood and the Collingswood Fire Fighters

96. Authorizing the Collingswood Public Library to Apply for the Library Construction Bond Act Grant
Authorizing a Refund of Tax Overpayments

97. Block 19.05 Lot 3

98. Block 2-Lot 3

Authorizing the Cancelation of Tax Account Balances

99. 723 Eldridge Ave

100. 725 Cattell Ave.

101. 109 Haddon Ave.

102. Approving a Strategic Plan for Funding Municipal Alliance

Authorizing a Purchase from State Contract for:

103. Tasers

104. Electric Vehicle

105. Authorizing the Sale of a 2007 Dodge Durango on EBay

106. Approving Change Order 6 - Epic

Appointing Part Time EMT/Firefighter for the Collingswood Fire Department

107. Thomas Hurden

108. Scott Jakuboski

109. John Springer

110. Christopher Zimmerman

111. Joseph Ioannucci

112. Appointing Julianna Rice as Part Time Circulation Assistant for the Collingswood Public Library

113. Appointing Mani S. Kavuru as a Member to the Collingswood Covid-19 Recovery Advisory Committee

114. Appointing Members of The Collingswood Creative Team

Mary Baldwin

Kim Brooks

Geoff DiMasi

Cassandra Duffey

Shane Michael Duncan

Denise Guerin

Jamie Kerth

Kevin Monko

Meishka Mitchell

Eric Robinson

Ellen Rosenholtz

115. Approving the Payment of Bills as Presented by the Treasurer

Commissioner Lewandowski, talked about the Creative Team and said there are many great ideas that are being discussed. Commissioner Lewandowski said the team has Expertise and Enthusiasm and the sky is limit.

Commissioner Leonard, talked about Green Day and even though it was on a smaller scale due to the COVID safety restrictions the day was well attended and successful. Commissioner Leonard also stated that as some of the safety restrictions are lifted these small steps are so appreciated and we feel very grateful. Commissioner Leonard talked about this time of year being her favorite and that so much happens in our community in the spring and that she has watched this happen again and again over the last 24 years. Commissioner Leonard thanked her Borough family, the businesses, volunteers, her family and the families of

the current and former commissioners. Commissioner Leonard thanked Mayor Maley and Commissioner Lewandowski and stated she hopes she can continue to be of service.

Mayor Maley, talked about as COVID restrictions are being lifted that health risks are still out there. Mayor Maley encouraged residents to continue to follow the guidelines. Mayor Maley talked about the Connect 2020 Grant and that the DRPC has given notice that Collingswood will be part of a pilot program for bike paths along Atlantic Ave. tied into the Speedline. Mayor Maley said the project at Haddon and Homestead will be starting soon. Mayor Maley explained that there will be bump outs that will help slow traffic and make the intersection safer. Mayor Maley wished former Zoning Officer Jason Miller well as he starts a new position with the DCA and Mayor Maley welcomed back former administrator Keith Hastings who will be filling in as interim Zoning Officer.

Mayor Maley opened the meeting for Public Comment:

Iris Rossi 114 East Palmer Ave asked about the new trash cans in Knight Park and where they will be placed. Mayor Maley thanked Iris for watching the video and explained the new cans came from Funds from Clean Communities and the Public Works Department and the Knight Park Trustees will plan the placement of the cans. Mayor Maley added they will probably go in high traffic areas.

Kate Delany, 126 E Palmer Ave. asked where the Borough stands on the Cannabis Regulation and if there are plans for public engagement? Mayor Maley explained we have talked about this at our last two meetings, and have asked our town planner to review. Mayor Maley said he believes the report is done but he has not seen it yet. And we will have our Zoning Board look at it. Mayor Maley added that we have said in the past that Route 130 would make sense. Mayor Maley explained that we have had entities express interest and we will also be engaging residents for feedback. Commissioner Lewandowski said now is not time to be closing doors but that the details are also important. Commissioner Lewandowski said that this could be helpful for the community and that this is something we could but a 2% tax on. Ms. Delany asked if the borough will opt in for all 6 market places? Mayor Maley said we will probably opt in at some capacity but these discussions will be had a later date.

Mayor Maley thanked Commissioner Leonard and stated it has been a pleasure and an honor. Mayor Maley wished Commissioner Leonard all the best.

With no comments, Mayor Maley moved the meeting be adjourned at 8:05 PM, which was seconded.

Approved July 6, 2021

Commissioners	Present	Absent	Aye	Nay	Abstain
Mayor M. James Maley					
Commissioner Lewandowski					
Commissioner Robinson					X