

JUNE 6, 2021  
COMMISSION MEETING MINUTES  
BOROUGH OF COLLINGSWOOD, NJ

A regular meeting of the Board of Commissioners was held remotely, at 7:00 P.M. Mayor M. James Maley, Jr. called the meeting to order, with Commissioner Morgan Robinson present and Commissioner Robert Lewandowski present.

National Anthem sang by the Collingswood High School Madrigals

Mayor Maley welcomed everyone in attendance. He explained this is the first in person meeting in 15 months due to the COVID 19 pandemic.

Mayor Maley read the Sunshine Notice stating that the Borough has complied with provisions of the Sunshine Law by adopting before January 10 of this year, a resolution prescribing the dates, times and locations of all regular meetings of the Commission. Mayor Maley added this meeting is being live streamed and anyone who is remote will be able to submit questions.

The Commissioners approved a motion to approve the March 1 and April 5 2021 Minutes and the following reports CFO Tax Collector and Municipal Court

**Recognition of Service**

Joan Leonard

Mayor Maley presented the Recognition of Service Award to former Commissioner Leonard. Mayor Maley talked about when he and Mrs. Leonard started working together many years ago. Mayor Maley credits Mrs. Leonard for leading the charge and convincing people to get involved and do things they would not normally do, such as fixing up other people's properties. Mayor Maley praised Mrs. Leonard with making Collingswood look great, it is her work that people first see when they come to Collingswood, the trees, flower and plants. Commissioner Lewandowski expressed his appreciation of Mrs. Leonard's decades long work add added it is because of your work that I am here in this town and he thanked Mrs. Leonard. Commissioner Robinson agreed with Commissioner Lewandowski. Commissioner Robinson said looking at the work you have done over the years makes me want to be a part of that work.

Mrs. Leonard talked about when she first came to Collingswood in 1986, she said Collingswood was beautiful. She explained at the time she was living in Philadelphia and the parks and open of Collingswood made her want to be here to raise her family. Commissioner Leonard said what we have in Collingswood is precious. The town is laid out beautifully, we are surrounded by rivers and parks and historic architecture. Commissioner Leonard talked about her beginnings with historic preservation and the great fortune of working with hundreds of people and developing decades long friendships. Mrs. Leonard talked about her working relationship with Mayor Maley as a great fortune. Mrs. Leonard thanked her husband Tom for his patience and support over the years and that she could not have done all that she did and raise her three sons without him. Mrs. Leonard thanked her sons, their spouses and grandchildren for their support and love. Mrs. Leonard expressed the great pleasure she feels when new families move her, she talked about Collingswood being a place for all people. Mrs. Leonard talked about the generations of people with their wealth of knowledge and hospitality has made this Queen's New York girl feel like this is home and it is the best place ever. Mrs. Leonard spoke about how grateful she feels for the time she has spent working with Lou Cappelli, Michael Hall, Jim Maley, Rob Lewandowski and now Morgan Robinson.

Invocation: Jim Angher

**Oaths of Office**

Commissioner Morgan Robinson  
Commissioner Robert Lewandowski  
Mayor M. James Maley

Mayor Maley wished his mom an early Happy 88<sup>th</sup> Birthday.

***The Following Resolutions were Approved without a Dissenting Vote***

**RESOLUTION:**

116. Assigning of Departments to Commissioners

117. Appointing Commissioner Lewandowski as a Class II Member to the Collingswood Planning Board

**The Commissioners called for Second Reading and Public Hearing of  
of General Capital Improvement Ordinance 1710  
APPROPRIATING \$610,000.00 FROM THE GENERAL CAPITAL IMPROVEMENT FUND FOR THE  
PURCHASE OF EQUIPMENT AND IMPROVEMENTS TO BOROUGH OWNED BUILDINGS  
APPROPRIATING \$70,000.00 FROM THE SEWER CAPITAL IMPROVEMENT FUND  
FOR THE PURCHASE OF EQUIPMENT**

**BE IT ORDAINED** by the Mayor and Borough Commissioners of the Borough of Collingswood, County of Camden, State of New Jersey, (not less than 2/3 of all members thereof affirmatively concurring) as follows:

SECTION 1. The Borough Commissioners of the Borough of Collingswood hereby authorizes the following General Capital improvements:

- A. Demolition of Borough Owned Buildings \$110,000.00
- B. Improvements to Borough Owned Buildings, including but not limited to, Roof Repairs, and HVAC repairs \$100,000.00
- C. Completion of the Public Safety Building \$ 400,000.00

SECTION 2. The Borough Commissioners of the Borough of Collingswood hereby authorizes the following Sewer Capital improvements:

- A. Purchase of Equipment \$70,000.00

SECTION 3. The useful life of this equipment is at least five (5) years. No Supplemental Debt Statement is required since there is no authorization of any debt within this Capital Ordinance. The gross debt of the Municipality as defined by law is not increased by this ordinance, and no obligation in the matter of bonds or notes are authorized by this ordinance.

SECTION 4. The capital budget of the Borough of Collingswood conforms with the provisions of this ordinance, and

SECTION 5. The improvements authorized hereby are not current expenses and are improvements that the Borough may lawfully make, and

SECTION 6. This Capital Ordinance shall take effect immediately after publication following the final adoption as provided by law.

**Mayor Maley opened the Ordinance to the public:**

***With no comments Mayor Maley moved the public hearing closed and the ordinance be adopted on second and final reading which was seconded and approved by the call of the roll:***

**Aye: M. James Maley, Jr.**  
**Aye: Robert Lewandowski**  
**Aye: Morgan Robinson**

**The Commissioners called for First Reading of General Capital Improvement Ordinance 1710**

**APPROPRIATING \$610,000.00 FROM THE GENERAL CAPITAL IMPROVEMENT FUND FOR THE PURCHASE OF  
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SECTION 5. The improvements authorized hereby are not current expenses and are improvements that the Borough may lawfully make, and

SECTION 6. This Capital Ordinance shall take effect immediately after publication following the final adoption as provided by law.

***Mayor Maley moved the ordinance be approved on first reading, published, and the second reading and public hearing to be held on Tuesday July 6, 2021 which was seconded and approved by the following call of the roll:***

***Aye: M. James Maley, Jr.  
Aye: Robert Lewandowski  
Aye: Morgan Robinson***

***Mayor Maley moved the ordinance be approved on first reading, published, and the second reading and public hearing to be held on Tuesday July 6, 2021 which was seconded and approved by the following call of the roll:***

***Aye: M. James Maley, Jr.  
Aye: Robert Lewandowski  
Aye: Morgan Robinson***

### **The Commissioners called for First Reading of ORDINANCE NO. 1711**

#### **AN ORDINANCE REGULATING THE ACTS OF BREEDING AND KEEPING OF HONEYBEES AND AMENDING CHAPTER 105 OF THE COLLINGSWOOD MUNICIPAL CODE**

**WHEREAS**, the Borough of Collingswood ("Borough") does not have a code provision that regulates and monitors the breeding and keeping of honeybees ("Beekeeping") on property located within the Borough; and

**WHEREAS**, the Borough has determined that the safety of its citizens would be better served if the Borough locally enforced the New Jersey Department of Agriculture's (the "Department") regulations on Beekeeping; and

**WHEREAS**, N.J.S.A. 4:6-24 authorizes the Department to delegate its monitoring and enforcement authority, as applicable to Beekeeping, to a municipality and, pursuant to N.J.A.C. 2:24-7.4, a municipality may pass an ordinance to adopt, by reference, the Beekeeping standards promulgated by the Department; and

**WHEREAS**, Section 105 of the Borough's Municipal Code governs the possession and maintenance of animals located in the Borough;

**NOW, THEREFORE, BE IT ORDAINED** by the Commissioners of the Borough of Collingswood that a new Article VIII shall be added to Section 105 of the Borough's Municipal Code which shall govern the activities related to the breeding and keeping of honeybees, as promulgated by the New Jersey Department of Agriculture, as follows:

1. The new Article VIII shall be titled "Beekeeping Activities"
2. The Borough shall adopt all current and subsequent definitions as provided for in N.J.A.C. 2:24-1.1.
3. All apiaries shall be registered with the State of new Jersey and conform with N.J.A.C. 2:24 – et al.
4. Every block and lot number within the Borough shall be limited to having one (1) lawful honey bee colony located thereon.
5. Beekeepers shall manage all hives to limit and promptly address swarming using accepted swarm management techniques for the industry, which may include, but are not limited to, providing adequate room for colony growth, splitting, and re-queening.
6. In accordance with N.J.S.A. 4:6-10, a beekeeper shall keep all hives in person-made structures with removable frames in a sound and usable condition.
7. A beekeeper shall locate all hives a minimum of 10 feet from any property line and at least 20 feet from any roadside, sidewalk, or path.
  - a. Hives must be securely placed on level ground or secured on rooftop installations;
  - b. When hives are located on rooftops, they shall not be less than 20 feet from any area used for outdoor human activity; and
  - c. Hives are not permitted on balconies of multistory, multifamily dwelling unit buildings

8. When a colony is located less than 20 feet from any property line, a beekeeper shall establish a flyway barrier at least six feet in height consisting of a solid wall, fence, dense vegetation, or combination thereof that is parallel to the property line and maintain it to extend 10 feet beyond the colony in each direction, except if the property adjoining a colony is undeveloped or agriculturally utilized, then no flyway barrier is required on that side.
  - a. Notwithstanding this subsection, all flyway barriers must comply with any Federal, State, or local laws, rules, regulations, and/or ordinances.
9. A beekeeper shall provide all hives with access to adequate sources of water.
10. No bee comb or other materials that might encourage robbing by honey bees or other stinging insects shall be left upon the grounds of the apiary site in suburban and urban environments.
11. The beekeeper shall provide access to all apiaries under the beekeeper's control to inspectors from any and all governmental agencies with jurisdiction to enforce this chapter pertaining to the hives, maintenance of the hives, or disease control. Beekeepers will be notified in advance, where possible and feasible. If the beekeeper cannot be located, notice shall be to the landowner where the apiary is located.
12. All beekeeping activities shall be for hobby use only; there shall be no commercial use or development for commercial sales of honey, hives or colonies.
13. The provisions of this article shall be enforced by the Zoning Officer of the Borough of Collingswood.
14. Any person(s) who is found to be in violation of the provisions of this article may be subject to a court summons and fine not to exceed \$100 per violation.
15. This ordinance shall take effect immediately upon final adoption and publication according to law.

***Mayor Maley moved the ordinance be approved on first reading, published, and the second reading and public hearing to be held on Tuesday July 6, 2021 which was seconded and approved by the following call of the roll:***

***Aye: M. James Maley, Jr.  
Aye: Robert Lewandowski  
Aye: Morgan Robinson***

**The Commissioners called for First Reading of ORDINANCE NO. 1712**

**SALARY ORDINANCE 1712**

AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF COMPENSATION OF EACH OFFICER AND EMPLOYEE OF THE BOROUGH OF COLLINGSWOOD AND METHOD OF PAYMENT OF SUCH COMPENSATION

THE BOARD OF COMMISSIONERS OF THE BOROUGH OF COLLINGSWOOD IN THE COUNTY OF CAMDEN, AND STATE OF NEW JERSEY DOES ORDAIN:

**SECTION 1.** THE RATE OF COMPENSATION OF EACH OFFICER AND EMPLOYEE OF THE BOROUGH OF COLLINGSWOOD, WHOSE COMPENSATION SHALL BE ON AN ANNUAL, SEMI-ANNUAL, AND BIWEEKLY BASIS, SHALL BE PAYABLE AS FOLLOWS:

<b>POSITION</b>	<b>ANNUAL SALARY</b>
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<b><u>ZONING OFFICER</u></b>	
Zoning Officer/ Tax Clerk	\$50,000.00 to \$60,000.00

**SECTION 2.** ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT WITH THIS ORDINANCE ARE HEREBY REPEALED. FULL TIME EMPLOYEES OF THE BOROUGH SHALL IN ADDITION TO THE COMPENSATION PROVIDED

FOR HEREIN, SHALL RECEIVE LONGEVITY PAY, WHICH SHALL BE PAYABLE ONCE YEARLY OR AS SET FORTH IN LABOR CONTRACT, RATIFIED BY THE BOARD OF COMMISSIONERS.

**SECTION 3.** ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT WITH THIS ORDINANCE ARE HEREBY REPEALED.

**SECTION 4.** THIS ORDINANCE SHALL TAKE EFFECT UPON ITS PASSAGE AND PUBLICATION ACCORDING TO LAW.

***Mayor Maley moved the ordinance be approved on first reading, published, and the second reading and public hearing to be held on Tuesday July 6, 2021 which was seconded and approved by the following call of the roll:***

***Aye: M. James Maley, Jr.  
Aye: Robert Lewandowski  
Aye: Morgan Robinson***

***Public Comment on Resolution Items:  
No Comments***

***The Following Resolutions were Approved without a Dissenting Vote***

118. Appointing Eamon Oswald as a Firefighter EMT for the Borough of Collingswood

Oath of Office  
Eamon Oswald

119. Appointing Jon Flibotte to the Borough of Collingswood COVID Recovery Team

120. Approving Salary Resolution-Firefighters

121. Authorizing an Agreement with Volunteers of America and the Borough of Collingswood

122. Authorizing an Award of Contract to Caravella Demolition for the Demolition of the Collingswood Police Department and the Caretakers House at the Scottish Rite

123. Approving the 2021 Independence Day Celebration

124. Authorizing an Award of Contract to D&M Fireworks

125. Authorizing a Refund of Tax Overpayment

Block 175 Lot 16.01

126. Approving Change Order Number 7 Epic

127. Authorizing an Amendment to the Agreement with Camden County Improvement Authority / Jingoli

128. Authorizing the Sale of Borough Property 43 Bellevue Terrace

***Resolution Requesting Approval of Items of Revenue and Appropriation NJSA 40a:4-87***

129. Clean Fleet Electric Vehicle Grant

130. Body Worn Cameras Grant

131. Clean Communities Grant

132. Authorizing a Short-Term Solid Waste and Recycling Collection and Disposal Contract

133. Authorizing a Lease Agreement between the Borough of Collingswood and the City of Gloucester for a Rear Loader Trash Truck

134. Authorizing the Borough of Collingswood to Enter into An Agreement with the Camden County Municipal Utilities Authority

135. Authorizing the Cancelation of Grant Balances

136. Approving the Payment of Bills as Presented by the Treasurer

Commissioner Robinson, thanked the voters for their support. She also thanked Mayor Maley and Commissioner Lewandowski for their confidence in her and asking her to join their team. Commissioner

Robinson thanked her mother, for giving her the confidence to do hard things and she thanked her sons Angus, Porter and Quinn and her partner Marie for their support and encouragement.

Commissioner Lewandowski, talked about elections and the attention and focus on the individual candidate and how sometimes politicians state that they will solve all of your problems. Commissioner Lewandowski explained that the wonderful thing about working with Jim Maley, Morgan Robinson and Joan Leonard is that we do not try to be saviors, we are servants and that is what is important. Commissioner Lewandowski thanked his family and gave special thoughts to his wife Barbara. Commissioner Lewandowski thanked the Department of Public Works for the herculean work they do and he recognized their camaraderie. Commissioner Lewandowski talked about the opening of the Roberts Pool season and he wished everyone a safe and happy summer. Commissioner Lewandowski also talked about energy aggregation. He talked about the history, the status, the challenges we are facing, and how we will continue to work through those challenges.

Mayor Maley welcomed Commissioner Robinson and stated he is looking forward to working together. Mayor Maley talked about the campaign and explained it gave them all a chance to work collaboratively. Mayor Maley thanked his wife MaryKay. Mayor Maley expressed his appreciation for her and stated that they make a good team. Mayor Maley thanked his children, his sisters, their husbands and his mom for their support. Mayor Maley reminded residents to vote in the Primary tomorrow. Mayor Maley talked about the Municipal election and how people began to renew themselves in appreciating what we have, challenges were made, things were said on how things ought to be and the people in this town responded that they appreciate what we have. Mayor Maley explained that we work very hard to make sure people have the same success and good experiences and life in Collingswood. Mayor Maley explained we encourage and support people to be involved and to organize their ideas that are good for Collingswood. We all need to work hard and keep active in our community in order for the success to continue. Mayor Maley said when we stop being active and supporting the town that is when the success does not continue.

Mayor Maley opened the meeting for Public Comment:

With no comments, Mayor Maley moved the meeting be adjourned at 7:55 PM, which was seconded.

Approved: \_\_\_\_\_

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M. James Maley, Jr., Mayor

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Robert Lewandowski, Commissioner

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K. Holly Mannel, Borough Clerk

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Morgan Robinson, Commissioner