

AUGUST 1, 2022  
COMMISSION MEETING MINUTES  
BOROUGH OF COLLINGSWOOD, NJ

A regular meeting of the Board of Commissioners was held remotely, at 7:00 P.M. Mayor M. James Maley, Jr. called the meeting to order, with Commissioner Robert Lewandowski absent and Commissioner Morgan Robinson present.

Mayor Maley read the Sunshine Notice stating that the Borough has complied with provisions of the Sunshine Law by adopting before January 10 of this year, a resolution prescribing the dates, times and locations of all regular meetings of the Commission. Mayor Maley explained the meeting is also being live streamed. Mayor Maley led the Pledge of Allegiance.

The Commissioners approved a motion to approve the following reports: CFO and Treasurer  
The Commissioners approved a motion to approve the following minutes: June 6, 2022

**THE COMMISSIONERS CALLED FOR THE SECOND READING AND PUBLIC HEARING OF  
ORDINANCE 1741 VARIOUS FEES**

**BE IT ORDAINED** by the Board of Commissioners for the Borough of Collingswood that the following chapter of the Borough Code shall be amended as follows:

I. PURPOSE

The purpose of this Ordinance is to increase fees for various Borough applications and services.

II. ENACTMENTS

A.) Article V shall be amended as follows:

1.) the fee for a residential zoning permit as provided in §141-13 E(1) shall be increased from \$10.00 to \$35.00;

2.) the fee for a commercial zoning permit as provided in §141-13 E(2) shall be increased from \$25.00 to \$50.00;

3.) the fee for a sign permit application as provided in §141-93 shall be \$35.00.

B.) Article I shall be amended as follows:

1.) the fee for each individual street opening permit as provided in Section B shall be increased from \$100.00 to \$375.00 inclusive of fee by the Borough Engineer for review of the submitted plan and inspection of the road closure.

2.) Section C shall be deleted.

3.) Section D shall be now designated as Section C.

III. EFFECTIVE DATE

This ordinance shall take effect immediately upon final passage, approval and publication as provided by law.

**Mayor Maley opened the Ordinance to the public:**

***With no comments Mayor Maley moved the public hearing closed and the ordinance be adopted on second and final reading which was seconded and approved by the call of the roll:***

**Aye: M. James Maley, Jr.**  
**Absent: Robert Lewandowski**  
**Aye: Morgan Robinson**

**THE COMMISSIONERS CALLED FOR SECOND READING AND PUBLIC HEARING OF  
ORDINANCE 1742 AMENDING Chapter 293-61 THE BOROUGH OF COLLINGSWOOD CODE  
REGARDING PARKING RESTRICTIONS**

**WHEREAS**, Section 293-61, Schedule XII of the Municipal Code of the Borough of Collingswood provides that a permanent parking restriction currently exists for 1.) the south side of Ogden Avenue from Haddon Avenue to South Atlantic Avenue and 2.) for the south side of Washington Avenue from Haddon Avenue to Maple Avenue; and

**WHEREAS**, it has been recommended to the Commissioners by the Chief of Police that the parking restrictions on Ogden Avenue are no longer necessary for that location and that removal of the restriction should not cause any traffic issue at that location; and

**WHEREAS**, it has also been recommended to the Commissioners by the Chief of Police that parking on the north side of Washington Avenue from Haddon Avenue to Maple Avenue should also be subject to a permanent parking restriction but that it should also be eligible for a parking permit exception as provided in Borough Ordinance Section 293-24; and

**WHEREAS**, it has also been recommended to the Commissioners by the Chief of Police that parking on the south side of Collings Avenue from the westerly curb line of Champion Avenue to a point 150 feet easterly thereof.

**NOW, THEREFORE, BE IT ORDAINED** by the Board of Commissioners for the Borough of Collingswood as follows: 1.) the parking restrictions on Ogden Avenue as cited herein and as provided in Section 293-61, Schedule XII of the Borough Code shall be removed and parking shall be permitted on both sides of Ogden Avenue from Haddon Avenue to North Atlantic Avenue; 2.) the north side of Washington Avenue from Haddon Avenue to Maple Avenue shall be subject to a permanent parking restriction pursuant to Section 293-6 but shall also be eligible for a parking permit exception as provided in Borough Ordinance Section 293-24; and 3.) the south side of Collings Avenue from the westerly curb line of Champion Avenue to a point 150 feet easterly thereof shall be subject to a permanent parking restriction pursuant to Section 293-61.

This ordinance shall take effect immediately upon final adoption and publication according to law.

**Mayor Maley opened the Ordinance to the public:**

***With no comments Mayor Maley moved the public hearing closed and the ordinance be adopted on second and final reading which was seconded and approved by the call of the roll:***

**Aye:** *M. James Maley, Jr.*  
**Absent:** *Robert Lewandowski*  
**Aye:** *Morgan Robinson*

**THE COMMISSIONERS CALLED FOR THE SECOND READING AND PUBLIC HEARING OF  
ORDINANCE 1743 AMENDING SECTION 163 OF THE MUNICIPAL CODE -FIRE PREVENTION**

**WHEREAS**, Chapter 163 of the Municipal Code ("Code") of the Borough of Collingswood ("Borough") provides that the New Jersey Uniform Fire Safety Act shall be locally enforced; and

**WHEREAS**, the local enforcement agency for the Borough is the Bureau of Fire Prevention of the Municipal Fire Department; and

**WHEREAS**, following a review of the applicable Borough ordinances relating to the Fire Department's responsibilities as a local enforcement agency with representatives of the New Jersey Division of Fire Safety, the Chief of the Fire Department has recommended amendments to the ordinance regarding the following sections:

- I. Section 9, subsection C, paragraph (3) titled "Business Use Group" shall have the table title amended to the following title: "Non-Life Hazard Use Commercial Property".
- II. The table of fees set forth in Section 9, subsection C. paragraph (3) shall be amended to provide as follows:

NLHUC-1	Buildings 2,999 square feet and less	\$80
NLHUC-2	Buildings equal to or in excess of 3,000 square feet but not exceeding 4,999 square feet.	\$125
NLHUC -3	Buildings equal to or in excess of 5,000 square feet but not exceeding 9,999 square feet	\$195
NLHUC -4	Buildings equal to or in excess of 10,000 square feet but not exceeding 14,999 square feet	\$255
NLHUC -5	Buildings equal to or in excess of 15,000 square feet but not exceeding 24,999 square feet	\$355
NLHUC -6	Buildings equal to or in excess of 25,000 square feet but not exceeding 49,999 square feet	\$480
NLHUC -7	Buildings equal to or in excess of 50,000 square feet but not exceeding 99,999 square feet	\$605
NLHUC -8	Buildings equal to or in excess of 100,000 square feet but not exceeding 199,999 square feet	\$755
NLHUC -9	Buildings equal to or in excess of 200,000 square feet but not exceeding 299,999 square feet	\$905
	Each additional 100,000 square feet	\$355

**WHEREAS**, the Borough’s Board of Commissioners have reviewed the recommendations of the Fire Chief and wish to adopt them as proposed;

**NOW, THEREFORE, BE IT ORDAINED BY** the Commissioners of the Borough of Collingswood that Chapter 163 of the Borough Code (entitled “Fire Prevention”) shall be amended as follows:

- I. Section 9, subsection C, paragraph (3) titled “Business Use Group” shall have the table title amended to the following title: “Non-Life Hazard Use Commercial Property”.
- II. The table of fees set forth in Section 9, subsection C. paragraph (3) shall be amended to provide as follows:

NLHUC-1	Buildings 2,999 square feet and less	\$80
NLHUC-2	Buildings equal to or in excess of 3,000 square feet but not exceeding 4,999 square feet.	\$125
NLHUC -3	Buildings equal to or in excess of 5,000 square feet but not exceeding 9,999 square feet	\$195
NLHUC -4	Buildings equal to or in excess of 10,000 square feet but not exceeding 14,999 square feet	\$255
NLHUC -5	Buildings equal to or in excess of 15,000 square feet but not exceeding 24,999 square feet	\$355
NLHUC -6	Buildings equal to or in excess of 25,000 square feet but not exceeding 49,999 square feet	\$480
NLHUC -7	Buildings equal to or in excess of 50,000 square feet but not	\$605

	exceeding 99,999 square feet	
NLHUC -8	Buildings equal to or in excess of 100,000 square feet but not exceeding 199,999 square feet	\$755
NLHUC -9	Buildings equal to or in excess of 200,000 square feet but not exceeding 299,999 square feet	\$905
	Each additional 100,000 square feet	\$355

This ordinance shall take effect immediately upon final adoption and publication according to law.

**Mayor Maley opened the Ordinance to the public:**

***With no comments Mayor Maley moved the public hearing closed and the ordinance be adopted on second and final reading which was seconded and approved by the call of the roll:***

**Aye:** *M. James Maley, Jr.*  
**Absent:** *Robert Lewandowski*  
**Aye:** *Morgan Robinson*

**THE COMMISSIONERS CALLED FOR FIRST READING OF ORDINANCE NO. 1744 AMENDING CH 141 SCHEDULE OF FEES, ECSROWS AND GUARANTEES**

BE IT ORDAINED AND ENACTED, by the Borough Commission of the BOROUGH OF COLLINGSWOOD, that:

**I. PURPOSE.**

The purpose of this Ordinance is to amend Chapter 141, Section 13 of the Borough Code. The Borough has determined that amending the change in use provision of the development regulations is in the best interest of the Borough’s residents.

**II. AMENDMENTS**

1. In Article V, Section 141-13 Fees; escrow, change the following fee schedules in sub-section G:
  - (2) Schedule of escrow sums.
    - (h) Use variances, escrow fees:
      - (1) Residential \$500.00
      - (2) Commercial \$1,500.00
    - (i) Bulk variances, escrow fees:
      - (1) Residential \$500.00
      - (2) Commercial \$1,500.00
    - (j) Conditional Use, Escrow Fee: \$500.00
    - (m) Nonconforming use certifications: \$750.00
2. All other terms and provisions of Chapter 141, Section 13 shall remain the same and are hereby reaffirmed.

**III. EFFECTIVE DATE.**

This Ordinance shall take effect immediately upon final passage, approval, and publication, as provided by law.

***Mayor Maley moved the ordinance be approved on first reading, published, and the second reading and public hearing to be held on Tuesday September 6, 2022 which was seconded and approved by the following call of the roll:***

**Aye:** *M. James Maley, Jr.*  
**Absent:** *Robert Lewandowski*  
**Aye:** *Morgan Robinson*

***Public Comment on Resolution Items:***

Richard Klingerman 743 Maple Terrace asked about Audit Correction Action Plan. Mayor Maley explained that we have not received a finding in several years and that it was a misstep between line items.

132. Appointing Department of Public Works Crew Chief - Robert Schmidt

133. Approving a Professional Services Agreement with Rodgers Group- Police Accreditation

134. Accepting the 2021 Audit and Signing of Group Affidavit

135. Approving the Corrective Action Plan for the Annual Audit Report for the Year Ending 2021

136. Authorizing to Advertise to Bid for the Paving of 414-416 Haddon Avenue

137. Authorizing Raffle License 2022-3 Children's Dyslexia Centers, Inc.

138. Authorizing Refund of Taxes- Block 19.07 Lot 17

139. Approving the Grace Period for Taxes, Water and Sewer Payments to August 31, 2022

140. Approving a Letter of Support for the Collingswood Cannabis Company

141. Establishing Electric Vehicle Supply/Service Equipment (EVSE) Usage fees

142. Approving Payment of Bills as Presented by Treasurer

Commissioner Robinson said she hoped everyone had a great summer and that everyone stays safe from COVID.

Mayor Maley reminded residents about National Night Out and the upcoming Fine Arts and Crafts Festival. Mayor Maley thanked the Fire Department for taking care of a trash fire that occurred behind one of our restaurants early this morning.

***Public Comment***

Kevin McKelsey asked if his business needed to file anything with the Borough pertaining to a shared parking lot with another business. Mayor Maley explained that nothing with the Borough is required to make arrangements about the shared lot. Mayor Maley explained that any new business should speak with our Zoning Official.

With no additional comments, Mayor Maley moved the meeting be adjourned at 7:20PM, which was seconded.