



BOROUGH OF COLLINGSWOOD

New Jersey

APPLICATION FOR LICENSING

OUTDOOR SEATING

\$50 APPLICATION FEE

The name, residential address and telephone number of each individual, owner, partner or if a domestic corporation, the names, residential addresses and telephone numbers of the directors and officers owning a ten (10%) percent or greater interest in the corporation and the chief operating executive of the corporation and if a non-domestic corporation, the name, residence address and telephone number of the managing officer for service of process within the State of New Jersey and a copy of the qualification of said non-domestic corporation to conduct business in the State of New Jersey.

NAME _____ TITLE _____
ADDRESS _____
TELEPHONE# _____

NAME _____ TITLE _____
ADDRESS _____
TELEPHONE# _____

NAME _____ TITLE _____
ADDRESS _____
TELEPHONE# _____

NAME _____ TITLE _____
ADDRESS _____
TELEPHONE# _____

(A) The corporate, business or fictitious name upon which the applicant intends to do business pursuant to this ordinance.

NAME _____

(B) The address and description of each place where the applicant intends to establish or operate an outdoor café.

ADDRESS _____

DESCRIPTION _____

(C) The name and address of the person owning the premises, if other than the applicant, and the consent of the owner of the premises to the application.

NAME _____ TITLE _____
ADDRESS _____
TELEPHONE# _____

CONSENT OF PROPERTY OWNER:

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- No license shall be issued hereunder unless the applicant shall demonstrate that a minimum of five feet will be available for pedestrian traffic around such outdoor cafe and that such outdoor cafe will be directly in front of a "commercial establishment," as hereinafter defined for eating establishments. No food or drinks served at such outdoor cafe shall be prepared or stored other than in the interior of the eating establishment. The term "directly in front of" shall confine the outdoor cafe to the area represented by an extension of each side of the building occupied by the commercial establishment projected directly to the curb line immediately in front thereof. The perimeter of the cafe area shall be more than 50 feet from any driveway or alley

 - Three (3) sets of a proposed layout plan containing scaled/dimensioned drawings clearly illustrating the number, type of materials, location of all tables, chairs, umbrellas, or other furnishings or fixtures intended to be located in the outdoor café. All tables and chairs must be constructed of material of sufficient weight so as to not be affected by high winds. The scaled drawings shall also illustrate the following:
 - The location of any doors leading from the eating establishment to the outdoor café. No such doors may be obstructed in any manner.
 - The number of feet and location of unobstructed space permitting free passage of pedestrian traffic around each outdoor café.
 - The location of all bus stops, fire hydrants, utility poles, benches, handicap ramps, street furniture, trees, and any other fixtures permanently located on the sidewalk in front of the eating establishment or within ten (10) feet thereof on either or any side.
 - The type and location of any proposed outdoor lighting and fixtures should include the following information: mounting height, lamp type and lumens. Any open flame-type fixture shall only be permitted with the approval of the Fire Official.

Date _____

Applicant _____

Owner _____

**AGREEMENT TO INDEMNIFY AND
HOLD HARMLESS**

To: Borough of
Collingswood 678
Haddon Ave.
Collingswood, NJ 08108

From (Applicant): _____

Pursuant to Borough of Collingswood ("Borough") Code Chapter 141-76.1 (J), the undersigned having obtained a license to operate an outdoor seating within the Borough hereby agrees to indemnify and hold harmless the Borough, its agents, servants, representatives or employees from any and/or all claims, damages, judgments, costs or expenses, including attorneys' fees, which they or any of them may incur or be required to pay because of any personal injury, including death, or property damage suffered by any person or persons as a result of or related in any way to the operation and maintenance of the outdoor seating for which the license is issued.

By _____

Dated _____

NOTE: A COPY OF THE CERTIFICATE OF LIABILITY OF INSURANCE MUST BE SUBMITTED WITH AN OUTDOOR CAFÉ APPLICATION. NO APPLICATIONS WILL BE PROCESSED WITHOUT THIS CERTIFICATE.

NO OUTDOOR SEATING WILL BE PERMITTED WITHOUT A VALID LICENSE.

ORDINANCE 141, SECTION 176.1 Outdoor Seating (AMENDMENT)

WHEREAS, Section 141-76.1 of the Code of the Borough of Collingswood (Borough) establishes a procedure and authorizes rules and regulations for the licensing of Outdoor Seating in the Central Business District (CBD) Zone of the Borough; and

WHEREAS, Section 141-76.1(E) sets forth the requirements for applying for and obtaining a license to operate an Outdoor Cafe within the CBD; and

WHEREAS, Section 141-76(F) requires review and approval of the Borough Zoning Officer prior to the issuance of said licenses; and

WHEREAS, Section 141-76.1(J) provides that any person operating an outdoor seating shall agree to indemnify and hold harmless the Borough from claims, damages, judgment costs and expenses; and

WHEREAS, the Borough Commissioners determined that, in addition to the aforementioned license application requirements under Section 141-76.1(E) and the indemnification requirements of Section 141-76.1(J), license applicants should be required to submit proof of a comprehensive general liability insurance policy and to name the Borough as a additional insured, in order to safeguard and protect the public; and

NOW, THEREFORE, BE IT ORDAINED by the Commissioners of the Borough of Collingswood, County of Camden, State of New Jersey, that Sections 141-76.1(J) shall be amended as follows:

Indemnity. No license required by this section shall be granted to any person to operate an outdoor café until such person shall have filed with the Zoning Officer a statement agreeing to indemnify and hold harmless the Borough of Collingswood, its agents, servants, representatives or employees from any or all claims, damages, judgment costs or expenses, including attorney's fees, which they or any of them may incur or be required to pay because of any personal injury, including death, or property damage suffered by any person or persons as a result of or related to any way to the operation and maintenance of the outdoor care for which the license is issued.

In addition, proof of insurance providing for a minimum of one million dollars (\$1,000,000.00) of comprehensive general liability coverage expressly including the entire area of the outdoor café and naming the Borough as an additional insured shall be required before a license shall be granted.