

October 4, 2021
COMMISSION MEETING MINUTES
BOROUGH OF COLLINGSWOOD, NJ

A regular meeting of the Board of Commissioners was held remotely, at 7:00 P.M. Mayor M. James Maley, Jr. called the meeting to order, with Commissioner Robert Lewandowski and Commissioner Morgan Robinson present.

Mayor Maley read the Sunshine Notice stating that the Borough has complied with provisions of the Sunshine Law by adopting before January 10 of this year, a resolution prescribing the dates, times and locations of all regular meetings of the Commission. Mayor Maley led the Pledge of Allegiance.

The Commissioners approved a motion to approve the July 6, 2021, the August 2 2021 minutes and the following reports, CFO, Tax Collector, Municipal Court and Zoning Official reports

Recognition for Actions taken during Hurricane Ida

Lt. Julian D'Alonzo
Lt. Stephen Reustle
Firefighter Matthew Skowronek
Firefighter Kyle Jarozynski
Firefighter Adam Stuhlemmer

The Commissioners Tabled Ordinance 1711

AN ORDINANCE REGULATING THE ACTS OF BREEDING AND KEEPING OF HONEYBEES AND AMENDING CHAPTER 105 OF THE COLLINGSWOOD MUNICIPAL CODE

WHEREAS, the Borough of Collingswood ("Borough") does not have a code provision that regulates and monitors the breeding and keeping of honeybees ("Beekeeping") on property located within the Borough; and

WHEREAS, the Borough has determined that the safety of its citizens would be better served if the Borough locally enforced the New Jersey Department of Agriculture's (the "Department") regulations on Beekeeping; and

WHEREAS, N.J.S.A. 4:6-24 authorizes the Department to delegate its monitoring and enforcement authority, as applicable to Beekeeping, to a municipality and, pursuant to N.J.A.C. 2:24-7.4, a municipality may pass an ordinance to adopt, by reference, the Beekeeping standards promulgated by the Department; and

WHEREAS, Section 105 of the Borough's Municipal Code governs the possession and maintenance of animals located in the Borough;

NOW, THEREFORE, BE IT ORDAINED by the Commissioners of the Borough of Collingswood that a new Article VIII shall be added to Section 105 of the Borough's Municipal Code which shall govern the activities related to the breeding and keeping of honeybees, as promulgated by the New Jersey Department of Agriculture, as follows:

1. The new Article VIII shall be titled "Beekeeping Activities"
2. The Borough shall adopt all current and subsequent definitions as provided for in N.J.A.C. 2:24-1.1.
3. All apiaries shall be registered with the State of New Jersey and conform with N.J.A.C. 2:24 – et al.
4. Every block and lot number within the Borough shall be limited to having one (1) lawful honey bee colony located thereon.
5. Beekeepers shall manage all hives to limit and promptly address swarming using accepted swarm management techniques for the industry, which may include, but are not limited to, providing adequate room for colony growth, splitting, and re-queening.
6. In accordance with N.J.S.A. 4:6-10, a beekeeper shall keep all hives in person-made structures with removable frames in a sound and usable condition.
7. A beekeeper shall locate all hives a minimum of 10 feet from any property line and at least 20 feet from any roadside, sidewalk, or path.
 - a. Hives must be securely placed on level ground or secured on rooftop installations;
 - b. When hives are located on rooftops, they shall not be less than 20 feet from any area used for outdoor human activity; and
 - c. Hives are not permitted on balconies of multistory, multifamily dwelling unit buildings
8. When a colony is located less than 20 feet from any property line, a beekeeper shall establish a flyway barrier at least six feet in height consisting of a solid wall, fence, dense vegetation, or combination thereof that is parallel to the property line and maintain it to extend 10 feet beyond the colony in each direction, except if the property adjoining a colony is undeveloped or agriculturally utilized, then no flyway barrier is required on that side.
 - a. Notwithstanding this subsection, all flyway barriers must comply with any Federal, State, or local laws, rules, regulations, and/or ordinances.
9. A beekeeper shall provide all hives with access to adequate sources of water.
10. No bee comb or other materials that might encourage robbing by honey bees or other stinging insects shall be left upon the grounds of the apiary site in suburban and urban environments.

11. The beekeeper shall provide access to all apiaries under the beekeeper's control to inspectors from any and all governmental agencies with jurisdiction to enforce this chapter pertaining to the hives, maintenance of the hives, or disease control. Beekeepers will be notified in advance, where possible and feasible. If the beekeeper cannot be located, notice shall be to the landowner where the apiary is located
12. All beekeeping activities shall be for hobby use only; there shall be no commercial use or development for commercial sales of honey, hives or colonies.
13. The provisions of this article shall be enforced by the Zoning Officer of the Borough of Collingswood.
14. Any person(s) who is found to be in violation of the provisions of this article may be subject to a court summons and fine not to exceed \$100 per violation.
15. This ordinance shall take effect immediately upon final adoption and publication according to law.

The Commissioners made a motion to table Ordinance 1711 until the November 1, 2021 meeting

Aye: M. James Maley, Jr.
Aye: Robert Lewandowski
Aye: Morgan Robinson

The Commissioners called for Second Reading and Public Hearing of Ordinance 1716

APPROPRIATING \$600,000.00 FROM THE AMERICAN RESCUE ACT FUNDS FOR IMPROVEMENTS TO WATER INFRASTRUCTURE

WHEREAS, The Federal American Rescue Plan Act of 2021 provides funding to Municipalities, and a permitted use of such funds is investing in water and sewer infrastructure; and

WHEREAS, the NJDEP adopted the Water Quality Accountability Act, requiring certain improvements to the public water systems; and

WHEREAS, the Borough is desirous of utilizing a portion of the ARA funds to invest in the improvements to Water Infrastructure; and

BE IT ORDAINED by the Mayor and Borough Commissioners of the Borough of Collingswood, County of Camden, State of New Jersey, (not less than 2/3 of all members thereof affirmatively concurring) as follows:

SECTION 1. The Borough Commissioners of the Borough of Collingswood hereby authorizes the following Water Capital improvements:

A. Improvements to Water	
Infrastructure	\$600,000.00

The useful life of this equipment is at least five (5) years. No Supplemental Debt Statement is required since there is no authorization of any debt within this Capital Ordinance. The gross debt of the Municipality as defined by law is not increased by this ordinance, and no obligation in the matter of bonds or notes are authorized by this ordinance.

SECTION 2. The capital budget is hereby amended to conform with the provisions of this ordinance.

SECTION 3. This Capital Ordinance shall take effect immediately after publication following the final adoption as provided by law.

Mayor Maley opened the Ordinance to the public:

With no comments Mayor Maley moved the public hearing closed and the ordinance be adopted on second and final reading which was seconded and approved by the call of the roll:

Aye: M. James Maley, Jr.
Aye: Robert Lewandowski
Aye: Morgan Robinson

The Commissioners called for Second Reading and Public Hearing of Ordinance 1717

AN ORDINANCE AMENDING CHAPTER 141 OF THE BOROUGH OF COLLINGSWOOD MUNICIPAL CODE REGULATING SIGNS

WHEREAS, Chapter 141 of the Code of the Borough of Collingswood (Borough Code) regulates and controls the design, placement and construction of signs throughout the Borough; and

WHEREAS, the Commissioners of the Borough have determined that there is a need to amend various provisions within Chapter 141 REGARDING the regulation of signs including the application and approval process;

NOW, THEREFORE, BE IT ORDAINED by the Commissioners of the Borough of Collingswood, County of Camden, State of New Jersey, that Chapter 141 of the Borough's development regulations shall be amended as set forth in the draft revised ordinance attached hereto .

This ordinance shall take effect immediately upon final adoption and publication according to law.

Mayor Maley opened the Ordinance to the public:

Wim Schrieks 27 Crestmont Terrace asked what was are the changes. Mayor Maley explained the changes have to do with revisions to the application process. Mayor Maley referred the question to Zoning Officer Gretchen Kolecki, she explained there was also a change to the types a material that can be used, such as wood like products. Mayor Maley explained we will continue to look at this ordinance and make changes as needed.

With no more comments Mayor Maley moved the public hearing closed and the ordinance be adopted on second and final reading which was seconded and approved by the call of the roll:

Aye: *M. James Maley, Jr.*
Aye: *Robert Lewandowski*
Aye: *Morgan Robinson*

The Commissioners called for Second Reading and Public Hearing of Ordinance 1718

AN ORDINANCE ADOPTING A REDEVELOPMENT PLAN FOR THE BOROUGH OF COLLINGSWOOD

WHEREAS, redevelopment and rehabilitation projects must be undertaken pursuant to a "redevelopment plan" adopted by a municipal ordinance pursuant to N.J.S.A. 40A:12A-7, and said plan must include an outline for the planning, development, redevelopment or rehabilitation of the project area; and

WHEREAS, the Board of Commissioners of the Borough of Collingswood ("Borough"), pursuant to Resolution No. 06-186 determined that the entire Borough is an area in need of rehabilitation since it meets the statutory criteria set forth in N.J.S.A. 40A:12A-14 in that more than half of the housing stock is at least 50 years old and a majority of the water and sewer infrastructure is at least 50 years old and is in need of repair or substantial maintenance and that a program of rehabilitation may be expected to prevent further deterioration and promote the overall development of the community; and

WHEREAS, the Borough Commissioners by Ordinance No. 1417 adopted a Plan for Rehabilitation prepared by Remington and Vernick Engineers, Inc. ; and

WHEREAS, the Borough Commissioners adopted a Redevelopment Plan for the Borough pursuant to Ordinance 1664 on June 3, 2019; and

WHEREAS, following additional review, the Borough Commissioners wish to amend and restate the Redevelopment Plan to further implement and encourage redevelopment and rehabilitation efforts within the Borough ; and

WHEREAS, the Redevelopment Plan was referred to the Collingswood Joint Land Use Board for review and comment which has been provided in a report to the Borough Commissioners which report was considered prior to the adoption of this ordinance; and

WHEREAS, the Redevelopment Plan meets the requirements of the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 et. seq. and is consistent with the Borough's Master Plan;

NOW, THEREFORE, BE IT ORDAINED by the Commissioners of the Borough of Collingswood that the Redevelopment Plan attached as Exhibit A is hereby approved; and

BE IT FURTHER ORDAINED by the Commissioners of the Borough of Collingswood that the Redevelopment Plan adopted by the Borough pursuant to Ordinance No. 1664 is replaced in its entirety by the attached redevelopment Plan.

This ordinance shall take effect immediately upon final adoption and publication according to law.

Mayor Maley opened the Ordinance to the public:

With no comments Mayor Maley moved the public hearing closed and the ordinance be adopted on second and final reading which was seconded and approved by the call of the roll:

Aye: M. James Maley, Jr.
Aye: Robert Lewandowski
Aye: Morgan Robinson

The Commissioners called for the First Reading of Ordinance 1719

APPROPRIATING \$600,000.00 FROM THE WATER CAPITAL IMPROVEMENT FUND FOR WATER MAIN REPLACEMENT

WHEREAS, The Water Quality Accountability Act requires replacement of 1/150 of the water system per year; and

WHEREAS, the 2021 WQAA Water Main replacement project will include be not limit to 200 Block of Vineyard Avenue, 300 Block of Comly Avenue, and the 400 block of Conger Avenue; and

WHEREAS, funds are available in the Water Capital Fund under Capital Improvement Fund for this project; and

BE IT ORDAINED by the Mayor and Borough Commissioners of the Borough of Collingswood, County of Camden, State of New Jersey, (not less than 2/3 of all members thereof affirmatively concurring) as follows:

SECTION 1. The Borough Commissioners of the Borough of Collingswood hereby authorizes the following Water Capital improvements:

A. Water Main Replacement \$ 600,000.00

The useful life of this equipment is at least five (5) years. No Supplemental Debt Statement is required since there is no authorization of any debt within this Capital Ordinance. The gross debt of the Municipality as defined by law is not increased by this ordinance, and no obligation in the matter of

bonds or notes are authorized by this ordinance.

SECTION 2. The capital budget is hereby amended to conform with the provisions of this ordinance.

SECTION 3. This Capital Ordinance shall take effect immediately after publication following the final adoption as provided by law.

Mayor Maley talked about the door hangers that residents will soon be seeing at their homes. Mayor Maley explained that the Borough will be taking a water service inventory which is required by the state and will help the Borough identify any lead service lines that are required to be replaced.

Mayor Maley moved the ordinance be approved on first reading, published, and the second reading and public hearing to be held on November 1, 2021 which was seconded and approved by the following call of the roll:

- Aye: M. James Maley, Jr.**
- Aye: Robert Lewandowski**
- Aye: Morgan Robinson**

The Commissioners called for the First Reading of Ordinance 1720

AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF COMPENSATION OF EACH OFFICER AND EMPLOYEE OF THE BOROUGH OF COLLINGSWOOD AND METHOD OF PAYMENT OF SUCH COMPENSATION

THE BOARD OF COMMISSIONERS OF THE BOROUGH OF COLLINGSWOOD IN THE COUNTY OF CAMDEN, AND STATE OF NEW JERSEY DOES ORDAIN:

SECTION 1. THE RATE OF COMPENSATION OF EACH OFFICER AND EMPLOYEE OF THE BOROUGH OF COLLINGSWOOD, WHOSE COMPENSATION SHALL BE ON AN ANNUAL, SEMI-ANNUAL, AND BIWEEKLY BASIS, SHALL BE PAYABLE AS FOLLOWS:

POSITION	ANNUAL SALARY

<u>COLLINGSWOOD PARTNERS</u> Part Time Help as needed	\$15.00 to \$20.00 per hour
<u>COMMUNITY DEVELOPMENT</u> Part Time Help as needed	\$15.00 to \$20.00 per hour

SECTION 2. ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT WITH THIS ORDINANCE ARE HEREBY REPEALED. FULL TIME EMPLOYEES OF THE BOROUGH SHALL IN ADDITION TO THE COMPENSATION PROVIDED FOR HEREIN, SHALL RECEIVE LONGEVITY PAY, WHICH SHALL BE PAYABLE ONCE YEARLY OR AS SET FORTH IN LABOR CONTRACT, RATIFIED BY THE BOARD OF COMMISSIONERS.

SECTION 3. ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT WITH THIS ORDINANCE ARE HEREBY REPEALED.

SECTION 4. THIS ORDINANCE SHALL TAKE EFFECT UPON ITS PASSAGE AND PUBLICATION ACCORDING TO LAW.

Mayor Maley moved the ordinance be approved on first reading, published, and the second reading and public hearing to be held on November 1, 2021 which was seconded and approved by the following call of the roll:

- Aye: M. James Maley, Jr.**
- Aye: Robert Lewandowski**
- Aye: Morgan Robinson**

Public Comment on Resolution Items:

- 180. Appointing Charlotte Northeast as a Part Time Research Assistant for the Collingswood Library
- 181. Appointing Carl Jubb III as a Fire Inspector for the Borough of Collingswood
- 182. Authorizing a Contract Between the Borough of Collingswood and the Collingswood Career Fire Officers of Collingswood
- 183. Authorizing Borough Administrator Cassandra Duffey to Sign for the Harrison Avenue Sewer Project
- 184. Updating the Borough's Employment Practices Liability Insurance Risk Management / Loss Control Plan
- 185. Affirming the Borough of Collingswood's Civil Rights Policy
- Authorizing Participation in the Camden County Cooperative Pricing System-
- 186. Deer Carcass Removal
- 187. Copy Paper
- 188. Authorizing a Refund of Tax Overpayment- Block 150 Lot 13
- 189. Approving the Payment of Bills as Presented by the Treasurer

Commissioner Morgan Robinson, reminded residents to continue to shop local as we are entering the holiday season

Commissioner Robert Lewandowski talked about all the great things that have happened in town over the past several weeks, such as Porch Fest, the Cash Mob, Clover Market, Book Festival and the start of Fall recreation programs. Commissioner Lewandowski said all of this gets done with the help of Borough staff and our volunteers. Commissioner Lewandowski encouraged residents to join in our volunteer efforts.

Mayor Maley, said he wanted to echo Commissioner Lewandowski's gratitude for all the volunteers involved who help put together the Porch Fest and Book Festival. Mayor Maley asked residents to join in the official grand opening of the new Public Safety Building.

Mayor Maley opened the meeting for Public Comment:

Richard Klingerman, commented on the trash and recycling on Maple Terrace. Mr. Klingerman explained that there is problem with trash trucks being able to get down Maple Terrace because of the way people park on Washington Ave. Mr. Klingerman said the trash and recycling are going in the same truck. Mayor Maley explained some co-mingling of trash and recycling is happening due to the trash emergency we have been in over the past several months. Mayor Maley said the Police Chief will take a look at it.

Wim Shrieks, 27 Crestmont Ter. asked about the Bike Plan on Atlantic Ave. Commissioner Lewandowski explained we will have to look at the data collected before we make any decisions. Mayor Maley said he expects another pilot program. Commissioner Lewandowski said information can be found on the borough website. Mr. Shrieks said he would like to be involved in the planning.

With no further comments, Mayor Maley moved the meeting be adjourned at 7:30 PM, which was seconded.

Adopted: December 6, 2021

M. James Maley, Jr., Mayor

Robert Lewandowski, Commissioner

K. Holly Mannel, Borough Clerk

Morgan Robinson, Commissioner