

DECEMBER 29, 2020
COMMISSION MEETING MINUTES
BOROUGH OF COLLINGSWOOD, NJ

A regular meeting of the Board of Commissioners was held remotely, at 10:00 A.M. Mayor M. James Maley, Jr. called the meeting to order, with Commissioner Joan Leonard present and Commissioner Robert Lewandowski present.

Mayor Maley read the Sunshine Notice stating that the Borough has complied with provisions of the Sunshine Law by adopting before January 10 of this year, a resolution prescribing the dates, times and locations of all regular meetings of the Commission. The Mayor stated there was a change in meeting format from in person to remote-conference. Written advanced notice of the change in format of at least 48 hours was supplied to two local newspapers. Mayor Maley led the Pledge of Allegiance.

Mayor Maley explained this meeting is being held by remote conference because of the stay-at-home order due to the COVID 19 virus. Mayor Maley explained how questions and comments can be submitted.

Mayor Maley expressed his condolences and the condolences of the borough family to Commissioner Lewandowski on the loss of his mother.

The Commissioners called for the Second Reading and Public Hearing of Ordinance 1695

**2021
SALARY ORDINANCE 1695**

AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF COMPENSATION OF EACH OFFICER AND EMPLOYEE OF THE BOROUGH OF COLLINGSWOOD AND METHOD OF PAYMENT OF SUCH COMPENSATION

THE BOARD OF COMMISSIONERS OF THE BOROUGH OF COLLINGSWOOD IN THE COUNTY OF CAMDEN, AND STATE OF NEW JERSEY DOES ORDAIN:

SECTION 1. THE RATE OF COMPENSATION OF EACH OFFICER AND EMPLOYEE OF THE BOROUGH OF COLLINGSWOOD, WHOSE COMPENSATION SHALL BE ON AN ANNUAL, SEMI-ANNUAL, AND BIWEEKLY BASIS, SHALL BE PAYABLE AS FOLLOWS:

POSITION	ANNUAL SALARY
COMMISSIONERS	
Commissioner of Public Safety	\$5,000.00-\$10,000.00
Commissioner of Revenue/Finance	\$5,000.00-\$10,000.00
Commissioner of Public Works	\$5,000.00-\$10,000.00
Mayor or Acting Mayor	\$1,000.00-\$2,500.00
ELECTIONS	
Borough Clerk	\$500.00 per Election
Deputy Borough Clerk	\$150.00 per Election
POLICE DEPARTMENT	
Police Chief	\$100,000.00-\$140,000.00
Deputy Chief	\$95,000.00-\$120,000.00
Capitain	\$95,000.00-\$120,000.00
Sgt hired before 2/1/96	\$90,000.00-\$110,000.00
Sgt hired after 2/1/96	\$90,000.00-\$110,000.00
Patrolman	
Recruit	\$45,000.00-\$50,000.00
First Year	\$50,000.00-\$60,000.00
Second Year	\$60,000.00-\$70,000.00
Third Year	\$65,000.00-\$75,000.00
Fourth Year	\$70,000.00-\$80,000.00
Fifth Year	\$75,000.00-\$85,000.00
Sixth Year	\$80,000.00-\$90,000.00

Seven Year	\$85,000.00-\$95,000.00
Civil Officer	\$50,000.00-\$60,000.00
Records Clerk	\$35,000.00-\$60,000.00
Clerical Receptionist	\$25,000.00-\$35,000.00
Meter Man	\$30,000.00-\$40,000.00
Part Time Meter Man	\$15.00 to \$17.00 per hour
Crossing Guards	\$39.50 per day
Clerks-Part-time as needed	\$11.00 To \$17.00 per hour
Special Police - part-time as needed	\$15.00 to \$25.00 per hour

MUNICIPAL COURT

Judge	\$20,000.00 - \$30,000.00
Administrator	\$45,000.00 - \$65,000.00
Deputy Administrator	\$28,000.00 - \$45,000.00
Clerks-hourly	\$11.00 to \$17.00 per hour
On Call Duty	\$25.00 per call-out

COLLINGSWOOD PARTNERS

Office Manager	\$30,000.00 - \$45,000.00
Director of Business Development	\$20,000.00 - \$50,000.00
Farmers Market	\$5,000.00 - \$10,000.00
Clerks-part-time as needed	\$11.00 to \$17.00 per hour

FIRE DEPARTMENT

Chief	\$100,000.00-\$140,000.00
Deputy Chief	\$95,000.00-\$120,000.00
Secretary	\$25,000.00-\$35,000.00
Fire Inspectors	\$17.00 to \$18.00 per hour

STATE UNIFORM CONSTRUCTION CODE

Secretary	\$30,000.00 - \$45,000.00
Construction Code Official	\$20,000.00 - \$40,000.00
Electrical Subcode	\$10,000.00 - \$20,000.00
Plumbing Subcode	\$10,000.00 - \$20,000.00
Fire Subcode	\$10,000.00 - \$20,000.00
Building Subcode	\$5,000.00 - \$10,000.00
Building Inspector	\$5,000.00 - \$15,000.00
Building Inspector Additional Day as needed	\$82.85/day

REVENUE AND FINANCE

Chief Finance Officer/ QPA	\$35.00 to \$55.00 per hour
Treasurer	\$15.00 to \$20.00 per hour
Administrative Administrator	\$30,000.00 - \$45,000.00
Borough Clerk	\$45,000.00 - \$65,000.00
Deputy Borough Clerk	\$1,500.00 - \$3,000.00
Administrator Vehicle Stipend	\$1,875 per quarter

ASSESSMENT OF TAXES

Assessor	\$15,000.00 - \$25,000.00
Assistant/ Clerk	\$1,500.00 - \$5,000.00

COLLECTION OF TAXES

Tax Collector	\$45,000.00 - \$65,000.00
Clerks-part-time as needed	\$11.00 to \$17.00 per hour

LIBRARY

Director	\$45,000.00 - \$65,000.00
Technical Services Supervisor & Head Access	\$30,000.00 - \$45,000.00
Youth Services Supervisor	\$30,000.00 - \$45,000.00
Circulation Assistant	\$25,000.00 - \$35,000.00
Circulation Assistant	\$25,000.00 - \$35,000.00
Paralibrarian	\$11.00 to \$20.00 per hour
Reference Librarians	\$11.00 to \$20.00 per hour

Temporary Part Time/as needed \$11.00 to \$20.00 per hour

MUNICIPAL ALLIANCE

Coordinator \$1,000.00

LAND USE DEPARTMENT

Zoning Officer \$15.00 to \$30.00 per hour
Land Use Secretary \$5,000.00 - \$10,000.00
Historic Secretary \$3,000.00 - \$5,000.00

ROBERTS PARK SWIMMING POOL

Certified Pool Manager \$2,000.00 - \$5,000.00
Pool Managers \$15.00 to \$25.00 per hour
Assistant Managers \$12.00 to \$18.00 per hour
Guards \$11.00 to \$15.00 per hour
Clerks \$11.00 to \$15.00 per hour

RECREATION DEPARTMENT

Director \$20,000.00 - \$35,000.00
Snack Stand Coordinator \$5,000.00 - \$10,000.00
Community Theater Director \$5,000.00 - \$10,000.00
Secretary \$1,500.00 - \$5,000.00
Website Management \$1,000.00 - \$3,000.00
Program Coordinators \$200.00 - \$1,500.00
Assistant Program Coordinators \$11.00 to \$15.00 per hour
Part-time Help as needed \$11.00 to \$15.00 per hour

COMMUNITY DEVELOPMENT

Director of Community Development \$20,000.00 - \$50,000.00
Farmers Market \$5,000.00 - \$10,000.00

SENIOR COMMUNITY CENTER

Director \$20,000.00 - \$45,000.00
Hall Attendants \$125.00 per event
Part-time help \$11.00 to \$15.00 per hour

HIGHWAY DEPARTMENT

Acting Superintendent \$20,000.00 - \$30,000.00
Tree Official \$5,000.00 - \$10,000.00
Crew Chief \$50,000.00 - \$60,000.00
Mechanic \$50,000.00 - \$60,000.00
Laborers \$40,000.00 - \$60,000.00
Labors hired after 1/1/2013 \$40,000.00 - \$60,000.00
Labors hired after 1/1/2019 \$40,000.00 - \$60,000.00
Secretary \$11.00 to \$15.00 per hour
Safety Coordinator Stipend \$500.00
Recycling Coordinator Stipend \$500.00
Stormwater Management Coordinator Stipend \$500.00

WATER DEPARTMENT

Assistant Superintendent \$50,000.00 - \$70,000.00
Clerk \$28,000.00 - \$40,000.00
Meter Reader \$40,000.00 - \$60,000.00
Part Time help as needed \$11.00 to \$17.00 per hour

SEWER DEPARTMENT

Administrator \$80,000.00 - \$110,000.00
Crew Chief \$50,000.00 - \$60,000.00
Clerk \$28,000.00 - \$40,000.00
Part-time help as needed \$11.00 to \$17.00 per hour

ON CALL AND OVERTIME TO BE PAID AS SET FORTH IN CONTRACT RATIFIED BY BOARD OF COMMISSIONERS.

SECTION 2. ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT WITH THIS ORDINANCE ARE HEREBY REPEALED. FULL TIME EMPLOYEES OF THE BOROUGH SHALL IN ADDITION TO THE COMPENSATION PROVIDED FOR HEREIN, SHALL RECEIVE LONGEVITY PAY, WHICH SHALL BE PAYABLE ONCE YEARLY OR AS SET FORTH IN LABOR CONTRACT, RATIFIED BY THE BOARD OF COMMISSIONERS.

SECTION 3. ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT WITH THIS ORDINANCE ARE HEREBY REPEALED.

SECTION 4. THIS ORDINANCE SHALL TAKE EFFECT UPON ITS PASSAGE AND PUBLICATION ACCORDING TO LAW.

Mayor Maley opened the Ordinance to the public:

Commissioner Lewandowski requested the position meterman be renamed to be gender neutral

With no comments Mayor Maley moved the public hearing closed and the ordinance be adopted on second and final reading which was seconded and approved by the call of the roll:

Aye: M. James Maley, Jr.
Aye: Joan Leonard
Aye: Robert Lewandowski

The Commissioners called for Second Reading and Public Hearing of Ordinance 1696

AN ORDINANCE AMENDING CHAPTER 301 OF THE CODE OF THE BOROUGH OF COLLINGSWOOD ENTITLED "WATER RENTS

THE BOARD OF COMMISSIONERS OF THE BOROUGH OF COLLINGSWOOD ORDAINS AS FOLLOWS:

1. SECTION 301 OF THE CODE OF THE BOROUGH OF COLLINGSWOOD IS HEREBY AMENDED AND SUBSTITUTED AS FOLLOWS:

301-8 SERVICE CHARGES PER CONNECTION

THE SERVICE CHARGE PER CONNECTION, BOTH INSIDE AND OUTSIDE THE BOROUGH OF COLLINGSWOOD, SHALL BE AS FOLLOWS:

<u>SIZE OF METER</u>	<u>MONTHLY CHARGE</u>	<u>QUARTERLY CHARGE</u>
5/8" X 3/4"	\$11.25	\$ 33.75
3/4"	17.00	51.00
1"	28.25	84.75
1 1/4"	40.00	120.00
1 1/2"	56.50	169.50
2"	90.25	270.75
3"	180.50	541.50
4"	272.00	816.00
6"	567.00	1,701.00

2. SECTION 301-9 OF THE CODE OF THE BOROUGH OF COLLINGSWOOD IS HEREBY AMENDED AND SUBSTITUTED AS FOLLOWS:

301-9 CHARGE FOR WATER CONSUMPTION

THE WATER CHARGE FOR ALL WATER USED FROM CONNECTIONS, BOTH IN THE BOROUGH OF COLLINGSWOOD AND FROM CONNECTIONS OUTSIDE THE BOROUGH OF COLLINGSWOOD, SHALL BE THREE DOLLARS AND SIXTY FIVE CENTS (**\$3.85**) PER ONE HUNDRED (100) CUBIC FEET.

3. THIS ORDINANCE SHALL TAKE EFFECT AS OF JANUARY 1, 2021.

Mayor Maley opened the Ordinance to the public:

With no comments Mayor Maley moved the public hearing closed and the ordinance be adopted on second and final reading which was seconded and approved by the call of the roll:

Aye: M. James Maley, Jr.
Aye: Joan Leonard
Aye: Robert Lewandowski

Public Comment on Resolution Items: No Comments

The Following Resolutions were Approved without a Dissenting Vote

199. Elena Kline - Deputy Municipal Court Administrator
200. Tara Riley - Deputy Municipal Court Administrator
201. Robert Eckert – Part Time Court Bailiff (as needed)
202. Joan Bartlett – Part Time Court Recorder (as needed)
203. Establishing the 2021 Salaries for Certain Employees for the Borough of Collingswood
204. Authorizing 2020 Budget Transfers
205. Authorizing Payment of Bills as Presented by the Treasurer

Commissioner Lewandowski, wished everyone Happy Holidays and encouraged residents to continue to support our local businesses.

Commissioner Leonard, said that everyone who has been affected by COVID is in their hearts and she is praying we can all get thru this next phase safely.

Mayor Maley, announced that the borough is establishing a Pandemic Recovery team. The team will consist of local health care workers, business owners and residents to help us navigate the next six months so we can help our residents the best we can with services and assistance.

Mayor Maley opened the meeting

With no comments, Mayor Maley moved the meeting be adjourned at 10:10 A M, which was seconded.