

AGENDA

BOARD OF COMMISSIONERS
COLLINGSWOOD COMMUNITY CENTER
COLLINGSWOOD NJ 08108
DECEMBER 6, 2021 7 P.M.

Pledge of Allegiance

Sunshine Notice

Reports: CFO, Tax Collector, and Zoning Official

Minutes: September 7, 2021, October 4, 2021 and November 1, 2021

Recognition: Stephen Reustle

ORDINANCES

Second Reading and Public Hearing of Ordinance 1711 Regulating the Acts of Breeding and Keeping of Honeybees and Amending Chapter 105 of the Collingswood Municipal Code

Second Reading and Public Hearing of Ordinance 1721 Amending Chapter 57 of the Code of the Borough of Collingswood- Police Department

Second Reading and Public Hearing of Ordinance 1722 Salary Ordinance – Fire Superiors

Second Reading and Public Hearing of Ordinance 1723 Amending Chapter 217- of the Code of the Borough of Collingswood – Recreation Fees

Second Reading and Public Hearing of Ordinance 1724 Amending Chapter 217 of the Code of the Borough of Collingswood- Roberts Pool Tag Rates

Second Reading and Public Hearing of Ordinance 1725 Amending Chapter 301 of the Code of the Borough of Collingswood - Water Rates

First Reading of Salary Ordinance 1726 -2022 Salaries

First Reading of Ordinance 1727 Amending Chapter 247 of the Code of the Borough of Collingswood Sewer Rents

First Reading of Ordinance 1728 Amending Chapter 301-10 of the Code of the Borough of Collingswood Entitled Water Fire Protection Service Charge

Public Comment on Resolution Items

RESOLUTIONS:

Appointing Nathan Tiefenthaler as a Volunteer Firefighter/EMT for the Collingswood Fire Department

Appointing Deputy Court Administrators
Elena Kline
Tara Riley

Appointing Part-Time Court Employees
Robert Eckert-Court Bailiff
Sandra Powell-Court Recorder

Approving Salary Resolution-Fire Superiors

Approving the 2021 Board of Commissioner's Meeting Schedule for 2022

Appointing Steve DiOrio as Interim DPW Superintendent

Awarding a Contract to 120 Water for the Implementation, Support & Program Consulting Services for Lead Service Line Replacement

Entering a Lease Agreement with Ingerman for 17 W Knight Avenue

Canceling Tax Account Balances less than \$5.00

Transfer Of Budget Appropriations Within The 2022 Budget

Cancellation of Budget Appropriation

Authorizing Payment of Bills as Presented by the Treasurer

Next Meeting Tuesday, December 28, 2021 10:00AM

ORDINANCE NO. 1711

AN ORDINANCE REGULATING THE ACTS OF BREEDING AND KEEPING OF HONEYBEES AND AMENDING CHAPTER 105 OF THE COLLINGSWOOD MUNICIPAL CODE

WHEREAS, the Borough of Collingswood (“Borough”) does not have a code provision that regulates and monitors the breeding and keeping of honeybees (“Beekeeping”) on property located within the Borough; and

WHEREAS, the Borough has determined that the safety of its citizens would be better served if the Borough locally enforced the New Jersey Department of Agriculture’s (the “Department”) regulations on Beekeeping; and

WHEREAS, N.J.S.A. 4:6-24 authorizes the Department to delegate its monitoring and enforcement authority, as applicable to Beekeeping, to a municipality and, pursuant to N.J.A.C. 2:24-7.4, a municipality may pass an ordinance to adopt, by reference, the Beekeeping standards promulgated by the Department; and

WHEREAS, Section 105 of the Borough’s Municipal Code governs the possession and maintenance of animals located in the Borough;

NOW, THEREFORE, BE IT ORDAINED by the Commissioners of the Borough of Collingswood that a new Article VIII shall be added to Section 105 of the Borough’s Municipal Code which shall govern the activities related to the breeding and keeping of honeybees, as promulgated by the New Jersey Department of Agriculture, as follows:

a. Colony density shall be as follows:

1.

Tract of Land Size	Number of Colonies Allowed
Up to ¼ Acre	3
½ Acre	6
¾ Acre	9
1 Acre	12
Over 1 Acre	3 per ¼ acre not to exceed (a)2 below

2. Notwithstanding (a)1 above, colony density shall not exceed 40 hives per contiguous tract of land.

3. For every two colonies permitted on a tract of land, there may be maintained upon the same tract one nucleus colony with no super attached from March 1st through October 31st. Any additional nucleus colony shall be moved to another location, tract, or combined with a colony on the same property within 90 days after the date made or acquired.
 4. A beekeeper may seek permission from the governing authority to keep more hives than permissible under the requirements of this subchapter, by seeking a waiver as provided for under N.J.A.C. 2:24-7.3, Waiver.
- b. Swarming. A beekeeper shall manage all hives to limit and promptly address swarming using accepted swarm management techniques for the industry, which may include, but are not limited to, providing adequate room for colony growth, splitting, and re-queening.
 - c. Structure. In accordance with N.J.S.A. 4:6-10, a beekeeper shall keep all hives in man-made structures with removable frames in a sound and usable condition.
 - d. Location. A beekeeper shall locate all hives a minimum of 10 feet from any property line and at least 20 feet from any roadside, sidewalk, or path.
 1. Hives must be securely placed on level ground or secured on rooftop installations;
 2. When hives are located on rooftops, they shall not be less than 20 feet from any area used for outdoor human activity; and
 3. Hives are not permitted on balconies of multistory, multifamily dwelling unit buildings
 - e. Flyway barrier. When a colony is located less than 20 feet from any property line, a beekeeper shall establish a flyway barrier at least six feet in height consisting of a solid wall, fence, dense vegetation, or combination thereof that is parallel to the property line and maintain it to extend 10 feet beyond the colony in each direction, except if the property adjoining a colony is undeveloped or agriculturally utilized, then no flyway barrier is required on that side.
 1. Notwithstanding this subsection, all flyway barriers must comply with any Federal, State, or local laws, rules, regulations, and/or ordinances.
 - f. Water. A beekeeper shall provide all hives with access to adequate sources of water.

- g. Queens. A beekeeper shall select queens from *apis mellifera* stock bred for gentleness and non-swarming characteristics. Queens shall be replaced within three weeks if a colony exhibits unusual defensive behavior without due provocation or exhibits an unusual disposition toward swarming.
- h. General maintenance. No bee comb or other materials that might encourage robbing by honey bees or other stinging insects shall be left upon the grounds of the apiary site in suburban and urban environments.
- i. Marking of Hives. All beekeepers shall legibly mark hives with the hive identification. This hive identification shall correspond to information provided in the apiary registration required by N.J.A.C. 2:24-3.1(b).
- j. Access. The beekeeper shall provide access to all apiaries under the beekeeper's control to inspectors from any and all governmental agencies with jurisdiction to enforce this chapter pertaining to the hives, maintenance of the hives, or disease control. Beekeepers will be notified in advance, where possible and feasible. If the beekeeper cannot be located, notice shall be to the landowner where the apiary is located.
- k. Inspection shall be conducted as follows:
 - 1. The hives may be inspected as needed by the New Jersey State Apiarist or his or her designee; and
 - 2. All colonies shall be managed by the beekeeper for disease and population management control no less than three times between March 1 and October 1 annually.
- l. Violations and enforcement are as follows:
 - 1. A beekeeper who violates N.J.A.C. 2:24-4.1 will be subject to penalties pursuant to N.J.A.C. 2:24-4.1(f). A beekeeper who violates other sections of this chapter shall be subject first to a written warning identifying each offense with written notice of corrective action required. If corrective action is not taken within seven calendar days after the receipt of such a warning, the beekeeper may be subject to a Notice of Violation. Enforcement of a Notice of Violation may include, but is not limited

to, required immediate relocation of hive(s) at the beekeeper's expense, and/or revocation of the beekeeper's certificate of registration and his or her ability to keep bees.

- i. Written appeals of Notice of Violation by the beekeeper must be received by the Department or the Borough within 25 days after constructive, or actual, receipt of the Notice of Violation by the beekeeper or landowner.
 - ii. Written appeals of any Notice of Violation issued by the Department should be sent to:

Director, Division of Plant Industry
New Jersey Department of Agriculture
PO Box 330
Trenton, New Jersey 08625
 - iii. Written appeals of any Notice of Violation issued by a governing authority shall be sent to the address provided in the notice of violation.
2. In instances where the State Apiarist is not the official issuing the Notice of Violation, enforcement of the Notice of Violation, if appealed, shall be stayed pending the adjudicative process, unless the State Apiarist, or his or her designee, determines a stay is unnecessary pending the appeal process.
3. Denial or revocation of registration. The Borough shall notify the Department if the Borough is seeking to deny or revoke a registration. The Department shall deny or revoke the certificate of registration provided pursuant to N.J.A.C. 2:24-3.1 to any registered beekeeper who does not meet the requirements of this section. A written letter of denial stating the reason(s) for the denial and/or revocation of the registration will be issued by the Department.
 - i. Where a governing authority has authority pursuant to P.L. 2015, c. 76, the governing authority may request the Department take action to revoke and/or deny a certification pursuant to this subsection.
4. Appeal of denials or revocations. Beekeeper applicants who have been denied registration or whose certificate of registration has been denied or revoked may appeal the denial to the Department.

- i. Written appeals must be received by the Department within 25 days of the date on their letter of denial or revocation received by the applicant.
- ii. Written appeals should be sent to:

Director, Division of Plant Industry
New Jersey Department of Agriculture
PO Box 330
Trenton, New Jersey 08625-0330

- m. The Borough shall be responsible for the enforcement of violations and the adjudication of appeals for disputes other than registration denial or revocation.
- n. The new Article VIII shall be titled "Beekeeping Activities"
- o. The Borough shall adopt all current and subsequent definitions as provided for in N.J.A.C. 2:24-1.1.
- p. All apiaries shall be registered with the State of New Jersey and conform with N.J.A.C. 2:24 – et al.
- q. The provisions of this Article shall be enforced by the zoning officer of the Borough of Collingswood.
- r. This ordinance shall take effect immediately upon final adoption and publication according to law.

Borough of Collingswood

M. James Maley, Jr., Mayor

Robert Lewandowski, Commissioner

Morgan Robinson, Commissioner

K. Holly Mannel, Borough Clerk

Adopted: _____

ORDINANCE NO. 1721

AN ORDINANCE AMENDING SECTIONS 57 AND 293 OF THE MUNICIPAL CODE OF THE BOROUGH OF COLLINGSWOOD

WHEREAS, Chapter 57 of the Municipal Code (“Code”) of the Borough of Collingswood (“Borough”) established the Police Department of the Borough of Collingswood and contain ordinances providing policies and procedures; and

WHEREAS, Chapter 293 of the Code established traffic and parking regulations for Borough roads; and

WHEREAS, the Borough’s Chief of Police (the “Chief”) has reviewed Chapter 57 and Chapter 293 of the Code, and has recommended amendments to those ordinances; and

WHEREAS, the Borough’s Board of Commissioners have reviewed the recommendations of the Chief and wish to adopt them as proposed;

NOW, THEREFORE, BE IT ORDAINED by the Commissioners of the Borough of Collingswood that chapter 57 of the Borough Code (entitled “Police Department”) and Section 293 (entitled Vehicles and Traffic) shall be amended as follows:

- I. Wherever the word “He” appears in Chapter 57, it shall be replaced with the following “he/she/they.”
- II. Section 57-19 C shall be amended as follows:
 - Following the words “...authority to employ special counsel...” in the second sentence the following shall be added: “...who shall be an attorney at law of the State of New Jersey.
 - The last sentence shall be deleted in its entirety and replaced with the following: “The hearing officer shall not be employed in any capacity by the Borough or any boards created by Ordinance.”
- III. Section 57-3 A.(1)-(5) shall be deleted in its entirety and replaced with the following: Any person appointed an officer or member of the Police Department must be:

- (1) A citizen of the United States and a citizen of the State of New Jersey as required by law.
 - (2) Of sound body and of good health sufficient to satisfy the Board of Trustees of the Police and Firemen's Retirement System of New Jersey that such person is eligible for membership in the retirement system.
 - (3) Able to read, write and speak the English language well and intelligently.
 - (4) Of good moral character.
 - (5) Able to pass such physical examination and drug screening conducted by a qualified physician designated by the Borough Administrator.
- IV. Subsection 2(C)(1) of Section 57 of the Code shall be amended to replace the term "in the newspaper," with "through appropriate channels."
- V. Subsection 3(C) of Section 57 of the Code shall be amended to replace the number "21" with "18."
- VI. Subsection 24(A)(1)(b) of Section 293 of the Code shall be amended to include E. Madison Avenue and E. Knight Avenue.

This ordinance shall take effect immediately upon final adoption and publication according to law.

Introduced: November 1, 2021
Adopted: December 6, 2021

M. James Maley, Jr., Mayor

Robert Lewandowski, Commissioner

Morgan Robinson, Commissioner

K. Holly Mannel, Borough Clerk

2021	
SALARY ORDINANCE 1722	
AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF COMPENSATION OF EACH OFFICER AND EMPLOYEE OF THE BOROUGH OF COLLINGSWOOD AND METHOD OF PAYMENT OF SUCH COMPENSATION	
THE BOARD OF COMMISSIONERS OF THE BOROUGH OF COLLINGSWOOD IN THE COUNTY OF CAMDEN, AND STATE OF NEW JERSEY DOES ORDAIN:	
SECTION 1. THE RATE OF COMPENSATION OF EACH OFFICER AND EMPLOYEE OF THE BOROUGH OF COLLINGSWOOD, WHOSE COMPENSATION SHALL BE ON AN ANNUAL, SEMI-ANNUAL, AND BIWEEKLY BASIS, SHALL BE PAYABLE AS FOLLOWS:	
POSITION	ANNUAL SALARY
Fire Department	
Chief	\$100,000 - \$140,000
Deputy Chief	\$95,000 - \$110,000
Lieutenant hired before 1/1/99	\$95,000-\$105,000
Lieutenant hired after 1/1/99	\$89,000-\$99,000
SECTION 2. ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT WITH THIS ORDINANCE ARE HEREBY REPEALED. FULL TIME EMPLOYEES OF THE BOROUGH SHALL IN ADDITION TO THE COMPENSATION PROVIDED FOR HEREIN, SHALL RECEIVE LONGEVITY PAY, WHICH SHALL BE PAYABLE ONCE YEARLY OR AS SET FORTH IN LABOR CONTRACT, RATIFIED BY THE BOARD OF COMMISSIONERS.	
SECTION 3. ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT WITH THIS ORDINANCE ARE HEREBY REPEALED.	
SECTION 4. THIS ORDINANCE SHALL TAKE EFFECT UPON ITS PASSAGE AND PUBLICATION ACCORDING TO LAW.	
Introduction : November 1, 2021	
Adopted: December 6, 2021	
M. JAMES MALEY MAYOR	
ROBERT LEWANDOWSKI BOARD OF COMMISSIONERS	
MORGAN ROBINSON BOARD OF COMMISSIONERS	
K. HOLLY MANNEL, BOROUGH CLERK	

**THE BOROUGH OF COLLINGSWOOD IN
THE COUNTY OF CAMDEN, NEW JERSEY**

Ordinance No. 1723

**AN ORDINANCE AMENDING CHAPTER 217 OF THE
BOROUGH OF COLLINGSWOOD CODE**

BE IT ORDAINED by the Board of Commissioners of the Borough of Collingswood that the Borough Code is hereby amended as follow:

I. PURPOSE.

The purpose of this Ordinance is to amend Chapter 217, Recreation Fees of the Borough Code. The Borough has determined that amending the membership fees is in the best interest of the Borough's residents.

II. AMENDMENTS.

1. In Section 217-25 Recreation Program Fees:

Odyssey of the Mind	\$70
Summer Field Hockey K-4	\$50
Summer Field Hockey 5-8	\$65
Lacrosse Camp	\$35
Playground	\$200 for 4 weeks or \$60/wk
Preschool Playground	\$160 for 4 weeks or \$50/wk
Swim Team	\$65
Archery	\$60
Tennis	\$40
Summer Art Program	\$60
Fall Recreation Soccer	\$55
Fall Art Program	\$60
Wrestling	\$50
Basketball	\$55
Winter Art Program	\$60
Lacrosse	\$50
Spring Art Program	\$60
Youth Theatre	\$80
Community Chorus	\$25 for resident \$50 for non-resident
Travel Field Hockey K-2	\$60
Travel Field Hockey 3-4	\$110
Travel Field Hockey 5-6	\$130
Travel Field Hockey 7-8	\$150
Travel Fall Soccer	1 child:\$185/child 2 children: \$175/child 3+ children:\$165/child
Travel Spring Soccer	1 child:\$185/child 2 children: \$175/child 3+ children:\$165/child

III. **EFFECTIVE DATE.**

This Ordinance shall take effect with the first registration after January 1, 2022.

Introduced: November 1, 2021

Adopted: December 6, 2021

M. JAMES MALEY, JR.

ROBERT LEWANDOWSKI

MORGAN ROBINSON

K. Holly Mannel, Borough Clerk

**THE BOROUGH OF COLLINGSWOOD IN
THE COUNTY OF CAMDEN, NEW JERSEY**

ORDINANCE NO. 1724

**AN ORDINANCE AMENDING CHAPTER 217 OF THE
BOROUGH OF COLLINGSWOOD CODE**

BE IT ORDAINED by the Board of Commissioners of the Borough of Collingswood that the Borough Code is hereby amended as follow:

I. PURPOSE.

The purpose of this Ordinance is to amend Chapter 217, Recreation Fees of the Borough Code. The Borough has determined that amending the membership fees is in the best interest of the Borough's residents.

II. AMENDMENTS.

1. In Section 217-25 Roberts Pool Fees – Change fees as follows:

Collingswood Family Pre-Sale	\$250.00
Collingswood Family	\$300.00
Non Resident Family	\$600.00
Collingswood Adult	\$100.00
Non Resident Adult	\$200.00
Collingswood Senior Citizen	\$ 60.00
Non Resident Senior Citizen	\$120.00
Collingswood Child ages 3-20	\$ 75.00
Non Resident Child	\$150.00
Guest Passes	5 for \$40.00
Day Band, resident	\$15 per guest over age 2
Day Band, non-resident	\$30 per guest over age 2

Introduced: November 1, 2021

Adopted: December 6, 2021

M. James Maley, Jr., Mayor

Robert Lewandowski, Commissioner

K. Holly Mannel, Borough Clerk

Morgan Robinson, Commissioner

ORDINANCE NO. 1725

**AN ORDINANCE AMENDING CHAPTER 301 OF THE CODE OF THE BOROUGH OF COLLINGSWOOD
ENTITLED "WATER RENTS"**

THE BOARD OF COMMISSIONERS OF THE BOROUGH OF COLLINGSWOOD ORDAINS AS FOLLOWS:

1. Section 301 of the code of the Borough of Collingswood is hereby amended and substituted as follows:

301-8 Service Charges Per Connection

The service charge per connection, both inside and outside the Borough of Collingswood, shall be as follows:

<u>SIZE OF METER</u>	<u>MONTHLY CHARGE</u>	<u>QUARTERLY CHARGE</u>
5/8" X 3/4"	\$12.25	\$ 36.75
3/4"	18.50	55.50
1"	30.50	91.50
1 1/4"	43.50	130.50
1 1/2"	61.25	183.75
2"	98.00	294.00
3"	196.00	588.00
4"	295.00	885.00
6"	615.00	1,845.00

2. Section 301-9 of the code of the Borough of Collingswood is hereby amended and substituted as follows:

301-9 Charge For Water Consumption

The water charge for all water used from connections, both in the Borough of Collingswood and from connections outside the Borough of Collingswood, shall be four dollars and twenty cents (**\$4.20**) per one hundred (100) cubic feet.

3. This ordinance shall take effect as of January 1, 2022.

INTRODUCED: NOVEMBER 1, 2021

ADOPTED: DECEMBER 6, 2021

M. JAMES MALEY, JR.

ROBERT LEWANDOWSKI

MORGAN ROBINSON
BOROUGH COMMISSIONERS

K.HOLLY MANNEL, BOROUGH CLERK

1226

2021

SALARY ORDINANCE

AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF
COMPENSATION OF EACH OFFICER AND EMPLOYEE OF THE BOROUGH OF
COLLINGSWOOD AND METHOD OF PAYMENT OF SUCH COMPENSATION

THE BOARD OF COMMISSIONERS OF THE BOROUGH OF COLLINGSWOOD IN
THE COUNTY OF CAMDEN, AND STATE OF NEW JERSEY DOES ORDAIN:

**SECTION 1. THE RATE OF COMPENSATION OF EACH OFFICER AND EMPLOYEE OF
THE BOROUGH OF COLLINGSWOOD, WHOSE COMPENSATION SHALL BE ON AN
ANNUAL, SEMI-ANNUAL, AND BIWEEKLY BASIS, SHALL BE PAYABLE AS FOLLOWS:**

POSITION	ANNUAL SALARY
COMMISSIONERS	
Commissioner of Public Safety	\$8,400.00 - \$9,500.00
Commissioner of Revenue/Finance	\$8,400.00 - \$9,500.00
Commissioner of Public Works	\$8,400.00 - \$9,500.00
Mayor or Acting Mayor	\$1,000.00 - \$1,500.00
ELECTIONS	
Borough Clerk	\$500.00 per Election
Deputy Borough Clerk	\$150.00 per Election
ADMINISTRATION	
Administrative Assistant	\$30,000.00 - \$40,000.00
Chief Finance Officer/ QPA	\$45.00/hr - \$50.00/hr
Borough Clerk	\$55,000.00 - \$65,000.00
Deputy Borough Clerk	\$2,000.00 - \$5,000.00
Finance Clerk	\$15.00 /hr - \$20.00/hr
COLLECTION OF TAXES	
Tax Collector	\$50,000.00 - \$60,000.00
Clerks-part-time as needed	\$15.00 /hr - \$20.00/hr
ASSESSMENT OF TAXES	
Assessor	\$15,000.00 - \$25,000.00
Assistant/ Clerk	\$3,000.00 - \$4,500.00
COMMUNITY DEVELOPMENT	
Director of Community Development	\$20,000.00 - \$30,000.00
Farmers Market	\$2,500.00 - \$5,000.00
Clerks-part-time as needed	\$15.00 /hr - \$20.00/hr
COLLINGSWOOD PARTNERS	
Office Manager	
Director of Business Development	\$20,000.00 - \$30,000.00
Public Relations - Farmers Market	\$2,500.00 - \$5,000.00
Farmers Market Director	\$10,000.00 - \$20,000.00
Clerks-part-time as needed	\$15.00 /hr - \$20.00/hr

MUNICIPAL ALLIANCE	
Coordinator	\$1,000.00 - \$1,500.00
LAND USE DEPARTMENT	
Zoning Officer	\$25,000.00 - \$30,000.00
Land Use Secretary	\$5,000.00 - \$6,000.00
Historic Secretary	\$3,000.00 - \$6,000.00
Shade Tree Secretary	\$2,000.00 - \$3,000.00
ROBERTS PARK SWIMMING POOL	
Certified Pool Manager	\$2,000.00 - \$5,000.00
Pool Managers	\$13.00 to \$25.00 per hour
Assistant Managers	\$13.00 to \$18.00 per hour
Guards	\$13.00 to \$15.00 per hour
Clerks	\$13.00 to \$16.00 per hour
RECREATION DEPARTMENT	
Director	\$20,000.00 - \$25,000.00
Snack Stand Coordinator	\$5,000.00 - \$5,500.00
Community Theater Director	\$5,000.00 - \$5,500.00
Secretary	\$3,000.00 - \$6,000.00
Website Management	\$1,000.00 - \$1,500.00
Program Coordinators	\$200.00 to \$1,500.00
Assistant Program Coordinators	\$13.00 to \$20.00 per hour
Part-time Help as needed	\$13.00 to \$20.00 per hour
SENIOR COMMUNITY CENTER	
Director	\$30,000.00 - \$45,000.00
Hall Attendants	\$150.00 per event
Part-time help	\$13.00 to \$20.00 per hour
LIBRARY	
Director	\$60,000.00 - \$70,000.00
Technical Services Supervisor & Head Access	\$35,000.00 - \$45,000.00
Youth Services Supervisor	\$40,000.00 - \$50,000.00
Youth Services Specialist & Reference	\$35,000.00 - \$45,000.00
Librarian #1	\$35,000.00 - \$45,000.00
Librarian #2	\$30,000.00 - \$40,000.00
Circulation Assistant #1	\$30,000.00 - \$35,000.00
Circulation Assistant #2	\$28,000.00 - \$35,000.00
Reference Librarians	\$14.00 to \$20.00 per hour
Temporary Part Time/as needed	\$14.00 to \$20.00 per hour
STATE UNIFORM CONSTRUCTION CODE	
Secretary	\$35,000.00 - \$45,000.00
Construction Code Official	\$30,000.00 - \$40,000.00
Electrical Subcode	\$15,000.00 - \$20,000.00
Plumbing Subcode	\$15,000.00 - \$20,000.00
Fire Subcode	\$10,000.00 - \$15,000.00
Building Subcode	\$5,000.00 - \$10,000.00
Building Inspector	\$10,000.00 - \$15,000.00
Fill In Inspector	\$125/day
One time stipend - Additional Inspections	\$3,000.00

POLICE DEPARTMENT	
Chief	\$120,000.00 - \$150,000.00
Deputy Chief	\$115,000.00 - \$135,000.00
Capitain	\$110,000.00 - \$125,000.00
Police SGT w/ 15 years of serv	\$108,500.00 - \$117,000.00
Police SGT	\$103,000.00 - \$111,000.00
Police Officer:	
Recruit	\$47,000.00 - \$50,000.00
1st Year	\$54,000.00 - \$57,000.00
2nd Year	\$61,000.00 - \$64,500.00
3rd Year	\$69,000.00 - \$72,000.00
4th Year	\$75,000.00 - \$79,500.00
5th Year	\$79,500.00 - \$83,500.00
6th Year	\$81,500.00 - \$85,500.00
7th Year	\$84,000.00 - \$87,500.00
Administrative Assistant	\$30,000.00 - \$45,000.00
Clerical Receptionist	\$28,000.00 - \$35,000.00
Meter Man	\$30,000.00 - \$35,000.00
Part Time Meter Man	\$15.00 To \$20.00 per hour
Crossing Guards	\$39.50 per day
Clerks-Part-time as needed	\$15.00 To \$18.00 per hour
Special Police - part-time as needed	\$18.00 to \$25.00 per hour
MUNICIPAL COURT	
Judge	\$25,000.00 - \$35,000.00
Administrator	\$45,000.00 - \$60,000.00
Deputy Administrator	\$35,000.00 - \$45,000.00
Deputy Administrator #2	\$30,000.00 - \$40,000.00
Clerks-hourly	\$15.00 to \$20.00 per hour
On Call Duty	\$25.00 per call-out
FIRE DEPARTMENT	
Chief	\$115,00.00 - \$150,000.00
Deputy Chief	\$108,000.00 - \$125,000.00
Lieutenant hired before 1/1/99	\$100,000.00 - \$105,000.00
Lieutenant hired after 1/1/99	\$94,000.00 - \$98,500.00
Firefighters:	
Probationary	\$43,500.00 - \$46,000.00
Year of Service 1	\$50,000.00 - \$53,000.00
Year of Service 2	\$53,500.00 - \$57,000.00
Year of Service 3	\$56,500.00 - \$60,000.00
Year of Service 4	\$59,500.00 - \$63,000.00
Year of Service 5	\$62,500.00 - \$66,000.00
Year of Service 6	\$68,000.00 - \$72,000.00
Year of Service 7	\$81,200.00 - \$86,000.00
Secretary	\$30,000.00 - \$40,000.00
Code Enforcement Inspector	\$35,000.00 - \$40,000.00
Fire Inspectors	\$18.00 - \$20.00 per hour

PUBLIC WORKS DEPARTMENT	
Acting Superintendent	\$80,000.00 - \$100,000.00
Crew Chief - Roads	\$5,000.00 - \$10,000.00
Tree Official	\$4,500.00 - \$5,500.00
Mechanic	\$50,000.00 - \$60,000.00
Laborer	\$42,000.00 - \$50,000.00
Part-time help	\$15.00 to \$20.00 per hour
WATER DEPARTMENT	
Crew Chief	\$5,000.00 - \$10,000.00
Clerk	\$25,000.00 - \$30,000.00
Meter Reader	\$42,000.00 - \$55,000.00
Part Time help as needed	\$15.00 to \$20.00 per hour
SEWER DEPARTMENT	
Administrator	\$95,000.00 - \$105,000.00
Assistant Superintendent	\$60,000.00 - \$70,000.00
Crew Chief	\$5,000.00 - \$10,000.00
Laborers	\$42,000.00 - \$55,000.00
Laborers hired after 1/1/2013	\$42,000.00 - \$55,000.00
Laborers hired after 8/1/2019	\$42,000.00 - \$55,000.00
Administrative Assistant	\$15.00 to \$20.00 per hour
Clerk	\$30,000.00 - \$35,000.00
Part-time help as needed	\$15.00 to \$20.00 per hour
SECTION 2. ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT WITH THIS ORDINANCE ARE HEREBY REPEALED. FULL TIME EMPLOYEES OF THE BOROUGH SHALL IN ADDITION TO THE COMPENSATION PROVIDED FOR HEREIN, SHALL RECEIVE LONGEVITY PAY, WHICH SHALL BE PAYABLE ONCE YEARLY OR AS SET FORTH IN LABOR CONTRACT, RATIFIED BY THE BOARD OF COMMISSIONERS.	
SECTION 3. ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT WITH THIS ORDINANCE ARE HEREBY REPEALED.	
SECTION 4. THIS ORDINANCE SHALL TAKE EFFECT UPON ITS PASSAGE AND PUBLICATION ACCORDING TO LAW.	
INTRODUCED: December 6, 2021	
	M. JAMES MALEY
	MAYOR
	ROBERT LEWANDOWSKI
	BOARD OF COMMISSIONERS
	MORGAN ROBINSON
	BOARD OF COMMISSIONERS
K. HOLLY MANNEL,	
BOROUGH CLERK	

ORDINANCE NO. 1727

AN ORDINANCE AMENDING CHAPTER 247 OF THE CODE OF THE BOROUGH OF COLLINGSWOOD ENTITLED "SEWER RENTS."

THE BOARD OF COMMISSIONERS OF THE BOROUGH OF COLLINGSWOOD, CAMDEN COUNTY, STATE OF NEW JERSEY, DOES ORDAIN AS FOLLOWS:

SECTION 1. Chapter 247, Section 4, of the Code of the Borough of Collingswood which is titled Rates for Residence Units is hereby amended to substitute the minimum annual sewer rental of \$267 (Two Hundred Sixty-Seven Dollars) for the minimum annual sewer rental of \$281 (Two Hundred Eighty One Dollars).

And, all additional connections thereto shall remain at \$17 (Seventeen) for each additional fixture.

SECTION 2. Chapter 247, Section 5, of the Code of the Borough of Collingswood which is titled Rates for Non-residence Units is hereby amended to substitute the minimum annual sewer rental of \$267 (Two Hundred Sixty-Seven Dollars) for the minimum annual sewer rental of \$281 (Two Hundred Eighty-One Dollars).

SECTION 3. This Ordinance shall take effect as of January 1, 2022.

INTRODUCED: DECEMBER 6, 2021

M. JAMES MALEY, JR.

ROBERT LEWANDOWSKI

MORGAN ROBINSON
BOROUGH COMMISSIONERS

K.HOLLY MANNEL, BOROUGH CLERK

ORDINANCE NO. 1728

AN ORDINANCE AMENDING CHAPTER 301 OF THE CODE OF THE BOROUGH OF COLLINGSWOOD ENTITLED "WATER"

THE BOARD OF COMMISSIONERS OF THE BOROUGH OF COLLINGSWOOD, CAMDEN COUNTY, STATE OF NEW JERSEY, DOES ORDAIN AS FOLLOWS:

SECTION 1. Chapter 301, Section 10, of the Code of the Borough of Collingswood which is titled Fire Protection Service Charge is hereby amended to substitute the annual charge of \$250 (Two Hundred Fifty Dollars) for the annual charge of \$480 (Four Hundred Eighty Dollars).

SECTION 2. This Ordinance shall take effect as of January 1, 2022.

Introduced: December 6, 2021

M. JAMES MALEY, JR.

ROBERT LEWANDOWSKI

MORGAN ROBINSON
BOROUGH COMMISSIONERS

K.HOLLY MANNEL, BOROUGH CLERK

Resolution # _____

Board of Commissioners
Borough of Collingswood
New Jersey

Subject: Appointing Nathan Tiefenthaler as a Volunteer Firefighter/EMT for the Collingswood Fire Department.

Whereas, It is the desire of the Board of Commissioners of the Borough of Collingswood to appoint Nathan Tiefenthaler as a Volunteer Firefighter/EMT for the Collingswood Fire Department.; and

Therefore, Be it Resolved, by the Board of Commissioners of the Borough of Collingswood, New Jersey, that, Nathan Tiefenthaler of 401 Haddon Avenue, Collingswood, NJ 08108, be and hereby is, appointed as Volunteer Firefighter for the Collingswood Fire Department., effective December 6, 2021

Adopted: _____

M. James Maley Jr., Mayor

Holly Mannel, Borough Clerk

Rob Lewandowski, Commissioner

Morgan Robinson, Commissioner

BOARD OF COMMISSIONERS
BOROUGH OF COLLINGSWOOD
NEW JERSEY

RESOLUTION 21-_____

SUBJECT: RE-APPOINTING ELENA KLINE AS DEPUTY MUNICIPAL COURT
ADMINISTRATOR

WHEREAS, it is the desire of the Collingswood Board of Commissioners, that Elena Kline
be re-appointed as Deputy Municipal Court Administrator,

NOW, THEREFORE BE IT RESOLVED BY THE MAYOR AND COMMISSIONERS OF
THE BOROUGH OF COLLINGSWOOD, that Elena Kline, be re-appointed as a Deputy
Municipal Court Administrator for a one year term.

Adopted: December 6, 2021

M. James Maley, Jr., Mayor

Robert Lewandowski, Commissioner

K. Holly Mannel, Borough Clerk

Morgan Robinson, Commissioner

BOARD OF COMMISSIONERS
BOROUGH OF COLLINGSWOOD
NEW JERSEY

RESOLUTION 21-_____

SUBJECT: APPOINTING TARA RILEY AS DEPUTY MUNICIPAL COURT ADMINISTRATOR TO THE BOROUGH OF COLLINGSWOOD MUNICIPAL COURT

WHEREAS, IT IS THE DESIRE OF THE COLLINGSWOOD BOARD OF COMMISSIONERS, THAT TARA RILEY BE APPOINTED AS DEPUTY MUNICIPAL COURT ADMINISTRATOR

NOW, THEREFORE BE IT RESOLVED BY THE MAYOR AND COMMISSIONERS OF THE BOROUGH OF COLLINGSWOOD, THAT TARA RILEY, BE APPOINTED AS DEPUTY MUNICIPAL COURT ADMINISTRATOR, FOR A ONE YEAR TERM.

Adopted: December 6, 2021

M. James Maley, Jr., Mayor

Robert Lewandowski, Commissioner

K. Holly Mannel, Borough Clerk

Morgan Robinson, Commissioner

BOARD OF COMMISSIONERS
BOROUGH OF COLLINGSWOOD
NEW JERSEY

RESOLUTION 21-_____

SUBJECT: APPOINTING ROBERT ECKERT AS BALIFF FOR THE BOROUGH OF
COLLINGSWOOD MUNICIPAL COURT

Whereas, it is the Desire of the Board of Commissioners that Robert Eckert
be appointed as Bailiff for the Borough of Collingswood Municipal Court

Now, therefore be it Resolved by the Mayor and Commissioners of the Borough of
Collingswood, Camden County, New Jersey, that be Robert Eckert
be appointed as Municipal Court Bailiff

Adopted: December 6, 2021

M. James Maley, Jr., Mayor

Robert Lewandowski, Commissioner

K. Holly Mannel, Borough Clerk

Morgan Robinson, Commissioner

BOARD OF COMMISSIONERS
BOROUGH OF COLLINGSWOOD
NEW JERSEY

RESOLUTION 21-____

SUBJECT: APPOINTING SANDRA POWELL AS MUNICIPAL COURT REPORTER
FOR THE BOROUGH OF COLLINGSWOOD

Whereas, it is the Desire of the Board of Commissioners that Sandra Powell
be appointed as Municipal Court Reporter for the Borough of Collingswood,

Now, therefore be it Resolved by the Mayor and Commissioners of the Borough of
Collingswood, Camden County, New Jersey, that be Sandra Powell
be appointed as Municipal Court Reporter

Adopted: December 6, 2021

M. James Maley, Jr., Mayor

Robert Lewandowski, Commissioner

K. Holly Mannel, Borough Clerk

Morgan Robinson, Commissioner

RESOLUTION 21-
SUBJECT: ESTABLISHING SALARIES FOR CERTAIN
EMPLOYEES IN THE BOROUGH

WHEREAS, the rate of compensation of the following officers and employees of the Borough of Collingswood whose compensation shall be on a bi-weekly basis, payable as follows:

POSITION	2021 ANNUAL SALARY
<u>Fire Department</u>	
Chief	\$124,598.33
Deputy Chief	\$107,387.64
Lieutenant hired before 1/1/99	\$98,771.00
Lieutenant hired after 1/1/99	\$92,677.00

**ON CALL AND OVERTIME TO BE PAID AS SET FORTH IN CONTRACT RATIFIED BY
BOARD OF COMMISSIONERS.**

THEREFORE BE IT RESOLVED, the above mentioned rate of compensation are hereby set for the positions listed to be payable as of January 1, 2021 on a bi-weekly basis.

M. JAMES MALEY
MAYOR

MORGAN ROBINSON
BOARD OF COMMISSIONERS

ROBERT LEWONDOWSKI
BOARD OF COMMISSIONERS

K. HOLLY MANNEL,
BOROUGH CLERK

RESOLUTION 2021-_____

BOARD OF COMMISSIONERS
BOROUGH OF COLLINGSWOOD
NEW JERSEY

SUBJECT: ADOPTING A SCHEDULE OF REGULAR MEETINGS OF THE BOARD OF COMMISSIONERS AND
VARIOUS BOARDS FOR THE YEAR 2022

WHEREAS, P.L. 1975, CHAPTER 231 OF THE LAWS OF THE STATE OF NEW JERSEY, APPROVED OCTOBER 21, 1975, AND KNOWN AS "OPEN PUBLIC MEETINGS ACT", PROVIDES IN PARAGRAPH 13 THEREOF THAT AT LEAST ONCE EACH YEAR, WITHIN SEVEN DAYS FOLLOWING THE ANNUAL ORGANIZATION MEETING OF A PUBLIC BODY, OR IF THERE BE NO SUCH ORGANIZATION MEETING IN THE YEAR, THEN NOT LATER THAN JANUARY 10TH OF EACH YEAR, EVERY PUBLIC BODY SHALL ADOPT A SCHEDULE OF ITS REGULAR MEETINGS FOR SUCH YEAR AND TAKE SUCH ACTION WITH RESPECT TO SUCH SCHEDULE, AS IS SET FORTH IN SUCH STATUTE; AND

THEREFORE, BE IT RESOLVED, BY THE BOARD OF COMMISSIONERS OF THE BOROUGH OF COLLINGSWOOD, COUNTY OF CAMDEN, STATE OF NEW JERSEY, THAT THE SCHEDULE ATTACHED HERETO BE AND HEREBY IS ADOPTED AS A SCHEDULE OF THE REGULAR MEETINGS OF THE BOARD OF COMMISSIONERS DURING THE YEAR 2022

BE IT FURTHER RESOLVED, THAT A COPY OF SUCH SCHEDULE SHALL BE POSTED AND MAINTAINED ON THE PUBLIC BULLETIN BOARD IN THE BOROUGH HALL, 678 HADDON AVENUE, COLLINGSWOOD, NEW JERSEY, THAT A COPY BE FILED WITH THE CLERK AND THAT ONE COPY SHALL BE MAILED TO THE RETROSPECT AND THE COURIER POST NEWSPAPERS.

Adopted: December 6, 2021

M. James Maley, Jr., Mayor

Robert Lewandowski, Commissioner

K. Holly Mannel, Borough Clerk

Morgan Robinson, Commissioner

**ANNUAL NOTICE
2022 SCHEDULE OF MEETINGS
BOROUGH OF COLLINGSWOOD, NJ 08108**

The following shall be the schedule of meetings of the Board of Commissioners in the
Borough of Collingswood for the year 2022.

BOARD OF COMMISSIONERS

The first meeting of the year will be Monday, January 10, 2022 at 7:00 PM. All Regular Commission Meetings will be held on the first Monday of each month at 7:00 PM. unless otherwise noted. If the first Monday is a holiday, the meeting will be held on the following day (Tuesday).

The last meeting of the year will be on Thursday, December 29, 2022, at 10 AM.
Regular Commission Meetings will be held at the
Collingswood Senior Community Center, 30 W. Collings Avenue

January 10
February 7
March 7
April 4
May 2
June 6

July 5 (Tuesday)
August 1
September 6 (Tuesday)
October 3
November 7
December 5
December 29 (Thurs 10AM)

Any changes or additional meetings scheduled throughout the year will be duly advertised in compliance with P.L. 1975, Chapter 231 of the Laws of the State of New Jersey, known as the "Open Public Meeting Act".

K. Holly Mannel
Borough Clerk

BOARD OF COMMISSIONERS
BOROUGH OF COLLINGSWOOD
NEW JERSEY

RESOLUTION 2021-_____

SUBJECT: APPOINTING STEVEN DIORIO AS INTERIM DEPARTMENT OF PUBLIC WORKS SUPERINTENDENT

WHEREAS, the position of Department of Public Works Superintendent is open, and

WHEREAS, it is the desire of the Board of Commissioners that Steven DiOrio be appointed Interim Department of Public Works Superintendent for the Borough of Collingswood,

NOW, THEREFORE BE IT RESOLVED BY THE MAYOR AND COMMISSIONERS OF THE BOROUGH OF COLLINGSWOOD, that Steven DiOrio be appointed as Interim Department of Public Works Superintendent for the Borough of Collingswood.

Adopted: December 6, 2021

M. James Maley, Jr., Mayor

Robert Lewandowski, Commissioner

K. Holly Mannel, Borough Clerk

Morgan Robinson, Commissioner

RESOLUTION 2021-_____

WHEREAS, a need exists to contract for the below noted services for the Borough of Collingswood, County of Camden, New Jersey as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, *120 Water of Zionsville, IN 46077*, has completed and submitted a Political Disclosure Certification which certified that *120 Water* has not made any reportable contributions to a political or candidate committee in the Borough of Collingswood in the previous one year, and that the contract will prohibit *120 Water* from making any reportable contributions through the term of the contract;

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Borough of Collingswood, County of Camden, as follows:

- (1) The Mayor and Borough Clerk are hereby authorized and directed to execute the below referenced agreement with the below stated vendor, which agreement shall be maintained on file with the Borough Clerk and available for public inspection.
- (2) A notice of this action shall be printed in the Legal Newspaper of the Borough as required by law within ten (10) days of its passage.

VENDOR NAME:	120 Water
ADDRESS:	PO Box 604
	Zionsville, IN 46077
CONTRACT AMOUNT:	\$44,700.00
LINE ITEM:	C-06-55-716-000
SERVICE:	Implementation, Support & Program Consulting
	Services for Lead Service Line Replacement
TERM:	36 Months

ADOPTED: December 6, 2021

M. James Maley, Jr., Mayor

Robert Lewandowski, Commissioner

Morgan Robinson, Commissioner

K. Holly Mannel, Borough Clerk

RESOLUTION NO. 2021-_____

**BOARD OF COMMISSIONERS
BOROUGH OF COLLINGSWOOD
NEW JERSEY**

**SUBJECT: AUTHORIZING EXECUTION OF A LEASE AGREEMENT WITH
INGERMAN DEVELOPMENT COMPANY, LLC**

WHEREAS, the Borough Commission of the BOROUGH OF COLLINGSWOOD has a need and desires to lease the first floor of the building located at 17 W. Knight Avenue, Collingswood, N.J. 08108, which real property is more particularly described in a certain lease agreement with Ingerman Development Company, LLC, which lease is on file in the office of the Borough Clerk, and available for inspection during normal business hours; and

WHEREAS, the Borough desires to lease the first floor of the building from Ingerman Development Company, LLC until May 31, 2022 for the recreation department; and

NOW, THEREFORE, BE IT RESOLVED, by the Borough Commissioners that the Borough Administrator is hereby authorized to sign the attached lease agreement with Ingerman Development Company, LLC.

ADOPTED: December 6, 2021

M. JAMES MALEY, JR.
MAYOR

ROBERT LEWANDOWSKI
COMMISSIONER

MORGAN ROBINSON
COMMISSIONER

K. Holly Mannel, BOROUGH CLERK

BOARD OF COMMISSIONERS
BOROUGH OF COLLINGSWOOD
NEW JERSEY

RESOLUTION 21-

SUBJECT: CANCELING TAX ACCOUNT BALANCES LESS THAN \$5.00

WHEREAS, certain tax accounts have minimal balances remaining on the Borough's records; and

WHEREAS, it is necessary to formally cancel balances less than \$5.00; and

NOW THEREFORE, BE IT RESOLVED the Board of Commissioners of the Borough of Collingswood, New Jersey, that tax balances less than \$5.00 may be canceled

BE IT FURTHER RESOLVED, that the Chief Financial Officer and Tax Collector are hereby directed to record the effects of this resolution on the financial accounts of the Borough of Collingswood.

ADOPTED: 12/6/21

M. JAMES MALEY, JR.
MAYOR

ROBERT LEWANDOWSKI
COMMISSIONER

K. HOLLY MANNEL, BOROUGH CLERK

MORGAN ROBINSON
COMMISSIONER

RESOLUTION NO. 21-

RESOLUTION AUTHORIZING 2021 BUDGET TRANSFERS

WHEREAS, there are certain 2021 Budget Appropriations of the Borough of Collingswood with balances insufficient to meet requirements for operating Borough Affairs as indicated on the below schedule; and

WHEREAS, there are 2021 Budget Appropriations with unexpended balances that are not needed for such purposes; and

WHEREAS, Revised Statutes 40A:4-59 provides for Transfers to those accounts having insufficient balances:

General Fund Budget Transfers

<u>From:</u>		<u>To:</u>	
Foundation of the Arts	\$ 24,100.00	Tax Collector S/W	\$ 1,500.00
		Senior Center S/W	\$ 7,500.00
		Senior Center O/E	\$ 5,000.00
		Municipal Court	\$ 5,000.00
		Bond Principal	\$ 100.00
		Community Sponsored Events	\$ 5,000.00
Total	\$ 24,100.00	Total	\$ 24,100.00

Water Fund Budget Transfers

<u>From:</u>		<u>To:</u>	
Bond Principal	\$ 59,000.00	Loan Principal	\$ 300.00
Water O/E	\$ 22,300.00	Bond Interest	\$ 81,000.00
Total	\$ 81,300.00	Total	\$ 81,300.00

Adopted: December 6, 2021

M. James Maley
Mayor

Robert Lewandowski
Commissioner

K.Holly Mannel, Borough Clerk

Morgan Robinson
Commisioner

BOARD OF COMMISSIONERS
BOROUGH OF COLLINGSWOOD
NEW JERSEY

RESOLUTION 21-

SUBJECT: CANCELING UNEXPENDED BALANCES FROM CURRENT
BUDGET APPROPRIATIONS

WHEREAS, NJSA 40A: 4-60 provides for the governing body to cancel unexpended budget appropriations prior to the end of the fiscal year, and

WHEREAS, the Borough of Collingswood Commissioners have identified unspent appropriations from the current fund budget; and

NOW THEREFORE, BE IT RESOLVED the Board of Commissioners of the Borough of Collingswood, New Jersey, that the following unexpended balances from current budget appropriations remaining be canceled:

Foundation of the Arts	\$ 30,000.00
Police Department S/W	<u>\$320,000.00</u>
	\$350,000.00

BE IT FURTHER RESOLVED, that the Chief Financial Officer is hereby directed to record the effects of this resolution on the financial accounts of the Borough of Collingswood.

ADOPTED: December 6, 2021

M. JAMES MALEY, JR.
MAYOR

ROBERT LEWANDOWSKI
COMMISSIONER

K. HOLLY MANNEL,
BOROUGH CLERK

MORGAN ROBINSON
COMMISSIONER