

May 2, 2016
COMMISSION MEETING MINUTES
BOROUGH OF COLLINGSWOOD, NJ

A regular meeting of the Board of Commissioners was held at the Collingswood Community Center, 30 W. Collings Avenue, Collingswood, NJ, on the second floor, at 7:00 P.M. Mayor M. James Maley, Jr., called the meeting to order, with Commissioner Joan Leonard *absent* and Commissioner Michael Hall *present*. Mayor Maley read the Sunshine Notice stating that the Borough has complied with provisions of the Sunshine Law by adopting by January 10 of this year, a resolution prescribing the dates, times and locations of all regular meetings of the Commission. This meeting was one of the meetings listed on the resolution. Mayor Maley led the Pledge of Allegiance. The Tax Collector, Treasurer and Zoning Official reports were approved and seconded.

Presentations: Odyssey of the Mind

The Commissioners called for the Second Reading and Public Hearing of Ordinance No. 1595

APPROPRIATING \$200,000.00 FROM THE GENERAL
CAPITAL IMPROVEMENT FUND FOR THE ABANDON PROPERTY PROJECT
AND
APPROPRIATING \$50,000.00 FROM THE SEWER CAPITAL
IMPROVEMENT FUND FOR THE PURCHASE OF EQUIPMENT
AND
APPROPRIATING \$80,000.00 FROM THE PARKING CAPITAL
IMPROVEMENT FUND FOR THE PURCHASE OF METERS

BE IT ORDAINED by the Mayor and Borough Council of the Borough of Collingswood, County of Camden, State of New Jersey, (not less than 2/3 of all members thereof affirmatively concurring) as follows:

SECTION 1. The Borough Council of the Borough of Collingswood hereby authorizes the following improvement:

Abandon Property Project	\$200,000.00
Purchase Sewer Equipment	\$ 50,000.00
Purchase Parking Meters	\$ 80,000.00

The useful life of this equipment is at least five (5) years. No Supplemental Debt Statement is required since there is no authorization of any debt within this Capital Ordinance. The gross debt of the Municipality as defined by law is not increased by this ordinance, and no obligation in the matter of bonds or notes are authorized by this ordinance.

SECTION 2. This Capital Ordinance shall take effect immediately after publication following the final adoption as provided by law.

Mayor Maley opened the Ordinance to the public

With no comments Mayor Maley moved the public hearing closed and the ordinance be adopted on second and final reading which was seconded and approved by the call of the roll:

Aye: M. James Maley, Jr.
Absent: Joan Leonard
Aye: Michael Hall

The Commissioners called for the first Reading of Salary Ordinance 1596

AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF
COMPENSATION OF EACH OFFICER AND EMPLOYEE OF THE BOROUGH OF
COLLINGSWOOD AND METHOD OF PAYMENT OF SUCH COMPENSATION

THE BOARD OF COMMISSIONERS OF THE BOROUGH OF COLLINGSWOOD IN
THE COUNTY OF CAMDEN, AND STATE OF NEW JERSEY DOES ORDAIN:

SECTION 1. THE RATE OF COMPENSATION OF EACH OFFICER AND EMPLOYEE OF
THE BOROUGH OF COLLINGSWOOD, WHOSE COMPENSATION SHALL BE ON AN
ANNUAL, SEMI-ANNUAL, AND BIWEEKLY BASIS, SHALL BE PAYABLE AS FOLLOWS:

POSITION	ANNUAL SALARY

COMMISSIONERS	
Commissioner of Public Safety	\$7,000.00 to \$8,000.00
Commissioner of Revenue/Finance	\$7,000.00 to \$8,000.00
Commissioner of Public Works	\$7,000.00 to \$8,000.00
Mayor or Acting Mayor	\$860.00 to \$1,000.00
 ELECTIONS	
Borough Clerk	\$500.00 per Election
Deputy Borough Clerk	\$150.00 per Election
 POLICE DEPARTMENT	
Chief	\$95,000.00 to \$110,000.00
Deputy Chief	\$92,000.00 to \$100,000.00
Captain	\$90,000.00 to \$98,000.00
Clerical Receptionist	\$37,000.00 to \$40,000.00
Meter Man	\$27,000.00 to \$29,000.00
Part Time Meter Man	\$15.00 to \$16.00 per hour
Crossing Guards	\$37.22 to \$39.51 per day
Clerks-Part-time as needed	\$7.25 To \$17.00 per hour
Special Police - part-time as needed	\$15.00 to \$25.00 per hour
 MUNICIPAL COURT	
Judge	\$20,000.00 to \$25,000.00
Administrator	\$35,000.00 to \$48,000.00
Deputy	\$30,000.00 to \$35,000.00
Clerk	\$25,000.00 to \$30,000.00
Clerks-hourly	\$7.25 to \$17.00 per hour
On Call Duty	\$25.00 per call-out
 COLLINGSWOOD PARTNERS	
Event Coordinator	\$5,000.00 to \$12,450.00
Director of Community Development	\$25,000.00 to \$32,000.00
Part-time help as needed	\$7.25 to \$17.00 per hour
 FIRE DEPARTMENT	
Chief	
Secretary	\$25,000.00 to \$34,000.00
Clerks - Part-time as needed	\$7.25 to \$17.00 per hour
Fire Inspectors	\$17.00 to \$18.00 per hour
 STATE UNIFORM CONSTRUCTION CODE	
Secretary	\$25,000.00 to \$28,000.00
Construction Code Official	\$25,000.00 to \$34,000.00
Electrical Subcode	\$8,000.00 to \$16,000.00

Plumbing Subcode	\$8,000.00 to \$16,000.00
Fire Subcode	\$8,000.00 to \$10,000.00
Building Subcode	\$5,000.00 to \$6,000.00
Building Inspector	\$8,000.00 to \$10,000.00

REVENUE AND FINANCE

Chief Finance Officer/ QPA	\$38.00 to \$42.00 per hour
Borough Clerk	\$42,000.00 to \$47,000.00
Deputy Borough Clerk	\$1,500.00 to \$2,500.00
Clerks –part time as needed	\$7.25 to \$17.00

ASSESSMENT OF TAXES

Assessor	\$12,500.00 to \$20,000.00
Assistant/ Clerk	\$3,300.00 to \$4,000.00

COLLECTION OF TAXES

Tax Collector	\$2,500.00 to \$10,000.00
Clerk	\$24,000.00 to \$40,000.00
Clerks-part-time as needed	\$7.25 to \$17.00 per hour

LIBRARY

Director	\$55,000.00 to \$65,000.00
Technical Services Supervisor & Head Access	\$32,000.00 to \$38,000.00
Youth Services Supervisor	\$38,000.00 to \$45,000.00
Youth Services Specialist & Reference	\$35,000.00 to \$40,000.00
Circulation Assistant	\$22,500.00 to \$29,000.00
Reference Librarians	\$8.50 to \$18.00 per hour
Temporary Part Time/as needed	\$7.25 to \$13.00 per hour

MUNICIPAL ALLIANCE

Coordinator	\$1,500.00 to 2,500.00
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HIGHWAY DEPARTMENT

Tree Official	\$1,500.00 to \$3,000.00
Crew Chief	\$45,000.00 to \$50,000.00
Mechanic	\$45,000.00 to \$50,000.00
Laborers	\$40,000.00 to \$50,000.00

ZONING DEPARTMENT

Zoning Officer	\$15.00 to \$17.00 per hour
Zoning Secretary	\$3,000.00 to \$4,000.00
Part time help as needed	\$7.25 to \$17.00 per hour

ROBERTS PARK SWIMMING POOL

Pool Managers	\$13.00 to \$20.00 per hour
Assistant Managers	\$10.00 to \$18.00 per hour
Guards	\$7.25 to \$13.00 per hour
Clerks	\$7.25 to \$13.00 per hour

FOUNDATION FOR THE ARTS

Director	\$80,000.00 to \$98,000.00
Part-time Help as needed	\$7.25 to \$17.00 per hour

RECREATION DEPARTMENT

Assistant Director	\$12,000.00 to \$15,000.00
Program Director and Snack Stand Coordinator	\$8,000.00 to \$12,000.00

Community Theater Director	\$5,000.00
Secretary	\$1,500.00 to \$2,500.00
Program Coordinators	\$200.00 to \$1,500.00
Assistant Program Coordinators	\$7.25 to \$15.00 per hour
Part-time Help as needed	\$7.25 to \$15.00 per hour

PLANNING/HISTORICAL DEPARTMENT

Planning/Historical Secretary	\$6,000.00 to \$7,500.00
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COMMUNITY DEVELOPMENT

Director of Community Development	\$25,000.00 to \$32,000.00
Farmers Market	\$5,000.00 to \$7,500.00

SENIOR COMMUNITY CENTER

Director	\$45,000.00 to \$57,000.00
Hall Attendants	\$100.00 per event
Part-time help	\$7.25 to \$15.00 per hour

WATER DEPARTMENT

Superintendent	\$50,000.00 to \$95,000.00
Clerk	\$24,000.00 to \$45,000.00
Plant Operators	\$42,000.00 to \$61,000.00
Crew Chief	\$40,000.00 to \$48,000.00
Laborers	\$48,000.00 to \$55,000.00
Meter Reader	\$46,000.00 to \$50,000.00
Part Time help as needed	\$7.25 to \$17.00 per hour

SEWER DEPARTMENT

Administrator	\$70,000.00 to \$100,000.00
Superintendent	\$50,000.00 to \$95,000.00
Treasurer	\$60,000.00 to \$68,000.00
Administrative Assistant	\$35,000.00 to \$45,000.00
Crew Chief	\$50,000.00 to \$58,000.00
Clerk	\$24,000.00 to \$35,000.00
Laborers	\$38,000.00 to \$58,000.00
Part-time help as needed	\$7.25 to \$17.00 per hour

ON CALL AND OVERTIME TO BE PAID AS SET FORTH IN CONTRACT RATIFIED BY BOARD OF COMMISSIONERS.

SECTION 2. ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT WITH THIS ORDINANCE ARE HEREBY REPEALED. FULL TIME EMPLOYEES OF THE BOROUGH SHALL IN ADDITION TO THE COMPENSATION PROVIDED FOR HEREIN, SHALL RECEIVE LONGEVITY PAY, WHICH SHALL BE PAYABLE ONCE YEARLY OR AS SET FORTH IN LABOR CONTRACT, RATIFIED BY THE BOARD OF COMMISSIONERS.

SECTION 3. ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT WITH THIS ORDINANCE ARE HEREBY REPEALED.

SECTION 4. THIS ORDINANCE SHALL TAKE EFFECT UPON ITS PASSAGE AND PUBLICATION ACCORDING TO LAW.

Mayor Maley moved the ordinance be approved on first reading, published, and the second reading and public hearing to be held on June 6, 2016, which was seconded and approved by the following call of the roll:

Aye: M. James Maley, Jr.
Absent: Joan Leonard
Aye: Michael Hall

The Following Resolutions were Approved without a Dissenting Vote

83. Reappointing John Warne to the Housing Authority
84. Appointing Sharon Clarke as Full Time Youth Services Library Assistant
85. Appointing Anita Schoeffling as Temporary Part Time Library Assistant
86. Authorizing a Contract be Awarded to for the Dayton Ave. Resurfacing Project
87. Authorizing a Professional Services Contract to SLK Community Consulting LLC-Marketing and Project Management
88. Authorizing to Advertise for Bids-Ambulance
89. Authorizing Purchases Under State Contract-Various Equipment
90. Authorizing and Agreement with Urbano Electric for Electrical Services
91. Approving to Submit an Application –Recycling Tonnage Grant
92. Approving the Independence Day Celebration
93. Authorizing a Contract for Fireworks Display to D&M Fireworks
94. Authorizing the Renewal of the Shared Services Agreement between Cherry Hill Fire Dist. 13 and the Borough of Collingswood
95. Approving the Payment of Bills in General, Water and Sewer Accounts

Commissioner Hall thanked everyone with their help during the Green Festival. Commissioner Hall commented it was a beautiful day and a great event

Mayor Maley echoed Commissioner Hall's statements. Mayor Maley added Commissioner Leonard puts her heart and soul in this event and all things green. It has grown in to a great event. Mayor Maley explained the issue's that McFarland's Market is having with electric and gas supply and that McFarland's is currently working with PSE&G to have these problems resolved. Mayor Maley added some other businesses in town are having similar issues and are working with PSE&G

Mayor Maley opened the meeting to the public.

John Schrider, 220 W Franklin Ave. commented on his appreciation for the Borough staff. Mr. Schrider expressed concerns about the revised overnight parking policy, including the fine, number of times a person can park overnight. Mayor Maley referred Mr. Schrider to Chief Carey to discuss his concerns.

With no further comments, Mayor Maley moved the meeting be adjourned at 7:32PM, which was seconded.