

**June 6, 2016
COMMISSION MEETING MINUTES
BOROUGH OF COLLINGSWOOD, NJ**

A regular meeting of the Board of Commissioners was held at the Collingswood Community Center, 30 W. Collings Avenue, Collingswood, NJ, on the second floor, at 7:00 P.M. Mayor M. James Maley, Jr., called the meeting to order, with Commissioner Joan Leonard *absent* and Commissioner Michael Hall *present*. Mayor Maley read the Sunshine Notice stating that the Borough has complied with provisions of the Sunshine Law by adopting by January 10 of this year, a resolution prescribing the dates, times and locations of all regular meetings of the Commission. This meeting was one of the meetings listed on the resolution. Mayor Maley led the Pledge of Allegiance. The CFO, Municipal Court Tax Collector, Treasurer and Zoning Official reports were approved and seconded.

**The Commissioners called for the Second Reading and Public Hearing of
Ordinance No. 1596**

AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF
COMPENSATION OF EACH OFFICER AND EMPLOYEE OF THE BOROUGH OF
COLLINGSWOOD AND METHOD OF PAYMENT OF SUCH COMPENSATION

THE BOARD OF COMMISSIONERS OF THE BOROUGH OF COLLINGSWOOD IN
THE COUNTY OF CAMDEN, AND STATE OF NEW JERSEY DOES ORDAIN:

SECTION 1. THE RATE OF COMPENSATION OF EACH OFFICER AND EMPLOYEE OF
THE BOROUGH OF COLLINGSWOOD, WHOSE COMPENSATION SHALL BE ON AN
ANNUAL, SEMI-ANNUAL, AND BIWEEKLY BASIS, SHALL BE PAYABLE AS FOLLOWS:

POSITION	ANNUAL SALARY

COMMISSIONERS	
Commissioner of Public Safety	\$7,000.00 to \$8,000.00
Commissioner of Revenue/Finance	\$7,000.00 to \$8,000.00
Commissioner of Public Works	\$7,000.00 to \$8,000.00
Mayor or Acting Mayor	\$860.00 to \$1,000.00
 ELECTIONS	
Borough Clerk	\$500.00 per Election
Deputy Borough Clerk	\$150.00 per Election
 POLICE DEPARTMENT	
Chief	\$95,000.00 to \$110,000.00
Deputy Chief	\$92,000.00 to \$100,000.00
Captain	\$90,000.00 to \$98,000.00
Clerical Receptionist	\$37,000.00 to \$40,000.00
Meter Man	\$27,000.00 to \$29,000.00
Part Time Meter Man	\$15.00 to \$16.00 per hour
Crossing Guards	\$37.22 to \$39.51 per day
Clerks-Part-time as needed	\$7.25 To \$17.00 per hour
Special Police - part-time as needed	\$15.00 to \$25.00 per hour
 MUNICIPAL COURT	
Judge	\$20,000.00 to \$25,000.00
Administrator	\$35,000.00 to \$48,000.00
Deputy	\$30,000.00 to \$35,000.00
Clerk	\$25,000.00 to \$30,000.00
Clerks-hourly	\$7.25 to \$17.00 per hour
On Call Duty	\$25.00 per call-out

COLLINGSWOOD PARTNERS

Event Coordinator	\$5,000.00 to \$12,450.00
Director of Community Development	\$25,000.00 to \$32,000.00
Part-time help as needed	\$7.25 to \$17.00 per hour

FIRE DEPARTMENT

Chief	
Secretary	\$25,000.00 to \$34,000.00
Clerks - Part-time as needed	\$7.25 to \$17.00 per hour
Fire Inspectors	\$17.00 to \$18.00 per hour

STATE UNIFORM CONSTRUCTION CODE

Secretary	\$25,000.00 to \$28,000.00
Construction Code Official	\$25,000.00 to \$34,000.00
Electrical Subcode	\$8,000.00 to \$16,000.00
Plumbing Subcode	\$8,000.00 to \$16,000.00
Fire Subcode	\$8,000.00 to \$10,000.00
Building Subcode	\$5,000.00 to \$6,000.00
Building Inspector	\$8,000.00 to \$10,000.00

REVENUE AND FINANCE

Chief Finance Officer/ QPA	\$38.00 to \$42.00 per hour
Borough Clerk	\$42,000.00 to \$47,000.00
Deputy Borough Clerk	\$1,500.00 to \$2,500.00
Clerks –part time as needed	\$7.25 to \$17.00

ASSESSMENT OF TAXES

Assessor	\$12,500.00 to \$20,000.00
Assistant/ Clerk	\$3,300.00 to \$4,000.00

COLLECTION OF TAXES

Tax Collector	\$2,500.00 to \$10,000.00
Clerk	\$24,000.00 to \$40,000.00
Clerks-part-time as needed	\$7.25 to \$17.00 per hour

LIBRARY

Director	\$55,000.00 to \$65,000.00
Technical Services Supervisor & Head Access	\$32,000.00 to \$38,000.00
Youth Services Supervisor	\$38,000.00 to \$45,000.00
Youth Services Specialist & Reference	\$35,000.00 to \$40,000.00
Circulation Assistant	\$22,500.00 to \$29,000.00
Reference Librarians	\$8.50 to \$18.00 per hour
Temporary Part Time/as needed	\$7.25 to \$13.00 per hour

MUNICIPAL ALLIANCE

Coordinator	\$1,500.00 to 2,500.00
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HIGHWAY DEPARTMENT

Tree Official	\$1,500.00 to \$3,000.00
Crew Chief	\$45,000.00 to \$50,000.00
Mechanic	\$45,000.00 to \$50,000.00
Laborers	\$40,000.00 to \$50,000.00

ZONING DEPARTMENT

Zoning Officer	\$15.00 to \$17.00 per hour
Zoning Secretary	\$3,000.00 to \$4,000.00
Part time help as needed	\$7.25 to \$17.00 per hour

ROBERTS PARK SWIMMING POOL

Pool Managers	\$13.00 to \$20.00 per hour
Assistant Managers	\$10.00 to \$18.00 per hour
Guards	\$7.25 to \$13.00 per hour
Clerks	\$7.25 to \$13.00 per hour

FOUNDATION FOR THE ARTS

Director	\$80,000.00 to \$98,000.00
Part-time Help as needed	\$7.25 to \$17.00 per hour

RECREATION DEPARTMENT

Assistant Director	\$12,000.00 to \$15,000.00
Program Director and Snack Stand Coordinator	\$8,000.00 to \$12,000.00
Community Theater Director	\$5,000.00
Secretary	\$1,500.00 to \$2,500.00
Program Coordinators	\$200.00 to \$1,500.00
Assistant Program Coordinators	\$7.25 to \$15.00 per hour
Part-time Help as needed	\$7.25 to \$15.00 per hour

PLANNING/HISTORICAL DEPARTMENT

Planning/Historical Secretary	\$6,000.00 to \$7,500.00
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COMMUNITY DEVELOPMENT

Director of Community Development	\$25,000.00 to \$32,000.00
Farmers Market	\$5,000.00 to \$7,500.00

SENIOR COMMUNITY CENTER

Director	\$45,000.00 to \$57,000.00
Hall Attendants	\$100.00 per event
Part-time help	\$7.25 to \$15.00 per hour

WATER DEPARTMENT

Superintendent	\$50,000.00 to \$95,000.00
Clerk	\$24,000.00 to \$45,000.00
Plant Operators	\$42,000.00 to \$61,000.00
Crew Chief	\$40,000.00 to \$48,000.00
Laborers	\$48,000.00 to \$55,000.00
Meter Reader	\$46,000.00 to \$50,000.00
Part Time help as needed	\$7.25 to \$17.00 per hour

SEWER DEPARTMENT

Administrator	\$70,000.00 to \$100,000.00
Superintendent	\$50,000.00 to \$95,000.00
Treasurer	\$60,000.00 to \$68,000.00
Administrative Assistant	\$35,000.00 to \$45,000.00
Crew Chief	\$50,000.00 to \$58,000.00
Clerk	\$24,000.00 to \$35,000.00
Laborers	\$38,000.00 to \$58,000.00
Part-time help as needed	\$7.25 to \$17.00 per hour

ON CALL AND OVERTIME TO BE PAID AS SET FORTH IN CONTRACT RATIFIED BY BOARD OF COMMISSIONERS.

SECTION 2. ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT WITH THIS ORDINANCE ARE HEREBY REPEALED. FULL TIME EMPLOYEES OF THE BOROUGH SHALL IN ADDITION TO THE COMPENSATION PROVIDED FOR HEREIN, SHALL RECEIVE LONGEVITY PAY, WHICH SHALL BE PAYABLE ONCE YEARLY OR AS SET FORTH IN LABOR CONTRACT, RATIFIED BY THE BOARD OF COMMISSIONERS.

SECTION 3. ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT WITH THIS ORDINANCE ARE HEREBY REPEALED.

SECTION 4. THIS ORDINANCE SHALL TAKE EFFECT UPON ITS PASSAGE AND PUBLICATION ACCORDING TO LAW.

Mayor Maley opened the Ordinance to the public

With no comments Mayor Maley moved the public hearing closed and the ordinance be adopted on second and final reading which was seconded and approved by the call of the roll:

- Aye: M. James Maley, Jr.**
- Aye: Joan Leonard**
- Aye: Michael Hall**

The Commissioners called for the First Reading of Ordinance 1597

SALARY ORDINANCE

AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF COMPENSATION OF EACH OFFICER AND EMPLOYEE OF THE BOROUGH OF COLLINGSWOOD AND METHOD OF PAYMENT OF SUCH COMPENSATION

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POSITION	ANNUAL SALARY
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POLICE DEPARTMENT

Patrolmen hired prior to 02.16.96	\$79,972.00 to \$83,204.00
Patrolmen hired after to 02.16.96	\$72,086.00 to \$75,000.00
Patrolman hired after 07.01.12:	
Recruit	\$40,757.00 to \$42,405.00
First Year Patrolman	\$47,028.00 to \$48,929.00
Second Year Patrolman	\$53,298.00 to \$55,452.00
Third Year Patrolman	\$59,515.00 to \$61,920.00
Fourth Year Patrolman	\$65,840.00 to \$68,501.00
Fifth Year Patrolman	\$72,086.00 to \$75,000.00
 Civil Officer	 \$51,807.00 to \$53,901.00

HIGHWAY DEPARTMENT

Tree Official	\$5,000.00 to \$10,000.00
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SECTION 3. ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT WITH THIS ORDINANCE ARE HEREBY REPEALED.

SECTION 4. THIS ORDINANCE SHALL TAKE EFFECT UPON ITS PASSAGE AND PUBLICATION ACCORDING TO LAW.

Mayor Maley moved the ordinance be approved on first reading, published, and the second reading and public hearing to be held on July 5, 2016, which was seconded and approved by the following call of the roll:

Aye: M. James Maley, Jr.
Aye: Joan Leonard
Aye: Michael Hall

The Following Resolutions were Approved without a Dissenting Vote

96. Approving Settlement Agreement between the Borough of Collingswood and Metric Group, Inc.
97. Designating Recipients for the Camden County Housing Rehabilitation Program
98. Appointing Meghan George as Part-Time Administrative Assistant to the Fire Prevention and Inspection Bureau
99. Appointing Jon Massengale to the Department of Public Works
- Approving a Contracts between the Borough of Collingswood and
100. Collingswood Police Officers Assoc. FOP Lodge 76
101. Teamsters Local Union No. 830

102. Authorizing to Renew the Commodity Resale System and to Enter into Commodity Resale Agreements with Other Contracting Units
103. Supporting the Click It or Ticket Mobilization of May 23 – June 5, 2016
- Requesting Approval of Special Items of Revenue and Appropriation
104. Click It or Ticket
105. Clean Communities Council
106. Authorizing a Tax Identification Statement –Recycling Fund
107. Awarding a Contract to VCI to Purchase an Ambulance
108. Authorizing the 2016 Salary Resolution
109. Adopting a Federal Grant Management Policy
110. Approving the Payment of Bills in General, Water and Sewer Accounts.

Commissioner Hall thanked everyone involved with the organizing of the Mayfair and adding a special thanks to Jerry Chambers for the work he does every year. Commissioner Hall also thanked Keith Hastings for the work he did for the contract negotiations with Teamsters, Fire and Police. Commissioner Hall said the negotiations went well.

Commissioner Leonard also thanked everyone involved with the Mayfair calling it as an amazing success. Commissioner Leonard talked about the town wide yard sale that was enjoyed by many people and she talked about the fence at the second Community Garden being installed. Commissioner Leonard wished everyone a great summer and to enjoy the pool.

Mayor Maley Mayor Maley echoed Commissioner Hall and Leonard's sentiment about the amazing job the Mayfair Committee does to make the day a wonderful success. Mayor Maley especially thanked Jerry Chambers, Paul Kerth and Pat Cirevo for the many years of volunteer work they do on the event. Mayor Maley thanked the hundreds of volunteers that come out and help every year. Mayor Maley added it is an amazing event.

Mayor Maley talked about the progress of McFarland's Market; the new gas line has been installed, they are currently waiting on an electric pole to be installed. Mayor Maley explained there was not enough pressure in the gas lines, some of the other businesses are experiencing the same problem and they are trying to have the new line extended. Mayor Maley talked about upcoming events; Fourth of July celebration and the Clover Market

Mayor Mayor Maley opened the meeting to the public.

John Schrider 220 W. Franklin Ave. thanked Chief Carey for his assistance with his overnight parking concerns. Mr. Schrider acknowledged the hard work of Borough employees. Mr. Schrider and Mayor Maley discussed the maintenance of abandoned properties by the borough.

Mr. Schrider also asked about a job application that was submitted. Mayor Maley referred Mr. Schrider's inquiry to Borough Administrator Keith Hastings. Mr. Schrider inquired about the when next Town Forum being held. He was told it is scheduled for October 6. Mr. Schrider asked about where the funds from parking meters are spent. Mayor Maley replied as per state regulations that any money collected from parking must go into a Parking account for parking related issues.

Sam Sassano, 36 Harvard Ave. said that during the Proud Neighbor's Town wide Yard sale there were between 40-50 homes that held yard sales and did not pay the registration fee. Mr. Sassano asked for assistance with this issue for next year. Mr. Sassano asked about overnight parking enforcement. Mayor Maley said the police are actively enforcing overnight parking. Mr. Sassano thanked the Mayor and Commissioners for the job they do for the town.

Keith Monahan 336 Richey Ave. said he really appreciated the misting station at May Fair this year. Mr. Monahan also said he does not receive the Town Crier. Mayor Maley said that it is an ongoing problem. The Town Criers are delivered by the Borough to the post office distribution center but they are not always delivered. Mayor Maley suggested to Mr. Monahan some places where he can pick up a copy in town. Mr. Monahan said he is having problems with yard waste pick up. A discussion ensued about reporting issues and thoughts on collection. A short discussion ensued about the construction of the Knight Park Bathrooms.

Steve Massulo 310 Comly Ave. inquired about the availability of abandon homes the borough has acquired. Mayor Maley explained the borough does not own any abandon homes. A discussion ensued about the process of getting permission from the court to get access to these properties, have some repairs done and get permission to sell. The discussion ensued about how to get a copy of the list, the steps the Borough has made that have made the banks take notice and they are now addressing the properties and getting them back on the market. Mr. Massulo thanked the Mayor and Commissioners for their assistance with the Mayfair and his organization. Mayor Maley said thank you to Nemours Hospital for being a Mayfair sponsor.

Marlene Granitz E. Stiles Ave asked about parking problems when residents block the driveway with a fence. A discussion ensued about permitting, the use of garages, and parking on the sidewalk.

With no further comments, Mayor Maley moved the meeting be adjourned at 7:28PM, which was seconded.

M. James Maley, Jr.

Joan Leonard

Michael Hall
Borough Commissioners

K. Holly Mannel
Borough Clerk