

NOVEMBER 6, 2017
COMMISSION MEETING MINUTES
BOROUGH OF COLLINGSWOOD, NJ

A regular meeting of the Board of Commissioners was held at the Collingswood Community Center 30 Collings Ave. Collingswood, NJ, on the second floor, at 7:00 P.M. Mayor M. James Maley, Jr. Absent, Commissioner Joan Leonard called the meeting to order and Commissioner Robert Lewandowski *present*. Commissioner Leonard read the Sunshine Notice stating that the Borough has complied with provisions of the Sunshine Law by adopting by January 10 of this year, a resolution prescribing the dates, times and locations of all regular meetings of the Commission. Commissioner Leonard led the Pledge of Allegiance. The Tax Collector, Treasurer, CFO, Municipal Court and Zoning Official reports were approved and seconded.

The Commissioners called for the Second Reading and Public Hearing of

Ordinance No. 1625

APPROPRIATING \$175,000.00 FROM THE GENERAL
CAPITAL FUND BALANCE FOR
PRELIMINARY COSTS FOR PUBLIC BUILDINGS

BE IT ORDAINED by the Mayor and Borough Commissioners of the Borough of Collingswood, County of Camden, State of New Jersey, (not less than 2/3 of all members thereof affirmatively concurring) as follows:

SECTION 1. The Borough Commissioners of the Borough of Collingswood hereby authorizes funding for preliminary costs associated with Public Buildings in the amount of \$175,000.00.

The useful life of these projects are at least five (5) years. No Supplemental Debt Statement is required since there is no authorization of any debt within this Capital Ordinance. The gross debt of the Municipality as defined by law is not increased by this ordinance, and no obligation in the matter of bonds or notes are authorized by this ordinance.

SECTION 2. This Capital Ordinance shall take effect immediately after publication following the final adoption as provided by law.

Commissioner Leonard opened the Ordinance to the public

With no comments Commissioner Leonard moved the public hearing closed and the ordinance be adopted on second and final reading which was seconded and approved by the call of the roll:

Absent: M. James Maley, Jr.
Aye: Joan Leonard
Aye: Robert Lewandowski

The Commissioners called for the Second Reading and Public Hearing of 1628

BOND ORDINANCE AUTHORIZING SUPPLEMENTAL FUNDING
FOR THE ACQUISITION OF CERTAIN REAL PROPERTY IN
THE BOROUGH OF COLLINGSWOOD, COUNTY OF CAMDEN,
NEW JERSEY; APPROPRIATING THE SUM OF \$500,000
THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL
OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF
THE BOROUGH OF COLLINGSWOOD, COUNTY OF CAMDEN,
NEW JERSEY, IN THE AGGREGATE PRINCIPAL AMOUNT OF
UP TO \$500,000; MAKING CERTAIN DETERMINATIONS AND
COVENANTS; AND AUTHORIZING CERTAIN RELATED
ACTIONS IN CONNECTION WITH THE FOREGOING

BE IT ORDAINED by the Board of Commissioners of the Borough of Collingswood, County of Camden, New Jersey (not less than two-thirds of all the members thereof affirmatively concurring), pursuant to the provisions of the Local Bond Law, constituting Chapter 169 of the Laws of 1960 of the State of New Jersey, as amended and supplemented ("Local Bond Law"), and the Local Redevelopment and Housing Law, constituting Chapter 79 of the Laws of 1992 of the State of New Jersey, as amended and supplemented, as follows:

Section 1. The purposes described in Section 7 hereof are hereby authorized as general improvements to be made or acquired by the Borough of Collingswood, County of Camden, New Jersey ("Borough").

Section 2. It is hereby found, determined and declared as follows:

- (a) the estimated amount to be raised by the Borough from all sources for the purposes stated in Section 7 hereof is \$500,000; and
- (b) the estimated amount of bonds or bond anticipation notes to be issued for the purposes stated in Section 7 hereof is \$500,000.

Section 3. The sum of \$500,000, to be raised by the issuance of bonds or bond anticipation notes, are hereby appropriated for the purposes stated in this bond ordinance ("Bond Ordinance").

Section 4. The issuance of negotiable bonds of the Borough in an amount not to exceed \$500,000 to finance the costs of the purposes described in Section 7 hereof is hereby authorized. Said bonds shall be sold in accordance with the requirements of the Local Bond Law.

Section 5. In order to temporarily finance the purposes described in Section 7 hereof, the issuance of bond anticipation notes of the Borough in an amount not to exceed \$500,000 is hereby authorized. Pursuant to the Local Bond Law, the Chief Financial Officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver the same to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their date to delivery thereof. The Chief Financial Officer is hereby directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this Bond Ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 6. The amount of the proceeds of the obligations authorized by this Bond Ordinance which may be used for the payment of interest on such obligations, accounting, engineering, legal fees and other items as provided in Section 20 of the Local Bond Law, N.J.S.A. 40A:2-20, shall not exceed the sum of \$100,000.

Section 7. The improvements hereby authorized and the purposes for which said obligations are to be issued; the estimated costs of each said purpose; the maximum amount of obligations to be issued for each said purpose; the maximum rate of interest the obligations are to bear; and the period of usefulness of each said purpose within the limitations of the Local Bond Law are as follows:

<u>Purpose/Improvement</u>	<u>Estimate d Total Cost</u>	<u>Amount of Obligatio ns</u>	<u>Maximum Rate of Interest on Obligations</u>	<u>Period of Usefulne ss</u>
A. Supplemental Funding for the Acquisition of and Improvements to Certain Real Property in the Borough of Collingswood including, but not limited to, Block 112, Lots 15, 16 and 17, and together with the acquisition of all materials and equipment and completion of all work necessary therefor or related thereto, originally authorized by Bond Ordinance 1621	\$500,000	\$500,000	8.5%	40 years

Section 8. Grants or other monies received from any governmental entity, if any, will be applied to the payment of, or repayment of obligations issued to finance, the costs of the purposes described in Section 7 above.

Section 9. The supplemental debt statement provided for in Section 10 of the Local Bond Law, N.J.S.A. 40A:2-10, was duly filed in the office of the Clerk prior to the passage of this Bond Ordinance on first reading and a complete executed duplicate original thereof has been filed in the Office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. The supplemental debt statement shows that the gross debt of the Borough, as defined in Section 43 of the Local Bond Law, N.J.S.A. 40A:2-43, is increased by this Bond Ordinance by \$500,000 and that the obligations authorized by this Bond Ordinance will be within all debt limitations prescribed by said Local Bond Law.

Section 10. The full faith and credit of the Borough are irrevocably pledged to the punctual payment of the principal of and interest on the bonds or bond anticipation notes authorized by this Bond Ordinance, and to the extent payment is not otherwise provided, the Borough shall levy ad valorem taxes on all taxable real property without limitation as to rate or amount for the payment thereof.

Section 11. The Capital Budget is hereby amended to conform with the provisions of this Bond Ordinance to the extent of any inconsistency therewith, and the resolution promulgated by the Local Finance Board showing full detail of the amended Capital Budget and Capital Program as approved by the Director of the Division of Local Government Services, is on file with the Clerk and available for inspection.

Section 12. The Borough hereby declares its intent to reimburse itself from the proceeds of the bonds or bond anticipation notes authorized by this Bond Ordinance pursuant to Income Tax Regulation Section 1.150-2(e), promulgated under the Internal Revenue Code of 1986, as amended ("Code"), for "original expenditures", as defined in Income Tax Regulation Section 1.150-2(c)(2), made by the Borough prior to the issuance of such bonds or bond anticipation notes.

Section 13. The Borough hereby covenants as follows:

(a) it shall take all actions necessary to ensure that the interest paid on the bonds or bond anticipation notes is exempt from the gross income of the owners thereof for federal income taxation purposes, and will not become a specific item of tax preference pursuant to Section 57(a)(5) of the Code;

(b) it will not make any use of the proceeds of the bonds or bond anticipation notes or do or suffer any other action that would cause the bonds or bond anticipation notes to be "arbitrage bonds" as such term is defined in Section 148(a) of the Code and the Regulations promulgated thereunder;

(c) it shall calculate or cause to be calculated and pay, when due, the rebatable arbitrage with respect to the "gross proceeds" (as such term is used in Section 148(f) of the Code) of the bonds or bond anticipation notes;

(d) it shall timely file with the Ogden, Utah Service Center of the Internal Revenue Service, such information report or reports as may be required by Sections 148(f) and 149(e) of the Code; and

(e) it shall take no action that would cause the bonds or bond anticipation notes to be "federally guaranteed" within the meaning of Section 149(b) of the Code.

Section 14. The improvements authorized hereby are not current expenses and are improvements that the Borough may lawfully make. No part of the cost of the improvements authorized hereby has been or shall be specially assessed on any property specially benefited thereby.

Section 15. All ordinances, or parts of ordinances, inconsistent herewith are hereby repealed to the extent of any such inconsistency.

Section 16. In accordance with the Local Bond Law, this Bond Ordinance shall take effect twenty (20) days after the first publication thereof after final passage.

Commissioner Leonard opened the Ordinance to the public

With no comments Commissioner Leonard moved the public hearing closed and the ordinance be adopted on second and final reading which was seconded and approved by the call of the roll:

**Absent: M. James Maley, Jr.
Aye: Joan Leonard
Aye: Robert Lewandowski**

The Commissioners called for the First Reading of Ordinance 1629

ORDINANCE NO.1629

AN ORDINANCE AMENDING CHAPTER 301 OF THE CODE OF THE BOROUGH OF COLLINGSWOOD ENTITLED "WATER RENTS

THE BOARD OF COMMISSIONERS OF THE BOROUGH OF COLLINGSWOOD ORDAINS AS FOLLOWS:

1. SECTION 301 OF THE CODE OF THE BOROUGH OF COLLINGSWOOD IS HEREBY AMENDED AND SUBSTITUTED AS FOLLOWS:

301-8 SERVICE CHARGES PER CONNECTION

THE SERVICE CHARGE PER CONNECTION, BOTH INSIDE AND OUTSIDE THE BOROUGH OF COLLINGSWOOD, SHALL BE AS FOLLOWS:

<u>SIZE OF METER</u>	<u>MONTHLY CHARGE</u>	<u>QUARTERLY CHARGE</u>
5/8" X 3/4"	\$ 9.35	\$ 28.00
3/4"	14.00	42.00
1"	23.35	70.00
1 1/4"	32.75	98.00
1 1/2"	46.75	140.00
2"	74.75	224.00
3"	149.50	448.25
4"	224.25	672.25
6"	467.00	1,400.75

2. SECTION 301-9 OF THE CODE OF THE BOROUGH OF COLLINGSWOOD IS HEREBY AMENDED AND SUBSTITUTED AS FOLLOWS:

301-9 CHARGE FOR WATER CONSUMPTION

THE WATER CHARGE FOR ALL WATER USED FROM CONNECTIONS, BOTH IN THE BOROUGH OF COLLINGSWOOD AND FROM CONNECTIONS OUTSIDE THE BOROUGH OF COLLINGSWOOD, SHALL BE THREE DOLLARS AND FIFTEEN CENTS (\$3.15) PER ONE HUNDRED (100) CUBIC FEET.

3. THIS ORDINANCE SHALL TAKE EFFECT AS OF JANUARY 1, 2018

Commissioner Leonard moved the ordinance be approved on first reading, published, and the second reading and public hearing to be held on December 4, 2017, which was seconded and approved by the following call of the roll:

Absent: M. James Maley, Jr.

Aye: Joan Leonard

Aye: Robert Lewandowski

The Commissioners called for the First Reading of Ordinance 1630

ORDINANCE NO. 1630

AN ORDINANCE AMENDING CHAPTER 247 OF THE CODE OF THE BOROUGH OF COLLINGSWOOD ENTITLED "SEWER RENTS."

THE BOARD OF COMMISSIONERS OF THE BOROUGH OF COLLINGSWOOD, CAMDEN COUNTY, STATE OF NEW JERSEY, DOES ORDAIN AS FOLLOWS:

SECTION 1. Chapter 247, Section 4, of the Code of the Borough of Collingswood which is titled Rates for Residence Units is hereby amended to substitute the minimum annual sewer rental of \$255 (Two Hundred Fifty Five Dollars) for the minimum annual sewer rental of \$267 (Two Hundred Sixty Seven Dollars).

And, all additional connections thereto shall be amended to substitute \$16 (sixteen) for \$17 (Seventeen) for each additional fixture.

SECTION 2. Chapter 247, Section 5, of the Code of the Borough of Collingswood which is titled Rates for Non-residence Units is hereby amended to substitute the minimum annual sewer rental of \$255 (Two Hundred Fifty Five Dollars) for the minimum annual sewer rental of \$267 (Two Hundred Sixty Seven Dollars).

SECTION 3. This Ordinance shall take effect as of January 1, 2018.

Commissioner Leonard moved the ordinance be approved on first reading, published, and the second reading and public hearing to be held on December 4, 2017, which was seconded and approved by the following call of the roll:

Absent: M. James Maley, Jr.

Aye: Joan Leonard

Aye: Robert Lewandowski

The Commissioners called for the First Reading of Ordinance 1631

**ORDINANCE NO. 1631
AN ORDINANCE AMENDING SECTION 163 OF THE BOROUGH OF COLLINGSWOOD
CODE
REGARDING FIRE PREVENTION.**

BE IT ORDAINED, by the Borough Commission of the Borough of Collingswood, that the following Chapter of Borough Code be amended as follows:

I. ENACTMENTS

A.) Chapter 162, Section 8 - Additional inspections and fees

163-8 Additional inspections and fees

A. All commercial, business or office uses which are not covered by the Life Hazard Use Registration shall be inspected annually. Multi-family dwellings (other than owner-occupied one and two family dwellings) shall be included herein as a commercial use.

(1) The fee per unit for inspections for such units shall be:

(2) Housing Inspection		Fee
H1	1 to 7 Units	\$60.00
H2	8 to 14 Units	\$50.00
H3	15 to 21 Units	\$45.00
H4	22 to 29 Units	\$35.00

(2) Nonprofit organizations shall be exempt from the fee.

B.) Chapter 162, Section 9 – Establishment of fees

163-9

Establishment of Fees

a. Life Hazard Uses

1. All fees established in accordance with the N.J.A.C. 5:70-2.9 shall be invoiced by and paid to the New Jersey Division of Fire Safety.

b. Non-Life Hazard Uses

1. In addition to the registration required by the Uniform Fire Code, the following non-life hazard uses shall register with the local enforcing agency. These uses shall be inspected on an annual (12 month) schedule established by the local enforcing agency and shall pay an annual fee as set forth below. No use required to register with the State of New Jersey as a life hazard use shall be required to register pursuant to this section.

2. The tenant/or/user/or/occupant of a tenant space will be responsible to register and pay the fee for the space that a tenant/or/occupant of the space actually occupies. All fees are based on the User Group assigned and the gross square footage of the area being registered.

3. In buildings that have common and/or public areas, the owner of the building is responsible to register and pay the fee, for those common and/or public areas.

4. For buildings designated as office use groups, the building owner will be responsible for payment of the registration fee. The fee will be based on the total square footage of the building.

5. All registrations will be for a period of one (1) year. Fees are not refundable.

c. Business, Mercantile, Commercial, Factory, Industrial, Storage, Warehousing or Utilities

1. All fees for this category shall be as set forth in the following table.

2. Exception: The following not for profit agencies, businesses and civic organizations are exempt from the inspection fees as established in Article II and from the permit fees established in the Uniform Fire Safety Code:

a. State, county and municipal operations within the Township of

- Pennsauken and Borough of Collingswood.
- b. Local churches and/or synagogues within Pennsauken Township and the Borough of Collingswood.
 - c. Local civic organizations that are located within and directly benefit the residents of the Township of Pennsauken or Borough of Collingswood, respectively.

3. The following table outlines registration fees based on business use group:

Business Use Group		Fee
B-1	Buildings 2,999 square feet and less	\$75.00
B-2	Buildings in excess of 3,000 square feet and not exceeding 4,999 square feet	\$120.00
B-3	Buildings in excess of 5,000 square feet and not exceeding 9,999 square feet	\$190.00
B-4	Buildings in excess of 10,000 square feet and not exceeding 14,999 square feet	\$250.00
B-5	Buildings in excess of 15,000 square feet and not exceeding 24,999 square feet	\$350.00
B-6	Buildings in excess of 25,000 square feet and not exceeding 49,999 square feet	\$475.00
B-7	Buildings in excess of 50,000 square feet and not exceeding 99,999 square feet	\$600.00
B-8	Buildings in excess of 100,000 square feet and not exceeding 199,999 square feet	\$750.00
B-9	Buildings in excess of 200,000 square feet and not exceeding 299,999 square feet	\$900.00
	Each additional 100,00 square feet	\$350.00

d. Collingswood Residential Fire Inspection Fees

1. Residential properties with 30 or more units shall pay an annual fire inspection fee based on the square footage of the common areas only in accordance with the table below.
 - a. Exception: Life Hazard Use buildings
2. Residential properties with less than 30 units shall pay a \$25.00 annual fire inspection fee per unit in addition to the Residential Housing Fees.
 - a. Exception: Life Hazard Use buildings

e. Pennsauken Residential Fire Inspection Fees

1. All fees for this category do not apply to owner occupied units.
2. The following table outlines registration fees based on residential use group.

Residential User Group		Fee
R-1	Three (3) to five (5) units	\$75.00
R-2	Six (6) to Twenty-five (25) units	\$120.00
R-3	Twenty-six (26) to Fifty (50) units	\$250.00
R-4	Fifty-one (51) units to One Hundred (100) units	\$450.00
R-5	Over One Hundred (100) units	\$600.00

f. Residential Housing Inspection Fees

1. Housing inspections fees shall be \$60.00 per housing unit up to 7 units in addition to the Residential Fire Inspection Fee listed in 162-11(d)
2. Housing inspection fees shall be \$50.00 per housing unit from 8 to 14 units
3. Housing inspection fees shall be \$45.00 per housing unit from 15 to 21 units
4. Housing inspection fees shall be \$35.00 per housing unit from 22 to 29 units
5. No housing inspection fee shall be charged for 30 or more units as these properties will be required to submit to a Certificate of Occupancy inspection and fee in (j) below.
6. Housing inspections fees shall be set forth in accordance with the table below:

Housing Inspection		Fee
H1	1 to 7 Units	\$60.00
H2	8 to 14 Units	\$50.00
H3	15 to 21 Units	\$45.00
H4	22 to 29 Units	\$35.00

g. Fire & Housing Re-inspection Fees Use Groups B1-B9 and R1-R5

1. The first re-inspection shall be completed at no charge to the responsible party.
2. The second re-inspection fee shall be \$50.00
3. The third re-inspection fee shall be \$70.00
4. The fourth and all subsequent re-inspections fees shall be \$100.00 per re-inspection.
5. The following table outlines re-inspection fees for use groups B1-B9 and R1-R5:

Re-inspection Group		Fee
RE1	First re-inspection	No Fee
RE2	Second re-inspection	\$50.00
RE3	Third re-inspection	\$70.00
RE4	Fourth and all subsequent re-inspections	\$100.00

h. Certificate of Smoke Detector and Carbon Monoxide Alarm Compliance:

1. CSDCMAC-1, smoke detector/carbon monoxide inspections requested on all one (1) and two (2) family dwellings within ten (10) calendar days of the settlement date: \$50.00
2. CSDCMAC-2, smoke alarm/carbon monoxide inspections requested on all one (1) and two (2) family dwellings between four (4) and ten (10) calendar days' notice of the settlement date: \$85.00
3. CSDCMAC-3, smoke detector/carbon monoxide inspections requested on all one (1) and two (2) family dwellings within four (4) calendar days of the settlement date: \$140.00
4. Senior citizen discounts in the amount of a \$25.00 reduction in fees in paragraphs e. 1 through 3. Will be provided to any Pennsauken Township or Borough of Collingswood senior citizen age 65 and older (proof of age required) selling their home.
5. The following table outlines fees for CSDCMAC:

CSDCMAC Group	FEE
CSDCMAC -1	\$50.00
CSDCMAC -2	\$85.00
CSDCMAC -3	\$140.00

6. The above fee for smoke alarm and carbon monoxide alarm compliance entitles the applicant to one (1) inspection. Each additional re-inspection requires an additional \$50.00 fee.
7. A certificate is valid for a period of one hundred and eighty (180) days from the date of issuance, or one change of ownership.

i. Exterior Resale Inspections

1. All fees for exterior property maintenance inspections required for change of ownership shall be \$50.00 for the initial inspection. No fee is required for subsequent inspections
2. The fee in this section applies to all residential and commercial properties

j. Apartment Certificate of Occupancy Inspections

1. All fees for apartment certificate of occupancy inspections shall be \$45.00 for each inspection and \$45.00 for each and every re-inspection.

k. Commercial Occupancy Certificate Inspections

1. All fees for Commercial Occupancy Certificate Inspections shall be \$45.00 for each inspection. There shall be no charge for re-inspections.

l. Penalties

1. At no time shall penalties exceed the maximum permitted under N.J.A.C . 5:70-2.12
2. Dedicated penalties shall be assessed in accordance with N.J.A.C. 5:70-2.12A in the amount of \$50.00 per violation only on the first round (P1) of penalties.

3. P3, P4, and P5 penalties shall be assessed from the date of the initial inspection.
4. Penalties for violations of the uniform fire code shall be assessed per violation in

Penalty Group		Fee
P1	First Round	\$50.00 + \$50.00 Dedicated
P2	Second Round	\$500.00
P3	Third Round	\$100.00 per day
P4	Fourth Round	\$500.00 per day
P5	Fifth Round	Maximum Permitted by UFC

m. Fire

Incident and/or
Investigation

Reports:

1. A twenty five dollar (\$25.00) administrative fee shall be charged to any entity requesting reproduction of a fire incident, or fire investigative report, which is not a Public document under the New Jersey Open Public Records Act. \$25.00
2. Exception: Any Pennsauken Township or Borough of Collingswood resident or business owner will be entitled to reproductions of any of the above-referenced reports for incidents in which they are directly involved, at no cost.

n. Certificate of Fire Code Status:

1. As per Section 5:70-2.2(e) (N.J.A.C. 5:70-2.2(e)) of the Uniform Fire Code, any request for a Certificate of Fire Code status shall be: \$25.00

o. Permits:

1. As defined and required by the Uniform Fire Code, the fees for permits issued shall be set forth in the following table.
2. The following table outlines the Permit Fee Schedule:

Permit Type	Fee
Type 1	\$100.00
Type 2	\$200.00
Type 3	\$350.00
Type 4	\$550.00

p. Civil Court Appearance and Depositions:

1. Any employee or volunteer member of the Pennsauken Township or Borough of Collingswood Fire Department subpoenaed to testify in civil court or a deposition, shall appear and compensation shall be set forth as follow:
 - a. Actual cost based on current salary as approved by the current collective bargaining agreements, plus any additional costs that may be required to backfill and employee's position if that employee is scheduled while on-duty. In addition, a per mile charge based on Federal Government rate plus tolls for distances exceeding twenty-five (25) miles will apply. The Fire Department(s) will charge a twenty-five dollar (\$25.00) service charge for preparation of all invoices.

q. Investigative Conferences and Meetings:

1. An uninterrupted ninety (90) minute conference at the Fire Prevention & Inspection Bureau, on-site, or at a location designated by the requestor shall be set as follows:
\$100.00 per hour.

r. Fire Safety Training:

1. Fire Safety Training that is requested for the purpose of compliance with a governmental regulation or other such standard, including, but not be limited to, fire extinguisher and evacuation planning: \$125.00 per hour (max twenty-five (25) students)

- s. Fire Watch Coverage:
 1. When requested or required to provide fire-watch coverage due to an emergency condition, requirement of permit function, or by Notice of Violation and Order to Correct the cost of such service will be the current Fire Marshal's overtime pay rate, plus an additional administrative fee of One Hundred Dollars (\$100.00) for the actual cost of the processed payroll.
 2. Failure for the property owner or designated property representative to establish or properly document a fire-watch when requested by the fire department will result in an assessed penalty not to exceed \$1,000.00 per day for every day the condition exists.

- t. Fire Apparatus and Personnel:
 1. When requested to provide fire apparatus and personnel for non-exigent circumstances, the requestor must reimburse the Fire District for the actual cost of the personnel for the time provided and \$150.00 per vehicle provided.

- u. Cost of Suppression:
 1. If the origin and cause of the fire results from a violation of the Uniform Fire Safety Act previously cited by the Fire Prevention & Inspection Bureau, the owner/occupant shall be responsible for the cost of fire suppression. The cost of suppression shall be computed based on the following formula: (Hourly rate of all personnel on location) + (the cost of each vehicle on the incident scene in accordance with 162-11m(1)) above.

v. Collection of fees.

a. Delinquent Fees:

1. All fees and registration forms must be returned to the Fire Marshal's Office within thirty (30) days of having been mailed to the User. Failure to respond within this thirty (30) day period will result in a Notice of Violations being sent by the Fire Marshal to the User. If the registration and fees are not returned within fifteen (15) days of the notice having been mailed to the User, penalties will be imposed pursuant to the Uniform Fire Code. Failure to pay the registration fee or any penalties assessed shall result in a person being liable for a further penalty upon conviction for non-payment or non-registration. The penalty upon conviction is \$100.00 for the first offense and up to \$1,000.00 for each subsequent offense.
2. Collection of any unpaid fee or penalty shall be enforced through the Pennsauken Township Municipal Court or a Court of competent jurisdiction.

w. Inspection frequency.

a. Life Hazard Uses:

1. Inspection frequency for Life Hazard Uses will be determined by the Uniform Fire Safety Act.

b. Non-Life Hazard Use:

1. The following table will show inspection frequency based on use:

<u>User Group</u>	<u>Inspection Frequency</u>
All User Groups	12 Months

c. Permit Uses:

1. Permit uses shall be inspected annually with the exception of (a) through below.
 - a. Fumigations permits shall be inspected quarterly by calendar year
 - b. All roofing permits kettle, torch, or otherwise shall be inspected per occurrence
 - c. All group/overnight stays shall be inspected per occurrence
 - d. All live fire training permits shall be inspected per occurrence
 - e. All fireworks permits shall be inspected per occurrence

- f. All tent permits shall be inspected per occurrence
 - g. All multipurpose room change of use permits shall be inspected per occurrence
 - h. All bonfire permits shall be inspected per occurrence
 - i. All outdoor fireplace permits shall be inspected once per ownership and are non-transferable.
2. The following table shall show inspection frequency based on permit use:

3. Permit Type	Inspection Frequency
Type I thru Type IV	12 Months
Fumigation	3 Months
Roofing	Per Occurrence
Group Overnight Stay	Per Occurrence
Live Fire Training	Per Occurrence
Fireworks	Per Occurrence
Tent	Per Occurrence
Multipurpose Room Change of Use	Per Occurrence
Bonfire	Per Occurrence
Outdoor Fireplace	Per Ownership (non-transferable)

II. EFFECTIVE DATE.

This Ordinance shall take effect immediately upon final passage, approval, and publication, as provided by law.

Commissioner Leonard moved the ordinance be approved on first reading, published, and the second reading and public hearing to be held on December 4, 2017, which was seconded and approved by the following call of the roll:

Absent: M. James Maley, Jr.

Aye: Joan Leonard

Aye: Robert Lewandowski

The Following Resolutions were Approved without a Dissenting Vote

Authorizing a Memorandums of Agreement

161. FOP LOCAL 76

162. SOP LOCAL 76

163. Authorizing a Refund of Tax Overpayment

164. Authorizing Raffle License 2017-12 Tatem School

Appointing Special Officers Class 1

165. Dashon Burdett

166. Austin Rice

167. Appointing Meghan George-Full Time Fire Inspection Bureau

168. Approving Grant Application to DOT for the Eldridge Ave Roadway Improvement Project

Requesting Approval of Items of Revenue and Appropriations-

169. Body Armor Grant

170. Bullet Proof Vest Grant

171. Safe and Secure Grant

172. Authorizing 2017 Budget Transfer

173. Approving the Payment of Bills as Presented by the Treasurer

Commissioner Lewandowski said the Borough has accepted RFP's for the architectural design for 434 Haddon as a possible location for the new Public Safety Facilities Building. Commissioner Lewandowski talked about upcoming events Colls Cash Tailgate Party, Colls Recreation Winter Registration, Thursday Jazz night and Collingswood Library Book Club.

Commissioner Leonard referred folks to the Collingswood Website for all the events mentioned by Commissioner Lewandowski and all the upcoming activities. Commissioner Leonard said a big thank you to all who participated in the Halloween fun on Haddon Avenue, adding it was a great time for all the children. Commissioner Leonard also spoke about the many upcoming holiday events such as the Tree Lighting, and Holiday Parade

Commissioner Leonard opened the meeting to the Public:

Heidi Fraley, 800 Belmont Avenue, inquired on the status of the request for a Backyard Chicken Pilot Program. Commissioner Lewandowski said the Commissioners are interested arranging onsite visits. Commissioner Lewandowski said they are working on the detail, the language, and regulations. Commissioner Lewandowski said it is not something the Commissioners want to get done fast but something that they want to get right.

Kate Delany, 26 E Palmer, said she is in support of the Backyard Chicken Pilot Program.

Comments were made about visiting chicken coops.

Steve Masula, 310 Comly asked about if there will be a tree planting on Haddon Ave. Commissioner Leonard thanked Mr. Masula for the reminder. Commissioner Leonard gave details about the tree planting.

With no further comments, Commissioner Leonard moved the meeting be adjourned at 7:18 PM, which was seconded.