

MAY 8, 2018
COMMISSION MEETING MINUTES
BOROUGH OF COLLINGSWOOD, NJ

A regular meeting of the Board of Commissioners was held at the Collingswood Community Center, 30 W. Collings Ave. Collingswood, NJ, on the second floor, at 7:00 P.M. Mayor M. James Maley, Jr. *called the meeting to order*, with Commissioner Joan Leonard *present* and Commissioner Robert Lewandowski *present*.

Mayor Maley read the Sunshine Notice stating that the Borough has complied with provisions of the Sunshine Law by adopting by January 10 of this year, a resolution prescribing the dates, times and locations of all regular meetings of the Commission. Mayor Maley led the Pledge of Allegiance.

Presentation: Odyssey of the Mind

The Minutes, Tax Collector, Treasurer, Municipal Court and Zoning Official reports were approved and seconded.

The Commissioners called for the First Reading of Ordinance 1638

ORDINANCE 1638

**AN ORDINANCE AMENDING CHAPTER 61 OF
THE BOROUGH OF COLLINGSWOOD CODE**

BE IT ORDAINED AND ENACTED, by the Borough Commission of the BOROUGH OF COLLINGSWOOD, that:

I. PURPOSE.

The purpose of this Ordinance is to amend Chapter 61 of the Borough Code entitled "PUBLIC WORKS DEPARTMENT". The Borough has determined that amending the regulations is in the best interest of the Borough's residents.

II. AMENDMENTS

61 – 3 Superintendents and Assistant Superintendent Appointed; compensation.

Each Superintendent and Assistant Superintendent shall be appointed by the governing body, and shall receive such salary as the governing body may determine from time to time and set forth in the Salary Ordinance.

61 – 5 Powers and Duties of Superintendents and Assistant Superintendents.

III. The Assistant Water Superintendent shall have the following powers and duties:

- A. Under the direction of the Licensed Operator in Charge, will help supervise the administration, management, and operation of the Water Treatment Plant.
- B. Maintain liaison with other municipal units.
- C. Under the direction of the Licensed Operator in Charge, supervises work to maintain the condition, operation, and effectiveness of the Water Treatment Plant.
- D. Under the direction of the Licensed Operator in Charge, supervises the construction, maintenance and repair of the water system.
- E. Perform such duties as the governing body may from time to time request.

61 – 6 Department Employees

II. The employees of the Water Division of Public Works shall consist of the Superintendent, Assistant Superintendent, Lead Water Operator, Treatment Plant Operator and

as many
other employees as the governing body deems necessary.

III. EFFECTIVE DATE.

This Ordinance shall take effect immediately upon final passage, approval, and publication, as provided by law.

Mayor Maley moved the ordinance be approved on first reading, published, and the second reading and public hearing to be held on May 8, 2018 which was seconded and approved by the following call of the roll:

- Aye: M. James Maley, Jr.***
- Aye: Joan Leonard***
- Aye: Robert Lewandowski***

The Commissioners called for the First Reading of Ordinance 1639

SALARY ORDINANCE 1639

AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF COMPENSATION OF EACH OFFICER AND EMPLOYEE OF THE BOROUGH OF COLLINGSWOOD AND METHOD OF PAYMENT OF SUCH COMPENSATION

THE BOARD OF COMMISSIONERS OF THE BOROUGH OF COLLINGSWOOD IN THE COUNTY OF CAMDEN, AND STATE OF NEW JERSEY DOES ORDAIN:

SECTION 1. THE RATE OF COMPENSATION OF EACH OFFICER AND EMPLOYEE OF THE BOROUGH OF COLLINGSWOOD, WHOSE COMPENSATION SHALL BE ON AN ANNUAL, SEMI-ANNUAL, AND BIWEEKLY BASIS, SHALL BE PAYABLE AS FOLLOWS:

POSITION	ANNUAL SALARY
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Department of Public Works - Water Division

Assistant Water Superintendent	\$55,000.00-\$65,000.00
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SECTION 2. ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT WITH THIS ORDINANCE ARE HEREBY REPEALED. FULL TIME EMPLOYEES OF THE BOROUGH SHALL IN ADDITION TO THE COMPENSATION PROVIDED FOR HEREIN, SHALL RECEIVE LONGEVITY PAY, WHICH SHALL BE PAYABLE ONCE YEARLY OR AS SET FORTH IN LABOR CONTRACT, RATIFIED BY THE BOARD OF COMMISSIONERS.

SECTION 3. ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT WITH THIS ORDINANCE ARE HEREBY REPEALED.

SECTION 4. THIS ORDINANCE SHALL TAKE EFFECT UPON ITS PASSAGE AND PUBLICATION ACCORDING TO LAW.

Mayor Maley moved the ordinance be approved on first reading, published, and the second reading and public hearing to be held on May 8, 2018 which was seconded and approved by the following call of the roll:

- Aye: M. James Maley, Jr.***
- Aye: Joan Leonard***
- Aye: Robert Lewandowski***

The Commissioners called for the First Reading of Ordinance 1640

ORDINANCE NO. 1640

**AN ORDINANCE AMENDING CHAPTER 217 OF THE
BOROUGH OF COLLINGSWOOD CODE**

BE IT ORDAINED by the Board of Commissioners of the Borough of Collingswood that the Borough Code is hereby amended as follow:

I. **PURPOSE.**

The purpose of this Ordinance is to amend Chapter 217, Recreation Fees of the Borough Code. The Borough has determined that amending the membership fees is in the best interest of the Borough's residents.

II. **AMENDMENTS.**

1. In Section 217-25 Recreation Program Fees:

Odyssey of the Mind	\$60
Summer Field Hockey K-4	\$35
Summer Field Hockey 5-8	\$50
Lacrosse Camp	\$25
Playground	\$50/wk;\$20/day
Preschool Playground	\$40/wk
Fall Mini Soccer	\$25
Fall Soccer	\$40 for 1 st child; \$35 each additional
Fall Field Hockey	\$40 for 1 st child; \$35 each additional
Wrestling	\$40 for 1 st child; \$35 each additional
Boys Basketball	\$40 for 1 st child; \$35 each additional
Girls Basketball	\$40 for 1 st child; \$35 each additional
Lacrosse	\$40 for 1 st child; \$35 each additional
Travel Field Hockey K-2	\$50
Travel Field Hockey 3-4	\$100
Travel Field Hockey 5-6	\$120
Travel Field Hockey 7-8	\$140

III. **EFFECTIVE DATE.**

This Ordinance shall take effect immediately upon final passage, approval, and publication, as provided by law.

Mayor Maley moved the ordinance be approved on first reading, published, and the second reading and public hearing to be held on May 8, 2018 which was seconded and approved by the following call of the roll:

Aye: M. James Maley, Jr.

Aye: Joan Leonard

Aye: Robert Lewandowski

The Commissioners called for the First Reading of Ordinance 1641

Ordinance No. 1641

APPROPRIATING \$1,450,000.00 FROM THE
GENERAL CAPITAL IMPROVEMENT FUND FOR
THE PURCHASE OF EQUIPMENT AND REPAIRS
TO BOROUGH ROADS
AND
APPROPRIATING \$225,000.00 FROM THE SEWER
CAPITAL
IMPROVEMENT FUND FOR THE PURCHASE OF
EQUIPMENT AND IMPROVMENTS TO SEWER
INFRASTRUCTURE
AND
APPROPRIATING \$450,000.00 FROM THE WATER
CAPITAL IMPROVEMENT FUND FOR VARIOUS
IMPROVEMENTS TO THE WATER PLANT AND
INFRASTRUCTURE AND PURCHASE OF EQUIPMENT
AND
APPROPRIATING \$10,000.00 FROM THE PARKING
CAPITAL IMPROVEMENT FUND FOR THE
PURCHASE OF EQUIPMENT

BE IT ORDAINED by the Mayor and Borough Commissioners of the Borough of Collingswood, County of Camden, State of New Jersey, (not less than 2/3 of all members thereof affirmatively concurring) as follows:

SECTION 1. The Borough Commissioners of the Borough of Collingswood hereby authorizes the following General Capital improvements:

- A. Improvements to Roads \$1,100,000.00
- B. Purchase of Equipment 350,000.00

SECTION 2. The Borough Commissioners of the Borough of Collingswood hereby authorizes the following Sewer Capital improvements:

- A. Improvements to Roads \$155,000.00
- B. Purchase of Equipment 70,000.00

SECTION 3. The Borough Commissioners of the Borough of Collingswood hereby authorizes the following Water Capital improvements:

- A. Various Improvements to Buildings and Infrastructure \$415,000.00
- B. Purchase of Equipment 35,000.00

SECTION 4. The Borough Commissioners of the Borough of Collingswood hereby authorizes the following Parking Capital improvements:

- A. Purchase of Equipment 10,000.00

The useful life of this equipment is at least five (5) years. No Supplemental Debt Statement is required since there is no authorization of any debt within this Capital Ordinance. The gross debt of the Municipality as defined by law is not increased by this ordinance, and no obligation in the matter of bonds or notes are authorized by this ordinance.

SECTION 5. This Capital Ordinance shall take effect immediately after publication following the final adoption as provided by law.

Mayor Maley moved the ordinance be approved on first reading, published, and the second reading and public hearing to be held on May 8, 2018 which was seconded and approved by the following call of the roll:

Aye: M. James Maley, Jr.
Aye: Joan Leonard
Aye: Robert Lewandowski

The Following Resolutions were Approved without a Dissenting Vote

- 77. Approving the Review of the 2017 Municipal Audit and Signing of the Group Affidavit
- 78. Approving the Requirements to have Claimant Certifications on Certain Types of Transactions
- 79. Authorizing to Submit Application - Year 40 Community Development Block Grant
- 80. Approving the Independence Day Celebration
- 81. Authorizing a Contract with D&M Fireworks –Independence Day Celebration
- 82. Authorizing Application to the Delaware Valley Regional Planning Commission TCDI Grant
- Authorizing a Shared Service Agreement with the Borough of Oaklyn-
- 83. Building Inspector
- 84. Building Sub-Code Official
- 85. Construction Code Official
- Authorizing a Shared Service Agreement with the Borough of Merchantville-
- 86. Electrical Inspector
- 87. Authorizing a Shared Service Agreement with the Merchantville Pennsauken Water Commission
- 88. Authorizing Purchase Under Sate Contract- Police Department

89. Authorizing Emergency Contract for Water Repair- A.C. Shultes
90. Authorizing the Release of a Bid Guarantee - Duncan Parking Technologies
91. Authorizing the Prosecution of Claims Against Bond For Haddon Avenue Traffic Calming Improvement
92. Authorizing the Prosecution of Claims Against Bond for Improvements at Bettewood Avenue

Appointing Part-Time EMT / Fire Fighter for the Collingswood Fire Department

93. Dillon Applegate
94. Christian Santos
95. Connor Lovretin

96. Appointing Shannon Kozak as a Court Reporter for the Collingswood Municipal Court

Reappointing Fulltime Members to the Historic Commission

97. Jodie Farrow
98. Claire Gustafson

99. Requesting a Budget Appropriation Change

Approve Raffle Licenses:

100. Collingswood Band Boosters
101. Children's Dyslexia Center Inc.
102. Collingswood Rotary

- 103 Awarding a Contract to Lexa Concrete LLC for the Harrison Avenue Roadway Improvements Project

104. Approving the Payment of Bills as Presented by the Treasurer

105. Appointing Patrolman Kenneth Jacoby to the Position of Municipal Humane Law Enforcement Officer

Commissioner Lewandowski announced some upcoming events including a workshop about the early signs of Opioid Addiction and Early Pool Tag Sale and the Opening of the Farmer's Market's 18th season. Commissioner Lewandowski talked about infrastructure improvements. Commissioner Lewandowski recognized the Fire and Police Departments for the work they did at a recent house fire.

Commissioner Leonard said she is grateful to our fire department for their service to our community. Commissioner Leonard also thanked Bette Jo the work she does in the finance office. Commissioner Leonard thanked the many volunteers, businesses, organizations and borough employees that made the Green Festival a huge success; adding that it's an amazing event.

Mayor Maley thanked Commissioner Leonard for the work she does to make the Green Festival a great success. Mayor Maley also thanked the many business and volunteers that help with the many events in town, including the upcoming Mayfair adding that more volunteers are always welcome. Mayor Maley talked about the addition to Ill Fiore Restaurant and the construction work at McFarland's Market are moving along, Mayor Maley thanked all who serve our community, with special acknowledgement to the Fire Department and the dangerous work they do. Mayor Maley expressed his condolences to the Irwin family who recently lost a son. Mayor Maley explained the Irwin Family plays a very special role in our Holiday Tree Lighting celebration and that our hearts are with them.

Mayor Maley opened the meeting to the Public:

Christine and Robert Fisher 101 E. Madison along with their children and Kate Delaney 126 E Palmer Ave., all expressed their support for the Backyard Chicken Pilot program. A flyer was submitted to the Board of Commissioners with information about a public forum being held on May 29th presenting some material on backyard chickens was presented.

With no further comments, Mayor Maley moved the meeting be adjourned at 7:39 PM, which was seconded.

