

August 6, 2018  
COMMISSION MEETING MINUTES  
BOROUGH OF COLLINGSWOOD, NJ

A regular meeting of the Board of Commissioners was held at the Collingswood Community Center, 30 W. Collings Ave. Collingswood, NJ, on the second floor, at 7:00 P.M. Mayor M. James Maley, Jr. *called the meeting to order*, with Commissioner Joan Leonard *present* and Commissioner Robert Lewandowski *present*.

Mayor Maley read the Sunshine Notice stating that the Borough has complied with provisions of the Sunshine Law by adopting by January 10 of this year, a resolution prescribing the dates, times and locations of all regular meetings of the Commission. Mayor Maley led the Pledge of Allegiance.

The Tax Collector, Treasurer, CFO, Municipal Court and Zoning Official reports were approved and seconded.

***The Commissioners called for the Second Reading and Public Hearing of Ordinance 1642***

**AN ORDINANCE ESTABLISHING A PERMIT PROGRAM FOR THE USE OF CERTAIN FACILITIES AND ATHLETIC FIELDS IN KNIGHT PARK**

BE IT ORDAINED by the Board of Commissioners of the Borough of Collingswood that the following Chapter of the Borough Code shall be amended as follows:

I. PURPOSE

The purpose of this Ordinance is to establish a permit program as requested by the Trustees of Knight Park for the use of facilities and athletic fields in Knight Park.

II. ENACTMENT

A. Chapter 217 shall be amended as follows:

Article III shall be re - designated as Article IV and Section 217-24 and 217-25 shall be re – designated as Sections 217-25 and 217-26.

A revised Article III shall be added to Section 217 and include the following:

**Article III: Permits for Activities in Knight Park**

**§217-24 Permits**

**At the request of the Trustees of Knight Park, the Borough shall assist in the issuance and enforcement of permits to individuals and organizations for the use of various buildings, athletic fields and other facilities located within Knight Park in accordance with rules established by the Trustees of Knight Park.**

III. EFFECTIVE DATE

This Ordinance shall take effect immediately upon final passage, approval and publication as provided by law.

***With no comments Mayor Maley moved the public hearing closed and the ordinance be adopted on second and final reading which was seconded and approved by the call of the roll:***

**Aye: M. James Maley, Jr.**  
**Aye: Joan Leonard**  
**Aye: Robert Lewandowski**

**The Commissioners called for the Second Reading and Public Hearing of Ordinance 1643**

**AN ORDINANCE AMENDING SECTION 293-61 OF THE BOROUGH OF COLLINGSWOOD CODE PROHIBITING PARKING IN DESIGNATED AREAS**

BE IT ORDAINED, by the Borough Commission of the BOROUGH OF COLLINGSWOOD, that the following Chapter of the Borough Code be amended as follows:

**I. PURPOSE**

The purpose of this ordinance is to prohibit parking at all times at the area within the Borough as identified herein.

**II. ENACTMENTS**

Article III Chapter 293- 61, Schedule XII entitled "Parking Prohibited at All Times" shall be amended to include the following location:

<u>Name of Street</u>	<u>Side</u>	<u>Location</u>
Highland Avenue	Both	From Summerfield to Hillcrest

**III. EFFECTIVE DATE.**

This Ordinance shall take effect immediately upon final passage, approval, and publication, as provided by law.

***With no comments Mayor Maley moved the public hearing closed and the ordinance be adopted on second and final reading which was seconded and approved by the call of the roll:***

**Aye: M. James Maley, Jr.**  
**Aye: Joan Leonard**  
**Aye: Robert Lewandowski**

**The Commissioner's call for the first reading of Ordinance 1644**

**ORDINANCE NO. 1644  
ORDINANCE AMENDING CHAPTER 141, ARTICLE VIII OF THE BOROUGH CODE,  
"DEVELOPMENT REGULATIONS; DESIGN AND PERFORMANCE STANDARDS," TO  
PROVIDE PERMITTING, CONSTRUCTION, AND REMOVAL REQUIREMENTS FOR  
WHEELCHAIR RAMPS**

**WHEREAS**, the Borough of Collingswood (Borough), through the "Collingswood Development Regulations Ordinance," has previously adopted Chapter 141 of the Borough Code, "Development Regulations," for the purpose of establishing a pattern of land consistent with the Borough's Master Plan and to promote the public health, safety, morals, and general welfare;

**WHEREAS**, Article VIII of Chapter 141, "Design and Performance Standards," sets forth various zoning, compliance, and setback requirements for accessory structures, uses, and conditional uses of residential and commercial properties;

**WHEREAS**, Article VIII of Chapter 141, as enacted, does not address minimum standards or exceptions regarding the construction or removal of Wheelchair Ramps; and

**WHEREAS**, the Borough Commissioners have determined it is in the best interests of the Borough to amend Article VIII, Chapter 141 of the Borough Code, to include a provision allowing and

regulating Wheelchair Ramps as conditional uses and structures on residential properties.

**NOW THEREFORE BE IT ORDAINED** by the Commissioners of the Borough of Collingswood, County of Camden, State of New Jersey, that Chapter 141, Article VIII of the Borough Code is hereby amended to add the following section to Chapter 141, "Wheelchair Ramps," which shall read as follows:

Wheelchair Ramps.

Wheelchair Ramps shall be permitted as an accessory structure in all residential zoning districts, provided the following requirements of this Section are met.

- a. Prior to the construction of a Wheelchair Ramp, the owner of the property shall obtain a Wheelchair Ramp Permit from the Borough Zoning Officer. The application for the Wheelchair Ramp Permit shall include the following:
  - i. The location of the proposed Wheelchair Ramp;
  - ii. The name of the individual(s) residing at the property who require the use of the Wheelchair Ramp;
  - iii. A letter from a licensed physician stating the reasons why the Wheelchair Ramp is necessary to accommodate said resident(s) of the property; and
  - iv. An acknowledgement by the applicant that the Wheelchair Ramp shall be removed within sixty (60) days of the date on which the individual(s) requiring the Wheelchair Ramp no longer reside at the property or the date on which the Wheelchair Ramp is no longer required.
- b. All Wheelchair Ramp Permits shall be renewed by January 31 of each year succeeding the year in which the Wheelchair Ramp application is approved.
- c. Wheelchair Ramps shall be constructed in a manner that results in minimal encroachment into the required setback of the property.
- d. Wheelchair Ramps shall not encroach into any recorded easement(s) or into any public right(s)-of-way.
- e. Wheelchair Ramps shall be designed and constructed in accordance with the applicable provisions and guidelines of the Americans with Disabilities Act.
- f. Any Wheelchair Ramp erected pursuant to this Section shall be removed within sixty (60) days of: (i) the date on which the individual(s) requiring the Wheelchair Ramp no longer reside at the property; or (2) the date on which said individual(s) no longer require the use of a Wheelchair Ramp.
- g. The Borough Zoning Officer shall enforce this Section in accordance with the provisions and procedures set forth in Section 141-11, "Violations and Penalties; Civil Actions."

All other Sections of the Borough Code, including Chapter 141, shall remain valid and in effect, and are not amended by this Ordinance.

This Ordinance shall take effect immediately upon final passage, approval, and publication, as provided by law.

***Mayor Maley moved the ordinance be approved on first reading, published, and the second reading and public hearing to be held on September 10, 2018 which was seconded and approved by the following call of the roll:***

***Aye: M. James Maley, Jr.***  
***Aye: Joan Leonard***  
***Aye: Robert Lewandowski***

***The Following Resolutions were Approved without a Dissenting Vote***

136. Appointing Sean O'Donnell as Full Time Employee for the Department of Public Works

137. Appointing Special Law Enforcement Officer – Class II  
Austin Rice

138. Authorizing a Contract to Complete Control Services for the Maintenance, Servicing, Programming and Repair of Electronic Valve Controls and Chemical Analyzers for the Water Department

139. Authorizing Participation in the Camden County Cooperative Pricing System- Deer Carcass Removal

140. Final Approval of the 2018 BID Budget

141. Refund of Tax Overpayments

142. Approving the Grace period for Taxes, Water and Sewer

143. Approving Payment of Bills as Presented by the Treasurer

Commissioner Lewandowski, thanked the Dept. of Public Works for the job they are doing in this hot weather maintaining and improving our infrastructure. Commissioner Lewandowski gave out ticket information for this year's POP UP Gala.

Commissioner Leonard, talked about the latest edition of the Town Crier, she mentioned it can be found online and asked people if they are not receiving their copy of the to please let us know. Commissioner Leonard talked about Green Team's article on our sewer system. Commissioner Leonard asked if anyone has any topics for the Green team to please let her know. Commissioner Lewandowski and Commissioner Leonard talked about a recent article in the Philadelphia Inquirer about increased recycling / tipping fees and some problems Phila. is having. Commissioner Lewandowski explained the problem is non-recyclable items being put in with the regular recycling items which is driving costs up. Commissioner Leonard thanked code enforcement officer Gretchen Kolecki for her service to the Borough and wished her luck at her new job, she also talked the ongoing beautification projects in Knight Park and asked if anyone is interested in helping out to please let her know.

Mayor Maley, said McFarland's Market was having a problem with their refrigeration system but would be opening soon, he added that there are not any updates on the topic of Backyard Chickens or Air B&B's. Mayor Maley thanked Code Enforcement Officer Gretchen Kolecki for her service to the Borough adding it is not an easy job having to tell people no.

**Mayor Maley opened the meeting to the Public:**

Tom Meldore 530 Haddon Ave, asked about start and end dates PSE&G work on Haddon Ave. Mayor Maley said he thinks the work is just about done but many time we get little to no advanced notice of when they will be in town. When we do get notice we try to get word out on the Facebook Page and the Borough Website, we are trying to work through it.

Christine McLean , Collings Ave., Thanked DPW for the help with a sewer issue. Ms. McLean asked if there is any updates on Air B&B regulations. Mayor Maley said there are no updates, the board is not rushing to make any decisions, Ms. McLean expressed she would like to more pressure put on the Commissioners to move forward on regulations to allow Air B&B's

Edward and Gerry Rock Bettewood Ave. resident asked if town was getting another fountain. Mayor Maley said no, Commissioner Lewandowski explained there will be some traffic calming projects coming up, eg bump outs but no fountains.

Scarlet Rowe, 514 Haddon Ave. expressed his support for Air B&B's.

Heidi Fraley, Belmont Ave, asked how long an ordinance for a Backyard Chicken Pilot program would take. A discussion occurred on the process of adoption of an ordinance in general, getting a consensus, a majority vote and neighbor feedback on Backyard Chickens.

With no further comments, Mayor Maley moved the meeting be adjourned at 7:30 PM, which was seconded.