

May 6, 2019  
COMMISSION MEETING MINUTES  
BOROUGH OF COLLINGSWOOD, NJ

A regular meeting of the Board of Commissioners was held at the Collingswood Community Center 30 Collings Ave. Collingswood, NJ, on the second floor, at 7:00 P.M. Mayor M. James Maley, Jr. called the meeting to order, with Commissioner Joan Leonard and Commissioner Robert Lewandowski present.

Mayor Maley read the Sunshine Notice stating that the Borough has complied with provisions of the Sunshine Law by adopting before January 10 of this year, a resolution prescribing the dates, times and locations of all regular meetings of the Commission. Mayor Maley led the Pledge of Allegiance.

The Tax Collector, Municipal Court and Zoning Officer reports were approved and seconded.

Presentation by Odyssey of the Mind: The program director and the coaches thanked the Commissioners, Borough Staff and the Community for their continued support of the program. The coaches talked about the program's achievements over the years and the anticipated success at this year's World's Championship. They also talked about upcoming fundraising events and the students talked about how much fun the program is and how means to them. The Commissioners were presented with New Jersey Odyssey of the Mind pins. The kids involved with the program talked about what the program means to them and the positive influence it has on them to think creatively, to be part of a team and to problem solve. Commissioner Lewandowski made a donation to the program.

***The Commissioners called for the Second Reading and of Ordinance 1661***

**CALENDAR YEAR 2019  
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO  
ESTABLISH A CAP BANK  
(N.J.S.A. 40A: 4-45.14)**

**WHEREAS**, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

**WHEREAS**, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

**WHEREAS**, the Mayor and Commissioners of the Borough of Collingswood in the County of Camden finds it advisable and necessary to increase its CY 2019 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

**WHEREAS**, the Mayor and Commissioners hereby determines that a 1.0 % increase in the budget for said year, amounting to \$121,576.43 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS the Mayor and Commissioners hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW THEREFORE BE IT ORDAINED**, by the Mayor and Commissioners of the Borough of Collingswood, in the County of Camden, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2019 budget year, the final appropriations of the Borough of Collingswood shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$425,517.51 and that the CY 2019 municipal budget for the Borough of Collingswood be approved and adopted in accordance with this ordinance; and,

**BE IT FURTHER ORDAINED**, that any that any amount authorized hereinabove that is not

appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption

***With no comments Mayor Maley moved the public hearing closed and the ordinance be adopted on second and final reading which was seconded and approved by the call of the roll:***

**Aye: M. James Maley, Jr.**  
**Aye: Joan Leonard**  
**Aye: Robert Lewandowski**

***The Commissioners called for the Second Reading and Public Hearing of Ordinance 1662***

**AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF COMPENSATION OF EACH OFFICER AND EMPLOYEE OF THE BOROUGH OF COLLINGSWOOD AND METHOD OF PAYMENT OF SUCH COMPENSATION**

THE BOARD OF COMMISSIONERS OF THE BOROUGH OF COLLINGSWOOD IN THE COUNTY OF CAMDEN, AND STATE OF NEW JERSEY DOES ORDAIN:

**SECTION 1.** THE RATE OF COMPENSATION OF EACH OFFICER AND EMPLOYEE OF THE BOROUGH OF COLLINGSWOOD, WHOSE COMPENSATION SHALL BE ON AN ANNUAL, SEMI-ANNUAL, AND BIWEEKLY BASIS, SHALL BE PAYABLE AS FOLLOWS:

<b>POSITION</b>	<b>ANNUAL SALARY</b>
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<b>MUNICIPAL COURT</b>	
Administrator	\$40,000.00 to \$60,000.00
<b>REVENUE AND FINANCE</b>	
Borough Clerk	\$40,000.00 to \$60,000.00
<b>COLLECTION OF TAXES</b>	
Tax Collector	\$40,000.00 to \$60,000.00

**SECTION 2.** ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT WITH THIS ORDINANCE ARE HEREBY REPEALED. FULL TIME EMPLOYEES OF THE BOROUGH SHALL IN ADDITION TO THE COMPENSATION PROVIDED FOR HEREIN, SHALL RECEIVE LONGEVITY PAY, WHICH SHALL BE PAYABLE ONCE YEARLY OR AS SET FORTH IN LABOR CONTRACT, RATIFIED BY THE BOARD OF COMMISSIONERS.

**SECTION 3.** ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT WITH THIS ORDINANCE ARE HEREBY REPEALED.

**SECTION 4.** THIS ORDINANCE SHALL TAKE EFFECT UPON ITS PASSAGE AND PUBLICATION ACCORDING TO LAW.

***With no comments Mayor Maley moved the public hearing closed and the ordinance be adopted on second and final reading which was seconded and approved by the call of the roll:***

**Aye: M. James Maley, Jr.**  
**Aye: Joan Leonard**  
**Aye: Robert Lewandowsk**

**The Commissioners called for the First Reading of Ordinance 1663**

**APPROPRIATING \$25,000.00 FROM THE  
GENERAL CAPITAL IMPROVEMENT FUND FOR  
ROADWAY IMPROVEMENTS  
AND  
APPROPRIATING \$115,000.00 FROM THE SEWER  
CAPITAL  
IMPROVEMENT FUND FOR THE PURCHASE OF  
EQUIPMENT  
AND  
APPROPRIATING \$120,000.00 FROM THE WATER  
CAPITAL IMPROVEMENT FUND FOR IMPROVEMENTS  
TO THE WATER PLANT AND GIS MAPPING**

**BE IT ORDAINED** by the Mayor and Borough Commissioners of the Borough of Collingswood, County of Camden, State of New Jersey, (not less than 2/3 of all members thereof affirmatively concurring) as follows:

SECTION 1. The Borough Commissioners of the Borough of Collingswood hereby authorizes the following General Capital improvements:

- A. Improvements to Roads           \$   25,000.00

SECTION 2. The Borough Commissioners of the Borough of Collingswood hereby authorizes the following Sewer Capital improvements:

- A. Purchase of Equipment                 \$ 115,000.00

SECTION 3. The Borough Commissioners of the Borough of Collingswood hereby authorizes the following Water Capital improvements:

- A. Improvements to the Water Plant                     \$   80,000.00
- B. GIS Mapping   40,000.00

The useful life of this equipment is at least five (5) years. No Supplemental Debt Statement is required since there is no authorization of any debt within this Capital Ordinance. The gross debt of the Municipality as defined by law is not increased by this ordinance, and no obligation in the matter of bonds or notes are authorized by this ordinance.

SECTION 4. This Capital Ordinance shall take effect immediately after publication following the final adoption as provided by law.

**Mayor Maley moved the ordinance be approved on first reading, published, and the second reading and public hearing to be held on June 3, 2019 which was seconded and approved by the following call of the roll:**

**Aye:           M. James Maley, Jr.**

**Aye:           Joan Leonard**

**Aye:           Robert Lewandowski**

**The Commissioners called for the First Reading of Ordinance 1664**

**AN ORDINANCE AMENDING THE REHABILITATION PLAN  
FOR THE BOROUGH OF COLLINGSWOOD**

WHEREAS, redevelopment and rehabilitation projects must be undertaken pursuant to a "redevelopment plan" adopted by a municipal ordinance pursuant to N.J.S.A. 40A:12A-7, and said plan must include an outline for the planning, development, redevelopment or rehabilitation of the project area; and

WHEREAS, the Board of Commissioners of the Borough of Collingswood ("Borough"), pursuant to Resolution No. 06-186 determined that the entire Borough is an area in need of rehabilitation since it meets the statutory criteria set forth in N.J.S.A. 40A:12A-14 in that more than half of the housing stock is at least 50 years old and a majority of the water and sewer infrastructure is at least 50 years old and is in need of repair or substantial maintenance and that a program of rehabilitation may be expected to prevent further deterioration and promote the overall development of the community; and

WHEREAS, the Borough Commissioners by Ordinance No. 1417 adopted a Plan for Rehabilitation prepared by Remington and Vernick Engineers, Inc. (the "Rehabilitation Plan"); and

WHEREAS, the Borough requires an amendment to the Rehabilitation Plan in order to provide additional zoning requirements for the property known as 434 Haddon Ave. Collingswood, N.J. 08107 (Block 112, Lot 17 of the Collingswood Tax Map) which is owned by the Borough in order to facilitate the development of such property for a new public safety building; and

WHEREAS, the proposed amendment to the Rehabilitation Plan is set for in an amendment document prepared by Remington and Vernick Engineers, Inc. dated \_\_\_\_\_ that is attached as Exhibit A (the "Amendment to Rehabilitation Plan"); and

WHEREAS, the Amendment to Rehabilitation Plan was referred to the Collingswood Planning Board for review and comment which review and comment was provided by the Planning Board in a report to the Borough Commissioners which report was considered by the Borough Commissioners prior to the adoption of this ordinance; and

WHEREAS, the Amendment to Rehabilitation Plan meets the requirements of the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 et. seq. and is consistent with the Borough's Master Plan;

NOW, THEREFORE, BE IT ORDAINED by the Commissioners of the Borough of Collingswood that the Amendment to Rehabilitation Plan attached as Exhibit A prepared by Remington and Vernick Engineers, Inc. is hereby approved and adopted as an amendment to the Rehabilitation Plan of the Borough of Collingswood; and

BE IT FURTHER ORDAINED by the Commissioners of the Borough of Collingswood that the Rehabilitation Plan adopted by the Borough pursuant to Ordinance No. 1417 shall remain in full force and effect except as modified by the Amendment to Rehabilitation Plan attached as Exhibit A.

This ordinance shall take effect immediately upon final adoption and publication according to law.

***Mayor Maley moved the ordinance be approved on first reading, published, and the second reading and public hearing to be held on June 3, 2019 which was seconded and approved by the following call of the roll:***

***Aye: M. James Maley, Jr.  
Aye: Joan Leonard  
Aye: Robert Lewandowski***

***The Following Resolutions were Approved without a Dissenting Vote***

Appointing Full Time Police Officers to the Collingswood Police Department

- 85. Austin Rice
- 86. Wilson Cintron
- 87. Nicole Berry

**Oaths**

Austin Rice  
Wilson Cintron

Appointing Part Time EMT/ Firefighters to the Collingswood Fire Department

- 88. Eamon Oswald
- 89. Alexander Kolbe
- 90. Steven Lyons
- 91. John Merklein

92. & 93. Confirming Local Examination /Authorizing the 2019 Municipal Budget to be Read by Title

**Public Hearing on the 2019 Municipal Budget as Introduced - No Comment**

94. Authorizing the Adoption of the 2019 Municipal Budget

**Aye: M. James Maley, Jr.**

**Aye: Joan Leonard**

**Aye: Robert Lewandowski**

95. Requesting Approval of Items of Revenue and Appropriation – NJ DOT Grant Avenue Improvement Project

96. Authorizing the Collingswood Planning Board to Review 434 Haddon as a Redevelopment Area

97. Appointing Danielle Deery to the Collingswood Historic Board

98. Reappointing Reed Orem to the Collingswood Planning Board

99. Appointing Jane Caputi as a Part Time Circulation Assistant for the Collingswood library

100. Authorizing to Advertise for Sealed Bids Water Meters

101. Authorizing to Advertise for Sealed Bids Construction of the Borough of Collingswood Public Safety Building

102. Authorizing the Inclusion of a Project Labor Agreement for the Construction of the Public Safety Building

103. Awarding a Contract to Landberg Construction LLC for the Resurfacing of Eldridge Avenue

104. Awarding a Contract to TKT Construction Co. Inc. for the Construction of Well House # 8

105. Authorizing Salary Resolution

Authorizing a Purchase Under State Contract

106. Department of Public Works- Vehicles

107. Police Department- Vehicles

108. Approving the 2019 Independence Day Celebration

109. Authorizing a Contract with D&M Fireworks -Independence Day Celebration

110. Approving Payment of Bills as presented by the Treasurer

Commissioner Lewandowski thanked the Department of Public Works for job they do. He credited them with working with enthusiasm and professionalism. Commissioner Lewandowski reminded residents about the upcoming town events such as the free concert Collingswood Community, the Farmers Market and the many programs, clubs and lecture series' that are at the Collingswood Library.

Commissioner Leonard talked about Arbor Day and the continued commitment of our nation and our community to the environment. Commissioner Leonard talked about the Knight Park River Birch tree planting celebration with the town's third graders. Commissioner Leonard praised the students, the teachers and parents for a successful day of planting 30 trees.

Mayor Maley, said we are getting ready to go out to bid for the construction of the Police and Fire Safety Building. Mayor Maley said the project will take about a year once it gets started.

**Mayor Maley opened the meeting to the Public:**

Fiona Dawson, 841 Maple Ave. thanked the Commissioners for continued work on the Air B&B draft ordinance. Ms. Dawson asked the Commissioner's for a commitment to introduce an ordinance by September. Mayor Maley said feedback is still coming in.

Wesley Fenza, 315 Taylor Ave. talked about the Sunshine Law and requested more discussions be held at the meetings.

Jen Rossi, 114 Palmer Ave. asked who she could partner to express her ideas about making changes to the intersection at Collings and Haddon. Mayor Maley said at one time we did look at the possibility of a Barnes Dance but it was costly. Commissioner Lewandowski said we can revisit some possibilities.

Wayne Rossi, 114 E. Palmer Ave. expressed his concerns for the environment and encouraged the Commissioners to take the lead in participating in Green Energy solutions.

With no further comments, Mayor Maley moved the meeting be adjourned at 7:46 PM, which was seconded.