

## AGENDA

BOROUGH OF COLLINGSWOOD  
COMMISSION MEETING  
COMMUNITY CENTER  
MARCH 3, 2025 AT 7 PM

Pledge of Allegiance  
Sunshine Notice

Approve: Minutes – February 3, 2025

Reports: Tax Collector, Municipal Court, Zoning Official,  
Certificate and Determination of Award

### **PROCLAMATION:**

Police Officer Michael Burdalski

Police Officer Domenic Urzillo

Fire Lt. Paul Bonamassa

FF/EMT Melanie Pierce

FF/EMT Timothy Tredanari

FF/EMT Dillon Applegate

FF/EMT Nicholas Ludwig

### **ORDINANCES**

Second Reading and Public Hearing of Ordinance 1799 to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank

Second Reading and Public Hearing of Ordinance 1801 Authorizing a Temporary Easement to the New Jersey Department of Transportation

First Reading of Ordinance 1802 Establishing Fees for Police Outside Employment

*Public Comment on Resolutions*

### **RESOLUTIONS**

Authorizing an Agreement with Scott A. Oswald, LLC for Consulting Services

Authorizing Entering into a Memorandum of Understanding with Habitat for Humanity of South Central New Jersey

Appointing Laborer to the Department of Public Works-Anthony Gomez

Appointing Members to the Collingswood Library Board

Elizabeth Yucis

Jodi Farrow

Authorizing a Lease Amendment for the Property at 315 White Horse Pike, West Collingswood, NJ 08107

Authorizing to Re-Bid for Towing Contract

Authorizing the Acceptance of the GCADA Grant Funds for Municipal Alliance

Authorizing an Application for CDBG Funding

Approving Change Order #1 Final from Think Pavers Hardscaping, LLC Company for the Transit Village Pedestrian Improvements

Accepting a Maintenance Bond and Release of the Performance Guarantee from Think Pavers Hardscaping, LLC for the NJDOT Trust Fund: Transit Village Pedestrian Improvements

Authorizing Raffle Licenses

2025-5 Jake's Place

2025-6 Tender Inc.

2025-7 Tender Inc.

2025-8 Collingswood Civic Collective

2025-9 Collingswood Civic Collective

Authorizing the Refund of a Water Overpayment

Authorizing to Advertise for Salt Storage Shed

Authorizing an Award of and Emergency Contract Municipal Maintenance Company

Authorizing a Memorandum of Understanding with FOP

Authorizing the 2025 Municipal Budget be Read by Title

Approving the Amendment of the 2025 Municipal Budget

Reaffirming Services with the NJ MEL- Public Sector Service Training

Approving Payment of Bills in Tax, Water and Sewer Accounts

**Next Meeting April 7, 2025**

BOARD OF COMMISSIONERS  
BOROUGH OF COLLINGSWOOD  
NEW JERSEY

ORDINANCE 1799

CALENDAR YEAR 2025  
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO  
ESTABLISH A CAP BANK  
(N.J.S.A. 40A: 4-45.14)

**WHEREAS**, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

**WHEREAS**, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

**WHEREAS**, the Mayor and Commissioners of the Borough of Collingswood in the County of Camden finds it advisable and necessary to increase its CY 2025 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

**WHEREAS**, the Mayor and Commissioners hereby determines that a 1% increase in the budget for said year, amounting to \$149,693.68 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

**WHEREAS** the Mayor and Commissioners hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW THEREFORE BE IT ORDAINED**, by the Mayor and Commissioners of the Borough of Collingswood, in the County of Camden, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2025 budget year, the final appropriations of the Borough of Collingswood shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$524,017.87, and that the CY 2025 municipal budget for the Borough of Collingswood be approved and adopted in accordance with this ordinance; and,

**BE IT FURTHER ORDAINED**, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Introduced: January 6, 2025

Adopted: March 3, 2025

M. JAMES MALEY, JR., MAYOR

ROBERT LEWANDOWSKI, COMMISSIONER

MORGAN ROBINSON, COMMISSIONER

K. HOLLY MANNEL, BOROUGH CLERK

**BOROUGH OF COLLINGSWOOD  
COUNTY OF CAMDEN  
NEW JERSEY**

**ORDINANCE NO. 1801**

**AN ORDINANCE AUTHORIZING A TEMPORARY EASEMENT  
TO THE NEW JERSEY DEPARTMENT OF TRANSPORTATION**

**WHEREAS**, the State of New Jersey Department of Transportation (“NJDOT”) is in the process of preparing for sidewalk improvements in the Borough at State Highway Route 30 from Cooper Street to Grove Street ( the “Project”) and has requested temporary access over property owned by the Borough of Collingswood ( “Borough” ) : and

**WHEREAS**, the Borough is the owner of real property, specifically a pedestrian walkway, located at Block 128.01, Lots 40, 41, 42 and 43 and commonly known as 150 Richey Avenue (the “Subject Property”); and

**WHEREAS**, NJDOT has offered to compensate the Borough the sum of \$ 500.00 for a temporary easement over the Subject Property in order to enable it to proceed with the Project improvements ; and

**WHEREAS**, the Borough’s Board of Commissioners have determined that granting the temporary easement to NJDOT over the Subject Property would be in the best interests of the residents of the Borough; and

**WHEREAS**, pursuant to N.J.S.A. 40A:12-13, the Borough is authorized to convey property or easements by private transaction to a political subdivision when authorized by ordinance;

**NOW, THEREFORE, BE IT ORDAINED** by the Borough Commissioners of the Borough of Collingswood that the Mayor or his designee and the Borough ‘s Municipal Clerk are authorized to execute the any agreement and any other documents necessary to transfer title, grant easements or work areas to the Subject Property to the NJDOT for the purposes stated herein.

1801 - TEMPORARY EASEMENT TO NJ DOT.DOC

This Ordinance shall take effect immediately upon final adoption and publication according to law.

Introduced: February 3, 2025

Adopted: March 3, 2025

M. JAMES MALEY, JR., MAYOR

ROBERT LEWANDOWSKI, COMMISSIONER

MORGAN ROBINSON, COMMISSIONER

K. HOLLY MANNEL, BOROUGH CLERK

**BOROUGH OF COLLINGSWOOD  
COUNTY OF CAMDEN, NEW JERSEY**

ORDINANCE NO. *1802*

**AN ORDINANCE ESTABLISHING FEES FOR  
POLICE OUTSIDE EMPLOYMENT**

BE IT ORDAINED AND ENACTED by the Borough Commission of the Borough of Collingswood that a policy be established for police outside employment;

WHEREAS, Prior to engaging in any outside business or employment, a member or employee of the Police Department shall request permission to do so from the Chief of Police. The decision of the Chief of Police to approve or deny permission to work outside the Department is final and subject only to appeal to the Borough Commissioners.

WHEREAS, Where a private party or other public entity desires to contract with the Borough of Collingswood for off-duty services by a police officer, said private party or public entity shall request the services through the office of the Chief of Police. To the extent that personnel are available, the Chief of Police may, but shall not be required to, assign a police officer to provide the aforesaid off-duty services. The cost of the services to the private party or other public entity shall be at \$100.00 per hour plus a \$100 vehicle charge per day per vehicle plus a 2% administration charge, at the discretion of the Chief of Police. All payments for the aforesaid services shall be made to the Borough of Collingswood. The Chief of Police is hereby authorized to establish such rules and regulations as are necessary to implement this subsection.

THEREFORE, BE IT ORDINANED by the Borough Commissioners of the Borough of Collingswood that Police Outside Employment fees are hereby established.

INTRODUCED: March 3, 2025  
ADOPTED: \_\_\_\_\_

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M. James Maley, Jr., Mayor

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Robert Lewandowski, Commissioner

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Morgan Robinson, Commissioner

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K. Holly Mannel, Borough Clerk

**BOROUGH OF COLLINGSWOOD  
COUNTY OF CAMDEN**

**RESOLUTION 2025-\_\_\_\_\_**

**RESOLUTION OF THE BOROUGH OF COLLINGSWOOD AUTHORIZING AN  
AGREEMENT WITH SCOTT A. OSWALD, LLC FOR CONSULTING SERVICES**

**WHEREAS**, the Borough of Collingswood (the “Borough”) has determined that it has a need to contract with a consultant to provide professional services for the Borough in their review of the Collingswood School District budget and expenses and to provide recommendations for long-term cost cutting measures; and

**WHEREAS**, the Borough has determined that Scott A. Oswald, LLC (the “Consultant”) has the necessary resources, experience and unique qualifications to provide such services; and

**WHEREAS**, the Consultant’s personnel includes Scott A. Oswald, who has over thirty years experience in the education field and who was previously employed as Superintendent of the Collingswood School District and the Oaklyn School District and therefore has valuable institutional knowledge regarding the Collingswood School District; and

**WHEREAS**, the Borough has reviewed a proposal from the Consultant, the terms of which are acceptable to the Borough; and

**WHEREAS**, the Borough and the Consultant desire to enter into a consulting agreement upon terms that are mutually beneficial to the parties; and

**WHEREAS**, the Borough’s Board of Commissioners have determined that it is in the interest of the Borough and its residents to enter into such consulting agreement.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Borough of Collingswood, County of Camden, State of New Jersey that the Mayor or the Borough Administrator are hereby authorized to negotiate and enter into a consulting agreement with the Consultant in accordance with the submitted proposal for the above-referenced services.

**ATTEST:**

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K. Holly Mannel, Borough Clerk  
Dated:

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M. James Maley, Jr., Mayor

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Robert Lewandowski, Commissioner

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Morgan Robinson, Commissioner

**BOROUGH OF COLLINGSWOOD  
BOARD OF COMMISSIONERS**

**RESOLUTION \_\_\_\_\_**

**RESOLUTION AUTHORIZING THE BOROUGH TO ENTER INTO  
A MEMORANDUM OF UNDERSTANDING WITH HABITAT FOR HUMANITY OF  
SOUTH CENTRAL NEW JERSEY**

**WHEREAS**, the Borough of Collingswood (“Borough”) is authorized to pursue rehabilitation of abandoned properties within the Borough pursuant to the New Jersey Abandoned Properties Rehabilitation Act, N.J.S.A. 55:19-78 et seq., (the “Act”), Chapter 228 of the Borough Code and Ordinance No. 1566; and

**WHEREAS**, the Borough is authorized to pursue rehabilitation under the Act directly or designate a qualified rehabilitation entity to act on its behalf to further the rehabilitation and reuse of abandoned properties within the Borough consistent with the Borough’s plans and objectives; and

**WHEREAS**, the Borough has conducted a program of rehabilitating abandoned properties pursuant to the Act since 2015; and

**WHEREAS**, Habitat for Humanity of South Central Jersey (“Habitat”) is an independent affiliate of Habitat for Humanity International which serves the following New Jersey Counties: Atlantic, Burlington, Camden, Mercer and Middlesex; and

**WHEREAS**, Habitat is an organization involved in the construction, renovation, rehabilitation and restoration of residential properties to provide affordable housing in furtherance of community stabilization and revitalization efforts; and

**WHEREAS**, Habitat possesses the necessary criteria to satisfy the requirements of a qualified rehabilitation entity as defined by the Act in N.J.S.A. 55:19-80 and Section 228-1 of the Borough Code; and

**WHEREAS**, the Borough Commissioners have determined it is in the Borough’s best interest to enter into a Memorandum of Understanding or similar type of agreement with Habitat as a qualified rehabilitation entity for the purpose of rehabilitating and reuse of abandoned properties within the Borough pursuant to the Act., Chapter 228 of the Borough Code and Ordinance No. 1566 and to coordinate with the Borough on additional public initiatives which are

designed to assist residents with maintenance, repairs and rehabilitation of their properties in an affordable manner.

**NOW, THEREFORE**, be it resolved by the Commissioners of the Borough of Collingswood, County of Camden, State of New Jersey, that the Mayor or Borough Administrator are authorized to enter into a Memorandum of Understanding or similar type of agreement with Habitat to provide services to the Borough as a qualified rehabilitation entity and to carry out all obligations and authority as requested by the Borough pursuant to N.J.S.A. 55:19-78, et seq., Section 228 of the Borough Code and Ordinance No. 1566 or for such other purposes to assist the Borough with other similar programs and initiatives as described herein.

ADOPTED: March 3, 2025

M. James Maley, Jr., Mayor

Robert Lewandowski, Commissioner

K. Holly Mannel, Borough Clerk

Morgan Robinson, Commissioner

BOARD OF COMMISSIONERS  
BOROUGH OF COLLINGSWOOD  
NEW JERSEY

Resolution 2025-\_\_\_\_\_

SUBJECT: APPOINTING ANTHONY GOMEZ AS A PROBATIONARY EMPLOYEE TO  
THE BOROUGH OF COLLINGSWOOD DEPARTMENT OF PUBLIC WORKS

WHEREAS, it is the desire of the Collingswood Board of Commissioners, and the  
Superintendent of Public Works, that Anthony Gomez be appointed as an employee for  
the Borough of Collingswood, Department of Public Works

Whereas, Compensation will be provided in accordance to the Borough's salary  
ordinance,

Now, Therefore Be It Resolved by The Mayor and Commissioners of the Borough of  
Collingswood, that Anthony Gomez be Appointed as a Probationary Full Time Employee  
for the Borough of Collingswood Department of Public Works

Adopted: March 3, 2025

M. James Maley, Jr., Mayor

Robert Lewandowski, Commissioner

Morgan Robinson, Commissioner

K. Holly Mannel, Borough Clerk

BOARD OF COMMISSIONERS  
BOROUGH OF COLLINGSWOOD  
NEW JERSEY

RESOLUTION 2025-\_\_\_\_\_

SUBJECT: APPOINTING ELIZABETH YUCIS AS A MEMBER OF THE  
COLLINGSWOOD LIBRARY BOARD OF TRUSTEES

WHEREAS, it is the desire of the Board of Commissioners that Elizabeth Yucis, be  
appointed as a member of the Collingswood Library Board of Trustees,

NOW, THEREFORE BE IT RESOLVED BY THE MAYOR AND COMMISSIONERS OF  
THE BOROUGH OF COLLINGSWOOD, that Elizabeth Yucis be appointed as a member  
of the Collingswood Library Board of Trustees.

Adopted: March 3, 2025

M. JAMES MALEY, JR., MAYOR

ROBERT LEWANDOWSKI, COMMISSIONER

MORGAN ROBINSON, COMMISSIONER

K. HOLLY MANNEL, BOROUGH CLERK

BOARD OF COMMISSIONERS  
BOROUGH OF COLLINGSWOOD  
NEW JERSEY

RESOLUTION 2025-\_\_\_\_\_

SUBJECT: APPOINTING JODIE FARROW AS A MEMBER OF THE COLLINGSWOOD  
LIBRARY BOARD OF TRUSTEES

WHEREAS, it is the desire of the Board of Commissioners that Jodie Farrow, be  
appointed as a member of the Collingswood Library Board of Trustees,

NOW, THEREFORE BE IT RESOLVED BY THE MAYOR AND COMMISSIONERS OF  
THE BOROUGH OF COLLINGSWOOD, that Jodie Farrow be appointed as a member of  
the Collingswood Library Board of Trustees.

Adopted: March 3, 2025

M. JAMES MALEY, JR., MAYOR

ROBERT LEWANDOWSKI, COMMISSIONER

MORGAN ROBINSON, COMMISSIONER

K. HOLLY MANNEL, BOROUGH CLERK



BOROUGH OF COLLINGSWOOD  
BOARD OF COMMISSIONERS

RESOLUTION 2025-\_\_\_\_\_

SUBJECT: AUTHORIZING RE-ADVERTISING FOR BIDS FOR A TOWING SERVICE  
CONTRACT

Whereas, The Board of Commissioners wish to re-advertise for bids for Towing Services,  
due to no bids being received on Thursday February 13, 2025 at 10:00AM

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Borough of  
Collingswood, County of Camden, State of New Jersey, that the Borough Administrator is  
Authorized to re-advertise for new bids for Towing Services.

Adopted: March

M. JAMES MALEY, JR., MAYOR

ROBERT LEWANDOWSKI, COMMISSIONER

MORGAN ROBINSON, COMMISSIONER

K. HOLLY MANNEL, BOROUGH CLERK

**BOROUGH OF COLLINGSWOOD**

**Resolution 2025- \_\_\_\_\_**

**Governor's Council on Alcoholism and Drug Abuse**

**GCADA GRANT FUND**

**WHEREAS**, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

**WHEREAS**, The Borough of Collingswood Board of Commissioners of the Borough of Collingswood, County of Camden, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore, has an established Municipal Alliance Committee; and,

**WHEREAS**, the Borough of Collingswood Board of Commissioners further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

**WHEREAS**, the Collingswood Board of Commissioners has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Camden;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough of Collingswood, County of Camden, State of New Jersey hereby recognizes the following:

1. The Collingswood Board of Commissioners does hereby authorize submission of a strategic plan for Collingswood Municipal Alliance grant commencing on July 1, 2024 and end June 30, 2025 in the amount:  
GCADA GRANT           \$8,000.00  
Cash Match             \$ 2,000.00  
In-Kind                  \$6,000.00
2. The Collingswood Board of Commissioners acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

ADOPTED: March 3, 2025

M. JAMES MALEY, JR., MAYOR

ROBERT LEWANDOWSKI, COMMISSIONER

MORGAN ROBINSON, COMMISSIONER

K. HOLLY MANNEL, BOROUGH CLERK

RESOLUTION NO. 2025-\_\_\_\_\_

RESOLUTION AUTHORIZING APPLICATION FOR PROGRAM YEAR 2025  
COMMUNITY DEVELOPMENT BLOCK GRANT, BOROUGH OF  
COLLINGSWOOD, COUNTY OF CAMDEN, STATE OF NEW JERSEY

WHEREAS, the Camden County Improvement Authority provides funding for certain infrastructure improvements or services under Community Development Block Grant Funding; and

WHEREAS, the Governing Body has chosen to submit an application for Program Year 2025; and

WHEREAS, the Governing Body has agreed to apply for funding for the following project:

To Coordinate and host events for Camden County Senior Citizen's at the Collingswood Senior Community Center. Funding would support the Coordinator's Salary and Fringe Benefits and direct Expenses related to Maintaining the Building.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Collingswood, County of Camden, State of New Jersey that the Mayor is hereby authorized to execute the Project Description Form for Program Year 2025 along with the Community Development Grant Agreement.

Adopted: March 3, 2025

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M. James Maley, Jr., Mayor

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Robert Lewandowski, Commissioner

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Morgan Robinson, Commissioner

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K. Holly Mannel, Borough Clerk

BOROUGH OF COLLINGSWOOD  
COUNTY OF CAMDEN  
STATE OF NEW JERSEY

RESOLUTION 2025-\_\_\_\_\_

**A RESOLUTION AUTHORIZING CHANGE ORDER NO. 1 FINAL TO FROM THINK PAVERS  
FOR THE FY2022 NJDOT: TRANSIT VILLAGE PEDESTRIAN IMPROVEMENTS**

**WHEREAS**, a contract was awarded to Think Pavers Hardscaping, LLC on February 27, 2025 in the amount of \$187,684.00 through Resolution 2024-49 for the FY 2022 NJDOT: Transit Village Pedestrian Improvements Project;

**WHEREAS**, the Township Engineer's recommendation of Change Order No. 1 in the amount of (\$812.00 ); reducing the total contract to \$186,872.00

**WHEREAS**, the Chief Finance Officer certifies that funds will be reduced in the contract to reflect this Change Order in the Grant Account G-02-2S863-102

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Borough of Collingswood that Change Order No. 1 Final in the amount of (\$812.00) reducing the contract of to Think Pavers Hardscaping, LLC for the FY 2022 NJDOT: Transit Village Pedestrian Improvements Project is approved.

Adopted: March 3, 2025

M. JAMES MALEY, JR., MAYOR

ROBERT LEWANDOWSKI, COMMISSIONER

MORGAN ROBINSON, COMMISSIONER

K. HOLLY MANNEL, BOROUGH CLERK

RESOLUTION 2025-\_\_\_\_\_

RESOLUTION ACCEPTING A MAINTENANCE BOND AND RELEASE OF THE  
PERFORMANCE GUARANTEE FROM THINK PAVERS FOR THE FY2022 NJDOT:  
TRANSIT VILLAGE PEDESTRIAN IMPROVEMENTS

WHEREAS, Remington & Vernick, the Borough Engineer, in a letter dated February 26, 2025 requires a Maintenance Bond and the Release of the Performance Guarantee for the Transit Village Pedestrian Improvements in the Borough of Collingswood; and

WHEREAS, the Borough of Collingswood in the County of Camden, State of New Jersey accepts Maintenance Bond # 0846179 in the amount of \$187,684.00 from Think Pavers Hardscaping, LLC, 125 Kings Highway, Mt. Royal New Jersey 08061 ; and

NOW, THEREFOR, BE IT RESOLVED, by the Borough Commissioners of the Borough of Collingswood, County of Camden, State of New Jersey has accepted Maintenance Bond # 0846179 in the amount of \$187,684.00 from Think Pavers Hardscaping, LLC; and authorizes the release of the Performance Guarantee dated \_\_\_\_\_

BE IT FURTHER RESOLVED, that a copy of the Resolution be forwarded to the Borough Administrator, the Borough Engineer and the Vendor for their records.

Adopted: February 3, 2025

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M. James Maley, Jr., Mayor

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Robert Lewandowski, Commissioner

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Morgan Robinson, Commissioner

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K. Holly Mannel, Borough Clerk

Borough of Collingswood  
County of Camden New Jersey

2025-\_\_\_\_\_

**WHEREAS**, has applied for and received a State issued identification number allowing the Build Jake's Place the ability to conduct raffle licenses with proper approval; and

**WHEREAS**, *Build Jake's Place* has properly completed the Raffle license application and at least 7 days have elapsed between the time the applications were filed and the time that the Collingswood Police Department has made their findings and determination with a check to the Borough of Collingswood in the amount of \$10.00 and that 15 days will elapse between the time the municipality forwards the application to the control commission and the date the license is issued to the applicant; and

**WHEREAS**, the Borough Clerk has reported that the legal preliminaries have been strictly complied with;

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Commissioners be and is hereby authorized to issue a Raffle license numbered 2025-5 to *Build Jake's Place* for the Raffle taking place on April 10, 2025.

Adopted: March 3, 2025

M. JAMES MALEY, JR., MAYOR

ROBERT LEWANDOWSKI, COMMISSIONER

MORGAN ROBINSON, COMMISSIONER

K. HOLLY MANNEL, BOROUGH CLERK

Borough of Collingswood  
County of Camden New Jersey

2025-\_\_\_\_\_

**WHEREAS**, has applied for and received a State issued identification number allowing the *Tender Inc.* the ability to conduct raffle licenses with proper approval; and

**WHEREAS**, *Tender, INC.* has properly completed the Raffle license application and at least 7 days have elapsed between the time the applications were filed and the time that the Collingswood Police Department has made their findings and determination with a check to the Borough of Collingswood in the amount of \$10.00 and that 15 days will elapse between the time the municipality forwards the application to the control commission and the date the license is issued to the applicant; and

**WHEREAS**, the Borough Clerk has reported that the legal preliminaries have been strictly complied with;

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Commissioners be and is hereby authorized to issue a Raffle license numbered 2025-6 and 2025-7 to *Tender, INC.* for the Raffle taking place on April 10, 2025.

Adopted: March 3, 2025

M. JAMES MALEY, JR., MAYOR

ROBERT LEWANDOWSKI, COMMISSIONER

MORGAN ROBINSON, COMMISSIONER

K. HOLLY MANNEL, BOROUGH CLERK

Borough of Collingswood  
County of Camden New Jersey

2025-\_\_\_\_\_

**WHEREAS**, *Collingswood Civic Collective* has applied for and received a State issued identification number allowing the *Collingswood Civic Collective* the ability to conduct raffle licenses with proper approval; and

**WHEREAS**, *the Collingswood Civic Collective* have properly completed the Raffle license application and at least 6 days have elapsed between the time the applications were filed and the time that the Collingswood Police Department has made their findings and determination with a check to the Borough of Collingswood in the amount of \$10.00 and that 15 days will elapse between the time the municipality forwards the application to the control commission and the date the license is issued to the applicant; and

**WHEREAS**, the Borough Clerk has reported that the legal preliminaries have been strictly complied with;

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Commissioners be and is hereby authorized to issue a Raffle License numbered 2025 -8 and 2025-9 to the *Collingswood Civic Collective*.

ADOPTED: March 3, 2025

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M. JAMES MALEY, JR.

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ROBERT LEWANDOWSKI

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MORGAN ROBINSON  
BOARD OF COMMISSIONERS

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K. HOLLY MANNEL  
BOROUGH CLERK

BOARD OF COMMISSIONERS/ BOROUGH OF COLLINGSWOOD, NEW JERSEY

RESOLUTION 25-

SUBJECT: REFUND OF WATER OVERPAYMENT  
WHEREAS, HOMEOWNER IS REQUESTING A REFUND OF OVERPAYMENT OF THEIR WATER BILL OF \$3,192.65.

THEREFORE, BE IT RESOLVED, BY THE BOARD OF COMMISSIONERS OF THE BOROUGH OF COLLINGSWOOD, NEW JERSEY, THAT A CHECK SHOULD BE DRAWN PAYABLE TO THE FOLLOWING IN THE AMOUNT LISTED

TAX ACCT	ADDRESS	NAME	PO#	CK#	AMOUNT
BL H L 300	1101 LAKESHORE DRIVE	SUSAN MASCARELLI	25-		\$3,192.65

M. JAMES MALEY, JR.

ROBERT A LEWANDOWSI

MORGAN ROBINSON

ADOPTED: MARCH 3, 2025

K. HOLLY MANNEL, BOROUGH CLERK

CC: TAX COLLECTOR

BOROUGH OF COLLINGSWOOD  
BOARD OF COMMISSIONERS

RESOLUTION 2025 \_\_\_\_\_

AUTHORIZING THE ADVERTISEMENT OF BIDS FOR  
A SALT STORAGE BUILDING

**WHEREAS**, The Board of Commissioners wish to advertise for the Solicitation of Bids for the Salt Storage Building;

**WHEREAS**, the Board of Commissioners of the Borough of Collingswood has determined that it is in the best interest of the Borough of Collingswood to solicit bids for this project; and

**NOW, THEREFORE BE IT RESOLVED**, by the Board of Commissioners of the Borough of Collingswood, County of Camden, State of New Jersey, that the Borough Clerk is authorized to advertise for bids for the Salt Storage Building.

Adopted: March 3, 2025

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M. James Maley, Jr., Mayor

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Robert Lewandowski, Commissioner

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K. Holly Mannel, Borough Clerk

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Morgan Robinson, Commissioner

BOARD OF COMMISSIONERS  
BOROUGH OF COLLINGSWOOD  
NEW JERSEY

RESOLUTION 25-

**RESOLUTION AUTHORIZING THE AWARD  
OF AN EMERGENCY CONTRACT FOR WATER EQUIPMENT REPAIR**

WHEREAS, the Aerator at the Borough of Collingswood's Hillcrest Water Treatment Plant was overflowing and not functioning correctly; and

WHEREAS, The Water Superintendent has determined it was an emergency affecting the public health, safety and welfare and needed to be repaired;

WHEREAS, the Borough contracted with an outside vendor to repair the DeLoach Aerator Tower at the Hillcrest Water Treatment Plant in a timely and safe manner to provide for the safety of its residents;

WHEREAS, the Borough of Collingswood Purchasing Agent has declared the need to enter into an emergency contract to clean, inspect and repair the internal trays of the Aerator; and,

WHEREAS, Municipal Maintenance Company 1352 Taylor Lane Cinnaminson, NJ 08077 have responded to the emergency and provided this service as needed for a total contract price of \$52,491.50; and

WHEREAS, the Borough has adequate funds appropriated for the contract in 5-05-26-828-150.

Now, Therefore, Be It Resolved by The Board of Commissioners of the Borough of Collingswood, to enter into an emergency contract with Municipal Maintenance Company as described herein.

Adopted: march 3, 2025

M. JAMES MALEY, JR.

ROBERT LEWANDOWSKI

MORGAN ROBINSON  
BOARD OF COMMISSIONERS

K. Holly Mannel,  
BOROUGH CLERK

BOARD OF COMMISSIONERS  
BOROUGH OF COLLINGSWOOD  
NEW JERSEY

RESOLUTION 2025-\_\_\_\_\_

SUBJECT: AUTHORIZING A MEMORANDUM OF AGREEMENT BETWEEN THE  
BOROUGH OF COLLINGSWOOD AND COLLINGSWOOD POLICE OFFICERS  
ASSOCIATION/FOP LODGE 76 & FOP/NJ LABOR COUNCIL

WHEREAS, The Borough of Collingswood and the Collingswood Police Officers Association  
have agreed to amend the current Collective Negotiations Agreement to avoid any confusion or  
future grievances related to Officer in Charge.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of  
Collingswood, County of Camden, State of New Jersey, that the Mayor and Clerk, be and hereby  
are authorized to enter into this Memorandum of Agreement.

Adopted: March 3 2025

M. JAMES MALEY, JR., MAYOR

ROBERT LEWANDOWSKI, COMMISSIONER

MORGAN ROBINSON, COMMISSIONER

K. HOLLY MANNEL, BOROUGH CLERK

BOARD OF COMMISSIONERS  
BOROUGH OF COLLINGSWOOD  
CAMDEN COUNTY, NEW JERSEY

RESOLUTION 2025-\_\_\_\_\_

SUBJECT: AUTHORIZING THE 2025 BUDGET TO BE READ BY TITLE ONLY AS PROVIDED BY  
N.J.S.A. 40A:4-8

WHEREAS, N.J.S.A. 40A:4-8 STATES THAT THE BUDGET AS ADVERTISED MAY BE READ BY  
TITLE ONLY IF AT LEAST ONE WEEK PRIOR TO THE PUBLIC HEARING, THE APPROVED  
BUDGET AS ADVERTISED SHALL BE POSTED WHERE PUBLIC NOTICES ARE CUSTOMARILY  
POSTED AND COPIES ARE MADE AVAILABLE TO EACH PERSON REQUESTING SAME; AND

WHEREAS, THE ABOVE-MENTIONED REQUIREMENTS HAVE BEEN MET,

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF COMMISSIONERS OF THE  
BOROUGH OF COLLINGSWOOD, COUNTY OF CAMDEN, AND STATE OF NEW JERSEY, THAT  
THE 2025 BUDGET BE READ BY TITLE ONLY.

ADOPTED: March 3, 2025

M. JAMES MALEY, JR., MAYOR

ROBERT LEWANDOWSKI, COMMISSIONER

MORGAN ROBINSON, COMMISSIONER

K. HOLLY MANNEL, BOROUGH CLERK

**BOARD OF COMMISSIONERS  
BOROUGH OF COLLINGSWOOD  
NEW JERSEY**

**RESOLUTION 2025-**

**SUBJECT: AUTHORIZING AMENDMENT TO INTRODUCED 2025 MUNICIPAL BUDGET**

WHEREAS, the local municipal budget for the year 2025 was approved on the 3rd day of February, 2025 and

WHEREAS, the public hearing on said budget has been held as advertised, and  
WHEREAS, it is desired to amend said approved budget, now

**NOW THEREFORE BE IT RESOLVED**, by the Board of Commissioners of the Borough of Collingswood, New Jersey that the following amendments to the approved budget of 2025 be made:

**CURRENT FUND:**

	From	To
<b>ANTICIPATED REVENUES:</b>		
1. Surplus Anticipated	\$ 1,702,670.91	3,102,670.91
Total Surplus Anticipated		3,102,670.91
3. Miscellaneous Revenues	1,702,670.91	
Section G: Special Items of General Revenue Anticipated With Prior Written Consent of the Director of Local Government Services - Other Special Items		
Payment in Lieu of Taxes - Parkview Apartments	4,200,000.00	2,300,000.00
Total Miscellaneous Revenues	8,857,534.49	6,957,534.49
5. Subtotal General Revenues (Items 1, 2, 3 and 4)	10,565,205.40	10,065,205.40
7. Total General Revenues	\$ 23,670,758.40	\$ 23,170,758.40

**ANTICIPATED APPROPRIATIONS:**

8. General Appropriations:		
(C) Capital Improvements		
Capital Improvements Excluded from "CAPS"	1,500,000.00	1,000,000.00
Total Capital Improvements Excluded from "CAPS"	1,695,928.00	1,195,928.00
H-2 Total General Appropriations for Municipal Purposes Excluded from "CAPS"	7,195,235.12	6,695,235.12
(O) Total General Appropriations - Excluded from "CAPS"	7,195,235.12	6,695,235.12
L. Subtotal General Appropriations (Items (H-1) and (O))	23,615,081.28	23,115,081.28
9. Total General Appropriations	\$ 23,670,758.40	\$ 23,170,758.40

**BE IT FURTHER RESOLVED**, that two certified copies of this resolution be filed forthwith in the office of the Director of Local Government Services for her certification of the local municipal budget so amended.

It is hereby certified that all additions and math in this amendment are correct.

**BE IT FURTHER RESOLVED**, that in accordance with 40A:4-9, this amendment be published in the Retrospect in the issue of March 14th and that said publication contain notice of public hearing on said amendment to be held at the Community Center on April 7, 2025 at 7:00 PM.

It is hereby certified that this is a true copy of a resolution amending the budget, adopted by the governing body on the 3rd day of March 2025.

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K. Holly Mannel  
Borough Clerk

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M. JAMES MALEY, JR., MAYOR

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ROBERT LEWANDOWSKI,  
COMMISSIONER

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MORGAN ROBINSON  
COMMISSIONER

**BOROUGH OF COLLINGSWOOD  
COUNTY OF CAMDEN**

**RESOLUTION 2025-\_\_\_\_\_**

**RESOLUTION OF THE BOROUGH OF COLLINGSWOOD REAFFIRMING  
PARTICIPATION IN PROGRAMS OF THE CAMDEN COUNTY MUNICIPAL JOINT  
INSURANCE FUND AND THE MUNICIPAL EXCESS LIABILITY JOINT INSURANCE  
FUND**

**WHEREAS**, the Borough of Collingswood (the "Borough") is a charter member of the Camden County Municipal Joint Insurance Fund ("JIF") which began operations on February 1, 1987 under the authority of New Jersey statute N.J.S.A.40A:10-36 et seq and which provides coverage for claims asserted against the Borough for liability and casualty losses and workers injuries and similar insurance type claims; and

**WHEREAS**, by virtue of its membership in the JIF, the Borough is also a member of the Municipal Excess Liability Joint Insurance Fund ("NJ MEL") which provides excess coverage to local governmental entities for claims of liability and casualty losses and workers injuries and other similar areas which are traditionally addressed in the commercial insurance marketplace; and

**WHEREAS**, while the JIF and NJ MEL were originally organized to provide coverage for claims of loss against municipalities and other governmental agencies and authorities, the two entities have expanded into full service public sector management organizations which offer training and educational courses and issue directives and bulletins covering a number of aspects of municipal operations, all of which enable the Borough to maintain efficient and cost effective programs and management; and

**WHEREAS**, the Borough continues to participate in all such training, educational and informational programs offered and conducted by the JIF and NJ MEL as it recognizes the benefits to Borough employees and residents from its participation and wishes to reaffirm its commitment to the JIF and NJ MEL programs and encourages all employees and Borough departments to fully utilize these resources ;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Borough of Collingswood, County of Camden, State of New Jersey hereby reaffirm the Borough's participation and commitment to the training, educational and informational programs provided by the JIF and NJ MEL for the purpose of maintaining and enhancing municipal operations for the benefit of the Borough's employees and residents.

**ATTEST:**

**BOROUGH OF COLLINGSWOOD**

K. Holly Mannel, Borough Clerk  
Dated: March 3, 2025

M. James Maley, Jr., Mayor

Robert Lewandowski, Commissioner

Morgan Robinson, Commissioner

RESOLUTION REAFFIRMING JIF TRAINING.DOCX

RESOLUTION 2024-\_\_\_\_\_

BOARD OF COMMISSIONERS  
BOROUGH OF COLLINGSWOOD  
STATE OF NEW JERSEY

**SUBJECT: APPROVING PAYMENT OF BILLS AS PRESENTED BY TREASURER**

WHEREAS, CERTAIN BILLS HAVE BEEN PRESENTED FOR PAYMENT, NOW  
THEREFORE, BE IT RESOLVED, BY THE BOARD OF COMMISSIONERS OF THE  
BOROUGH OF COLLINGSWOOD, COUNTY OF CAMDEN, STATE OF NEW JERSEY,  
THAT AN ORDER BE DRAWN ON THE TREASURER IN FAVOR OF THE AMOUNT  
OF THE INVOICES AND CHARGED THEIR RESPECTIVE ACCOUNTS; AS PER THE  
ATTACHED LIST:

**Date of Adoption: March 3, 2025**

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M. James Maley, Jr., Mayor

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Robert Lewandowski, Commissioner

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K. Holly Mannel, Borough Clerk

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Morgan Robinson, Commissioner