

## **AGENDA**

BOROUGH OF COLLINGSWOOD  
COMMISSION MEETING  
COMMUNITY CENTER  
MARCH 6, 2023 AT 7 PM

Pledge of Allegiance

Sunshine Notice

Approve: Minutes – February 6, 2023

Reports: Municipal Court, Tax Collector, Zoning Official

Appointing Brian Herman as Municipal Court Judge for the Borough of Collingswood

Oath: Judge Brian Herman

## **ORDINANCE**

Second Reading and Public Hearing of Ordinance 1756 Appropriating \$666,609.11 from the American Rescue Act Funds for Improvements to Sewer Infrastructure

Second Reading and Public Hearing of Ordinance 1757 Approving an Amendment to the Borough Code- Parking Enforcement of Electric Vehicles

First Reading of Ordinance 1759 Regulate Traffic Direction at Lot 15, Block 96.01 and Authorizing the Towing of Unauthorized or Abandoned Motor Vehicles

### ***Public Comment on Resolution Agenda***

## **RESOLUTIONS:**

Appointing William Ortiz, Jr. as a Special Law Enforcement Officer Class II

### **Oath:**

William Ortiz

Appointing John Longo, Jr. as Special Law Enforcement Officer Class I

Appointing Jessica McNulty as a Part-Time Youth Library Assistant for the Collingswood Public Library

Appointing Meredith Howell as an Alternate Member of the Collingswood Historic Board

Reappointing Patrick Snoke as a Full-Time Member of the Collingswood Historic Board

Reappointing Meggie Crnic as an Alternate Member of the Collingswood Historic Board

Authorizing the Sale of a Municipal Vehicle 2007 Seagrave Ladder Truck to the City of Camden

Authorizing Acceptance of the 2023 Safe and Secure Grant

Authorizing an Extension for the 2022-2023 Municipal Alliance DMHAS Youth Leadership Grants

Authorizing Application for the Sustainable Jersey® Grant funded by PSEG

Authorizing a Shared Service Agreement with the County of Camden – Senior Community Center Electrical Upgrades

Approving a Contract Amendment with Thriven Design for the Dept. of Public Works Project

Authorizing to Advertise to Bid for the Construction of the New Department of Public Works Facility

Authorizing Negotiations for the Sale of the Property Located at 641 Haddon Avenue

Affirming the Borough of Collingswood's Civil Rights Policy Signing of Group Affidavit

Introducing and Approving the 2023 Municipal Budget

Approving the Payment of Bills in General, Water and Sewer Accounts

**Next Meeting April 3, 2023**

BOARD OF COMMISSIONERS  
BOROUGH OF COLLINGSWOOD  
NEW JERSEY

RESOLUTION 2023-\_\_\_\_\_

SUBJECT: APPOINTING BRIAN HERMAN AS MUNICIPAL COURT JUDGE

WHEREAS, it is the desire of the Board of Commissioners that Brian Herman, JMC, be appointed as Municipal Court Judge for the Borough of Collingswood,

NOW, THEREFORE BE IT RESOLVED BY THE MAYOR AND COMMISSIONERS OF THE BOROUGH OF COLLINGSWOOD, that Brian Herman be appointed as Municipal Court Judge for the Borough of Collingswood for a three (3) year term, effective January 1, 2023.

ADOPTED: March 6, 2023

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M. JAMES MALEY, JR

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ROBERT LEWANDOWSKI

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MORGAN ROBINSON  
BOARD OF COMMISSIONERS

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K. Holly Mannel, BOROUGH CLERK

THE BOROUGH OF COLLINGSWOOD  
IN THE COUNTY OF CAMDEN,  
NEW JERSEY

Ordinance No. 1756

APPROPRIATING \$666,609.11 FROM THE AMERICAN RESCUE ACT FUNDS  
FOR IMPROVEMENTS TO SEWER INFRASTRUCTURE

**WHEREAS**, The Federal American Rescue Plan Act of 2021 provides funding to Municipalities, and a permitted use of such funds is investing in water and sewer infrastructure; and

**WHEREAS**, Improvements are necessary to the Sewer Infrastructure System to benefit residents within the Borough; and

**WHEREAS**, the Borough is desirous of utilizing a portion of the ARA funds to invest in the improvements to Sewer Infrastructure; and

**BE IT ORDAINED** by the Mayor and Borough Commissioners of the Borough of Collingswood, County of Camden, State of New Jersey, (not less than 2/3 of all members thereof affirmatively concurring) as follows:

SECTION 1. The Borough Commissioners of the Borough of Collingswood hereby authorizes the following Sewer Capital improvements:

A. Improvements to Sewer Infrastructure	\$ 666,609.11
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The useful life of this equipment is at least five (5) years. No Supplemental Debt Statement is required since there is no authorization of any debt within this Capital Ordinance. The gross debt of the Municipality as defined by law is not increased by this ordinance, and no obligation in the matter of bonds or notes are authorized by this ordinance.

SECTION 2. The capital budget is hereby amended to conform with the provisions of this ordinance.

SECTION 3. This Capital Ordinance shall take effect immediately after publication following the final adoption as provided by law.

Date of Introduction: February 6, 2023

Date of Final Adoption: March 6, 2023

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M. JAMES MALEY, JR

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ROBERT LEWANDOWSKI, COMMISSIONER

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MORGAN ROBINSON, COMMISSIONER

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K. HOLLY MANNEL, BOROUGH CLERK

**ORDINANCE NO. 1757**

**AN ORDINANCE OF THE BOROUGH OF COLLINGSWOOD AMENDING  
MUNICIPAL ORDINANCE 287**

**WHEREAS**, the Board of Commissioners (“Commissioners”) for the Borough of Collingswood (“Borough”) adopted Ordinance 1730 on February 7, 2022, which has been codified at Section 287-1 et seq. of the municipal code and which provides for the installation, maintenance and regulation of Electric Vehicle Supply/Service Equipment (“EVSE”); and

**WHEREAS**, since the adoption of the referenced ordinance the Borough has installed two public EVSE charging stations to provide for the charging of electric vehicles; and

**WHEREAS**, the Commissioners wish to amend the Ordinance § 287-1 et seq. to provide usage and parking requirements for the use of the EVSE by the general public for the newly installed EVSE and for any additional EVSE installed by the Borough.

**NOW, THEREFORE, BE IT ORDAINED**, by the Board of Commissioners of the Borough of Collingswood, County of Camden, State of New Jersey as follows:

1. § 287-6 C. entitled “EVSE parking” shall be amended as follows:

- The first paragraph of Subsection (3) shall be amended to add the designation “(i)” at the beginning of the first sentence.
- Two new subsections designated as “(ii)” and “(iii)” shall be added and will provide as follows:

(ii) electric vehicles utilizing any designated public EVSE parking space shall pay a usage fee of \$1.50 for the first three hours and, thereafter, \$3.00 for each hour or any part thereof.

(iii) for any electric vehicles parked in any designated public parking space that are not utilizing the EVSE for charging shall subject the owner of the electric vehicle to the same penalties for the illegal parking of vehicles as established in the municipal code.

This ordinance shall take effect immediately upon final adoption and publication according to law.

Introduced: February 6, 2023

Adopted: March 6, 2023

\_\_\_\_\_  
M. James Maley, Jr., Mayor

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Robert Lewandowski, Commissioner

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K. Holly Mannel, Borough Clerk

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Morgan Robinson, Commissioner

**ORDINANCE NO. 1759**  
**AN ORDINANCE TO REGULATE TRAFFIC DIRECTION AT LOT 15, BLOCK 96.01**  
**AND AUTHORIZING THE TOWING OF UNAUTHORIZED OR ABANDONED**  
**MOTOR VEHICLES**

WHEREAS, N.J.S.A. 40:48-2.49 provides that a municipality may make, amend, repeal and enforce ordinances to regulate vehicular and pedestrian traffic and the parking of vehicles in parking places which are open to the public, including regulating internal traffic directions, and may take such other action as may reasonably be required to preserve and safeguard public health, safety, morals and welfare; and

WHEREAS, N.J.S.A. 39:4-197 provides that a municipality may make an ordinance regulating the entrances to and from parking yards which are open to the public; and

WHEREAS, N.J.S.A. 40:48-2.49 provides that a municipality may regulate, by ordinance, the removal of motor vehicles from private or public property; and

WHEREAS, the owner of property identified as Lot 15, Block 96.01 at the tax maps of the Borough of Collingswood, more commonly known as 664-668 Haddon Avenue, which is currently being operated as a Wawa convenience store and additional retail space (the "Property") has authorized the Collingswood Police Department to issue complaints for parking violations and to tow any unauthorized or abandoned motor vehicles from the Property; and

WHEREAS, the owner of the Property has authorized the Collingswood Police Department to issue complaints for violations of all traffic and parking ordinances on the Property, including the requirements of this ordinance; and

WHEREAS, in order to safeguard the health and welfare of the public, the municipality desires to regulate the direction of ingress, egress and vehicular traffic at the Property; and

WHEREAS, Section 293 of the Municipal Code for the Borough of Collingswood regulates vehicles in traffic in the Borough of Collingswood; and

WHEREAS, the purpose of this Ordinance is to regulate the direction of ingress, egress and vehicular traffic at the Property, authorize the Collingswood Police Department to enforce this ordinance and all traffic and parking regulations on the Property, and to lawfully tow unauthorized or abandon motor vehicles from the Property;

NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners for the Borough of Collingswood that the following Chapters of the Borough Code be amended and supplemented as follows:

**I. Chapter 293 Vehicles and Traffic shall be amended as follows:**

**Add new Section – 293-42.5 Parking Regulation for Lot 15, Block 96.01**

- A.** The provisions of Subtitle 1 of Title 39 of the New Jersey Statutes Annotated and all parking ordinances of the Borough of Collingswood shall apply to the land and building and specifically including the parking lot, all of which is identified as Lot 15, Block 96.01 on the tax maps of the Borough of Collingswood, more commonly known as 664-668 Haddon Avenue, including all surrounding areas, roadways, including semipublic and private roads, driveways, parkways, parking areas and any open space intended for use by members of the public, tenants, invitees, agents, representatives or employees.
- B.** It shall be unlawful for the owners or operators of any automobile or other motor vehicle subject to the provisions of Subtitle 1 of Title 39 of the New Jersey Statutes Annotated and all parking ordinances of the Borough of Collingswood to park any automobile or other motor vehicle which is disabled, stolen, abandoned, or involved in suspected criminal activity in any area of the parking lot and surrounding property at 664-668 Haddon Avenue.
- C.** All vehicular ingress to the parking lot and surrounding area at 664-668 Haddon Avenue shall be from Haddon Avenue and all vehicular egress from the property shall be from the rear of the property exiting toward Atlantic Avenue.
- D.** All vehicular traffic proceeding through the parking lot at 664-668 Haddon Avenue shall be one way, flowing from Haddon Avenue toward Atlantic Avenue.

This Ordinance shall take effect immediately upon final adoption and publication according to law.

BOROUGH OF COLLINGSWOOD

\_\_\_\_\_  
M. James Maley, Jr., Mayor

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Robert Lewandowski, Commissioner

Attest:

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K. Holly Mannel, Borough Clerk

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Morgan Robinson, Commissioner



RESOLUTION 2023-\_\_\_\_

BOARD OF COMMISSIONERS  
BOROUGH OF COLLINGSWOOD  
NEW JERSEY

SUBJECT: Reappointing as a **William Ortiz, Jr. as Special Police Officer Class II**, within the Collingswood Police Department, for the Borough of Collingswood, New Jersey.

Whereas, it is the desire of the Board of Commissioners, of the Borough of Collingswood, to reappoint, **William Ortiz, Jr.** as a **Special Police Officer Class II**, within the Collingswood Police Department, for the Borough of Collingswood; and

Therefore, be it resolved, by the Board of Commissioners, of the Borough of Collingswood, New Jersey, that, **William Ortiz, Jr.** be and hereby is reappointed as a **Special Police Officer Class II**, under the command of the Chief of Police, of the Collingswood Police Department, for the Borough of Collingswood.

Said appointment will be March 6, 2023

Adopted March 6, 2023

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M. James Maley, Jr., Mayor

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Robert Lewandowski, Commissioner

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Morgan Robinson, Commissioner

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K. Holly Mannel, Borough Clerk

RESOLUTION 2023-\_\_\_\_

BOARD OF COMMISSIONERS  
BOROUGH OF COLLINGSWOOD  
NEW JERSEY

SUBJECT: Reappointing as a **John Longo, Jr. as Special Police Officer Class I**, within the Collingswood Police Department, for the Borough of Collingswood, New Jersey.

Whereas, it is the desire of the Board of Commissioners, of the Borough of Collingswood, to reappoint, **John Longo, Jr.** as a **Special Police Officer Class I**, within the Collingswood Police Department, for the Borough of Collingswood; and

Therefore, be it resolved, by the Board of Commissioners, of the Borough of Collingswood, New Jersey, that, **John Longo, Jr.** be and hereby is reappointed as a **Special Police Officer Class I**, under the command of the Chief of Police, of the Collingswood Police Department, for the Borough of Collingswood.

Said appointment will be March 6, 2023

Adopted March 6, 2023

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M. James Maley, Jr., Mayor

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Robert Lewandowski, Commissioner

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Morgan Robinson, Commissioner

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K. Holly Mannel, Borough Clerk

BOARD OF COMMISSIONERS  
BOROUGH OF COLLINGSWOOD  
NEW JERSEY

RESOLUTION 2023-\_\_\_\_\_

SUBJECT: APPOINTING JESSICA MCNULTY AS A PART-TIME YOUTH LIBRARIAN  
AT THE COLLINGSWOOD PUBLIC LIBRARY

WHEREAS, it is the desire of the Collingswood Board of Commissioners, that Jessica McNulty be appointed as a Part-Time Youth Librarian for the Borough of Collingswood,

NOW, THEREFORE BE IT RESOLVED BY THE MAYOR AND COMMISSIONERS OF  
THE BOROUGH OF COLLINGSWOOD, THAT JESSICA MCNULTY BE APPOINTED AS  
A PART-TIME YOUTH LIBRARIAN AT THE COLLINGSWOOD PUBLIC LIBRARY FOR  
THE BOROUGH OF COLLINGSWOOD,

ADOPTED: March 6, 2023

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M. JAMES MALEY, JR.

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ROBERT LEWANDOWSKI

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MORGAN ROBINSON  
BOARD OF COMMISSIONERS

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K.HOLLY MANNEL, BOROUGH CLERK

**RESOLUTION 2023-\_\_\_\_\_**

BOARD OF COMMISSIONERS  
BOROUGH OF COLLINGSWOOD  
NEW JERSEY

**SUBJECT: APPOINTING MEREDITH HOWELL AS AN ALTERNATE  
MEMBER TO THE COLLINGSWOOD HISTORIC COMMISSION**

**WHEREAS, IT IS THE DESIRE OF THE BOARD OF COMMISSIONERS OF THE  
BOROUGH OF COLLINGSWOOD, THAT, MEREDITH HOWELL, BE APPOINTED  
AS AN ALTERNATE MEMBER TO THE COLLINGSWOOD HISTORIC  
COMMISSION**

**THEREFORE, BE IT RESOLVED, BY THE BOARD OF COMMISSIONERS OF  
THE BOROUGH OF COLLINGSWOOD, NEW JERSEY, THAT, MEREDITH  
HOWELL, BE AND HEREBY IS APPOINTED AS AN ALTERNATE MEMBER TO  
THE COLLINGSWOOD HISTORIC COMMISSION**

ADOPTED: March 6, 2023

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M. JAMES MALEY, JR.  
MAYOR

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ROBERT LEWANDOWSKI,  
COMMISSIONER

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K.HOLLY MANNEL  
BOROUGH CLERK

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MORGAN ROBINSON,  
COMMISSIONER

BOARD OF COMMISSIONERS  
BOROUGH OF COLLINGSWOOD  
NEW JERSEY

RESOLUTION 2023-\_\_\_\_\_

SUBJECT: APPOINTING PATRICK SNOKE FOR A 4 YEAR TERM AS  
A FULL TIME MEMBER OF THE HISTORIC COMMISSION

WHEREAS, it is the desire of the Board of Commissioners that Patrick Snoke be appointed as a Full Time member of the Collingswood Historic Commission,

NOW, THEREFORE BE IT RESOLVED BY THE MAYOR AND COMMISSIONERS OF THE BOROUGH OF COLLINGSWOOD, that Patrick Snoke be appointed as a Full Time member of the Collingswood Historic Commission.

ADOPTED: March 6, 2023

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M. JAMES MALEY, JR.

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ROBERT LEWANDOWSKI

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MORGAN ROBINSON  
BOARD OF COMMISSIONERS

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K. HOLLY MANNEL,  
BOROUGH CLERK

BOARD OF COMMISSIONERS  
BOROUGH OF COLLINGSWOOD  
NEW JERSEY

RESOLUTION 2023-\_\_\_\_\_

SUBJECT: REAPPOINTING MEGHAN CRNIC FOR A 2 YEAR TERM AS  
AN ALTERNATE MEMBER OF THE HISTORIC COMMISSION

WHEREAS, it is the desire of the Board of Commissioners that Meghan Crnic be reappointed as an alternate member of the Collingswood Historic Commission,

NOW, THEREFORE BE IT RESOLVED BY THE MAYOR AND COMMISSIONERS OF THE BOROUGH OF COLLINGSWOOD, that Meghan Crnic be reappointed as an alternate member of the Collingswood Historic Commission.

ADOPTED: March 6, 2023

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M. JAMES MALEY, JR.

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ROBERT LEWANDOWSKI

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MORGAN ROBINSON  
BOARD OF COMMISSIONERS

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K. HOLLY MANNEL,  
BOROUGH CLERK

**BOROUGH OF COLLINGSWOOD  
COUNTY OF CAMDEN**

**RESOLUTION 2023-\_\_\_\_\_**

**SUBJECT: RESOLUTION AUTHORIZING THE SALE OF FIRE DEPARTMENT SURPLUS  
VEHICLE**

**WHEREAS**, it is the desire of the Board of Commissioners of the Borough of Collingswood ("Borough") to sell and who is the owner of a 2007 Seagrave Ladder Truck VIN Number 1F9FD38T67CST2151 and has determined is no longer needed for any municipal purpose and is hereby deemed surplus equipment; and

**WHEREAS**, N.J.S.A. 40A:11-36 allows the sale of property no longer needed to another governmental unit without advertising for bids.

**WHEREAS**, the Camden City Fire Department, County of Camden, State of New Jersey has expressed an interest in purchasing said equipment; and

**WHEREAS**, said equipment is wholly owned by the Borough and there are no 3<sup>rd</sup> party lien holders; and

**WHEREAS**, the Borough and the Camden City Fire Department have agreed on a sales/purchase price of \$125,000.00 which the two governmental entities agree is the fair market value of the vehicle following negotiations and in consideration of the current blue book value and the cost of various mechanical and interior repairs and repainting of the vehicle that are needed.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Borough of Collingswood, County of Camden, State of New Jersey, hereby authorizes the sale of a 2007 Seagrave Ladder Truck to the Camden City Fire Department, County of Camden, State of New Jersey in the amount of \$125,000.00.

ADOPTED: March 6, 2023

\_\_\_\_\_  
M. James Maley, Jr.  
Mayor

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Robert Lewandowski  
Commissioner

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K. Holly Mannel, Borough Clerk

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Morgan Robinson  
Commissioner

BOROUGH OF COLLINGSWOOD  
BOARD OF COMMISSIONERS

RESOLUTION ACCEPTING SAFE AND  
SECURE COMMUNITIES GRANT PROGRAM  
A RESOLUTION AUTHORIZING THE ACCEPTANCE OF FEDERAL FUNDS AND  
PARTICIPATION IN THE FEDERAL GRANT PROGRAM

RESOLUTION NUMBER 23-

WHEREAS, the Mayor and Commissioners of the Borough of Collingswood hereby designate the Chief of Police as the authorized Borough Official to accept the 2023 Safe and Secure Communities Grant Program (23-0412) for period July 1, 2022 through June 30, 2023; and

WHEREAS, the Safe and Secure Communities Grant Program is administered by the State of New Jersey, Department of Law & Public Safety, Office of the Attorney General and has awarded the Borough of Collingswood \$48,600.00 for Salary and Wages for personnel assigned to the grant, and the local match is the fridge benefit for such officers assigned to the grant; and

FURTHERMORE, authorization is hereby provided to certify the attached General Conditions and Special Conditions and the subaward document for the Safe and Secure Communities Grant Program; and

NOW, THEREFORE BE IT RESOLVED that the Borough of Collingswood does accept the 2023 Safe and Secure Communities Grant Program for the purpose described in the application.

ADOPTED: 03/06/2023

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M. JAMES MALEY, JR.,

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ROBERT LEWANDOWSKI,

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MORGAN ROBINSON  
BOARD OF COMMISSIOERS

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K. HOLLY MANNEL  
BOROUGH CLERK



**RESOLUTION 2023-\_\_\_\_\_**

**Governor's Council on Alcoholism and Drug Abuse  
FORM 1B - DMHAS Youth Leadership Grant**

**WHEREAS**, the Governor's Council on Alcoholism and Drug Abuse (GCADA) established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey. In coordination with GCADA, the New Jersey Department of Human Services/Division on Mental Health and Addiction Services (DMHAS) has awarded a Youth Leadership Grant to the GCADA Municipal Alliance Program.

**WHEREAS**, The Commissioners of the Borough of Collingswood, County of Camden, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

**WHEREAS**, the Collingswood Borough Commissioners further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

**WHEREAS**, the Collingswood Borough Commissioners have applied for DMHAS Youth Leadership funding through the Governor's Council on Alcoholism and Drug Abuse through the County of Camden;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough of Collingswood, County of Camden, State of New Jersey hereby recognizes the following:

1. The Collingswood Borough Commissioners do hereby authorize submission of an application for DMHAS Grant funding for the Collingswood Municipal Alliance for Year One Grant Term 7/1/22-6/30/23 in the amount of:  
DMHAS Grant Funding      \$3,000.00
2. The Collingswood Borough Commissioners acknowledge the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

Adopted: March 6, 2023

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M. James Maley, Mayor

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Robert Lewandowski, Commissioner

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Morgan Robinson, Commissioner

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K. Holly Mannel, Borough Clerk

**BOROUGH OF COLLINGSWOOD  
CAMDEN COUNTY, NEW JERSEY**

**RESOLUTON 2023-\_\_\_\_\_**

**Resolution of Support Borough of Collingswood  
Authorizing the Sustainable Jersey® Grant funded by PSEG**

**WHEREAS**, a sustainable community seeks to optimize quality of life for its residents by ensuring that its environmental, economic and social objectives are balanced and mutually supportive; and

**WHEREAS**, The Borough of Collingswood strives to save tax dollars, assure clean land, air and water, improve working and living environments; and

**WHEREAS**, The Borough of Collingswood is participating in the Sustainable Jersey Program; and

**WHEREAS**, one of the purposes of the Sustainable Jersey Program is to provide resources to municipalities to make progress on sustainability issues including recycling education, and they have created a grant program called the Sustainable Jersey Small Grants funded by PSEG;

**THEREFORE**, *the Commissioners of The Borough of Collingswood has determined that the Borough should apply for a grant in cooperation with the Tri-County Sustainability Alliance for the purpose of educating area residents about recycling with the goal of reducing contamination rates.*

**THEREFORE, BE IT RESOLVED**, that The Borough of Collingswood, State of New Jersey, authorize the submission of the aforementioned Sustainable Jersey Grant application in the amount of \$10,000 funded by PSEG.

Adopted: March 6, 2023

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M. JAMES MALEY, JR., MAYOR

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ROBERT LEWANDOWSKI, COMMISSIONER

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MORGAN ROBINSON, COMMISSIONER

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K. HOLLY MANNEL, BOROUGH CLERK

**RESOLUTION 2023-\_\_\_\_\_**

**BOROUGH OF COLLINGSWOOD,  
COUNTY OF CAMDEN, STATE OF NEW JERSEY**

**AUTHORIZING A SHARED SERVICES AGREEMENT BETWEEN THE BOROUGH  
OF COLLINGSWOOD AND THE COUNTY OF CAMDEN**

**WHEREAS**, the Borough of Collingswood seeks to enter into a Shared Services Agreement with the County of Camden 520 Market Street, 6<sup>th</sup> Floor, Camden, New Jersey 08102 to provide certain electrical upgrades at the Collingswood Senior Community Center

**WHEREAS**, the Camden County Board of Elections (“BOE”) has the responsibility and authority to conduct all elections held within the County of Camden; and

**WHEREAS**, the Collingswood Senior Community Center is an Election Polling Location; and

**WHEREAS**, the BOE has purchased certain election equipment including ballot printers and electronic poll book label printers for use in the approved polling locations throughout the County; and

**WHEREAS**, the BOE, has determined Collingswood Senior Community Center requires certain electrical upgrades to ensure a smooth and efficient process at its polling location, to ensure a smooth and efficient process at the polling locations; and

**WHEREAS**, the cost for the electrical upgrades will be paid by the County and there will be no cost to the municipalities for these services; and

**WHEREAS**, the term of Agreement will commence upon full execution of the Agreement by the Parties and terminate upon conclusion of the electrical upgrade services; and

**WHEREAS**, this Agreement is authorized pursuant to N.J.S.A. 40A:65-1, *et seq.* (“Uniform Shared Services and Consolidation Act”) which permits two or more local units to enter into an Agreement for any service which any party to the Agreement is empowered to render within its jurisdiction: and

**WHEREAS**, the Parties agree that their mutual public purposes and their best interests will be promoted by the execution and delivery of this Shared Services Agreement pursuant to the powers conferred by the Uniform Shared Services and Consolidation Act; and

**THEREFORE**, Be it Resolved, by the Board of Commissioners of the Borough of Collingswood, County of Camden, State of New Jersey, enter into a Shared Service Agreement with the County of Camden.

Date of Adoption: March 6, 2023

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M. James Maley, Jr., Mayor

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Robert Lewandowski, Commissioner

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Morgan Robinson, Commissioner

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K. Holly Mannel, Borough Clerk

BOARD OF COMMISSIONERS  
BOROUGH OF COLLINGSWOOD  
NEW JERSEY

RESOLUTION 2023-\_\_\_\_\_

SUBJECT: AMENDING A PROFESSIONAL SERVICES CONTRACT WITH THRIVEN DESIGN, FORMERLY KNOWN AS KITCHEN AND ASSOCIATES SERVICES, INC., FOR THE BOROUGH OF COLLINGSWOOD

Whereas, a professional Services Contract was awarded for the professional services as they relate to Public Facilities Assessment and Development Project;

Whereas, Thriven Design, formerly Kitchen and Associates Services Inc., is qualified to provide the services requested;

Whereas on December 7, 2015 Resolution 2015-152 was approved by the Borough Commissioners to appoint Kitchen and Associates Services Inc, for the Public Facilities Assessment and Development Project; for Borough of Collingswood and it has been determined that an amendment is necessary for the change of scope to the project in the amount of \$83,845.00

NOW, THEREFORE, BE IT RESOLVED, that the Borough of Collingswood is hereby authorized to amend a professional service contract with Thriven Design for the Public Facilities Assessment and Development Project.

<b>VENDOR NAME:</b>	<b><i>Thriven Design</i></b>
<b>ADDRESS:</b>	756 Haddon Avenue Collingswood, NJ 08108
<b>CONTRACT AMOUNT:</b>	\$529,044.00
<b>LINE ITEM:</b>	C-08-55-655-100/ C-04-55-655-000
<b>SERVICE:</b>	Public Facilities Assessment and Development Project
<b>TERM:</b>	Completion of Project

Adopted: March 6, 2023

\_\_\_\_\_  
M. James Maley, Jr., Mayor

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Robert Lewandowski, Commissioner

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Morgan Robinson, Commissioner

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K. Holly Mannel, Borough Clerk

BOROUGH OF COLLINGSWOOD  
BOARD OF COMMISSIONERS

RESOLUTION 2023\_\_\_\_\_

SUBJECT: Authorizing Advertising for Bids for the Construction of a new Department of Public Works Facility

Whereas, The Board of Commissioners wish to advertise for Bids for the Construction of a new Department of Public Works Facility

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Borough of Collingswood, County of Camden, State of New Jersey, that the Borough Clerk is authorized to advertise for bids for the Construction of a new Department of Public Works Facility

Adopted: March 6, 2023

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M. James Maley, Jr., Mayor

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Robert Lewandowski, Commissioner

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K. Holly Mannel, Borough Clerk

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Morgan Robinson, Commissioner

**BOROUGH OF COLLINGSWOOD  
BOARD OF COMMISSIONERS**

**RESOLUTION 22-\_\_\_\_\_**

**SUBJECT: AUTHORIZING NEGOTIATIONS FOR THE SALE OF THE PROPERTY  
LOCATED AT 641 HADDON AVENUE, IDENTIFIED AS BLOCK 24, LOT 1**

WHEREAS, pursuant to Borough Ordinance No. 1222, the Borough of Collingswood ( "Borough") is authorized to undertake housing and redevelopment projects and, in furtherance thereof, to acquire and sell interests in real property and rehabilitate, renovate and repair said property; and

WHEREAS, the Borough is the owner of the property located at 641 Haddon Avenue, identified as Block 24, Lot 1 ( the "Property"); and

WHEREAS, it is the desire of the Board of Commissioners of the Borough to sell the Property which is located in an area designated as a redevelopment area; and

WHEREAS, the Borough Commissioners have determined that the sale and redevelopment of the Property is in the best interest of the residents of the Borough; and

WHEREAS, Alan Casnoff has offered to purchase the Property from the Borough;

NOW, THEREFORE, be it resolved by the Commissioners of the Borough of Collingswood, County of Camden, State of New Jersey, that the Borough Administrator shall be authorized to take any all action necessary to cause the sale of the Property.

ADOPTED: \_\_\_\_\_

\_\_\_\_\_  
M. James Maley, Jr.  
Mayor

\_\_\_\_\_  
Robert Lewandowski  
Commissioner

\_\_\_\_\_  
K. Holly Mannel, Borough Clerk

\_\_\_\_\_  
Morgan Robinson  
Commissioner

GOVERNING BODY CERTIFICATION PURSUANT TO P.L. 2017, C.183 OF  
COMPLIANCE WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY  
COMMISSION'S

"Enforcement Guidance on the Consideration of Arrest and Conviction Records in  
Employment Decisions Under Title VII of the Civil Rights Act of 1964"

GROUP AFFIDAVIT FORM FOR MUNICIPALITIES AND COUNTIES

STATE OF NEW JERSEY  
COUNTY OF CAMDEN

We, members of the governing body of the Borough of Collingswood being duly sworn  
according to law, upon our oath depose and say:

1. We are duly elected members of the Board of Commissioners of the Borough of Collingswood in the county of Camden;
2. Pursuant to P.L. 2017, c.183, we have familiarized ourselves with the contents of the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012);
3. We are familiar with the local unit's hiring practices as they pertain to the consideration of an individual's criminal history;
4. We certify that the local unit's hiring practices comply with the above-referenced enforcement guidance.

(L.S.)

(L.S.)

(L.S.)

(L.S.)

(L.S.)

(L.S.)

Sworn to and subscribed before me this  
6<sup>th</sup> day of March  
Notary Public of New Jersey

\_\_\_\_\_  
Clerk

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The Municipal Clerk (or Clerk of the Board of Chosen Commissioners as the case may be) shall set forth the reason for the absence of signature of any members of the governing body.

IMPORTANT: This certificate must be executed before a municipality or county can submit its approved budget to the Division of Local Government Services. The executed certificate and the adopted resolution must be kept on file and available for inspection.



BOARD OF COMMISSIONERS  
BOROUGH OF COLLINGSWOOD  
NEW JERSEY

RESOLUTION 23-

**GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE  
UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S  
"Enforcement Guidance on the Consideration of Arrest and Conviction Records in  
Employment Decisions Under Title VII of the Civil Rights Act of 1964"**

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, That the Board of Commissioners of the Borough of Collingswood, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON MARCH 6, 2023.

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M. JAMES MALEY, JR

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ROBERT LEWANDOWSKI

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MORGAN ROBINSON  
BOARD OF COMMISSIONERS

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K. Holly Mannel, BOROUGH CLERK

**CHIEF FINANCIAL OFFICER CERTIFICATION**  
**COMPLIANCE WITH FEDERAL CIVIL RIGHTS REQUIREMENTS**

I, \_\_\_\_\_, Chief Financial Officer, hereby certify that the governing body of the Township (Borough, City) of \_\_\_\_\_ has properly executed the GOVERNING BODY CERTIFICATION PURSUANT TO P.L. 2017, C.183, and the executed certificate and adopted resolution are on file and available for inspection.

\_\_\_\_\_  
Chief Financial Officer

**BOROUGH OF COLLINGSWOOD**

***RESOLUTION NO. 2023-\_\_\_\_\_***

**RESOLUTION TO INTRODUCE THE 2023 MUNICIPAL BUDGET**

**BE IT RESOLVED**, that the following statement of revenues and appropriations shall constitute the Local Municipal Budget for the year 2023;

**BE IT FURTHER RESOLVED**, that the said budget be published in the Retrospect edition of March 17, 2023 as follows:

A hearing on the budget and tax resolution will be held on the 3rd day of April, 2023 at 7:00 o'clock p.m., at which time and place objections to said budget and tax resolution of the Borough of Collingswood for the year 2023 may be presented by taxpayers or other interested persons.

**Summary of General Section of Budget**

**Current Fund**

Municipal Purposes within "CAPS"	\$14,166,321.17
Municipal Purposes excluded from "CAPS"	6,245,237.97
Reserve for Uncollected Taxes	<u>90,817.48</u>
Total General Appropriations	20,502,376.62
Less: Anticipated Revenues	<u>7,996,704.62</u>
Local Tax for Municipal Purposes	
Amount to be Raised by Taxation	<u>\$12,505,672.00</u>

**Summary of General Section of Budget**

**Water Utility Fund**

Total Water Appropriations	<u>\$3,890,057.16</u>
Total Water Anticipated Revenues	<u>\$3,890,057.16</u>

**Summary of General Section of Budget**

**Sewer Utility Fund**

Total Sewer Appropriations	<u>\$2,742,529.63</u>
Total Sewer Anticipated Revenues	<u>\$2,742,529.63</u>

**Summary of General Section of Budget**  
**Parking Utility Fund**

Total Parking Appropriations	<u>\$194,550.00</u>
Total Parking Anticipated Revenues	<u>\$194,550.00</u>

Adopted: March 6, 2023

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M. James Maley, Jr., Mayor

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Robert Lewandowski, Commissioner

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K. Holly Mannel, Borough Clerk

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Morgan Robinson, Commissioner