

**April 3, 2023**  
**COMMISSION MEETING MINUTES**  
**BOROUGH OF COLLINGSWOOD, NJ**

A regular meeting of the Board of Commissioners was held remotely, at 7:00 P.M. Mayor M. James Maley, Jr. called the meeting to order, with Commissioner Robert Lewandowski present and Commissioner Morgan Robinson present

Mayor Maley read the Sunshine Notice stating that the Borough has complied with provisions of the Sunshine Law by adopting before January 10 of this year, a resolution prescribing the dates, times and locations of all regular meetings of the Commission. Mayor Maley led the Pledge of Allegiance.

The Commissioners made a motion to approve the following reports Tax Collector, Municipal Court and Zoning Official.

The Commissioners made a motion to approve the March 6, 2023 minutes.

**The Commissioners called for the Second Reading and Public Hearing of**

**ORDINANCE NO. 1759**

**AN ORDINANCE TO REGULATE TRAFFIC DIRECTION AT LOT 15, BLOCK 96.01  
AND AUTHORIZING THE TOWING OF UNAUTHORIZED OR ABANDONED MOTOR VEHICLES**

WHEREAS, N.J.S.A. 40:48-2.49 provides that a municipality may make, amend, repeal and enforce ordinances to regulate vehicular and pedestrian traffic and the parking of vehicles in parking places which are open to the public, including regulating internal traffic directions, and may take such other action as may reasonably be required to preserve and safeguard public health, safety, morals and welfare; and

WHEREAS, N.J.S.A. 39:4-197 provides that a municipality may make an ordinance regulating the entrances to and from parking yards which are open to the public; and

WHEREAS, N.J.S.A. 40:48-2.49 provides that a municipality may regulate, by ordinance, the removal of motor vehicles from private or public property; and

WHEREAS, the owner of property identified as Lot 15, Block 96.01 at the tax maps of the Borough of Collingswood, more commonly known as 664-668 Haddon Avenue, which is currently being operated as a Wawa convenience store and additional retail space (the "Property") has authorized the Collingswood Police Department to issue complaints for parking violations and to tow any unauthorized or abandoned motor vehicles from the Property; and

WHEREAS, the owner of the Property has authorized the Collingswood Police Department to issue complaints for violations of all traffic and parking ordinances on the Property, including the requirements of this ordinance; and

WHEREAS, in order to safeguard the health and welfare of the public, the municipality desires to regulate the direction of ingress, egress and vehicular traffic at the Property; and

WHEREAS, Section 293 of the Municipal Code for the Borough of Collingswood regulates vehicles in traffic in the Borough of Collingswood; and

WHEREAS, the purpose of this Ordinance is to regulate the direction of ingress, egress and vehicular traffic at the Property, authorize the Collingswood Police Department to enforce this ordinance and all traffic and parking regulations on the Property, and to lawfully tow unauthorized or abandon motor vehicles from the Property;

NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners for the Borough of Collingswood that the following Chapters of the Borough Code be amended and supplemented as follows:

**I. Chapter 293 Vehicles and Traffic shall be amended as follows:  
Add new Section – 293-42.5 Parking Regulation for Lot 15, Block 96.01**

- A.** The provisions of Subtitle 1 of Title 39 of the New Jersey Statutes Annotated and all parking ordinances of the Borough of Collingswood shall apply to the land and building and specifically including the parking lot, all of which is identified as Lot 15, Block 96.01 on the tax maps of the Borough of Collingswood, more commonly known as 664-668 Haddon Avenue, including all surrounding areas, roadways, including semipublic and private roads, driveways, parkways, parking areas and any open space intended for use by members of the public, tenants, invitees, agents, representatives or employees.
- B.** It shall be unlawful for the owners or operators of any automobile or other motor vehicle subject to the provisions of Subtitle 1 of Title 39 of the New Jersey Statutes Annotated and all parking ordinances of the Borough of Collingswood to park any automobile or other motor vehicle which is disabled, stolen, abandoned, or involved in suspected criminal activity in any area of the parking lot and surrounding property at 664-668 Haddon Avenue.
- C.** All vehicular ingress to the parking lot and surrounding area at 664-668 Haddon Avenue shall be from Haddon Avenue and all vehicular egress from the property shall be from the rear of the property exiting toward Atlantic Avenue.
- D.** All vehicular traffic proceeding through the parking lot at 664-668 Haddon Avenue shall be one way, flowing from Haddon Avenue toward Atlantic Avenue.

This Ordinance shall take effect immediately upon final adoption and publication according to law

***Mayor Maley opened the ordinance for public comment.***

***With no comments Mayor Maley moved the public hearing closed and the ordinance be adopted on second and final reading which was seconded and approved by the call of the roll:***

***Aye: M. James Maley, Jr.  
Aye: Robert Lewandowski  
Aye: Morgan Robinson***

**The Commissioners called for the First Reading of Ordinance 1760**

**AN ORDINANCE AMENDING CHAPTER 29 OF THE MUNICIPAL CODE OF THE BOROUGH OF COLLINGSWOOD ENTITLED FIRE DEPARTMENT REGARDING FEES FOR SERVICE AND VIOLATIONS**

**WHEREAS**, the Borough of Collingswood (“Borough”) Fire Department provides Emergency Medical Services which are essential and vital to the community; and

**WHEREAS**, the cost for providing Emergency Medical Services has significantly increased over the past few years and, accordingly, it is in the best interest of the Borough residents and visitors to continue to provide these needed services and to offset the rising expenses by increasing the fees for such services; and

**WHEREAS**, persons and entities are encouraged to utilize Borough Emergency Medical Services when necessary and to avoid calling for Emergency Medical Services response for non-emergent situations; and

**WHEREAS**, the Borough has determined that it is necessary to adopt procedures and the imposition of fees for requests of an Emergency Medical Services unit to respond to a non-emergent event or for transportation; and

**WHEREAS**, it is necessary to govern 9-1-1 calls seeking response by the Borough Emergency Medical Services units in non-emergent situations; and

**WHEREAS**, the Borough Commissioners have determined it is in the Borough’s best interest to adopt appropriate amendments to Chapter 29 entitled “Fire Department,” to address the concerns

identified herein;

**NOW, THEREFORE, BE IT ORDAINED**, by the Board of Commissioners of the Borough of

Collingswood, County of Camden that the Municipal Code of the Borough of Collingswood shall be amended as follows:

**Section 29-8 entitled - Fees for Service** shall be amended as follows:

**D. Emergency Medical Fees for Service effective as of June 1, 2023**

- (1) BLS base charge: \$950.
- (2) BLS loaded mileage: \$17.
- (3) BLS treat without transport: \$250.
- (4) Consumable charges:
  - (a) Disposable cervical collar: \$60.
  - (b) Oxygen administration: \$75.
  - (c) Naloxone administration: \$95.
  - (d) EpiPen administration: \$150.
  - (e) CPAP administration: \$95.
  - (f) Aspirin: \$3 each.
  - (g) Lucas compression administration: \$95.
  - (h) Albuterol treatment: \$50.
  - (i) Defibrillation (AED/Automated External Defibrillator): \$150.
  - (j) Spinal immobilization: \$150.

**Section 29-9 entitled - Violations for abuse of Borough Emergency Medical Services and Charges** shall be added as follows:

The purpose of this Section of this Chapter is to reinforce with persons or entities in the Borough that Emergency Medical Services are to be called when necessary but to avoid calls for non-emergent situations. Accordingly, it shall be a violation of this Section to request an Emergency Medical Services unit for non-emergent responses or for transportation. This Section governs 9-1-1 calls seeking the response of the Emergency Medical Services unit(s) in non-emergent situations.

- A. A person, business or similar type of entity shall receive an initial warning and, thereafter, fees shall be imposed for calls for Emergency Medical Services in situations in accordance with the following schedule:

- (1) First non-emergent response: Warning notification from the fire department.
- (2) Second non-emergent response: \$250.00.
- (3) Third non-emergent response: \$500.00.
- (4) Fourth and subsequent non-emergent response: \$750.00 for each occurrence/violation.

Fees are to be paid within thirty (30) days of receipt of notification. Failure to pay the required fee within thirty (30) days of receipt of notice shall be cause for the issuance of a Complaint to be considered in the Municipal Court of the Borough of Collingswood.

Emergency Medical Services dispatches which a person reasonably believed to be life-threatening or an emergency at the time of occurrence and which are later to be determined non-emergent may be waived in the discretion of the Chief of the Fire Department or their designee.

- B. Appeal of fees.

A person, business or entity issued a Notice or a Complaint under this Ordinance may appeal the issuance of the Notice or Complaint to the Borough Administrator and Fire Chief by filing a written request for review of the circumstances that resulted in the Notice or Complaint. The appeal must be filed within ten (10) days of receipt of the Notice or Complaint. The filing of an appeal of the fee shall stay the required payment of the fee until the Fire Chief and Administrator render a decision on the appeal which shall occur within thirty (30) days of filing.

The decision on the appeal shall be based upon the facts and circumstances presented to the Borough Administrator and Fire Chief and if they believed, in their discretion, that the person calling for the Emergency Medical Services reasonably believed that a medical emergency existed at the time of the call. The Borough Administrator and Fire Chief may request additional information and conduct any interviews that they believe would assist them in their review of the appeal.

This Ordinance shall take effect immediately upon final adoption and publication according to law.

**Mayor Maley moved the ordinance be approved on first reading, published, and the second reading and public hearing to be held on May 1, 2023 which was seconded and approved by the following call of the roll:**

**Aye: M. James Maley, Jr.**  
**Aye: Robert Lewandowski**  
**Aye: Morgan Robinson**

**Public Comment on Resolutions: No Comments**

**The Following Resolutions were Approved without a Dissenting Vote**

91. Approving a Professional Service Agreement with Timothy Higgins- Municipal Prosecutor
92. Approving a Professional Service Contract with Remington and Vernick for Construction Management of the New Department of Public Works Building
93. Appointing Members to the Collingswood Shade Tree Advisory Board
94. Appointing Jane Caputi as Circulation / Reference Library Assistant
95. Appointing Garrett Walsh as a Part Time EMT for the Collingswood Fire Department.
96. Appointing Patrick Oldham as a Part Time EMT/Firefighter for the Collingswood Fire Department
97. Appointing Nicholas Bazis as a Full Time Police Officer for the Collingswood Police Department
98. Appointing Robert Eckert as Court Bailiff for the Collingswood Municipal Court
99. Appointing Renee Crouse as Court Recorder for the Collingswood Municipal Court
100. Approving Raffle License 2023-5 Mark Newbie PTA
101. Approving the Payment of Bills in General, Water and Sewer Accounts

**Commissioner Robinson** talked about the Get Up Colls event being well attended and many of the groups have new volunteers. Commissioner Robinson reminded residents of the upcoming dates of the Hazardous Waste Collection and the Green Festival.

**Commissioner Lewandowski** reminded residents to come out and support the Collingswood Library's Antique Appraisal Fundraiser.

**Mayor Maley** announced the kick off event for the Recreation Enhancement Study. Mayor Maley explained this event will be used to look at the Borough's needs and the facilities in relation to recreation and the Arts. Mayor Maley explained there will be a lot of information coming out and this first meeting will be interactive and he encouraged residents to participate. Mayor Maley said the Borough will be working with the schools by taking a global look at facilities and looking for global solutions.

Mayor Maley opened the meeting to the public.

Rosmary Rhys, Parkview Apt. Bldg. C had questions about handicap parking. Police Chief Carey explained when a person with handicap placards are parking in a regular spot they are only required to pay the initial parking fee. Chief Carey continued by explaining if a person with a handicap placard is parking in a handicap spot they are not required to pay the fee.

Richard Klingerman 473 Maple Ter. asked when Yard Waste Collection would begin. Mayor Maley confirmed yard waste collection is starting this Wed and a alert will be sent to residents.

With no comments, Mayor Maley moved the meeting be adjourned at 7:15 PM, which was seconded

Adopted: 5-1-2023  
April 3, 2023

