

AGENDA

BOROUGH OF COLLINGSWOOD COMMISSION MEETING COMMUNITY CENTER SEPTEMBER 6, 2022

Pledge of Allegiance

Sunshine Notice

Reports: CFO, Tax Collector, Municipal Court, Treasure and Zoning Official

ORDINANCES

Second Reading of Ordinance 1744 Amending Chapter 141 Schedule of Fees, Escrow and Guarantees

First Reading of Ordinance 1745 Amending Chapter 141-88 Swimming Pools

First Reading of 1746 Amending Chapter 141-81 Projections and Encroachments

Public Comment on Resolution Agenda

RESOLUTIONS:

Referring Ordinance 1745 Amending Chapter 269 of the Municipal Code
Regulating Swimming Pools to the Joint Land Use Board

Referring Ordinance 1746 Amending Chapter 141 of the Municipal Code
Regulating Projections and Encroachments to the Joint Land Use Board

Appointing Lindsey Ferguson as Director of Community Development for the Borough of Collingswood

Appointing Raymond Conover as Part Time Firefighter/EMT for the Borough of Collingswood Fire Department

Appointing Shane Tambussi as Part Time Firefighter/EMT for the Borough of Collingswood Fire Department

Appointing Laborers for the Collingswood Department of Public Works
Michael Dilolle
Timothy Gregory

Appointing Kristin Bilson to the Collingswood Public Library as Full Time Youth Services Librarian

Appointing Christina Devivo to the Collingswood Municipal Court – Violations Clerk

Appointing Samuel Reale as Special Counsel for the Borough of Collingswood

Authorizing Refund of Tax Overpayment
Block 35 Lot 2.01
Block 37 Lot 14

Approving Raffle Licenses 2022-4 and 2022-5 for Saint Teresa of Calcutta Parish

Approving Salaries for Certain Employees of the Borough of Collingswood

Authorizing to Advertise for Bids for the Harrison Avenue Sewer Utility Improvements

Authorizing to Advertise for Bids for the Purchase of Water Meters

Authorizing the Renew Membership in the Camden County Joint Insurance Fund

Authorizing the Execution of a Municipal Alliance Grant Agreement

Authorizing to Cancel Grant Balances

Approving Payment of Bills as Presented by Treasurer

Next Meeting Monday October 3, 2022

ORDINANCE 1744

AN ORDINANCE AMENDING CHAPTER 141, SECTION 13 OF THE BOROUGH OF COLLINGSWOOD CODE

BE IT ORDAINED AND ENACTED, by the Borough Commission of the BOROUGH OF COLLINGSWOOD, that:

I. PURPOSE.

The purpose of this Ordinance is to amend Chapter 141, Section 13 of the Borough Code. The Borough has determined that amending the change in use provision of the development regulations is in the best interest of the Borough's residents.

II. AMENDMENTS

1. In Article V, Section 141-13 Fees; escrow, change the following fee schedules in sub-section G:

(2) Schedule of escrow sums.

(h) Use variances, escrow fees:

(1) Residential \$500.00

(2) Commercial \$1,500.00

(i) Bulk variances, escrow fees:

(1) Residential \$500.00

(2) Commercial \$1,500.00

(j) Conditional Use, Escrow Fee: \$500.00

(m) Nonconforming use certifications: \$750.00

2. All other terms and provisions of Chapter 141, Section 13 shall remain the same and are hereby reaffirmed.

III. EFFECTIVE DATE.

This Ordinance shall take effect immediately upon final passage, approval, and publication, as provided by law.

Introduced: August 1, 2022

Adopted: September 6, 2022

M. James Maley, Jr., Mayor

Robert Lewandowski, Commissioner

K. Holly Mannel, Borough Clerk

Morgan Robinson, Commissioner

ORDINANCE NO. 1745

**AN ORDINANCE AMENDING CHAPTER 269 OF THE MUNICIPAL CODE OF THE
BOROUGH OF COLLINGSWOOD**

WHEREAS, Chapter 269 of the Municipal Code ("Code") of the Borough of Collingswood ("Borough") regulates the installation, maintenance and use of private swimming pools within the Borough; and

WHEREAS, the Borough's zoning officer and administrator have reviewed the current Chapter 269 of the Code and have recommended amendments to the ordinance to further ensure a comprehensive pool ordinance; and

WHEREAS, Borough engineers have recommended certain revisions to the Chapter 269 of the Code to further ensure a comprehensive pool ordinance; and

WHEREAS, the Borough's Board of Commissioners have reviewed the recommendations and wish to adopt them as proposed herein;

NOW, THEREFORE, BE IT ORDAINED BY the Commissioners of the Borough of Collingswood that Chapter 269 of the Code (entitled "Swimming Pools, Private") shall be amended as follows:

- I. The existing Chapter 269 of the Code shall be deleted in its entirety and replaced with, and to the extent applicable, incorporated into, a new Chapter 269 which is set forth as attached hereto.

This ordinance shall take effect immediately upon final adoption and publication according to law.

Introduced: September 6, 2022

BOROUGH OF COLLINGSWOOD

M. James Maley, Jr., Mayor

Robert Lewandowski, Commissioner

Attest:

K. Holly Mannel, Borough Clerk

Morgan Robinson, Commissioner

Chapter 269

SWIMMING POOLS, PRIVATE

§ 269-1. Definitions.

For the purpose of this chapter, except where the context requires a different meaning, the following words shall be defined as follows:

PERSON Natural persons, firms, corporations, partnerships and associations, as the case may be.

POOL Any private swimming pool, stream, plunge-bathing or wading pool or other body of water or portion thereof of more than two hundred fifty (250) cubic feet capacity, used by any person for swimming or bathing, whether located indoors or outdoors and whether natural or of artificial construction, and shall include all buildings, structures, premises, beaches and appurtenances used in connection therewith.

§ 269-2. Location.

Pools shall only be permitted in residential zones (SF-D1, SF-D2, SF-D3, SF-A and MF). Pools shall be limited to rear and side yards. Above-ground pools shall be considered to be an accessory use and in-ground pools shall be considered a conditional use.

§ 269-3. Permit requirements.

- A. It shall be unlawful for any person to establish or construct any pool in the Borough of Collingswood without first having obtained a permit therefor in the manner hereinafter provided.
- B. An application for such a permit shall be made to the Board of Commissioners of the Borough of Collingswood and shall consist of:
 - (1) A survey showing the lines of the premises, all existing houses and structures thereon, abutting streets and properties and the location and dimensions of the proposed pool, its auxiliary structures and any associated hardscaping. A permanent pool shall be located in conformity with existing Borough ordinances.
 - (2) Plans and specifications for the proposed pool and all auxiliary structures and appurtenances related thereto.
 - (3) A grading plan for the proposed pool and all its auxiliary structures and any associated hardscaping.
 - (4) A description of the method of disinfection, treatment and disposal of the water to be used by the owner or operator of the pool.
 - (5) Fees pursuant to the Uniform Construction Code and other applicable codes.
- C. The Board of Commissioners shall, within thirty (30) days after receiving a properly executed application for such permit, act upon the application in one of the following ways:
 - (1) Approve the application as submitted and cause the permit to be so issued.
 - (2) Approve the application, subject to such additional sanitary safeguards in respect to the particular premises to be used as the Board deems that the public health may require, and

upon receipt of an amended application providing for the additional sanitary safeguards prescribed by the Board, shall cause the permit to be issued.

- (3) Reject the application.
- (4) Refer application to appropriate board, if necessary.

- D. No person shall make changes, alterations or modifications in any pool, if such changes, alterations or modifications are of a nature which may affect the public health, until such plans and specifications therefor shall first have been submitted to and approved by the Board of Commissioners. When granting such approval, the Board of Commissioners may stipulate such changes, alterations, modifications or conditions as it deems that the public health may require. The granting of the permit shall be made subject to the compliance by the applicant with the provisions of this subsection.
- E. The permit shall be on a form prescribed by the Board of Commissioners, to be issued subject to the provisions of this chapter and to such additional sanitary safeguards in respect to the particular premises to be so used as the Board deems that the public health may require. The permit shall be made available for inspection at the swimming pool and may be revoked for cause by the Board of Commissioners or for violation of the terms of this chapter and the additional sanitary safeguards prescribed by the Board of Commissioners in granting the permit.

§ 269-3. Lighting

Artificial lighting used in connection with a pool shall be located so that light is neither directed nor reflected upon neighboring properties as to be a nuisance or annoyance.

§ 269-4. Fencing

- A. Every pool shall be completely enclosed by a fence or wall of durable construction having at least one gate or door of equally durable construction. All gates and door openings through such enclosure shall be equipped with self-closing and self-latching devices, which are at least three (3) feet above ground level, and so designed as to be kept securely closed when not in use. The fence or wall shall be so constructed as to prevent any person from gaining access beneath or through such fence or wall except by a gate or door as described above. All such gates and doors shall be kept closed at all times except when open for the purpose of ingress and egress. No portion of the fence or wall shall be installed less than three (3) feet from the nearest point of the water in the pool. Fencing should be constructed in conformance with the requirements of Chapter 141-65, Fences and Walls of the Collingswood Borough Code.
- B. Pools with vertical sides less than four (4) feet above ground level shall be enclosed with a fence at least four (4) feet in height, so constructed and placed as to prevent access to the pool by small children. Stairs or steps leading up to the pool edge shall also be enclosed as aforesaid or, if portable, shall be removed when not in use. All gates in said fence shall be self-latching.

§ 269-5. Construction and maintenance.

Artificial pools shall be so designed and constructed as to facilitate emptying and cleaning and shall be maintained and operated in such manner as to be clean and sanitary at all times. Inlets shall be so located and spaced as to secure satisfactory dispersion of inflowing waters throughout the pool and to permit the draining, cleaning and disinfecting of the bottom and sides.

§ 269-6. Sanitation requirements.

- A. Standards. The physical, chemical and bacterial qualities of the water shall comply with the latest recommendations made by the American Public Health Association and by the New Jersey State Department of Health
- B. Revocation of permit. Failure to maintain the sanitary quality of the water prescribed by this section or to restore such water to the required quality within the time directed by the Board of Commissioners or violation of the terms of this section shall be deemed sufficient cause for revocation of permit.
- C. Pollution of pool. Urinating, defecating, expectorating or blowing the nose in any pool is prohibited and hereby declared unlawful.
- D. Communicable disease. It shall be a violation of this chapter for any person having skin lesions, sores or inflamed eyes, mouth, nose or ear discharges or who is the carrier of any communicable disease to knowingly use any pool.

§ 269-7. Closing of pools posing hazards; appeal.

Whenever any pool, by reason of mechanical defects, lack of proper supervision or failure to comply with the requirements of this chapter, is a hazard to the health of the users thereof, the Code Enforcement Officer is authorized to summarily close such pool and to keep such pool closed until no further hazards to users of the same exist, subject to the right of appeal to the Board of Commissioners by the owner or operator of such pool, which appeal shall not stay the action of the Code Enforcement Officer.

§ 269-8. Connection to potable water supply.

There shall be no physical connection between a potable (public or private) water supply system and a pool at a point below the maximum flow line of the pool or to a recirculating or heating system of a pool unless such physical connection is so installed and operated that no pool water can be discharged into such potable water supply system.

§ 269-7. Discharge of waste water; recirculation or reuse of pool water.

- A. The discharge of any wastewater shall in no case cause a nuisance. The drainage waste from any pool shall be discharged into a sand-filtering bed or, if not practicable, into a seepage pit or storm sewer, if accessible or any other method approved by the Board of Commissioners. No pool shall be constructed so that its drain outlet shall connect in any manner to any sanitary sewage.
- B. All pools not equipped with facilities for the recirculation and reuse of the pool water shall be subject to closure by order of the Board of Commissioners during any period of emergency water shortage.

§ 269-8. Inspections.

The Code Enforcement Officer may cause any pool subject to this chapter to be inspected for compliance with the appropriate codes, and any violation shall be subject to the enforcement procedures therein.

§ 269-9. Enforcement; right of entry.

- A. It shall be the duty of the Code Enforcement Officer, appointed by the Board of Commissioners, to enforce the provisions of this chapter.
- B. The owner or operator of any pool within the Borough of Collingswood shall allow said Code Enforcement Officer access to any pool and appurtenances for the purpose of inspection to ascertain compliance with this chapter at all reasonable times.

§ 269-10. Violations and penalties.

Any person or persons violating any of the provisions of this chapter shall, upon conviction thereof, be subject to a fine not to exceed the sum of one thousand dollars (\$1,000.), imprisonment in the county jail for a term not to exceed ninety (90) days or a period of community service not to exceed ninety (90) days, or any combination thereof. Any corporation or association violating any of the provisions of this chapter shall, upon conviction thereof, be subject to a fine not to exceed one thousand dollars (\$1,000.), which may be recovered in an action of debt. Every day that such violation continues shall be deemed to be a separate offense.

ORDINANCE 1746

AN ORDINANCE AMENDING CHAPTER 141, SECTION 81 OF THE BOROUGH OF COLLINGSWOOD CODE

BE IT ORDAINED AND ENACTED, by the Borough Commission of the BOROUGH OF COLLINGSWOOD, that:

I. PURPOSE.

The purpose of this Ordinance is to amend Chapter 141, Section 81 of the Borough Code. The Borough has determined that amending the change in Projections and Encroachment regulations is in the best interest of the Borough's residents.

II. AMENDMENTS

1. In Section 141-81 Projections and Encroachment Insert as Section C:

C. Ground floor entrance steps installed or repaired for existing residential structures only may project into the required front, side or rear yard in excess of the allowance set forth in subsection B above in the event such additional encroachment is the result of the combined required width of the exterior landing together with the maximum allowable vertical rise for such steps as mandated by R311.3 and R311.7.3 of the International Building Code.

2. All other terms and provisions of Chapter 141, Section 81 shall remain the same and are hereby reaffirmed.

III. EFFECTIVE DATE.

This Ordinance shall take effect immediately upon final passage, approval, and publication, as provided by law.

Introduced: September 6, 2022

Adopted:

M. James Maley, Jr., Mayor

Robert Lewandowski, Commissioner

K. Holly Mannel, Borough Clerk

Morgan Robinson, Commissioner

ORDINANCE NO. 1745

**AN ORDINANCE AMENDING CHAPTER 269 OF THE MUNICIPAL CODE OF THE
BOROUGH OF COLLINGSWOOD**

WHEREAS, Chapter 269 of the Municipal Code (“Code”) of the Borough of Collingswood (“Borough”) regulates the installation, maintenance and use of private swimming pools within the Borough; and

WHEREAS, the Borough’s zoning officer and administrator have reviewed the current Chapter 269 of the Code and have recommended amendments to the ordinance to further ensure a comprehensive pool ordinance; and

WHEREAS, Borough engineers have recommended certain revisions to the Chapter 269 of the Code to further ensure a comprehensive pool ordinance; and

WHEREAS, the Borough’s Board of Commissioners have reviewed the recommendations and wish to adopt them as proposed herein;

NOW, THEREFORE, BE IT ORDAINED BY the Commissioners of the Borough of Collingswood that Chapter 269 of the Code (entitled “Swimming Pools, Private”) shall be amended as follows:

- I. The existing Chapter 269 of the Code shall be deleted in its entirety and replaced with, and to the extent applicable, incorporated into, a new Chapter 269 which is set forth as attached hereto.

This ordinance shall take effect immediately upon final adoption and publication according to law.

Introduced: September 6, 2022

BOROUGH OF COLLINGSWOOD

M. James Maley, Jr., Mayor

Robert Lewandowski, Commissioner

Attest:

K. Holly Mannel, Borough Clerk

Morgan Robinson, Commissioner

Chapter 269

SWIMMING POOLS, PRIVATE

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 - (2) Plans and specifications for the proposed pool and all auxiliary structures and appurtenances related thereto.
 - (3) A grading plan for the proposed pool and all its auxiliary structures and any associated hardscaping.
 - (4) A description of the method of disinfection, treatment and disposal of the water to be used by the owner or operator of the pool.
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 - (2) Approve the application, subject to such additional sanitary safeguards in respect to the particular premises to be used as the Board deems that the public health may require, and

upon receipt of an amended application providing for the additional sanitary safeguards prescribed by the Board, shall cause the permit to be issued.

- (3) Reject the application.
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- E. The permit shall be on a form prescribed by the Board of Commissioners, to be issued subject to the provisions of this chapter and to such additional sanitary safeguards in respect to the particular premises to be so used as the Board deems that the public health may require. The permit shall be made available for inspection at the swimming pool and may be revoked for cause by the Board of Commissioners or for violation of the terms of this chapter and the additional sanitary safeguards prescribed by the Board of Commissioners in granting the permit.

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§ 269-6. Sanitation requirements.

- A. Standards. The physical, chemical and bacterial qualities of the water shall comply with the latest recommendations made by the American Public Health Association and by the New Jersey State Department of Health
- B. Revocation of permit. Failure to maintain the sanitary quality of the water prescribed by this section or to restore such water to the required quality within the time directed by the Board of Commissioners or violation of the terms of this section shall be deemed sufficient cause for revocation of permit.
- C. Pollution of pool. Urinating, defecating, expectorating or blowing the nose in any pool is prohibited and hereby declared unlawful.
- D. Communicable disease. It shall be a violation of this chapter for any person having skin lesions, sores or inflamed eyes, mouth, nose or ear discharges or who is the carrier of any communicable disease to knowingly use any pool.

§ 269-7. Closing of pools posing hazards; appeal.

Whenever any pool, by reason of mechanical defects, lack of proper supervision or failure to comply with the requirements of this chapter, is a hazard to the health of the users thereof, the Code Enforcement Officer is authorized to summarily close such pool and to keep such pool closed until no further hazards to users of the same exist, subject to the right of appeal to the Board of Commissioners by the owner or operator of such pool, which appeal shall not stay the action of the Code Enforcement Officer.

§ 269-8. Connection to potable water supply.

There shall be no physical connection between a potable (public or private) water supply system and a pool at a point below the maximum flow line of the pool or to a recirculating or heating system of a pool unless such physical connection is so installed and operated that no pool water can be discharged into such potable water supply system.

§ 269-7. Discharge of waste water; recirculation or reuse of pool water.

- A. The discharge of any wastewater shall in no case cause a nuisance. The drainage waste from any pool shall be discharged into a sand-filtering bed or, if not practicable, into a seepage pit or storm sewer, if accessible or any other method approved by the Board of Commissioners. No pool shall be constructed so that its drain outlet shall connect in any manner to any sanitary sewage.
- B. All pools not equipped with facilities for the recirculation and reuse of the pool water shall be subject to closure by order of the Board of Commissioners during any period of emergency water shortage.

§ 269-8. Inspections.

The Code Enforcement Officer may cause any pool subject to this chapter to be inspected for compliance with the appropriate codes, and any violation shall be subject to the enforcement procedures therein.

§ 269-9. Enforcement; right of entry.

- A. It shall be the duty of the Code Enforcement Officer, appointed by the Board of Commissioners, to enforce the provisions of this chapter.
- B. The owner or operator of any pool within the Borough of Collingswood shall allow said Code Enforcement Officer access to any pool and appurtenances for the purpose of inspection to ascertain compliance with this chapter at all reasonable times.

§ 269-10. Violations and penalties.

Any person or persons violating any of the provisions of this chapter shall, upon conviction thereof, be subject to a fine not to exceed the sum of one thousand dollars (\$1,000.), imprisonment in the county jail for a term not to exceed ninety (90) days or a period of community service not to exceed ninety (90) days, or any combination thereof. Any corporation or association violating any of the provisions of this chapter shall, upon conviction thereof, be subject to a fine not to exceed one thousand dollars (\$1,000.), which may be recovered in an action of debt. Every day that such violation continues shall be deemed to be a separate offense.

**BOROUGH OF COLLINGSWOOD
BOARD OF COMMISSIONERS**

RESOLUTION NO. 22_____

**SUBJECT: RESOLUTION REFERRING ORDINANCE 1745 AMENDING CHAPTER
269 OF THE BOROUGH OF COLLINGSWOOD MUNICIPAL CODE
REGULATING SWIMMING POOLS TO THE JOINT LAND USE BOARD**

WHEREAS, pursuant to N.J.S.A. 40A:12a-14 et seq., the governing body of any municipality, by resolution, is required to have the municipality's planning board conduct, consider and make recommendations regarding the governing body's adoption and amendment to development regulations; and

WHEREAS, the Borough Commissioners, with the assistance of the Borough's Administrator, Zoning Officer and Engineer have reviewed the existing ordinance as contained in Chapter 269 of the Borough Code regarding swimming pools and have recommended various revisions for a more comprehensive ordinance ; and

WHEREAS, the Borough Commissioners have reviewed the recommendations, wish to adopt them and, in furtherance thereof have introduced Ordinance 1745 for that purpose;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of Collingswood, County of Camden, State of New Jersey, that the proposed amendment to Chapter 269 of the Borough Code regulating swimming pools shall be referred to the Borough Joint Land Use Board to conduct a review and present a report to the Commissioners in the manner and time as required by law.

Adopted: September 6, 2022

M. James Maley, Jr., Mayor

Robert Lewandowski, Commissioner

Morgan Robinson, Commissioner

K. Holly Mannel, Borough Clerk

**BOROUGH OF COLLINGSWOOD
BOARD OF COMMISSIONERS**

RESOLUTION NO. 22_____

**SUBJECT: RESOLUTION REFERRING ORDINANCE 1746 AMENDING CHAPTER
141 OF THE BOROUGH OF COLLINGSWOOD MUNICIPAL CODE
REGULATING PROJECTIONS AND ENCROACHMENTS TO THE JOINT
LAND USE BOARD**

WHEREAS, pursuant to N.J.S.A. 40A:12a-14 et seq., the governing body of any municipality, by resolution, is required to have the municipality's planning board conduct, consider and make recommendations regarding the governing body's adoption and amendment to development regulations; and

WHEREAS, the Borough Commissioners, with the assistance of the Borough's zoning officer have reviewed the existing ordinance as contained in Chapter 141 of the Borough's development regulations regarding Projections and Encroachments as contained in Section 141-81 and have determined that revisions to the ordinance are appropriate; and

WHEREAS, the Borough Commissioners wish to amend the existing ordinance regulating projections and encroachments and, in furtherance thereof, have introduced for adoption Ordinance 1746, a copy of which is attached hereto;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of Collingswood, County of Camden, State of New Jersey, that the proposed amendment to Chapter 141 of the Borough's development regulations regulating projections and encroachments shall be referred to the Borough Joint Land Use Board to conduct a review and present a report to the Commissioners in the manner and time as required by law.

Adopted: September 6, 2022

M. James Maley, Jr., Mayor

Robert Lewandowski, Commissioner

K. Holly Mannel, Borough Clerk

Morgan Robinson, Commissioner

BOARD OF COMMISSIONERS
BOROUGH OF COLLINGSWOOD
NEW JERSEY

RESOLUTION 22-_____

SUBJECT: APPOINTING LINDSEY FERGUSON AS DIRECTOR OF COMMUNITY
DEVELOPMENT FOR THE BOROUGH OF COLLINGSWOOD

WHEREAS, IT IS THE DESIRE OF THE BOARD OF COMMISSIONERS THAT LINDSEY
FERGUSON BE APPOINTED DIRECTOR OF COMMUNITY DEVELOPMENT FOR THE
BOROUGH OF COLLINGSWOOD,

NOW, THEREFORE BE IT RESOLVED BY THE MAYOR AND COMMISSIONERS OF
THE BOROUGH OF COLLINGSWOOD, CAMDEN COUNTY, NEW JERSEY THAT
LINDSEY FERGUSON BE APPOINTED AS DIRECTOR OF COMMUNITY
DEVELOPMENT EFFECTIVE SEPTEMBER 19, 2022.

Adopted: September 6, 2022

M. James Maley, Jr., Mayor

Robert Lewandowski, Commissioner

K. Holly Mannel, Borough Clerk

Morgan Robinson, Commissioner

Resolution # _____

Board of Commissioners
Borough of Collingswood
New Jersey

Subject: Appointing Raymond Conover as a Part Time EMT/Firefighter for the Collingswood Fire Department.

Whereas, It is the desire of the Board of Commissioners of the Borough of Collingswood to appoint Raymond Conover as a Part Time EMT/Firefighter for the Collingswood Fire Department.; and

Therefore, Be it Resolved, by the Board of Commissioners of the Borough of Collingswood, New Jersey, that, Raymond Conover, be and hereby is, appointed as Part Time EMT/Firefighter for the Collingswood Fire Department., effective September 6, 2022

Adopted: _____

M. James Maley Jr., Mayor

Holly Mannel, Borough Clerk

Robert Lewandowski, Commissioner

Morgan Robinson, Commissioner

Resolution # _____

Board of Commissioners
Borough of Collingswood
New Jersey

Subject: Appointing Shane Tambussi as a Part Time EMT/Firefighter for the Collingswood Fire Department.

Whereas, it is the desire of the Board of Commissioners of the Borough of Collingswood to appoint Shane Tambussi as a Part Time EMT/Firefighter for the Collingswood Fire Department.; and

Therefore, be it Resolved, by the Board of Commissioners of the Borough of Collingswood, New Jersey, that, Shane Tambussi, be and hereby is, appointed as Part Time EMT/Firefighter for the Collingswood Fire Department., effective September 6, 2022

Adopted: _____

M. James Maley Jr., Mayor

Holly Mannel, Borough Clerk

Robert Lewandowski, Commissioner

Morgan Robinson, Commissioner

BOARD OF COMMISSIONERS
BOROUGH OF COLLINGSWOOD
NEW JERSEY

R-2022-_____

SUBJECT: APPOINTING MICHAEL DILOLLE AS A PROBATIONARY EMPLOYEE TO
THE BOROUGH OF COLLINGSWOOD DEPARTMENT OF PUBLIC WORKS

WHEREAS, it is the desire of the Collingswood Board of Commissioners, and the
Superintendent of Public Works, that Michael Dilolle be appointed as an employee for the
Borough of Collingswood, Department of Public Works

Whereas, Compensation will be provided in accordance to the Borough's salary
ordinance,

Now, Therefore Be It Resolved by The Mayor and Commissioners of the Borough of
Collingswood, that Michael Dilolle be Appointed as a Probationary Full Time Employee for
the Borough Of Collingswood Department of Public Works

Adopted: September 6, 2022

M. James Maley, Jr., Mayor

Robert Lewandowski, Commissioner

Morgan Robinson, Commissioner

K. Holly Mannel, Borough Clerk

BOARD OF COMMISSIONERS
BOROUGH OF COLLINGSWOOD
NEW JERSEY

R-2022-_____

SUBJECT: APPOINTING TIMOTHY GREGORY AS A PROBATIONARY EMPLOYEE
TO THE BOROUGH OF COLLINGSWOOD DEPARTMENT OF PUBLIC WORKS

WHEREAS, it is the desire of the Collingswood Board of Commissioners, and the Superintendent of Public Works, that Timothy Gregory be appointed as an employee for the Borough of Collingswood, Department of Public Works

Whereas, Compensation will be provided in accordance to the Borough's salary ordinance,

Now, Therefore Be It Resolved by The Mayor and Commissioners of the Borough of Collingswood, that Timothy Gregory be Appointed as a Probationary Full Time Employee for the Borough of Collingswood Department of Public Works

Adopted: September 6, 2022

M. James Maley, Jr., Mayor

Robert Lewandowski, Commissioner

Morgan Robinson, Commissioner

K. Holly Mannel, Borough Clerk

BOARD OF COMMISSIONERS
BOROUGH OF COLLINGSWOOD
NEW JERSEY

RESOLUTION 2022-_____

SUBJECT: APPOINTING KRISTIN BILSON AS A FULL-TIME YOUTH SERVICES LIBRARIAN FOR THE COLLINGSWOOD PUBLIC LIBRARY

WHEREAS, it is the desire of the Collingswood Board of Commissioners, that Kristin Bilson be appointed as a Full-Time Youth Services Librarian for the Borough of Collingswood,

NOW, THEREFORE BE it Resolved by the Mayor and Commissioners of The Borough of Collingswood, that Kristin Bilson be appointed as a Part-Time Youth Services Librarian for the Borough of Collingswood effective August 29, 2022.

ADOPTED: September 6, 2022

M. JAMES MALEY, JR.

ROBERT LEWANDOWSKI

MORGAN ROBINSON
BOARD OF COMMISSIONERS

K.HOLLY MANNEL, BOROUGH CLERK

BOARD OF COMMISSIONERS
BOROUGH OF COLLINGSWOOD
NEW JERSEY

RESOLUTION 2022-_____

SUBJECT: APPOINTING CHRISTINA DEVIVO AS VIOLATIONS CLERK FOR
THE BOROUGH OF COLLINGSWOOD MUNICIPAL COURT

WHEREAS, it is the Desire of the Collingswood Board of Commissioners, that Christina Devivo be Appointed as Municipal Violations Clerk,

NOW, therefore be it Resolved by the Mayor and Commissioners of the Borough of Collingswood, that Christina Devivo, be Appointed as Municipal Violations Clerk, for a one-year term.

ADOPTED: September 6, 2022

M. JAMES MALEY, JR.

ROBERT LEWANDOWSKI

MORGAN ROBINSON
BOARD OF COMMISSIONERS

K. Holly Mannel,
BOROUGH CLERK

BOARD OF COMMISSIONERS
BOROUGH OF COLLINGSWOOD
NEW JERSEY

RESOLUTION 2022-_____

SUBJECT: AUTHORIZING TO ENTER INTO A PROFESSIONAL SERVICES CONTRACT WITH SAMUEL REALE OF HELMER, CONLEY AND KASSELMANN LAW FIRM FOR SPECIAL COUNSEL BOROUGH OF COLLINGSWOOD

WHEREAS, it is necessary for the Borough to appoint special counsel in in the event that a potential conflict arises for the appointed Borough attorneys in their representation of the Borough's legal matters; and

WHEREAS, Samuel Reale of Helmer, Conley and Kasselmann Law Firm is experienced in the area of New Jersey municipal law, litigation and contracts;

NOW, THEREFORE, BE IT RESOLVED, that the Borough of Collingswood is hereby authorized to enter into a professional service contract with Samuel Reale

Said appointment will be effective September 6, 2022

VENDOR NAME:	Samuel Reale of Helmer, Conley and Kasselmann Law Firm
ADDRESS:	600 Beverly-Rancocas Road Willingboro, New Jersey
CONTRACT AMOUNT:	\$180.00 per hour not to exceed \$25,000.00
LINE ITEM:	2-01-20-712-027
SERVICE:	Special Counsel for Conflict Matters
TERM:	September 6, 2022 to December 31, 2022

Date of Adoption: September 6, 2022

M. James Maley, Jr., Mayor

Robert Lewandowski, Commissioner

Morgan Robinson, Commissioner

K. Holly Mannel, Borough Clerk

BOARD OF COMMISSIONERS/ BOROUGH OF COLLINGSWOOD, NEW JERSEY

RESOLUTION 22-

SUBJECT: REFUND OF TAX OVERPAYMENT

WHEREAS, THE PROPERTY AT 233 NEW JERSEY AVE IS TOTALLY TAX EXEMPT AS OF 5/16/22, A REFUND IN THE AMOUNT OF THE TAXES PAID AS OVERPAYMENT IN THE AMOUNT OF \$3,081.77 IS BEING REQUESTED.

WHEREAS, THE TAX COLLECTOR RECEIVED A WRITTEN REQUEST FROM NAT'L INTEGRITY TITLE FOR THE REFUND OF \$1,013.19, AND CORELOGIC FOR THE REFUND OF \$2,068.58.

WHEREAS, 2022 2ND, 3RD, AND 4TH QUARTER AND 2023 1ST & 2ND QUARTER TAXES WILL BE ADJUSTED TO REFLECT TOTALLY EXEMPT STATUS.

THEREFORE, BE IT RESOLVED, BY THE BOARD OF COMMISSIONERS OF THE BOROUGH OF COLLINGSWOOD, NEW JERSEY, THAT A CHECK SHOULD BE DRAWN PAYABLE TO THE FOLLOWING IN THE AMOUNT LISTED

TAX ACCT	NAME
BL 35 L 2.01	NAT'L INTEGRITY TITLE & CORELOGIC

PO#	CK#	AMOUNT
22-		\$3,081.77

M. JAMES MALEY, JR.

ROBERT A LEWANDOWSKI

MORGAN ROBINSON

CC: TAX COLLECTOR
ADOPTED: SEPTEMBER 6, 2022

K. HOLLY MANNEL, BOROUGH CLERK

BOARD OF COMMISSIONERS/ BOROUGH OF COLLINGSWOOD, NEW JERSEY

RESOLUTION 22-

SUBJECT: REFUND OF TAX OVERPAYMENT

WHEREAS, THE PROPERTY AT 18 FRAZER AVE IS TOTALLY TAX EXEMPT AS OF 7/27/22, A REFUND IN THE AMOUNT OF THE TAXES PAID AS OVERPAYMENT IN THE AMOUNT OF \$1,715.49 IS BEING REQUESTED.

WHEREAS, THE TAX COLLECTOR RECEIVED A WRITTEN REQUEST FROM WELLS FARGO FOR THE REFUND OF \$1,715.49

WHEREAS, 2022 4TH QUARTER AND 2023 1ST & 2ND QUARTER TAXES WILL BE ADJUSTED TO REFLECT TOTALLY EXEMPT STATUS.

THEREFORE, BE IT RESOLVED, BY THE BOARD OF COMMISSIONERS OF THE BOROUGH OF COLLINGSWOOD, NEW JERSEY, THAT A CHECK SHOULD BE DRAWN PAYABLE TO THE FOLLOWING IN THE AMOUNT LISTED

TAX ACCT
BL 37 L 14

NAME
WELLS FARGO

PO#
22-

CK#

AMOUNT
\$1,715.49

M. JAMES MALEY, JR.

ROBERT A LEWANDOWSI

MORGAN ROBINSON

CC: TAX COLLECTOR
ADOPTED: SEPTEMBER 6, 2022

K. HOLLY MANNEL, BOROUGH CLERK

**Borough of Collingswood
County of Camden New Jersey**

2022-_____

WHEREAS, *Saint Teresa of Calcutta Parish*. has applied for and received a State issued identification number allowing the *PTA* the ability to conduct raffle licenses with proper approval; and

WHEREAS, *Saint Teresa of Calcutta Parish*. has properly completed the Raffle license application and at least 7 days have elapsed between the time the applications were filed and the time that the Collingswood Police Department has made their findings and determination with a check to the Borough of Collingswood in the amount of \$10.00 and that 15 days will elapse between the time the municipality forwards the application to the control commission and the date the license is issued to the applicant; and

WHEREAS, the Borough Clerk has reported that the legal preliminaries have been strictly complied with;

NOW, THEREFORE, BE IT RESOLVED that the Borough Commissioners be and is hereby authorized to issue a Raffle license numbered 2022-4 and 2022-5 to *Saint Teresa of Calcutta Parish*. for the Raffle taking place on September 17, 2023.

Date of Adoption: September 6, 2022

M. James Maley, Jr., Mayor

Robert Lewandowski, Commissioner

Morgan Robinson, Commissioner

K. Holly Mannel, Borough Clerk

RESOLUTION 22-
SUBJECT: ESTABLISHING SALARIES FOR CERTAIN
EMPLOYEES IN THE BOROUGH

WHEREAS, the rate of compensation of the following officers and employees of the Borough of Collingswood whose compensation shall be on a bi-weekly basis, payable as follows:

POSITION

ANNUAL SALARY
As of September 1, 2022

LIBRARY

Technical Services Supervisor & Head Access
Youth Services Supervisor
Youth Services Specialist & Reference

\$44,000.00
\$44,000.00
\$41,000.00

THEREFORE BE IT RESOLVED, the above mentioned rate of compensation are hereby set for the positions listed to be payable as of September 1, 2022 on a bi-weekly basis.

M. JAMES MALEY
MAYOR

ROBERT LEWANDOWSKI
BOARD OF COMMISSIONERS

MORGAN ROBINSON
BOARD OF COMMISSIONERS

K. HOLLY MANNEL,
BOROUGH CLERK

BOROUGH OF COLLINGSWOOD
BOARD OF COMMISSIONERS

RESOLUTION 22- _____

A RESOLUTION AUTHORIZING THE SOLICITATION OF BIDS
FOR HARRISON AVENUE SEWER UTILITY IMPROVEMENTS

WHEREAS, The Board of Commissioners wish to advertise for the Harrison Avenue Sewer Utility Improvements Project

WHEREAS, the Qualified Purchasing Agent of the Borough of Collingswood has determined that it is in the best interest of the Borough of Collingswood to solicit bids for this project and

NOW, THEREFORE, BE IT RESOLVED, the Mayor and Commissioners of the Borough of Collingswood hereby authorize the advertisement of bids for the Harrison Avenue Sewer Utility Improvements Project

Adopted: September 6, 2022

M. James Maley, Jr., Mayor

Robert Lewandowski, Commissioner

Morgan Robinson, Commissioner

K. Holly Mannel, Borough Clerk

BOROUGH OF COLLINGSWOOD
BOARD OF COMMISSIONERS

RESOLUTION 22- _____

A RESOLUTION AUTHORIZING THE SOLICITATION OF BIDS
FOR WATER METERS

WHEREAS, It is the desire of the Borough of Collingswood Water Operator to contract with a vendor to provide water meters for each user of the Water System; and

WHEREAS, the Qualified Purchasing Agent of the Borough of Collingswood has determined that it is in the best interest of the Borough of Collingswood to solicit bids for such goods; and

NOW, THEREFORE, BE IT RESOLVED, the Mayor and Commissioners of the Borough of Collingswood hereby authorize the advertisement of bids for the purchase of water meters for the Water Department.

Adopted: September 6, 2022

M. James Maley, Jr., Mayor

Robert Lewandowski, Commissioner

Morgan Robinson, Commissioner

K. Holly Mannel, Borough Clerk

2022-_____

**RESOLUTION FOR RENEWAL OF MEMBERSHIP
IN THE
CAMDEN COUNTY MUNICIPAL JOINT INSURANCE FUND**

WHEREAS, the Borough of Collingswood Borough is a member of the Camden County Municipal Joint Insurance Fund; and

WHEREAS, said renewed membership terminates as of December 31, 2022 unless earlier renewed by agreement between the Municipality and the Fund; and

WHEREAS, the Municipality desires to renew said membership;

NOW THEREFORE, be it resolved as follows:

1. The Borough of Collingswood agrees to renew its membership in the Camden County Municipal Joint Insurance Fund and to be subject to the Bylaws, Rules and Regulations, coverage's, and operating procedures thereof as presently existing or as modified from time to time by lawful act of the Fund.
2. The Mayor and Clerk shall be and hereby are authorized to execute the agreement to renew membership annexed hereto and made a part hereof and to deliver same to the Camden County Municipal Joint Insurance Fund evidencing the Municipality's intention to renew its membership.

Adopted: September 6, 2022

M. JAMES MALEY, JR.

ROBERT LEWANDOWSKI

MORGAN ROBINSON
BOARD OF COMMISSIONERS

K. Holly Mannel
Borough Clerk

RESOLUTION 2022-_____

BOARD OF COMMISSIONERS
COLLINGSWOOD NJ

SUBJECT: AUTHORIZING THE BOROUGH OF COLLINGSWOOD TO ACCEPT THE
COLLINGSWOOD MUNICIPAL ALLIANCE GRANT

WHEREAS, the Borough Commissioners of the Borough of Collingswood, County of Camden, State of New Jersey, recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and,

WHEREAS, the Borough of Collingswood Commissioners further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

WHEREAS, the Borough of Collingswood Commissioners have applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Camden; the Governor's Council on Alcoholism and Drug Abuse in the amount of \$6,733.00 to fight alcoholism and drug abuse,

NOW THEREFORE BE IT RESOLVED, by the Borough of Collingswood, County of Camden, State of New Jersey, hereby recognizes the following:

The Borough Commissioners hereby authorize a Shared Services Agreement by and Between the County of Camden and the Borough of Collingswood for the Collingswood Municipal Alliance Grant to commence on July 1, 2022 and end on June 30, 2023 in the amount of \$6,733.00

The Borough Commissioners acknowledge the terms and conditions for administering the Municipal Alliance Grant, including the administrative compliance and audit requirements.

ADOPTED: SEPTEMBER 6, 2022

M. JAMES MALEY, JR., MAYOR

ROBERT LEWANDOWSKI, COMMISSIONER

MORGAN ROBINSON, COMMISSIONER

K. Holly Mannel, Borough Clerk

BOARD OF COMMISSIONERS
BOROUGH OF COLLINGSWOOD
NEW JERSEY

RESOLUTION 22-

SUBJECT: AUTHORIZING THE CANCELLATION OF GRANT FUNDS RECEIVED
AND APPROPRIATED

WHEREAS, certain grant programs have been completed and the Chief Financial Officer recommends canceling the balance in said grants.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Commissioners of the Borough of Collingswood, Camden County, New Jersey, that the Chief Financial Officer is hereby authorized to cancel the following grant balances to fund balance:

<u>Grant Title</u>	<u>Receivable</u>	<u>Appropriation</u>
County Juvenile Offenders Station House		\$ 1,000.00
Child and Adolescent Health Program		\$ 2,500.00
Domestic Violence Training	<u>\$ 5,000.00</u>	<u>\$ 3,977.15</u>
	\$ 5,000.00	\$ 7,477.15

ADOPTED: September 6, 2022

M. JAMES MALEY, JR.

ROBERT LEWANDOWSKI

MORGAN ROBINSON
BOARD OF COMMISSIONERS

K. HOLLY MANNEL, BOROUGH CLERK

RESOLUTION 2022-_____

BOARD OF COMMISSIONERS
BOROUGH OF COLLINGSWOOD
STATE OF NEW JERSEY

SUBJECT: APPROVING PAYMENT OF BILLS AS PRESENTED BY TREASURER

WHEREAS, CERTAIN BILLS HAVE BEEN PRESENTED FOR PAYMENT, NOW

THEREFORE, BE IT RESOLVED, BY THE BOARD OF COMMISSIONERS OF THE
BOROUGH OF COLLINGSWOOD, COUNTY OF CAMDEN, STATE OF NEW JERSEY,
THAT AN ORDER BE DRAWN ON THE TREASURER IN FAVOR OF THE AMOUNT
OF THE INVOICES AND CHARGED THEIR RESPECTIVE ACCOUNTS; AS PER THE
ATTACHED LIST:

Date of Adoption: September 6, 2022

M. James Maley, Jr., Mayor

Robert Lewandowski, Commissioner

K. Holly Mannel, Borough Clerk

Morgan Robinson, Commissioner