

**BOROUGH OF COLLINGSWOOD
REPORT OF AUDIT
YEAR ENDED DECEMBER 31, 2018**

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PART I

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INDEPENDENT AUDITOR'S REPORT

Honorable Mayor and Members
of the Board of Commissioners
Borough of Collingswood
678 Haddon Avenue
Collingswood, New Jersey 08108

Report on the Financial Statements

We have audited the accompanying balance sheets - regulatory basis of the various funds and account groups of the Borough of Collingswood, as of December 31, 2018 and 2017, the related statement of operations and changes in fund balance - regulatory basis for the years then ended, the related statement of revenues - regulatory basis and statement of expenditures - regulatory basis of the various funds for the year ended December 31, 2018, and the related notes to the financial statements, which collectively comprise the Borough's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the basis of accounting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatements, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States the audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey (the "Division"). Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As described in Note 1 of the financial statements, the financial statements are prepared by the Borough of Collingswood on the basis of the financial reporting provisions prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to meet the requirements of New Jersey.

The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the "Basis for Adverse Opinion, on U.S. Generally Accepted Accounting Principles" paragraph, the financial statements referred to above do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of each fund of the Borough of Collingswood as of December 31, 2018 and 2017, or changes in financial position for the years then ended.

Opinion on Regulatory Basis of Accounting

In our opinion, the financial statements referred to above present fairly, in all material respects, the regulatory basis balance sheets and account group as of December 31, 2018 and 2017, the regulatory basis statements of operations for the years then ended and the regulatory basis statements of revenues and expenditures for the year ended December 31, 2018, in accordance with the basis of financial reporting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey as described in Note 1.

Other Matters

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Borough of Collingswood's basic financial statements. The supplementary information listed in the table of contents and the letter of comments and recommendations section are presented for purposes of additional analysis and are not a

required part of the basic financial statements. The supplemental information listed in the table of contents is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplemental information listed in the table of contents, is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The letter of comments and recommendations section has not been subject to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated August 2, 2019, on our consideration of the Borough of Collingswood's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Borough of Collingswood's internal control over financial reporting and compliance.

PETRONI & ASSOCIATES LLC



Nick L. Petroni
Certified Public Accountant
Registered Municipal Accountant #252

August 2, 2019

CURRENT FUND

COMPARATIVE BALANCE SHEET - CURRENT FUND - REGULATORY BASIS

ASSETS	Ref.	Balance	Balance
		Dec. 31, 2018	Dec. 31, 2017
Regular Fund:			
Cash - Treasurer	A-4	\$ 4,264,501.97	\$ 6,175,364.53
Change Fund		275.00	275.00
		<u>4,264,776.97</u>	<u>6,175,639.53</u>
Receivables and Other Assets with Full Reserves:			
Delinquent Property Taxes Receivable	A-6	19,025.02	11,804.74
Tax Title Liens Receivable	A-7	95,986.23	86,983.02
Property Acquired for Taxes - Assessed Valuation	A-8	79,975.00	79,975.00
Revenue Accounts Receivable	A-9	15,368.32	11,658.48
Clean-up Charges Receivable		15,551.21	15,151.21
Mortgage Receivable			1,700.00
Due from Animal Control Trust Fund	B	1.80	0.15
Due from Tax Sale Trust Fund	B	196.30	168.30
Due from Trust Other			206.08
Due from General Capital Fund			3,438.74
Due from Sewer Operating Fund	E	643.94	
		<u>226,747.82</u>	<u>211,085.72</u>
		<u>4,491,524.79</u>	<u>6,386,725.25</u>
Federal and State Grant Fund:			
Cash - Treasurer	A-4	5,276.61	32,498.63
Grants Receivable	A-5	861,729.56	768,165.04
		<u>867,006.17</u>	<u>800,663.67</u>
		<u>\$ 5,358,530.96</u>	<u>\$ 7,187,388.92</u>

The accompanying notes to the financial statements are an integral part of this statement.

EXHIBIT A
(Continued)

COMPARATIVE BALANCE SHEET - CURRENT FUND - REGULATORY BASIS

LIABILITIES, RESERVES, AND FUND BALANCE	Ref.	Balance Dec. 31, 2018	Balance Dec. 31, 2017
Regular Fund:			
Liabilities:			
Appropriation Reserves	A-3:A-10	\$ 1,088,657.57	\$ 884,737.38
Encumbrances Payable	A-11	40,466.82	129,357.29
Reserve for Maintenance of Free Public Library			5.08
Due State of New Jersey:			
Senior Citizen and Veterans Deductions	A-12	8,273.38	7,000.00
Construction DCA		2,733.00	3,339.00
Marriage License Fees/Burial Permits		628.00	503.00
Prepaid Taxes		219,861.00	1,199,587.19
Tax Overpayments		53,870.14	38,068.60
Due County for Added & Omitted Taxes	A-6	13,763.75	26,570.78
Special Improvement District Tax Payable		395.95	10,555.11
Reserve for Security Deposits		1,700.00	1,850.00
Reserve for Bid Guarantee		750.00	
Due Trust Other	B	107.55	
Due Water Operating Fund			2,644.82
Due Sewer Operating Fund			938.74
Due Payroll Trust			5,680.05
Reserve for Revenue - Unappropriated:			
JIF Safety Awards		1,250.00	1,250.00
		<u>1,432,457.16</u>	<u>2,312,087.04</u>
Reserve for Receivables		226,747.82	211,085.72
Fund Balance	A-1	2,832,319.81	3,863,552.49
		<u>4,491,524.79</u>	<u>6,386,725.25</u>
Federal and State Grant Fund:			
Reserve for Grants - Appropriated	A-15	838,759.35	719,515.38
Reserve for Grants - Unappropriated			14,947.42
Encumbrances Payable	A-11	28,246.82	66,200.87
		<u>867,006.17</u>	<u>800,663.67</u>
		<u>\$ 5,358,530.96</u>	<u>\$ 7,187,388.92</u>

The accompanying notes to the financial statements are an integral part of this statement.

COMPARATIVE STATEMENT OF OPERATIONS AND CHANGE
IN FUND BALANCE - CURRENT FUND - REGULATORY BASIS

Revenue and Other Income Realized	Ref.	Year 2018	Year 2017
Fund Balance Utilized	A-2	\$ 2,430,859.00	\$ 893,431.31
Miscellaneous Revenue Anticipated	A-2	5,330,470.03	5,044,106.07
Receipts from Delinquent Taxes	A-2	37,196.35	27,505.59
Receipts from Current Taxes	A-2	37,259,674.22	36,703,674.37
Non-Budget Revenue	A-2	300,908.04	289,929.48
Other Credits to Income:			
Unexpended Balance of Appropriation Reserves	A-10	802,134.13	408,122.69
Encumbrances Payable - Canceled	A-11	2,042.28	15,417.07
Interfund Loan Returned		4,526.70	1,505.43
Reserve for Grants Appropriated - Canceled	A-15	16,947.00	2,650.00
Total Income		<u>46,184,757.75</u>	<u>43,386,342.01</u>
Expenditures			
Budget Appropriations Within "CAPS":			
Operations:			
Salaries and Wages	A-3	5,473,020.00	5,421,330.00
Other Expenses	A-3	5,355,466.37	5,313,210.71
Deferred Charges and Statutory:			
Expenditures - Municipal	A-3	1,329,156.80	1,187,774.48
Budget Appropriations Excluded from "CAPS":			
Operations:			
Salaries and Wages	A-3	60,618.87	15,000.00
Other Expenses	A-3	668,555.98	666,009.70
Capital Improvements	A-3	1,925,000.00	563,000.00
Debt Service	A-3	3,525,603.94	3,079,654.54
Transfer to Board of Education	A-3	222,500.00	222,500.00
County Taxes	A-6	8,753,736.92	8,730,878.57
County Open Space Taxes	A-6	213,415.25	213,586.90
Due County for Added Taxes	A-6	13,763.75	26,570.78
Local District School Tax	A-13	16,970,337.00	16,566,643.00
Special Improvement District Tax	A-6	269,844.55	269,448.66
Prior Year Deductions Disallowed	A-12	4,112.00	4,000.00
Interfund Loan Advanced			7,036.38
Total Expenditures		<u>44,785,131.43</u>	<u>42,286,643.72</u>

The accompanying notes to the financial statements are an integral part of this statement.

COMPARATIVE STATEMENT OF OPERATIONS AND CHANGE
IN FUND BALANCE - CURRENT FUND - REGULATORY BASIS

	Ref.	Year 2018	Year 2017
Statutory Excess to Fund Balance		<u>1,399,626.32</u>	<u>1,099,698.29</u>
Fund Balance			
Balance January 1	A	<u>3,863,552.49</u>	<u>3,657,285.51</u>
		5,263,178.81	4,756,983.80
Decreased by:			
Utilization as Anticipated Revenue	A-1	<u>2,430,859.00</u>	<u>893,431.31</u>
Balance December 31	A	<u>\$ 2,832,319.81</u>	<u>\$ 3,863,552.49</u>

The accompanying notes to the financial statements are an integral part of this statement.

STATEMENT OF REVENUES - CURRENT FUND - REGULATORY BASIS

	Ref.	Anticipated		Realized	Excess or (Deficit)
		Budget	Amended by NJSA 40A:4-87		
Surplus Anticipated	A-1	<u>\$ 2,430,859.00</u>		<u>\$ 2,430,859.00</u>	
Miscellaneous Revenues:					
Licenses:					
Other	A-9	1,500.00		1,823.00	\$ 323.00
Fees and Permits	A-9	35,000.00		42,718.71	7,718.71
Fines and Costs:					
Municipal Court	A-9	150,000.00		154,851.26	4,851.26
Interest and Costs on Taxes	A-9	80,000.00		88,064.75	8,064.75
Interest on Investments	A-9	15,000.00		47,287.15	32,287.15
Department of Recreation Fees	A-9	38,000.00		64,506.87	26,506.87
Fire Code Fees	A-9	85,000.00		94,516.00	9,516.00
Delaware River Port Authority	A-9	30,000.00			(30,000.00)
Pool Tags	A-9	215,000.00		250,193.50	35,193.50
Rental Inspections	A-9	20,000.00		26,609.00	6,609.00
Resale Inspection Fees	A-9	10,000.00		10,750.00	750.00
Third Party Ambulance - Billing	A-9	415,000.00		361,635.17	(53,364.83)
Water Operating Surplus	A-9	20,000.00		20,000.00	
Sewer Operating Surplus	A-9	70,000.00		70,000.00	
Parking Operating Surplus	A-9	40,000.00		40,000.00	
Collingswood Ambulance Service	A-9	7,500.00		12,425.00	4,925.00
Housing Inspections	A-9	80,000.00		82,920.00	2,920.00
Senior Community Center Rents	A-9	70,000.00		71,679.50	1,679.50
Consolidated Municipal					
Property Tax Relief Act					
(NJSA 52:27D-118.34)	A-9	111,121.00		111,121.00	
Energy Receipts Tax	A-9	1,084,297.00		1,084,297.00	
Uniform Construction Code	A-9	136,500.00		224,837.00	88,337.00
Shared Services:					
Oaklyn - Construction	A-9	12,000.00	\$ 10,914.20	15,526.14	(7,388.06)
Merchantville Construction	A-9		9,954.04	9,950.55	(3.49)
Haddon - Fire Service	A-9	27,750.63		27,750.60	(0.03)
Oaklyn - Fire Code	A-9	3,000.00		3,000.00	
Cable Television Franchise Fee	A-9	100,841.25		100,841.25	
Telephone/Internet Franchise Fee	A-9	100,245.54		100,245.54	
Payments in Lieu:					
Parkview Apartments	A-9	922,000.00		936,229.10	14,229.10
Methodist Home	A-9	48,639.00		48,639.00	
Collingswood Housing Authority	A-9	20,000.00		26,183.00	6,183.00
Lumberyard	A-9	130,000.00		162,645.86	32,645.86
Pewter Village	A-9	95,000.00		98,151.60	3,151.60
VOA	A-9	14,000.00		13,983.75	(16.25)
Zane School	A-9	9,274.19		9,274.17	(0.02)
Tedeschi	A-9	15,615.00		15,615.01	0.01

The accompanying notes to the financial statements are an integral part of this statement.

STATEMENT OF REVENUES - CURRENT FUND - REGULATORY BASIS

		Anticipated			
	Ref.	Budget	Amended by NJSA 40A:4-87	Realized	Excess or (Deficit)
Due from Scottish Rite	A-9	150,000.00		150,000.00	
Due from Collingswood Partners	A-9	125,000.00		125,208.75	208.75
Lease Payments:					
Catelli Parking	A-9	18,000.00		16,500.00	(1,500.00)
Robert's Pool Concession Stand Sales	A-9	30,000.00		34,589.20	4,589.20
General Capital Fund Balance	A-9	46,762.00		46,762.00	
JIF Safety Awards	A-9	2,500.00		2,000.00	(500.00)
Community Development Block Grant	A-5	42,100.00		42,100.00	
Safe and Secure	A-5	90,000.00		90,000.00	
New Jersey DOT Eldridge Avenue	A-5	300,000.00		300,000.00	
Clean Communities Program	A-5		27,522.04	27,522.04	
Green Communities	A-5	6,000.00		6,000.00	
Recycling Tonnage Grant	A-5	14,947.42		14,947.42	
Municipal Alliance	A-5	15,665.50		15,665.50	
Safe Routes to Schools	A-5		30,304.61	30,304.61	
Sustainable Jersey Small Grants	A-5		600.03	600.03	
Total Miscellaneous Revenues		5,053,258.53	79,294.92	5,330,470.03	197,916.58
Receipts from Delinquent Taxes	A-2	15,000.00		37,196.35	22,196.35
Amount to be Raised by Taxation	A-2	10,752,526.00		10,802,665.15	50,139.15
Minimum Library Tax	A-2	353,249.00		353,249.00	
Budget Totals		18,604,892.53	79,294.92	18,954,439.53	270,252.08
Non-Budget Revenue	A-2			300,908.04	
		\$ 18,604,892.53	\$ 79,294.92	\$ 19,255,347.57	
Ref.		A-3	A-3		

The accompanying notes to the financial statements are an integral part of this statement.

STATEMENT OF REVENUES - CURRENT FUND - REGULATORY BASIS

	Ref.	
Allocation of Current Tax Collections:		
Revenue from Collections	A-6	\$ 37,259,674.22
Allocated to:		
School, County, and Special Improvement Taxes		<u>26,221,097.47</u>
Balance for Support of Municipal Budget Appropriation		11,038,576.75
Add: Appropriation "Reserve for Uncollected Taxes"	A-3	<u>117,337.40</u>
Amount for Support of Municipal Budget Appropriation	A-2	<u><u>\$ 11,155,914.15</u></u>
Receipts from Delinquent Taxes:		
Delinquent Tax Collection	A-6	\$ 12,408.52
Tax Title Liens	A-7	<u>24,787.83</u>
	A-2	<u><u>\$ 37,196.35</u></u>

Analysis of Non-Budget Revenue

Miscellaneous Revenue Not Anticipated:		
Revenue Accounts Receivable:		
Uniform Fire Safety Act	A-9	\$ 16,526.91
Rent	A-9	10,800.00
Premiums Forfeited	A-9	12,000.00
Sale of Borough Property	A-9	148,723.00
Senior Citizen Administration Fee	A-9	1,582.76
DMV Inspection Fines	A-9	457.50
Clean up Charges	A-9	8,604.25
Miscellaneous Revenue	A-9	55,174.40
Restitution	A-9	360.00
Other Miscellaneous	A-9	326.00
Other Refunds	A-9	9,716.50
Mortgage Receivable	A-9	1,700.00
Prior Year Refund	A-9	3,109.41
Outside Employment of Off-Duty Police		
Administration Fee	A-9	<u>31,827.31</u>
	A-2	<u><u>\$ 300,908.04</u></u>

STATEMENT OF EXPENDITURES - CURRENT FUND - REGULATORY BASIS

	Appropriations		Expended			Unexpended Balance Canceled
	Budget	Budget After Modifications	Paid or Charged	Encumbered	Reserved	
GENERAL GOVERNMENT FUNCTIONS						
Administrator's Office						
Other Expenses	\$ 1,000.00	\$ 1,000.00	\$ 287.35		\$ 712.65	
Mayor and Commissioners						
Salaries and Wages	24,500.00	24,500.00	24,377.34		122.66	
Other Expenses	500.00	500.00	130.00		370.00	
Municipal Clerk						
Salaries and Wages	51,000.00	51,000.00	50,861.29		138.71	
Other Expenses	26,000.00	26,000.00	25,328.10	\$ 557.77	114.13	
Elections						
Salaries and Wages	2,000.00	2,000.00	1,800.00		200.00	
Other Expenses	10,000.00	10,000.00	9,881.68		118.32	
Financial Administration						
Salaries and Wages	55,000.00	58,500.00	58,487.01		12.99	
Other Expenses	50,000.00	45,500.00	34,609.42		10,890.58	
Computer Consultant	6,000.00	6,000.00	6,000.00			
Audit Services						
Other Expenses	50,000.00	50,000.00	44,950.00		5,050.00	
Collection of Taxes						
Salaries and Wages	5,800.00	5,800.00	5,666.96		133.04	
Other Expenses	18,500.00	18,500.00	14,126.85		4,373.15	
Assessment of Taxes						
Salaries and Wages	23,500.00	23,500.00	23,200.58		299.42	
Other Expenses						
Miscellaneous Other Expenses	13,100.00	13,100.00	5,823.77		7,276.23	
Legal Services and Costs						
Other Expenses	200,000.00	176,000.00	125,583.84		50,416.16	
Engineering Services and Costs						
Other Expenses	100,000.00	80,000.00	38,504.18		41,495.82	
Community Development						
Salaries and Wages	36,000.00	36,000.00	33,216.07		2,783.93	
Other Expenses						
Miscellaneous Other Expenses	40,000.00	40,000.00	32,013.15		7,986.85	
Community Consultant	60,000.00	60,000.00	33,661.64		26,338.36	

The accompanying notes to the financial statements are an integral part of this statement.

STATEMENT OF EXPENDITURES - CURRENT FUND - REGULATORY BASIS

	Appropriations		Expended		Unexpended Balance Canceled
	Budget	Budget After Modifications	Paid or Charged	Encumbered	Reserved
Historical Building - Knight Homestead Other Expenses	500.00	500.00	264.00		236.00
LAND USE ADMINISTRATION					
Municipal Land Use Law (NJSA 40:55D-1) Planning Board					
Salaries and Wages	8,000.00	8,000.00	6,873.62		1,126.38
Other Expenses	15,000.00	15,000.00	11,683.29		3,316.71
Zoning Commission					
Salaries and Wages	24,000.00	24,000.00	19,622.88		4,377.12
Other Expenses	10,000.00	10,000.00	7,454.28		2,545.72
INSURANCE					
Liability Insurance	285,755.58	285,755.58	285,755.58		
Workers' Compensation Insurance	243,438.79	243,438.79	243,438.79		
Group Insurance Plan for Employees	1,750,000.00	1,750,000.00	1,650,676.30		99,323.70
Health Benefit Waiver	15,000.00	15,000.00	14,966.67		33.33
PUBLIC SAFETY FUNCTIONS					
Police					
Salaries and Wages	2,615,000.00	2,615,000.00	2,302,103.00		312,897.00
Other Expenses	140,339.00	140,339.00	107,312.24	17,611.00	15,415.76
Police Car Lease	45,000.00	45,000.00	45,000.00		
Ambulance					
Other Expenses	55,500.00	55,500.00	40,115.43		15,384.57
Emergency Management Services					
Other Expenses	2,000.00	2,000.00	839.22		1,160.78
Fire					
Salaries and Wages	1,590,100.00	1,590,100.00	1,550,111.90		39,988.10
Other Expenses	77,500.00	77,500.00	68,851.06		8,648.94
Uniform Fire Safety Act (PL 1983, CH. 383):					
Fire Inspector					
Salaries and Wages	76,120.00	76,120.00	69,850.36		6,269.64
Other Expenses	52,700.00	52,700.00	49,679.70		3,020.30
Municipal Prosecutor					
Other Expenses	15,000.00	15,000.00	14,952.00		48.00

The accompanying notes to the financial statements are an integral part of this statement.

STATEMENT OF EXPENDITURES - CURRENT FUND - REGULATORY BASIS

	Appropriations		Expended			Unexpended Balance Canceled
	Budget	Budget After Modifications	Paid or Charged	Encumbered	Reserved	
PUBLIC WORKS FUNCTIONS						
Streets and Highways						
Salaries and Wages	292,500.00	248,500.00	203,642.73		44,857.27	
Other Expenses	24,500.00	24,500.00	23,874.07		625.93	
JIF Safety Equipment						
Other Expenses	2,000.00	2,000.00	568.75		1,431.25	
Storm Recovery						
Other Expenses	5,000.00	5,000.00			5,000.00	
Shade Tree Commission						
Other Expenses	42,000.00	42,000.00	30,258.32		11,741.68	
Solid Waste Collection						
Contractual	594,000.00	594,000.00	564,000.00		30,000.00	
Public Building and Grounds						
Other Expenses						
Miscellaneous Other Expenses	75,000.00	75,000.00	37,927.10	1,063.50	36,009.40	
Licensed Site Remediation Professional	20,000.00	20,000.00	5,802.75	4,197.25	10,000.00	
Lumberyard						
Other Expenses	25,000.00	25,000.00	22,795.15		2,204.85	
Vehicle Maintenance						
Other Expenses	70,000.00	70,000.00	47,776.32		22,223.68	
HEALTH AND HUMAN SERVICES						
Public Health Services (Board of Health)						
Other Expenses	6,000.00	6,000.00	4,138.78		1,861.22	
Animal Regulation						
Other Expenses	18,000.00	21,000.00	20,382.35		617.65	
PARK AND RECREATION FUNCTIONS						
Parks and Playgrounds						
Salaries and Wages	32,500.00	35,000.00	34,799.24		200.76	
Other Expenses	72,700.00	79,700.00	78,931.67		768.33	
Robert's Park Swimming Pool						
Salaries and Wages	127,500.00	127,500.00	117,101.79		10,398.21	
Other Expenses	80,000.00	102,000.00	101,304.01		695.99	
Senior Center						
Salaries and Wages	60,000.00	72,500.00	72,128.05		371.95	
Other Expenses	64,100.00	76,100.00	45,897.56	17,037.30	13,165.14	
Foundation for the Arts						
Salaries and Wages	120,000.00	120,000.00	120,000.00			
Other Expenses	500.00	500.00			500.00	

The accompanying notes to the financial statements are an integral part of this statement.

STATEMENT OF EXPENDITURES - CURRENT FUND - REGULATORY BASIS

	Appropriations		Expended		Unexpended
	Budget	Budget After Modifications	Paid or Charged	Encumbered	Reserved
Business Improvement District					
Salaries and Wages	80,000.00	80,000.00	77,925.32		2,074.68
Other Expenses	34,333.00	34,333.00	34,158.23		174.77
OTHER COMMON OPERATING FUNCTIONS					
Community Sponsored Events					
Other Expenses	30,000.00	30,000.00	19,676.37		10,323.63
UTILITY AND BULK EXPENSES					
Electricity	100,000.00	125,000.00	106,386.87		18,613.13
Street Lighting	200,000.00	200,000.00	154,640.29		45,359.71
Telephone	50,000.00	50,000.00	48,693.37		1,306.63
Gas (Natural or Propane)	35,000.00	35,000.00	20,885.46		14,114.54
Fuel Oil	21,000.00	21,000.00	12,765.90		8,234.10
Telecommunication Costs	10,000.00	10,000.00	9,833.78		166.22
Gasoline	55,000.00	60,000.00	55,394.85		4,605.15
SOLID WASTE DISPOSAL COSTS					
Solid Waste Disposal					
Other Expenses	375,000.00	375,000.00	335,532.71		39,467.29
MUNICIPAL COURT					
Salaries and Wages	145,000.00	145,000.00	139,395.86		5,604.14
Other Expenses	26,500.00	26,500.00	17,944.90		8,555.10
Public Defender					
Other Expenses	5,000.00	5,000.00	4,858.90		141.10
UNIFORM CONSTRUCTION CODE - APPROPRIATIONS OFFSET BY DEDICATED REVENUES (NJAC 5:23-4.17)					
Construction Official					
Salaries and Wages	130,000.00	130,000.00	128,333.34		1,666.66
Other Expenses	6,500.00	6,500.00	4,997.39		1,502.61
Total Operations	10,828,486.37	10,828,486.37	9,760,811.73	40,466.82	1,027,207.82
Detail:					
Salaries and Wages	5,498,520.00	5,473,020.00	5,039,497.34		433,522.66
Other Expenses	5,329,966.37	5,355,466.37	4,721,314.39	40,466.82	593,685.16

The accompanying notes to the financial statements are an integral part of this statement.

STATEMENT OF EXPENDITURES - CURRENT FUND - REGULATORY BASIS

	Appropriations		Expended		Unexpended Balance Canceled
	Budget	Budget After Modifications	Paid or Charged	Encumbered	Reserved
STATUTORY EXPENDITURES:					
Contribution to:					
Public Employees' Retirement System	239,920.00	239,920.00	239,920.00		
Public Employees' Retirement System - Adjustment Bill	11,032.56	11,032.56	11,032.56		
Public Employees' Retirement System - Retro Bill	1,577.08	1,577.08	1,577.08		
Social Security System (OASI)	200,000.00	200,000.00	178,560.27		21,439.73
Consolidated Police & Firemen's Retirement System	88.58	88.58	88.58		
Police & Firemen's Retirement System	839,234.00	839,234.00	839,234.00		
Police & Firemen's Retirement System - Retro	14,304.58	14,304.58	14,304.58		
State Disability Insurance	18,000.00	18,000.00	14,200.50		3,799.50
Defined Contribution Retirement Program	5,000.00	5,000.00	4,544.55		455.45
Total Deferred Charges & Statutory Expenditures - Municipal within "CAPS"	1,329,156.80	1,329,156.80	1,303,462.12		25,694.68
Total General Appropriations for Municipal Purposes within "CAPS"	12,157,643.17	12,157,643.17	11,064,273.85	40,466.82	1,052,902.50
OPERATIONS EXCLUDED FROM "CAPS"					
EDUCATION FUNCTIONS					
Maintenance of Free Public Library	417,000.00	417,000.00	393,305.08		23,694.92
SOLID WASTE DISPOSAL COSTS					
Recycling Tax					
Other Expenses	17,500.00	17,500.00	12,848.61		4,651.39
Total Other Operations - Excluded from "CAPS"	434,500.00	434,500.00	406,153.69		28,346.31
SHARED SERVICE AGREEMENTS					
Construction Code -Shared Service Agreements:					
Construction Official - Salaries & Wages:					
Borough of Oaklyn	12,000.00	22,914.20	19,515.34		3,398.86
Borough of Merchantville		9,954.04	6,180.86		3,773.18
Fire Services - Interlocal Service Agreements:					
Township of Haddon	3,000.00	3,000.00	2,999.88		0.12
Borough of Oaklyn	27,750.63	27,750.63	27,514.03		236.60
Total Interlocal Municipal Service Agreements Excluded	42,750.63	63,618.87	56,210.11		7,408.76

The accompanying notes to the financial statements are an integral part of this statement.

STATEMENT OF EXPENDITURES - CURRENT FUND - REGULATORY BASIS

	Appropriations		Expended		Unexpended Balance Canceled
	Budget	Budget After Modifications	Paid or Charged	Encumbered Reserved	
PUBLIC AND PRIVATE PROGRAMS					
OFFSET BY REVENUES					
Matching Funds for Grants	6,916.38	6,916.38			\$ 6,916.38
Recycling Tonnage Grant	14,947.42	14,947.42	14,947.42		
Clean Communities Program		27,522.04	27,522.04		
Municipal Alliance on Alcoholism and Drug Abuse	19,581.88	19,581.88	19,581.88		
Community Development Block Grant	42,100.00	42,100.00	42,100.00		
Safe and Secure	90,000.00	90,000.00	90,000.00		
Green Communities	6,000.00	6,000.00	6,000.00		
Safe Routes to Schools		30,304.61	30,304.61		
Sustainable Jersey Small Grants		600.03	600.03		
Total Public and Private Programs Excluded from "CAPS"	179,545.68	237,972.36	231,055.98		6,916.38
Total Operations Excluded from "CAPS"	656,796.31	736,091.23	693,419.78	35,755.07	6,916.38
Detail:					
Salaries and Wages	39,750.63	60,618.87	53,210.23	7,408.64	
Other Expenses	617,045.68	675,472.36	640,209.55	28,346.43	6,916.38
CAPITAL IMPROVEMENTS - EXCLUDED FROM "CAPS"					
Capital Improvement Fund	1,625,000.00	1,625,000.00	1,625,000.00		
NJ Transportation Trust Fund - Eldridge Avenue	300,000.00	300,000.00	300,000.00		
Capital Improvements Excluded from "CAPS"	1,925,000.00	1,925,000.00	1,925,000.00		
DEBT SERVICE					
Payment of Bond Principal	2,049,000.00	2,049,000.00	2,049,000.00		
Payment of Bond Anticipation Notes	612,000.00	612,000.00	612,000.00		
Interest on Bonds	761,890.65	761,890.65	761,884.92		5.73
Interest on Notes	102,725.00	102,725.00	102,719.02		5.98
Total Debt Service	3,525,615.65	3,525,615.65	3,525,603.94		11.71

The accompanying notes to the financial statements are an integral part of this statement.

STATEMENT OF EXPENDITURES - CURRENT FUND - REGULATORY BASIS

	Appropriations		Expended		Unexpended Balance Canceled
	Budget	Budget After Modifications	Paid or Charged	Encumbered	Reserved
Transfer to Board of Education	222,500.00	222,500.00	222,500.00		
Total General Appropriations for Municipal Purposes Excluded from "CAPS"	6,329,911.96	6,409,206.88	6,366,523.72		35,755.07
Subtotal General Appropriations	18,487,555.13	18,566,850.05	17,430,797.57	40,466.82	1,088,657.57
Reserve for Uncollected Taxes	117,337.40	117,337.40	117,337.40		
Total General Appropriations	<u>\$ 18,604,892.53</u>	<u>\$ 18,684,187.45</u>	<u>\$ 17,548,134.97</u>	<u>\$ 40,466.82</u>	<u>\$ 1,088,657.57</u>
Ref.	A-2			A-11	A
Budget	Ref. A-3	\$ 18,604,892.53			
Budget Amendments per NJSA 40A:4-87	A-2	79,294.92			
		<u>\$ 18,684,187.45</u>			
Reserve for Uncollected Taxes	Ref. A-2	\$ 117,337.40			
Reserve for Federal & State Grants - Appropriated	A-15	531,055.98			
Disbursed	A-4	16,899,741.59			
		<u>\$ 17,548,134.97</u>			

The accompanying notes to the financial statements are an integral part of this statement.

TRUST FUND

EXHIBIT B

COMPARATIVE BALANCE SHEET - TRUST FUND - REGULATORY BASIS

ASSETS	Ref.	Balance Dec. 31, 2018	Balance Dec. 31, 2017
Animal Control Trust Fund			
Cash - Treasurer	B-1	\$ 402.62	\$ 145.35
Payroll Trust Fund			
Cash - Treasurer	B-1	54,494.28	64,657.07
Due from Current Fund			5,680.05
		<u>54,494.28</u>	<u>70,337.12</u>
Trust Other Fund			
Cash - Treasurer	B-1	460,599.87	433,648.83
Commodity Resale Receivable		15,546.32	16,034.40
Accounts Receivable Off-Duty Police		24,413.99	17,519.25
Due from Inspection Escrow Applicant			337.00
Due from Current Fund	A	107.55	
		<u>500,667.73</u>	<u>467,539.48</u>
Tax Sale Premium			
Cash - Collector	B-2	<u>413,330.67</u>	<u>746,060.34</u>
Unemployment Compensation Trust Fund			
Cash - Treasurer	B-1	52,734.33	44,205.86
Due from Payroll Agency			2,490.53
		<u>52,734.33</u>	<u>46,696.39</u>
		<u>\$ 1,021,629.63</u>	<u>\$ 1,330,778.68</u>

The accompanying notes to the financial statements are an integral part of this statement.

EXHIBIT B
(Continued)

COMPARATIVE BALANCE SHEET - TRUST FUND - REGULATORY BASIS

LIABILITIES, RESERVES, AND FUND BALANCE	Ref.	Balance Dec. 31, 2018	Balance Dec. 31, 2017
Animal Control Trust Fund			
Due Current Fund	A	\$ 1.80	\$ 0.15
Due State of New Jersey		2.40	1.20
Reserve for Dog Fund Expenditures	B-3	398.42	144.00
		<u>402.62</u>	<u>145.35</u>
 Payroll Trust Fund			
Payroll Taxes Payable		54,494.28	67,846.59
Due Unemployment Trust Fund			2,490.53
		<u>54,494.28</u>	<u>70,337.12</u>
 Trust Other Fund			
Encumbrances Payable		19,973.98	10,006.00
Reserve for:			
Zoning Board Escrow		10,582.87	7,293.25
Planning Board Escrow		25,860.79	27,184.29
Inspection Escrow			5,603.93
Review Inspection Escrow		160.00	
Street Opening Escrow		957.00	957.00
Performance Bond Escrow		31,470.43	30,933.60
Storm Recovery Trust Fund		2,328.40	8,494.95
Public Defender		3,334.60	1,770.00
Parking Offense Adjudication Act		934.89	1,931.69
Uniform Fire Safety - Penalty Money		19,748.00	15,993.00
Municipal Alliance Program Income		935.66	935.66
Law Enforcement Forfeiture		14,515.00	12,920.80
Donations - Police Equipment		3,172.25	3,172.25
Donations - Fire Equipment		1,165.46	1,340.46
Donations - Bike Share Program		1,234.60	1,545.49
Donations - Community Events and Activities		48,074.12	34,449.09
Farmers Market - Recreation Trust		69,833.66	62,133.16
Recreation Trust Fund		1,249.69	1,249.69

The accompanying notes to the financial statements are an integral part of this statement.

EXHIBIT B
(Continued)

COMPARATIVE BALANCE SHEET - TRUST FUND - REGULATORY BASIS

LIABILITIES, RESERVES. AND FUND BALANCE	Ref.	Balance Dec. 31, 2018	Balance Dec. 31, 2017
(CONTINUED)			
Trust Other Fund			
Domestic Violence Program Income		283.39	283.39
Accumulated Absences		101,859.06	101,859.06
Commodity Resale System		45,454.21	37,223.73
Outside Employment of Off-Duty Police Officer		94,541.59	97,014.83
Bequest - Ambulance Donations		2,998.08	3,038.08
Due Current Fund			206.08
		<u>500,667.73</u>	<u>467,539.48</u>
Tax Sale Premium			
Reserve for Tax Sale Redemptions	B-4	87,334.37	83,392.04
Reserve for Tax Sale Premiums	B-5	325,800.00	662,500.00
Due Current Fund	A	196.30	168.30
		<u>413,330.67</u>	<u>746,060.34</u>
Unemployment Compensation Trust Fund			
Reserve for Unemployment Claims		52,734.33	46,696.39
		<u>\$ 1,021,629.63</u>	<u>\$ 1,330,778.68</u>

The accompanying notes to the financial statements are an integral part of this statement.

GENERAL CAPITAL FUND

EXHIBIT C

COMPARATIVE BALANCE SHEET - GENERAL CAPITAL FUND - REGULATORY BASIS

ASSETS	Ref.	Balance	Balance
		Dec. 31, 2018	Dec. 31, 2017
Cash - Treasurer	C-2	\$ 2,279,087.23	\$ 1,140,578.51
Deferred Charges to Future Taxation:			
Funded	C-4	17,345,000.00	19,394,000.00
Unfunded	C-6	5,008,000.00	5,620,000.00
Amount to be Provided by Capital Lease	C-10	81,594.72	71,836.63
Lumberyard Developer Loan		1,300,000.00	1,300,000.00
		<u>\$ 26,013,681.95</u>	<u>\$ 27,526,415.14</u>
LIABILITIES, RESERVES, AND FUND BALANCE			
Bond Anticipation Notes Payable	C-9	\$ 4,258,000.00	\$ 4,120,000.00
Serial Bonds Payable	C-8	18,645,000.00	20,694,000.00
Improvement Authorizations:			
Funded	C-7	139,923.08	163,260.62
Unfunded	C-7	1,028,926.38	2,266,842.94
Encumbrances Payable		1,614,841.80	120,920.24
Capital Improvement Fund	C-5	205,206.67	30,206.67
Due from Current Fund			3,438.74
Capital Lease Payable	C-10	81,594.72	71,836.63
Fund Balance	C-1	40,189.30	55,909.30
		<u>\$ 26,013,681.95</u>	<u>\$ 27,526,415.14</u>

EXHIBIT C-1

SCHEDULE OF FUND BALANCE

Balance December 31, 2017	Ref. C	\$ 55,909.30
Increased by:		
Premium on Bonds and Notes	C-2	31,042.00
		<u>86,951.30</u>
Decreased by:		
Current Fund Budget Appropriation	A-2	46,762.00
Balance December 31, 2018	C	<u>\$ 40,189.30</u>

The accompanying notes to the financial statements are an integral part of this statement.

WATER UTILITY FUND

EXHIBIT D

COMPARATIVE BALANCE SHEET - WATER UTILITY FUND - REGULATORY BASIS

ASSETS		Ref.	Balance Dec. 31, 2018	Balance Dec. 31, 2017
Operating Fund				
Cash - Treasurer	D-5	\$	642,280.89	\$ 1,080,958.01
Cash - Change Fund			50.00	50.00
Cash - Petty Cash			100.00	100.00
Due from Water Capital Fund				3,268.82
Due from Current Fund				2,644.82
			<u>642,430.89</u>	<u>1,087,021.65</u>
Receivables with Full Reserves:				
Consumer Accounts Receivable	D-7		107,878.45	139,892.47
Water Liens	D-8		426.77	825.00
			<u>108,305.22</u>	<u>140,717.47</u>
Total Operating Fund			<u>750,736.11</u>	<u>1,227,739.12</u>
Capital Fund				
Cash - Treasurer	D-5		2,200,169.19	2,331,949.45
Fixed Capital	D-9		11,307,433.80	11,306,714.80
Fixed Capital Authorized and Uncompleted	D-10		4,550,000.00	4,100,719.00
Total Capital Fund			<u>18,057,602.99</u>	<u>17,739,383.25</u>
			<u>\$ 18,808,339.10</u>	<u>\$ 18,967,122.37</u>

The accompanying notes to the financial statements are an integral part of this statement.

EXHIBIT D
(Continued)

COMPARATIVE BALANCE SHEET - WATER UTILITY FUND - REGULATORY BASIS

LIABILITIES, RESERVES, AND FUND BALANCE	Ref.	Balance Dec. 31, 2018	Balance Dec. 31, 2017
Operating Fund			
Liabilities:			
Appropriation Reserves	D-4:D-11	\$ 16,793.40	\$ 211,522.36
Encumbrances Payable	D-12	1,150.49	23,531.74
Accrued Interest on Bonds, Loans and Notes	D-14	79,377.27	36,117.53
Water Rent Overpayments		23,015.51	15,891.67
Due Sewer Operating Fund	E	14,951.88	13,477.51
		<u>135,288.55</u>	<u>300,540.81</u>
Reserve for Receivables		108,305.22	140,717.47
Fund Balance	D-1	507,142.34	786,480.84
Total Operating Fund		<u>750,736.11</u>	<u>1,227,739.12</u>
Capital Fund			
Serial Bonds Payable	D-16	1,505,050.00	1,727,800.00
NJ Environmental Infrastructure Loan Payable	D-18	1,008,253.26	1,091,065.92
Bond Anticipation Notes Payable	D-17	3,390,000.00	3,660,000.00
Improvement Authorizations:			
Funded	D-15	247,133.40	26,355.00
Unfunded	D-15	1,104,821.17	1,213,732.99
Encumbrances Payable	D-12	393,569.34	467,120.36
Capital Improvement Fund	D-13	425,205.99	575,205.99
Reserve for Amortization		9,104,130.54	8,527,848.88
Deferred Reserve for Amortization	D-19	850,000.00	400,719.00
Due Water Operating Fund			3,268.82
Fund Balance	D-2	29,439.29	46,266.29
Total Capital Fund		<u>18,057,602.99</u>	<u>17,739,383.25</u>
		<u>\$ 18,808,339.10</u>	<u>\$ 18,967,122.37</u>

The accompanying notes to the financial statements are an integral part of this statement.

COMPARATIVE STATEMENT OF OPERATIONS AND CHANGE
IN FUND BALANCE - WATER UTILITY FUND - REGULATORY BASIS

Revenue and Other Income Realized	Ref.	Year 2018	Year 2017
Fund Balance Utilized	D-3	\$ 557,017.66	\$ 62,852.58
Rents	D-3	2,425,680.29	2,408,564.14
Additional Rents	D-3	100,000.00	
Water Capital Fund Balance	D-3	41,541.00	13,902.00
NJEIT Project Credits			10,075.00
Miscellaneous	D-3	28,938.57	28,005.06
Other Credits to Income:			
Unexpended Balance of Appropriation Reserves	D-11	202,742.58	95,864.38
Encumbrances Canceled	D-12	741.00	
Total Income		<u>3,356,661.10</u>	<u>2,619,263.16</u>
Expenditures			
Operating	D-4	1,890,500.00	1,570,000.00
Capital Improvements	D-4	300,000.00	200,000.00
Debt Service	D-4	786,981.94	465,744.61
Deferred Charges and Statutory Expenditures	D-4	101,500.00	164,550.00
Total Expenditures		<u>3,078,981.94</u>	<u>2,400,294.61</u>
Excess in Revenue		277,679.16	218,968.55
Fund Balance			
Balance January 1	D	786,480.84	630,364.87
		1,064,160.00	849,333.42
Decreased by:			
Utilization as Anticipated Revenue	D-1	557,017.66	62,852.58
Balance December 31	D	<u>\$ 507,142.34</u>	<u>\$ 786,480.84</u>

The accompanying notes to the financial statements are an integral part of this statement.

EXHIBIT D-2

STATEMENT OF FUND BALANCE - WATER CAPITAL FUND - REGULATORY BASIS

Balance December 31, 2017	Ref. D	\$ 46,266.29
Increased by:		
Premiums on Bonds & Notes	D-5	24,714.00
		<u>70,980.29</u>
Decreased by:		
Budgeted Revenue	D-3	41,541.00
Balance December 31, 2018	D	<u>\$ 29,439.29</u>

EXHIBIT D-3

STATEMENT OF REVENUES - WATER OPERATING FUND - REGULATORY BASIS

	Ref.	Anticipated Budget	Realized	Excess or (Deficit)
Surplus Anticipated	D-1	\$ 557,017.66	\$ 557,017.66	
Rents	D-3	2,400,000.00	2,425,680.29	\$ 25,680.29
Additional Rents	D-3	100,000.00	100,000.00	
Water Capital Fund Balance	D-2	41,541.00	41,541.00	
		<u>\$ 3,098,558.66</u>	<u>\$ 3,124,238.95</u>	<u>\$ 25,680.29</u>
	Ref.	D-4		

Analysis of Realized Revenue

Rents:	Ref.	
Consumer Accounts Receivable:		
Collected	D-7	\$ 2,508,696.76
Overpayments Applied	D-7	15,891.67
Water Liens	D-8	1,091.86
		<u>\$ 2,525,680.29</u>
Miscellaneous:		
Interest on Delinquent Accounts		\$ 16,064.23
Miscellaneous		84.00
Interest on Investments		12,790.34
	D-5	<u>\$ 28,938.57</u>

The accompanying notes to the financial statements are an integral part of this statement.

STATEMENT OF EXPENDITURES - WATER UTILITY FUND - REGULATORY BASIS

	Appropriations		Expended			Unexpended Balance Canceled
	Budget	Budget After Modifications	Paid or Charged	Encumbered	Reserved	
Operating:						
Salaries and Wages	\$ 460,000.00	\$ 420,000.00	\$ 416,272.70		\$ 3,727.30	
Other Expenses	950,500.00	995,500.00	992,616.89	\$ 1,150.49	1,732.62	
Shared Service - Merchantville						
Pennsauken Water Commission	475,000.00	475,000.00	466,666.64		8,333.36	
Capital Improvements:						
Capital Improvement Fund	300,000.00	300,000.00	300,000.00			
Debt Service:						
Payment of Bond Principal	222,750.00	222,750.00	222,750.00			
Payment of Loan Principal	82,812.66	82,812.66	72,812.66			\$ 10,000.00
Payment of Note Principal	270,000.00	270,000.00	270,000.00			
Interest on Bonds	71,100.00	71,100.00	71,059.54			40.46
Interest on Loan	18,651.00	18,651.00	13,200.88			5,450.12
Interest on Notes	141,245.00	141,245.00	137,158.86			4,086.14
Statutory Expenditures:						
Public Employees' Retirement System	45,000.00	45,000.00	45,000.00			
Social Security System (OASI)	40,000.00	35,000.00	32,098.95		2,901.05	
State Disability Insurance	1,500.00	1,500.00	1,400.93		99.07	
Surplus General Budget	20,000.00	20,000.00	20,000.00			
	<u>\$ 3,098,558.66</u>	<u>\$ 3,098,558.66</u>	<u>\$ 3,061,038.05</u>	<u>\$ 1,150.49</u>	<u>\$ 16,793.40</u>	<u>\$ 19,576.72</u>
Ref.	D-3	D-3		D-12	D	
Interest on Bonds and Notes		Ref.				
Disbursed		D-14	\$ 221,419.28			
		D-5	2,839,618.77			
			<u>\$ 3,061,038.05</u>			

The accompanying notes to the financial statements are an integral part of this statement.

SEWER UTILITY FUND

EXHIBIT E

COMPARATIVE BALANCE SHEET - SEWER UTILITY FUND - REGULATORY BASIS

ASSETS	Ref.	Balance	Balance
		Dec. 31, 2018	Dec. 31, 2017
Operating Fund			
Cash - Treasurer	E-5	\$ 791,526.77	\$ 815,348.84
Cash - Change Fund		50.00	50.00
Cash - Petty Cash		100.00	100.00
Due from Current Fund			938.74
Due from Water Operating Fund	D	14,951.88	13,477.51
Due from Sewer Capital Fund			1,264.58
		<u>806,628.65</u>	<u>831,179.67</u>
Receivables with Full Reserves:			
Consumer Accounts Receivable	E-7	3,498.08	1,662.89
Sewer Liens	E-8	1,278.49	1,695.45
		<u>4,776.57</u>	<u>3,358.34</u>
Total Operating Fund		<u>811,405.22</u>	<u>834,538.01</u>
Capital Fund			
Cash - Treasurer	E-5	958,481.20	908,931.84
Fixed Capital	E-9	7,496,904.60	6,916,904.60
Fixed Capital Authorized and Uncompleted	E-10	492,561.25	847,561.25
Total Capital Fund		<u>8,947,947.05</u>	<u>8,673,397.69</u>
		<u><u>\$ 9,759,352.27</u></u>	<u><u>\$ 9,507,935.70</u></u>

The accompanying notes to the financial statements are an integral part of this statement.

EXHIBIT E
(Continued)

COMPARATIVE BALANCE SHEET - SEWER UTILITY FUND - REGULATORY BASIS

LIABILITIES, RESERVES, AND FUND BALANCE	Ref.	Balance Dec. 31, 2018	Balance Dec. 31, 2017
Operating Fund			
Liabilities:			
Appropriation Reserves	E-4:E-11	\$ 82,343.95	\$ 86,519.82
Encumbrances Payable	E-12	25,141.25	16,418.35
Accrued Interest on Bonds	E-14	11,978.88	18,174.25
Sewer Rent Overpayments		10,855.82	6,596.18
Due Current Fund	A	643.94	
		<u>130,963.84</u>	<u>127,708.60</u>
Reserve for Receivables		4,776.57	3,358.34
Fund Balance	E-1	675,664.81	703,471.07
Total Operating Fund		<u>811,405.22</u>	<u>834,538.01</u>
Capital Fund			
Serial Bonds Payable	E-16	940,950.00	1,073,200.00
NJ Wastewater Treatment Trust Loan	E-17	469,111.51	610,139.35
Bond Anticipation Notes Payable	E-18	180,000.00	355,000.00
Improvement Authorizations:			
Funded	E-15	278,593.09	189,256.65
Capital Improvement Fund	E-13	382,391.00	432,391.00
Encumbrances Payable	E-12	14,194.75	
Due Sewer Operating Fund			1,264.58
Reserve for Amortization		5,906,843.09	5,408,565.25
Deferred Reserve for Amortization	E-19	492,561.25	317,561.25
Fund Balance	E-2	283,302.36	286,019.61
Total Capital Fund		<u>8,947,947.05</u>	<u>8,673,397.69</u>
		<u><u>\$ 9,759,352.27</u></u>	<u><u>\$ 9,507,935.70</u></u>

The accompanying notes to the financial statements are an integral part of this statement.

COMPARATIVE STATEMENT OF OPERATIONS AND CHANGE
IN FUND BALANCE - SEWER UTILITY FUND - REGULATORY BASIS

Revenue and Other Income Realized	Ref.	Year 2018	Year 2017
Fund Balance Utilized	E-3	\$ 148,648.59	\$ 79,832.11
Rents	E-3	2,022,252.51	2,026,791.97
Additional Rents	E-3	100,000.00	
Sewer Capital Fund Balance	E-3	4,029.25	5,262.90
Miscellaneous	E-3	13,260.14	9,829.25
Other Credits to Income:			
Unexpended Balance of Appropriation Reserves	E-11	77,329.17	85,776.82
Total Income		<u>2,365,519.66</u>	<u>2,207,493.05</u>
Expenditures			
Operating	E-4	1,365,000.00	1,273,500.00
Capital Improvements	E-4	175,000.00	75,000.00
Debt Service	E-4	505,677.33	515,293.16
Deferred Charges and Statutory Expenditures	E-4	199,000.00	192,950.00
Total Expenditures		<u>2,244,677.33</u>	<u>2,056,743.16</u>
Excess in Revenue		120,842.33	150,749.89
Fund Balance			
Balance January 1	E	703,471.07	632,553.29
		<u>824,313.40</u>	<u>783,303.18</u>
Decreased by:			
Utilization as Anticipated Revenue	E-1	148,648.59	79,832.11
Balance December 31	E	<u>\$ 675,664.81</u>	<u>\$ 703,471.07</u>

The accompanying notes to the financial statements are an integral part of this statement.

EXHIBIT E-2

STATEMENT OF FUND BALANCE - SEWER CAPITAL FUND - REGULATORY BASIS

Balance December 31, 2017	Ref. E	\$ 286,019.61
Increased by:		
Premiums on Bonds and Notes Issued	E-5	1,312.00
		<u>287,331.61</u>
Decreased by:		
Budgeted Revenue	E-3	4,029.25
Balance December 31, 2018	E	<u><u>\$ 283,302.36</u></u>

EXHIBIT E-3

STATEMENT OF REVENUES - SEWER OPERATING FUND - REGULATORY BASIS

	Ref.	Anticipated Budget	Realized	Excess or (Deficit)
Surplus Anticipated	E-1	\$ 148,648.59	\$ 148,648.59	
Rents	E-3	2,000,000.00	2,022,252.51	\$ 22,252.51
Additional Rents	E-3	100,000.00	100,000.00	
Sewer Capital Fund Balance	E-2	4,029.25	4,029.25	
		<u>\$ 2,252,677.84</u>	<u>\$ 2,274,930.35</u>	<u>\$ 22,252.51</u>
	Ref.	E-4		

Analysis of Realized Revenue

Rents:

Consumer Accounts Receivable:

Collected	E-7	\$ 2,113,586.36
Overpayments Applied	E-7	6,592.07
Sewer Utility Liens	E-8	2,074.08
		<u>\$ 2,122,252.51</u>

Miscellaneous:

Interest on Delinquent Accounts		\$ 5,722.07
Interest on Investments		7,290.07
Miscellaneous		248.00
	E-5	<u>\$ 13,260.14</u>

The accompanying notes to the financial statements are an integral part of this statement.

STATEMENT OF EXPENDITURES - SEWER UTILITY FUND - REGULATORY BASIS

	Appropriations		Expended			Unexpended Balance Canceled
	Budget	Budget After Modifications	Paid or Charged	Encumbered	Reserved	
Operating:						
Salaries & Wages	\$ 790,000.00	\$ 790,000.00	\$ 763,094.35		\$ 26,905.65	
Other Expenses	575,000.00	575,000.00	497,612.14	\$ 25,141.25	52,246.61	
Capital Improvements:						
Capital Improvement Fund	175,000.00	175,000.00	175,000.00			
Debt Service:						
Payment of Bond Principal	132,250.00	132,250.00	132,250.00			
Payment of Loan Principal	141,027.84	141,027.84	140,910.46			\$ 117.38
Payment of Note Principal	175,000.00	175,000.00	175,000.00			
Interest on Bonds	43,400.00	43,400.00	43,379.88			20.12
Interest on Loans	14,000.00	14,000.00	8,644.38			5,355.62
Interest on Notes	8,000.00	8,000.00	5,492.61			2,507.39
Statutory Expenditures:						
Public Employees' Retirement System	65,000.00	65,000.00	65,000.00			
Social Security System (OASI)	61,000.00	61,000.00	58,817.80		2,182.20	
State Disability Insurance	3,000.00	3,000.00	1,990.51		1,009.49	
Surplus General Budget	70,000.00	70,000.00	70,000.00			
	<u>\$ 2,252,677.84</u>	<u>\$ 2,252,677.84</u>	<u>\$ 2,137,192.13</u>	<u>\$ 25,141.25</u>	<u>\$ 82,343.95</u>	<u>\$ 8,000.51</u>
Ref.	E-3			E-12	E	
Interest on Bonds and Notes Disbursed		Ref. E-14 E-5	\$ 57,516.87 2,079,675.26 <u>\$ 2,137,192.13</u>			

The accompanying notes to the financial statements are an integral part of this statement.

PARKING UTILITY FUND

EXHIBIT F

COMPARATIVE BALANCE SHEET - PARKING UTILITY FUND - REGULATORY BASIS

ASSETS		Ref.	Balance Dec. 31, 2018	Balance Dec. 31, 2017
Operating Fund				
Cash		F-4	\$ 267,989.67	\$ 332,495.36
Due from Parking Utility Capital Fund				114.10
Total Operating Fund			<u>267,989.67</u>	<u>332,609.46</u>
Capital Fund				
Cash		F-4	61,606.20	56,219.30
			<u>\$ 329,595.87</u>	<u>\$ 388,828.76</u>
LIABILITIES, RESERVES, AND FUND BALANCE				
Operating Fund				
Appropriation Reserve		F-3:F-6	\$ 70,165.84	\$ 44,895.61
Encumbrances Payable				70,000.00
Fund Balance		F-1	197,823.83	217,713.85
			<u>267,989.67</u>	<u>332,609.46</u>
Capital Fund				
Due Parking Utility Operating Fund				114.10
Improvement Authorizations - Funded		F-9	41,606.20	26,621.00
Encumbrances Payable				14,484.20
Capital Improvement Fund		F-7	20,000.00	15,000.00
			<u>61,606.20</u>	<u>56,219.30</u>
			<u>\$ 329,595.87</u>	<u>\$ 388,828.76</u>

The accompanying notes to the financial statements are an integral part of this statement.

EXHIBIT F-1

COMPARATIVE STATEMENT OF OPERATIONS AND CHANGE IN
FUND BALANCE - PARKING UTILITY FUND - REGULATORY BASIS

Revenue and Other Income Realized	Ref.	Year 2018	Year 2017
Surplus Anticipated	F-2	\$ 80,500.00	\$ 88,000.00
Parking Meter	F-2	209,705.26	215,390.74
Miscellaneous Revenue Not Anticipated	F-2	11,140.55	20,526.42
Other Credits to Income:			
Unexpended Balance of Appropriation Reserve	F-6	44,764.17	12,271.38
Total Income		346,109.98	336,188.54
Expenditures			
Operating	F-3	184,000.00	165,000.00
Capital Improvements	F-3	54,000.00	96,000.00
Deferred Charges and Statutory Expenditures	F-3	47,500.00	27,000.00
		285,500.00	288,000.00
Excess in Revenue		60,609.98	48,188.54
Fund Balance			
Balance January 1	F	217,713.85	257,525.31
		278,323.83	305,713.85
Decreased by:			
Utilization as Anticipated Revenue	F-1	80,500.00	88,000.00
Balance December 31	F	\$ 197,823.83	\$ 217,713.85

EXHIBIT F-2

STATEMENT OF REVENUES - PARKING UTILITY FUND - REGULATORY BASIS

	Ref.	Anticipated Budget	Realized	Excess or (Deficit)
Surplus Anticipated	F-1	\$ 80,500.00	\$ 80,500.00	
Parking Meter	F-4	205,000.00	209,705.26	\$ 4,705.26
		\$ 285,500.00	\$ 290,205.26	\$ 4,705.26
	Ref.	F-3		
Miscellaneous:		Ref.		
Interest on Investments			\$ 1,487.55	
Parking Permit Fees			9,653.00	
	F-4		\$ 11,140.55	

The accompanying notes to the financial statements are an integral part of this statement.

STATEMENT OF EXPENDITURES - PARKING UTILITY FUND - REGULATORY BASIS

	Appropriations		Expended	
	Budget	Budget After Modifications	Paid or Charged	Reserved
Operating:				
Salary & Wages	\$ 78,000.00	\$ 78,000.00	\$ 37,718.07	\$ 40,281.93
Other Expenses	106,000.00	106,000.00	81,334.20	24,665.80
Capital Improvements:				
Capital Improvement Fund	15,000.00	15,000.00	15,000.00	
Purchase/Lease New Vehicle	39,000.00	39,000.00	38,022.23	977.77
Statutory Expenditures:				
Social Security	6,500.00	6,500.00	2,885.51	3,614.49
State Disability Insurance	500.00	500.00	188.57	311.43
Defined Contribution Retirement	500.00	500.00	185.58	314.42
Surplus - General Budget	40,000.00	40,000.00	40,000.00	
	<u>\$ 285,500.00</u>	<u>\$ 285,500.00</u>	<u>\$ 215,334.16</u>	<u>\$ 70,165.84</u>
Ref.	F-2		F-4	F

The accompanying notes to the financial statements are an integral part of this statement.

GENERAL FIXED ASSETS

STATEMENT OF GENERAL FIXED ASSETS - REGULATORY BASIS

ASSETS	Balance Dec. 31, 2018	Balance Dec. 31, 2017
General Fixed Assets:		
Buildings	\$ 25,839,365.50	\$ 25,839,365.50
Land	1,297,660.89	784,275.00
Infrastructure	13,047,167.15	13,047,167.15
Machinery & Equipment	3,720,693.04	4,482,036.64
Vehicles	4,043,059.88	3,870,678.94
	<u>\$ 47,947,946.46</u>	<u>\$ 48,023,523.23</u>
Investment in General Fixed Assets	<u>\$ 47,947,946.46</u>	<u>\$ 48,023,523.23</u>

The accompanying notes to the financial statements are an integral part of this statement.

NOTES TO FINANCIAL STATEMENTS
(Regulatory Basis)

**BOROUGH OF COLLINGSWOOD
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2018 AND 2017**

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Reporting Entity

The Borough of Collingswood was incorporated in 1888 and is located in Camden County, New Jersey.

The Borough has an elected Mayor and two elected Commissioners with elections every four years. The Borough is managed daily by the Borough Administrator.

Except as noted below, the financial statements of the Borough of Collingswood included every board, body, officer or commission supported and maintained wholly or in part by funds appropriated by the Borough of Collingswood, as required by NJSA 40A:5-5.

Component units are legally separate organizations for which the Borough is financially accountable. The Borough is financially accountable for an organization if the Borough appoints a voting majority of the organization's governing board and (1) the Borough is able to significantly influence the programs or services performed or provided by the organization; or (2) the Borough is legally entitled to or can otherwise access the organization's resources; the Borough is legally obligated or has otherwise assumed the responsibility to finance the deficits of or provide financial support to the organization; or the Borough is obligated for debt of the organization. Component units may also include organizations that are fiscally dependent on the Borough in that the Borough approves the budget, the issuance of debt or the levying of the taxes. However, under the regulatory basis of accounting in New Jersey, the component units are neither blended nor shown in a discrete presentation in the financial statements of the Borough. The Collingswood Free Public Library also has an independent audit performed and a copy is available at the Library. The Collingswood Special Improvement District also has an independent audit performed and a copy is available at the Special Improvement District Office. The Borough's component units are listed below:

Collingswood Free Public Library
771 Haddon Avenue
Collingswood, New Jersey 08108

Collingswood Special Improvement District
678 Haddon Avenue
Collingswood, New Jersey 08108

B. Description of Funds and Account Groups

The accounting policies of the Borough of Collingswood conform to the accounting principles applicable to municipalities, which have been prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Such principles and practices are designed primarily for determining compliance with legal provisions and budgetary restrictions and as a means of reporting on the stewardship of public officials with respect to public funds. Under this method of accounting, the Borough of Collingswood accounts for its transactions through the following separate funds, which differ from the funds required by GAAP.

Current Fund - Resources and expenditures for governmental operations of a general nature, including Federal and State Grant Funds.

Trust Fund - Receipts, custodianship, and disbursement of funds in accordance with the purpose for which each reserve was created.

**BOROUGH OF COLLINGSWOOD
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2018 AND 2017**

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

B. Description of Funds and Account Groups (Continued)

General Capital Fund - Receipt and disbursement of funds for the acquisition of general capital facilities, other than those acquired in the Current Fund. In addition, the fund is used to track the status of debt authorized for capital projects.

Water & Sewer Operating and Capital Funds - Account for the operations and acquisition of capital facilities of the municipally-owned Water & Sewer Utility.

Parking Operating and Capital Funds - Account for the operations to preserve, care for, layout, construct, maintain, improve, and operate lands and facilities used for the provision of public parking and enforcement.

General Fixed Assets - To account for fixed assets used in governmental operations (General Fixed Assets) are accounted for in the general fixed assets account group, rather than in Governmental Funds.

C. Basis of Accounting

The accounting principles and practices prescribed for municipalities in the State of New Jersey differ in certain respects from accounting principles generally accepted in the United States of America applicable to local governmental units. The more significant policies in New Jersey will follow.

A modified accrual basis of accounting is followed with minor exceptions. The more significant accounting principles are as follows:

Revenues - are recorded when received in cash except for certain amounts which are due from other governmental units. Receipts from federal and state grants are realized as revenue when anticipated in the Borough budget. Receivables for property taxes are recorded with offsetting reserves on the balance sheet of the Borough's Current Fund; accordingly, such amounts are not recorded as revenue until collected. Other amounts that are due the Borough, which are susceptible to accrual, are also recorded as receivables with offsetting reserves and recorded as revenue when received. This method of revenue recognition differs from accounting principles generally accepted in the United States of America which recognizes revenue in the accounting period in which it is earned net of allowances for doubtful accounts.

Expenditures - are recorded on the "budgetary" basis of accounting. Generally, expenditures are recorded when an amount is encumbered for goods and services through the issuance of a purchase order in conjunction with the Encumbrance Accounting System. Outstanding encumbrances at December 31 are reported as a cash liability in the financial statements and constitute part of the Borough's regulatory Appropriation Reserve balance. Appropriation reserves covering unexpended appropriation balances are automatically created at December 31 of each year and recorded as liabilities, except for amounts which may be canceled by the governing body. Appropriation reserves are available until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding fiscal year. Lapsed appropriation reserves are recorded as income. Appropriations for principal payments on outstanding General Capital and Utility Bonds and notes are provided on the cash basis; interest on General Capital is on the cash basis and Utility Capital is on the

**BOROUGH OF COLLINGSWOOD
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2018 AND 2017**

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Basis of Accounting (Continued)

Expenditures (Continued) - accrual basis. Compensated absences are treated on a pay as you go basis with no amount charged to operations in the year incurred.

This method differs from accounting principles generally accepted in the United States of America which requires that expenditures be recorded when services are rendered or goods are received. Under accounting principles generally accepted in the United States of America, appropriation reserves do not exist and encumbrances do not constitute expenditures.

Foreclosed Property - Foreclosed property is recorded in the Current Fund at the assessed valuation when such property was acquired and is fully reserved. Under accounting principles generally accepted in the United States of America, foreclosed property would be recorded at historical cost and no reserve would be provided.

Interfunds - Interfund receivables in the Current Fund are recorded with offsetting reserves which are created by charges to operations. Income is recognized in the year the receivables are liquidated. Interfund receivables in the other funds are not offset by reserves. Under accounting principles generally accepted in the United States of America, interfunds are not reserved.

Inventories of Supplies - The costs of inventories of supplies for all funds are recorded as expenditures at the time individual items are purchased. The costs of inventories are not included on the various balance sheets. Under accounting principles generally accepted in the United States of America inventory would be recorded as an asset on the balance sheet.

Proprietary Fund – Cash Flow Statement - In accordance with the reporting requirements of the Division of Local Government Services, the utility funds' financial statements do not include a Statement of Cash Flows.

General Fixed Assets - In accordance with NJAC 5:30-5.6 accounting for Governmental Fixed Assets, as promulgated by the Division of Local Government Services, which differs in certain respects from generally accepted accounting principles, the Borough has developed a fixed assets accounting and reporting system.

As required by New Jersey Statutes, foreclosed property is reported in the current operating fund of the municipality.

Fixed assets used in governmental operations (General Fixed Assets) are accounted for in the General Fixed Assets Account Group. Public domain ("infrastructure") general fixed assets consisting of certain improvements other than buildings, such as roads, bridges, curbs and gutters, streets and sidewalks, and drainage systems are not capitalized.

All fixed assets are recorded at historical cost or estimated historical cost if actual historical cost is not available except for land, which is valued at estimated market value on the date of acquisition. The Borough capitalizes fixed assets with an original cost in excess of \$5,000.00.

Expenditures for construction in progress are recorded in the Capital Funds until such time as the construction is completed and put into operation.

**BOROUGH OF COLLINGSWOOD
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2018 AND 2017**

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Basis of Accounting (Continued)

General Fixed Assets (Continued) - No depreciation has been provided for in the financial statements. Fixed assets acquired through grants in aid or contributed capital, have not been accounted for separately.

Property and equipment purchased by the Water Utility Fund, Sewer Utility Fund, and Parking Utility Fund is recorded in the respective capital account, at cost, and are adjusted for dispositions and abandonment. The amounts shown do not purport to represent reproduction costs or current value. Contributions in aid of construction are not capitalized. The balances in Reserve for Amortization and Deferred Reserve for Amortization accounts in the Water Utility Capital, Sewer Utility Capital and Parking Utility Capital Fund represent charges to operations for the costs of acquisition of property, equipment and improvements. The various utilities do not record depreciation on fixed assets.

General Long-Term Debt - General Long-Term Debt is accounted for in the General Capital, Water Utility Capital, Sewer Utility Capital and Parking Utility Capital Fund. Accounting principles generally accepted in the United States of America require General Long-Term Debt to be accounted for in the General Long-Term Debt Account Group.

Use of Estimates - The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America or the regulatory basis of accounting requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Property Taxes - The County Board of Taxation certifies the tax levy of the municipality each year. The tax levy is based on the assessed valuation of taxable property within the municipality. Taxes are payable on the first day of February, May, August, and November. Any taxes that have not been paid by the 11th day of the 11th month, in the year levied, are subject to being included in the tax sale and the lien enforced by selling the property in accordance with NJSA 54:5 et seq.

The municipality is responsible for remitting 100% of the school and county taxes to the respective agency. The loss for delinquent or uncollectible accounts is borne by the municipality and not the school district or county. The inclusion of the "Reserve for Uncollected Taxes" appropriation in the Borough's annual budget protects the Borough from those taxes not paid. The minimum amount of the reserve is determined by the percentage of collections experienced in the preceding year, is required to provide assurance that cash collected in the current year will provide sufficient cash flow to meet expected obligations. Under accounting principles generally accepted in the United States of America, a "Reserve for Uncollected Taxes" would not be an appropriation.

Interest on Delinquent Taxes - It is the policy of the Borough to collect interest for the nonpayment of taxes or assessments on or before the date when they would become delinquent. The Tax Collector is authorized to charge eight percent (8%) per annum on the first \$1,500.00 of taxes becoming delinquent after due date and eighteen percent (18%) per annum on any amount of taxes in excess of \$1,500.00 becoming delinquent after due date and if a delinquency is in excess of \$10,000.00 and remains in arrears beyond December 31st, an

**BOROUGH OF COLLINGSWOOD
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2018 AND 2017**

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Basis of Accounting (Continued)

Interest on Delinquent Taxes (Continued) - additional penalty of six percent (6%) shall be charged against the delinquency. There is a ten (10) day grace period.

Capitalization of Interest - It is the policy of the Borough to treat interest on projects as a current expense and the interest is included in the Operating budgets of the Water Capital Fund, Sewer Capital Fund and Parking Capital Fund.

D. Comparative Data

Comparative total data for the prior year has been presented in the accompanying Balance Sheets and Statement of Operations in order to provide an understanding of changes in the Borough's financial position. However, comparative (i.e., presentation of prior year totals by fund type) data have not been presented in the statement of revenues - regulatory basis and the statement of expenditures - regulatory basis since their inclusion would make the statements unduly complex and difficult to read.

E. Recent Accounting Pronouncements Not Yet Effective

In November 2016, the Governmental Accounting Standards Board (GASB) issued Statement No. 83, "Certain Asset Retirement Obligations." This Statement, which is effective for periods beginning after June 15, 2018. Management has not yet determined the impact of this Statement on the financial statements.

In January 2017, the Governmental Accounting Standards Board (GASB) issued Statement No. 84, "Fiduciary Activities." This Statement, which is effective for periods beginning after December 31, 2018. Management has not yet determined the impact of this Statement on the financial statements.

In June 2017, the Governmental Accounting Standards Board (GASB) issued Statement No. 87, "Leases." This Statement, which is effective for periods beginning after December 15, 2019. Management has not yet determined the impact of this Statement on the financial statements.

In April 2018, the Governmental Accounting Standards Board (GASB) issued Statement No. 88, "Certain Disclosures Related to Debt, Including Direct Borrowings and Direct Placements." This Statement, which is effective for fiscal periods beginning after June 15, 2018. Management has not yet determined the impact of this Statement on the financial statements.

In June 2018, the Governmental Accounting Standards Board (GASB) issued Statement No. 89, "Accounting for Interest Costs Incurred Before the End of a Construction Period." This Statement, which is effective for fiscal periods beginning after December 15, 2019. Management has not yet determined the impact of this Statement on the financial statements.

In August 2018, the Governmental Accounting Standards Board (GASB) issued Statement No. 90, "Majority Equity Interests-an Amendment of GASB Statements No. 14 and No. 61." This Statement, which is effective for fiscal periods beginning after December 15, 2018. Management has not yet determined the impact of this Statement on the financial statements.

**BOROUGH OF COLLINGSWOOD
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2018 AND 2017**

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

E. Recent Accounting Pronouncements Not Yet Effective (Continued)

In May 2019, the Governmental Accounting Standards Board (GASB) issued Statement No. 91, "Conduit Debt Obligations." This Statement, which is effective for fiscal periods beginning after December 15, 2020, will not have a significant impact of the Borough's financial statements.

F. Recent Issued Accounting Guidance

Statement No. 75, "Accounting and Financial Reporting for Post-employment Benefits Other Than Pensions." The primary objective of this Statement is to improve accounting and financial reporting by state and local governments for post-employment benefits other than pensions. It also improves information provided by state and local governmental employers about financial support for OPEB that is provided by other entities. The Statement is effective for periods beginning after June 15, 2017. The adoption of this Statement did not have an impact on the financial statements.

NOTE 2: BUDGETARY INFORMATION

The Borough must adopt an annual budget in accordance with NJSA 40A:4 et seq. This budget is required to be a balanced cash basis document. To accomplish this, the municipality is required to establish a reserve for uncollected taxes. The 2018 and 2017 statutory budgets included a reserve for uncollected taxes in the amount of \$117,341.56 and \$105,638.01, respectively. This protects the Borough from taxes not paid currently. Once approved, the Borough may make emergency appropriations for a purpose which is not foreseen at the time the budget is adopted per NJSA 40A:4-46 and 54. This type of appropriation shall be made to meet a pressing need for public expenditure to protect or promote the public health, safety or welfare prior to the next succeeding fiscal year. Emergency appropriations, except those classified as a special emergency, must be raised in the budget of the succeeding year. Special emergency appropriations are permitted to be raised in the budgets of the succeeding three or five years. Budget transfers between appropriation accounts are prohibited until the last two months of the year. Budget transfers during the year were not significant. After approval from the Director, the Borough can also make amendments for any special item of revenue made available by any public or private funding source as per NJSA 40A:4-87. The Borough amended the budget during the year by the insertion of Special Items of Revenues in the amount of \$79,294.92 for various grants as detailed on Exhibit A-2.

NOTE 3: CASH

Custodial Credit Risk – Deposits

Custodial Credit Risk is the risk that in the event of a bank failure, the government's deposits may not be able to recover the value of its deposits or investments. Deposits are considered to be exposed to Custodial Credit Risk if they are: uncollateralized (securities not pledged to the depositor), collateralized with securities held by the pledging financial institution, or collateralized with securities held by the financial institution's trust department or agent but not in the government's name. The municipality's policy is based on New Jersey Statutes requiring cash to be deposited only in New Jersey based banking institutions that participate in the New Jersey Governmental Unit Deposit Protection Act (GUDPA) or in qualified investments

**BOROUGH OF COLLINGSWOOD
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2018 AND 2017**

NOTE 3: CASH (CONTINUED)

Custodial Credit Risk – Deposits (Continued)

established in NJSA 40A:5-15.1(a) that are treated as cash equivalents. At December 31, 2018 and 2017, the carrying amount of the Borough's deposits was \$12,453,056.50 and \$14,163,636.92, respectively. As of December 31, 2018 and 2017, \$0 of the municipality's bank balance of \$12,831,836.54 and \$14,398,363.25, respectively, was exposed to Custodial Credit Risk.

NOTE 4: INVESTMENTS

As of December 31, 2018 and 2017, the Borough did not have any investments.

Interest Rate Risk - The Borough does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. However, NJSA 40A:5-15.1(a) limits the length of time for most investments to 397 days.

Credit Risk - NJSA 40A:5-15.1(a) limits municipal investments to those specified in the statutes. The type of allowable investments are Bonds or other obligations of the United States or obligations guaranteed by the United States, Bonds or other obligations of the Borough or - Bonds or other obligations of the Borough School District, Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of Treasury for investment by local units, government money market mutual funds; the State of New Jersey Cash Management Plan; local government investment pools; or repurchase of fully collateralized securities.

Concentration of Credit Risk - The Borough places no limit on the amount the Borough may invest in any one issuer.

NOTE 5: TAXES COLLECTED IN ADVANCE

Taxes collected in advance are recorded as cash liabilities in the financial statements. The following is a comparison of the liability for the current and prior year:

	Balance Dec. 31, 2018	Balance Dec. 31, 2017
Prepaid Taxes - Cash Liability	<u>\$ 219,861.00</u>	<u>\$ 1,199,587.19</u>

**BOROUGH OF COLLINGSWOOD
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2018 AND 2017**

NOTE 6: FIXED ASSETS

The following is a summary of changes in the General Fixed Assets Account Group for the year ended December 31, 2018:

	Balance 12/31/2017	Additions	Deletions	Balance 12/31/2018
Land	\$ 784,275.00	\$ 513,385.89		\$ 1,297,660.89
Infrastructure	13,047,167.15			13,047,167.15
Buildings	25,839,365.50			25,839,365.50
Vehicles	3,870,678.94	172,380.94		4,043,059.88
Equipment	4,482,036.64	317,781.40	\$ 1,079,125.00	3,720,693.04
	<u>\$ 48,023,523.23</u>	<u>\$ 1,003,548.23</u>	<u>\$ 1,079,125.00</u>	<u>\$ 47,947,946.46</u>

NOTE 7: ECONOMIC DEPENDENCY

The Borough of Collingswood is not economically dependent on any one business or industry within the Borough.

**BOROUGH OF COLLINGSWOOD
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2018 AND 2017**

NOTE 8: FUND BALANCES APPROPRIATED

	Year	Balance December 31,	Utilized in Budget of Succeeding Year
Current Fund	2018	\$ 2,832,319.81	\$ 1,215,147.06
	2017	3,863,552.49	2,430,859.00
	2016	3,657,285.51	893,431.31
	2015	2,328,613.15	382,745.78
	2014	1,810,879.36	450,301.62
Water Operating Fund	2018	507,142.34	231,966.32
	2017	786,480.84	557,017.66
	2016	630,364.87	62,852.58
	2015	404,833.68	65,681.40
	2014	56,765.58	24,308.53
Sewer Operating Fund	2018	675,664.81	84,326.07
	2017	703,471.07	148,648.59
	2016	632,553.29	79,832.11
	2015	393,165.71	36,798.27
	2014	249,830.54	92,000.00
Parking Utility	2018	197,823.83	190,000.00
	2017	217,713.85	80,500.00
	2016	257,525.31	88,000.00
	2015	154,950.34	62,721.82
	2014	218,150.34	63,200.00

NOTE 9: ACCUMULATED ABSENCE BENEFITS

All employees are granted sick and vacation benefits in varying amounts depending on their length of service with the Borough.

The Borough has entered into a duly negotiated and approved labor agreement with the FMBA #108, FOP Lodge #76, and Teamsters in regards to accumulated absence benefits. The Borough also has local personnel policy that covers all non-union personnel. The Borough has not appropriated anything in their budget to fund a reserve for accumulated absences.

SICK DAYS:

Police Superiors - Individuals covered under the Police Superiors' Contract may accrue nine (9) sick leave days per year. A Superior Officer may apply his unused accumulated sick leave time to early retirement, or he/she may receive 100% of his accumulated sick leave as additional severance pay.

**BOROUGH OF COLLINGSWOOD
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2018 AND 2017**

NOTE 9: ACCUMULATED ABSENCE BENEFITS (CONTINUED)

SICK DAYS (CONTINUED):

Police Officers - Individuals covered under the Police Officers' Association may accrue seven (7) leave days per year. Upon separation, death, or retirement, a Police Officer will receive all accumulated days.

Fire Officers - Individuals covered under the Fire Officers' Association may accrue seven (7) leave days per year. Upon separation, death, or retirement, a Fire Officer will receive all accumulated days.

Firefighters - Individuals covered under the Firefighters' Association may accrue seven (7) leave days per year. Upon separation, death, or retirement, a Firefighter will receive all accumulated days.

Teamsters - Individuals covered under the Teamsters agreement are granted fifteen (15) leave days per year. Any employee who has been vested in the State Pension Plan, upon termination will be entitled to buy back 100% of the employee's accumulated sick days, maximum bank of seventy-five (75) days, at the employee's regular rate of pay. The only exception is if the employee has been dismissed due to any type of disciplinary action. Annually, all employees who have accumulated and maintain fifty (50) sick days shall be entitled to buy back annually those days not used in the calendar year at 100%.

Non-Union - Individuals who are not covered under any of the above agreements are granted fifteen (15) leave days per year. Any amount of sick leave allowance not used in any calendar year shall accumulate to the employee's credit from year to year to a total of no more than fifty (50) days to be used if and when needed for such purpose, except that where an employee is employed by the Borough more than ten years. Annually, all employees who have accumulated and maintain fifty (50) sick days, shall be entitled to buy back annually those days not used in the calendar year at a rate of fifty (50%). Employees have the option to buy all sick days in that calendar year or they may bank them all or do a combination of both. Any employee who has been vested in the State Pension Plan, upon termination will be entitled to buy back fifty (50%) of the employees' accumulated sick days, maximum bank of fifty-five (55) days, at the employee's regular rate of pay.

Borough employees may carry unused vacation days forward one year if due to the "pressure of work." The total value of compensated absences owed to employees, as of December 31, 2018 and 2017, under the various agreements are as follows:

	Value	
	12/31/2018	12/31/2017
FMBA #108	\$ 175,751.57	\$ 102,441.89
FOP Lodge #76	104,659.86	111,579.07
Teamsters	46,620.15	75,612.62
Non-Union	120,430.62	157,242.59
	<u>\$ 447,462.20</u>	<u>\$ 446,876.17</u>

**BOROUGH OF COLLINGSWOOD
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2018 AND 2017**

NOTE 10: NOTES PAYABLE

As of December 31, 2018, the Borough had the following bond anticipation notes outstanding:

	Amount	Interest Rate	Maturity Date
General Capital Fund:			
Jefferies LLC	\$ 4,258,000.00	2.5000%	3/20/2019
Water Capital Fund			
Jefferies LLC	3,390,000.00	2.5000%	3/20/2019
Sewer Capital Fund			
Jefferies LLC	180,000.00	2.5000%	3/20/2019
	\$ 7,828,000.00		

The Borough renewed the notes, after a pay down of \$1,208,000.00 for Current Fund, \$290,000.00 for Water, and \$180,000.00 for Sewer. The note was issued for an additional one year period which matures on March 18, 2020. Additional funds were borrowed. See Subsequent Events Note for details.

NOTE 11: INTERFUND RECEIVABLES AND PAYABLES

The interfunds for Animal Control Trust, Tax Sale, General Capital, and Trust Other are the result of interest earned in December but not transferred to Current Fund until January. The Water and Sewer Operating interfunds from the Water and Sewer Capital Funds are the result of interest earned in December but not transferred until January. The Water Operating and Sewer Operating interfunds are the result of payments transferred from Water to Sewer rents however, the cash was not transferred.

The following schedule reconciles interfund receivables and payables for the year ended December 31, 2018:

BOROUGH OF COLLINGSWOOD
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2018 AND 2017

NOTE 11: INTERFUND RECEIVABLES AND PAYABLES (CONTINUED)

	Due	
	From	To
Current Fund		
Animal Control Trust	\$ 1.80	
Tax Sale Trust	196.30	
Sewer Operating Fund	643.94	
Trust Other		\$ 107.55
Animal Control Trust Fund		
Current Fund		1.80
Trust Other		
Current Fund	107.55	
Tax Sale Trust		
Current Fund		196.30
Water Operating Fund		
Sewer Operating Fund		14,951.88
Sewer Operating Fund		
Current Fund		643.94
Water Operating Fund	14,951.88	
	<u>\$ 15,901.47</u>	<u>\$ 15,901.47</u>

NOTE 12: LONG-TERM DEBT

Summary of Municipal Debt Service

Long-Term Debt as of December 31, 2018, consisted of the following:

	Year		
	2018	2017	2016
Bonds, Notes and Loans Issued	\$ 30,396,364.77	\$ 33,331,205.27	\$ 32,275,153.94
Bonds and Notes Authorized but not Issued	750,000.00	1,500,000.00	4,219,425.00
Net Bonds, Notes and Loans Issued and Authorized but not Issued	<u>\$ 31,146,364.77</u>	<u>\$ 34,831,205.27</u>	<u>\$ 36,494,578.94</u>

BOROUGH OF COLLINGSWOOD
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2018 AND 2017

NOTE 12: LONG-TERM DEBT (CONTINUED)

	Balance Dec. 31, 2017	Issued/ Authorized	Retired/ Reduction	Balance Dec. 31, 2018	Due Within One Year
ISSUED:					
General:					
General Serial Bonds	\$ 20,694,000.00		\$ 2,049,000.00	\$ 18,645,000.00	\$ 2,085,000.00
Bond Anticipation Notes	4,120,000.00	\$ 750,000.00	612,000.00	4,258,000.00	1,208,000.00
Water:					
Serial Bonds	1,727,800.00		222,750.00	1,505,050.00	144,150.00
NJ Infrastructure Loan	1,091,065.92		82,812.66	1,008,253.26	82,812.66
Bond Anticipation Notes	3,660,000.00		270,000.00	3,390,000.00	290,000.00
Sewer:					
Serial Bonds	1,073,200.00		132,250.00	940,950.00	75,850.00
NJ Infrastructure Loan	610,139.35		141,027.84	469,111.51	139,119.82
Bond Anticipation Notes	355,000.00		175,000.00	180,000.00	180,000.00
Net Debt Issued	<u>33,331,205.27</u>	<u>750,000.00</u>	<u>3,684,840.50</u>	<u>30,396,364.77</u>	<u>4,204,932.48</u>
AUTHORIZED BUT NOT ISSUED:					
General:					
Bond Anticipation Notes	1,500,000.00		750,000.00	750,000.00	
Authorized but not Issued	<u>1,500,000.00</u>		<u>750,000.00</u>	<u>750,000.00</u>	
Total Debt Issued and Authorized but not Issued	<u>\$ 34,831,205.27</u>	<u>\$ 750,000.00</u>	<u>\$ 4,434,840.50</u>	<u>\$ 31,146,364.77</u>	

Permanently Funded Debt Consisted of the Following:

General Capital Fund

\$1,300,000.00 CCIA Revenue Bonds dated September 1, 1999, payable in annual installments through September 1, 2019. Interest is paid semi-annually at a rate of 5.85% per annum. The balance remaining as of December 31, 2018, was \$100,000.00.

\$11,153,000.00 General Improvement Bonds dated June 1, 2009, payable in annual installments through June 1, 2019. Interest is paid semi-annually at a rate of 4.375% per annum. The balance remaining as of December 31, 2018, was \$485,000.00.

\$3,224,000.00 General Improvement Bonds taxable bonds dated June 1, 2009, payable in annual installments through June 1, 2019. Interest is paid semi-annually at a rate of 6% per annum. The balance remaining as of December 31, 2018, was \$150,000.00.

\$3,500,000.00 General Improvement Bonds taxable bonds dated April 15, 2014, payable in annual installments through February 15, 2024. Interest is paid semi-annually at a rate of 2.15%- 3.625% per annum. The balance remaining as of December 31, 2018, was \$2,265,000.00.

BOROUGH OF COLLINGSWOOD
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2018 AND 2017

NOTE 12: LONG-TERM DEBT (CONTINUED)

\$1,780,000.00 General Obligation Refunding Bonds dated May 15, 2014, payable in annual installments through November 15, 2022. Interest is paid semi-annually at a rate of 1.5% to 3% per annum. The balance remaining as of December 31, 2018, was \$840,000.00.

\$2,340,000.00 General Improvement Bonds taxable bonds dated April 20, 2016, payable in annual installments through April 15, 2031. Interest is paid semi-annually at a rate of 3% per annum. The balance remaining as of December 31, 2018, was \$2,140,000.00.

\$2,525,000.00 General Obligation Refunding taxable Bonds dated April 27, 2016, payable in annual installments through June 1, 2029. Interest is paid semi-annually at a rate of 1.601% to 3.616% per annum. The balance remaining as of December 31, 2018, was \$2,355,000.00.

\$10,425,000.00 General Obligation Refunding Bonds dated April 27, 2016, payable in annual installments through June 1, 2029. Interest is paid semi-annually at a rate of 4% to 5% per annum. The balance remaining as of December 31, 2018, was \$10,310,000.00.

Water Capital Fund

\$1,914,314.00 New Jersey Water Bank formerly New Jersey Environmental Infrastructure Trust Financing (NJEIT) dated May 22, 2013, payable in semi-annual installments through August 1, 2032. The water loan consists of \$640,000.00 trust loan and \$1,274,314.00 fund loan. Principal was forgiven on the Fund loan in the amount of \$244,600.00 in 2013. The fund loan is at 0% per annum. The trust loan interest is paid at a rate of 3%-5% per annum. The balance remaining at December 31, 2018, was \$1,008,253.26.

\$558,000.00 Water Utility Bonds dated December 4, 2002, payable in annual installments through November 15, 2022. Interest is paid semi-annually at a rate of 4.625%-4.75% per annum. The balance remaining as of December 31, 2018, was \$151,000.00.

\$1,575,300.00 Water Utility Refunding Bonds dated April 27, 2016, payable in annual installments through June 1, 2028. Interest is paid semi-annually at a rate of 4%-5% per annum. The balance remaining as of December 31, 2018, was \$1,354,050.00.

Sewer Capital Fund

\$1,050,000.00 New Jersey Water Bank formerly New Jersey Environmental Infrastructure Trust Financing (NJEIT) dated November 9, 2000, payable in semi-annual installments through August 2020. The sewer loan consists of \$530,000.00 trust loan and \$520,000.00 fund loan. The fund loan is at 0% per annum. The trust loan interest is paid at a rate of 4%-5.5% per annum. New Jersey Environmental Infrastructure Trust refunded this loan on June 20, 2006, saving the Borough \$25,542.38 in interest costs. These savings are applied as credits to payments. The balance remaining at December 31, 2018, was \$131,835.18.

\$573,513.00 New Jersey Water Bank formerly New Jersey Environmental Infrastructure Trust Financing (NJEIT) dated November 8, 2001, payable in semi-annual installments through August 2021. The sewer loan consists of \$280,000.00 trust loan and \$293,513.00 fund loan. The fund loan is at 0% per annum. The trust loan interest is paid at a rate of 5%-5.25% per annum. The balance remaining at December 31, 2018, was \$90,254.40.

**BOROUGH OF COLLINGSWOOD
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2018 AND 2017**

NOTE 12: LONG-TERM DEBT (CONTINUED)

Sewer Capital Fund (Continued)

\$726,000.00 New Jersey Water Bank formerly New Jersey Environmental Infrastructure Trust Financing (NJEIT) dated March 10, 2010, payable in semi-annual installments through August 2029. The loan consists of \$180,000.00 trust loan and \$546,000.00 fund loan. The fund loan is at 0% per annum. The trust loan interest is paid at a rate of 3%-5% per annum. The balance remaining at December 31, 2018, was \$247,021.93.

\$1,094,700.00 Sewer Utility Refunding Bonds dated April 27, 2016, payable in annual installments through June 1, 2028. Interest is paid semi-annually at a rate of 4%-5% per annum. The balance remaining as of December 31, 2018, was \$940,950.00.

Defeased Debt

\$13,095,000.00 General Obligation Refunding Bonds, Series 2016 dated April 27, 2016, payable in annual installments through June 1, 2029. The Refunding Bonds were issued with a net interest costs of 2.417716% to advance refund \$420,000.00 Water/Sewer Utility Bonds, Series 1998A, maturing serially on October 1 in the years 2016 through 2018, \$2,204,000.00 General Improvement Bonds, Series 2008, maturing serially on February 1 in the years 2019 through 2021, \$2,486,000.00 Water/Sewer Utility Bonds, Series 2008 maturing serially on February 1 in the years 2019 through 2028, \$8,608,000.00 General Obligation Bonds, Series 2009, maturing serially on June 1, 2020 through 2029, with a net interest cost of 4.359803%. The net proceeds of \$15,126,871.75, including a premium of \$2,156,882.60 and net of payments of \$58,010.85 in underwriting fees and \$67,000.00 of issuance costs were used to purchase U.S. Government Securities. The advance refunding met the requirements for an in-substance debt defeasance and the bonds were removed from the Borough's financial statements. As a result of the advance refunding, the Borough had an economic gain (difference between the present value of the debt service payments on the old and new debt) of \$814,449.93.

\$2,525,000.00 Taxable General Obligation Refunding Bonds Series 2016 dated April 27, 2016, payable in annual installments through June 1, 2029. The Refunding Bonds were issued with a net interest costs of 3.146259% to advance refund \$2,109,000.00 Taxable General Obligation Bonds, Series 2009, maturing serially on June 1 in the years 2020 through 2029 with a net interest cost of 6.165349%. The net proceeds of \$2,500,814.25, net of payments of \$11,185.75 in underwriting fees and \$13,000.00 of issuance costs were used to purchase U.S. Government Securities. The advance refunding met the requirements for an in-substance debt defeasance and the bonds were removed from the Borough's financial statements. As a result of the advance refunding, the Borough had an economic gain (difference between the present value of the debt service payments on the old and new debt) of \$159,323.43.

As of December 31, 2018, debt service requirements on long-term debt in future years are:

BOROUGH OF COLLINGSWOOD
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2018 AND 2017

NOTE 12: LONG-TERM DEBT (CONTINUED)

Year Ended December	Principal	Interest	Total
General Serial Bonds			
Current Fund			
2019	\$ 2,085,000.00	\$ 686,794.49	\$ 2,771,794.49
2020	2,160,000.00	600,969.26	2,760,969.26
2021	2,230,000.00	518,566.81	2,748,566.81
2022	1,720,000.00	451,605.16	2,171,605.16
2023	1,505,000.00	390,391.76	1,895,391.76
2024-2028	7,175,000.00	1,066,634.48	8,241,634.48
2029-2031	1,770,000.00	47,806.60	1,817,806.60
	<u>\$ 18,645,000.00</u>	<u>\$ 3,762,768.56</u>	<u>\$ 22,407,768.56</u>

Year Ended December	Principal	Interest	Total
General Serial Bonds			
Water Operating Fund			
2019	\$ 144,150.00	\$ 66,053.00	\$ 210,203.00
2020	149,100.00	59,448.76	208,548.76
2021	157,000.00	52,575.00	209,575.00
2022	163,900.00	45,884.50	209,784.50
2023	129,800.00	38,261.50	168,061.50
2024-2028	761,100.00	91,022.25	852,122.25
	<u>\$ 1,505,050.00</u>	<u>\$ 353,245.01</u>	<u>\$ 1,858,295.01</u>

Year Ended December	Principal	Interest	Total
General Serial Bonds			
Sewer Operating Fund			
2019	\$ 75,850.00	\$ 40,979.50	\$ 116,829.50
2020	77,900.00	37,515.00	115,415.00
2021	82,000.00	33,927.50	115,927.50
2022	86,100.00	30,565.50	116,665.50
2023	90,200.00	26,588.50	116,788.50
2024-2028	528,900.00	63,252.75	592,152.75
	<u>\$ 940,950.00</u>	<u>\$ 232,828.75</u>	<u>\$ 1,173,778.75</u>

**BOROUGH OF COLLINGSWOOD
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2018 AND 2017**

NOTE 12: LONG-TERM DEBT (CONTINUED)

Year Ended December	Principal	Interest	Total
NJEIT Loan			
Water Operating Fund			
2019	\$ 82,812.66	\$ 17,950.00	\$ 100,762.66
2020	82,812.66	16,750.00	99,562.66
2021	82,812.66	15,550.00	98,362.66
2022	82,812.66	14,350.00	97,162.66
2023	82,812.66	13,150.00	95,962.66
2024-2028	382,637.55	44,050.00	426,687.55
2029-2032	211,552.41	13,050.00	224,602.41
	<u>\$ 1,008,253.26</u>	<u>\$ 134,850.00</u>	<u>\$ 1,143,103.26</u>

Year Ended December	Principal	Interest	Total
NJEIT Loan			
Sewer Operating Fund			
2019	\$ 139,119.82	\$ 11,850.00	\$ 150,969.82
2020	137,212.00	8,350.00	145,562.00
2021	59,045.86	4,800.00	63,845.86
2022	37,762.70	3,550.00	41,312.70
2023	25,971.13	3,150.00	29,121.13
2024-2028	55,000.00	9,850.00	64,850.00
2029	15,000.00	600.00	15,600.00
	<u>\$ 469,111.51</u>	<u>\$ 42,150.00</u>	<u>\$ 511,261.51</u>

Summary of Statutory Debt Condition – Annual Debt Statement

The summarized statement of debt condition which follows is prepared in accordance with the required method of setting up the Annual Debt Statement and indicates a statutory net debt of 2.215%.

BOROUGH OF COLLINGSWOOD
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2018 AND 2017

NOTE 12: LONG-TERM DEBT (CONTINUED)

	Gross Debt	Deductions	Net Debt
Local School District Debt	\$ 12,295,000.00	\$ 12,295,000.00	
Water Debt	5,903,303.26	5,903,303.26	
Sewer Debt	1,590,061.51	1,590,061.51	
General Debt	23,653,000.00		\$ 23,653,000.00
	<u>\$ 43,441,364.77</u>	<u>\$ 19,788,364.77</u>	<u>\$ 23,653,000.00</u>

Net Debt \$23,653,000.00/Equalized Valuation Basis per NJSA 40A:2-2 as amended
\$1,067,660,283.67 = 2.215%.

Borrowing Power Under NJSA 40:A2-6 As Amended

3 1/2% of Equalized Valuation Basis (Municipal)	\$ 37,368,109.93
Net Debt	23,653,000.00
Remaining Borrowing Power	<u>\$ 13,715,109.93</u>

Calculation of "Self-Liquidating Purpose" Water Utility Per NJSA 40:2-45

Cash Receipts From Fees, Rents, or Other Charges	\$ 3,153,177.52
Deductions:	
Operating and Maintenance Costs	\$ 1,972,000.00
Debt Service Per Water Account	<u>786,981.94</u>
	2,758,981.94
Excess in Revenue	<u>\$ 394,195.58</u>

Calculation of "Self-Liquidating Purpose" Sewer Utility Per NJSA 40:2-45

Cash Receipts From Fees, Rents, or Other Charges	\$ 2,288,190.49
Deductions:	
Operating and Maintenance Costs	\$ 1,494,000.00
Debt Service Per Sewer Account	<u>505,677.33</u>
	1,999,677.33
Excess in Revenue	<u>\$ 288,513.16</u>

Calculation of "Self-Liquidating Purpose" Parking Utility Per NJSA 40:2-45

Cash Receipts From Fees, Rents or Other Charges	\$ 301,345.81
Deductions:	
Operating and Maintenance Costs	\$ 191,500.00
Debt Service Per Parking Account	<u>None</u>
	191,500.00
Excess in Revenue	<u>\$ 109,845.81</u>

**BOROUGH OF COLLINGSWOOD
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2018 AND 2017**

NOTE 13: PENSION FUNDS

Description of Plans - All eligible employees of the Borough are covered by the Public Employees' Retirement System, (PERS), a cost-sharing, multiple-employer defined benefit pension plan which has been established by state statute and is administered by the New Jersey Division of Pension and Benefits (Division). According to the State of New Jersey Administrative Code, all obligations of the System will be assumed by the State of New Jersey should the Systems terminate. The Division issues a publicly available financial report that includes the financial statements and required supplementary information for the Public Employees' Retirement System. The reports may be obtained by writing to the Division of Pensions and Benefits, P.O. Box 295, Trenton, New Jersey 08625-0295 or can be accessed on the internet at: <http://www.state.nj.us/treasury/pensions/financial-reports.shtml>.

Public Employees' Retirement System (PERS) - The Public Employees' Retirement System (PERS) was established as of January 1, 1955, under the provisions of NJSA 43:15A to provide retirement, death, disability, and medical benefits to certain qualified members. The Public Employees' Retirement System is a cost-sharing, multiple-employer plan. Membership is generally required for substantially all full-time employees of the State or any county, municipality, school district or public agency provided the employee is not a member of another state-administered retirement system or other state or local jurisdiction.

Police and Firemen's Retirement System (PFRS) - The Police and Firemen's Retirement System was established in July 1944, under the provisions of NJSA 43:16A to provide coverage to substantially all full-time county or municipal police and fire-fighters and State fire-fighters appointed after June 30, 1944. Enrollment is required for permanent, full-time employees appointed to positions in law enforcement or firefighting in the State of New Jersey.

Defined Contribution Retirement Program (DCRP) - The Borough established Defined Contribution Retirement Program by ordinance on September 2, 2008, as required by Chapter 92 of the Laws of 2007 and NJSA 43:15C-1 et seq. DCRP is a cost-sharing, multiple-employer defined contribution pension fund. DCRP provides eligible members, and their beneficiaries with a tax-sheltered, defined contribution retirement benefit, along with life insurance and disability coverage. Vesting and benefit provisions are established in NJSA 43:15C-1 et seq. DCRP provides for employee contributions of 5.5%, of employees' annual base salary. Employers are required to contribute 3% of the employees' base salary.

Pension Deferral - On May 4, 2009, the Borough adopted a resolution requesting approval by the Local Finance Board of pension deferral pursuant to NJSA 43:15A-24(c) and NJSA 43:16A-15(9). This was approved on June 30, 2009, as follows: The PERS amount deferred \$99,284.00 and the PFRS - Police \$280,692.00 and Fire \$120,301.00, for a total of \$500,277.00. This amount is being repaid starting in April 2012, over a 15 year period through April 2027. The amount will fluctuate based on pension system investments earnings on the deferred amount.

Funding Policy -The contribution policy is set by NJSA 43:15A, Chapter 62, P.L. of 1994, Chapter 115, P.L. of 1997, and NJSA 18:66 and requires contributions by active members and contributing employers. Plan member and employer contributions may be amended by State of New Jersey legislation. The PERS provide for employee contributions of 7.34% to 7.5% as of July 1, 2018, of employees' annual compensation, as defined. The PFRS provides for employee contributions of 10% thereafter of employees' annual compensation, as defined.

**BOROUGH OF COLLINGSWOOD
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2018 AND 2017**

NOTE 13: PENSION FUNDS (CONTINUED)

Funding Policy (Continued) - Employers are required to contribute at an actuarially determined rate in the PERS and PFRS. The PERS and PFRS rates in effect for 2018 are 13.37% and 27.35%, respectively, of covered payroll, as reported on June 30, 2017. The actuarially determined contribution includes funding for, cost-of-living adjustments, noncontributory death benefits, and post-retirement medical premiums. The Borough payment to the PERS for the years ending December 31, 2018, 2017, and 2016 were \$351,497.08, \$311,789.00, and \$ 328,295.00, respectively, equal to the required contributions for each year. The Borough payments to the PFRS for the years ending December 31, 2018, 2017, and 2016, for Police were \$506,168.84, \$450,544.00, and \$456,427, respectively, equal to the required contributions for each year. The Borough payments to the PFRS for the years ending December 31, 2018, 2017, and 2016, for Fire, were \$347,369.74, \$314,319.00 and \$304,040.

Significant Legislation - Chapter 78, P.L. 2011, effective June 28, 2011, made various changes to the manner in which the Public Employees' Retirement System (PERS) and the Police and Firemen's Retirement System (PFRS) operate and to the benefit provisions of those systems.

Chapter 78's provisions impacting employee pension and health benefits include:

- New members of the PERS hired on or after June 28, 2011, (Tier 5 members) will need 30 years of creditable service and age 65 for receipt of the early retirement benefit without a reduction of $\frac{1}{4}$ of 1% for each month that the member is under age 65.
- The eligibility age to qualify for a service retirement in the PERS is increased from age 63 to 65 for Tier 5 members.
- The annual benefit under special retirement for new PFRS members enrolled after June 28, 2011, (Tier 3 members), will be 60% instead of 65% of the member's final compensation plus 1% for each year of creditable service over 25 years but not to exceed 30 years.
- The payment of automatic cost-of-living adjustment (COLA) additional increases to current and future retirees and beneficiaries is suspended until reactivated as permitted by this law.
- New employee contribution requirements towards the cost of employer-provided health benefit coverage. Employees are required to contribute a certain percentage of the cost of coverage. The rate of contribution is determined based on the employee's annual salary and the selected level of coverage. The increased employee contributions will be phased in over a 4-year period for those employed prior to Chapter 78's effective date with a minimum contribution required to be at least 1.5% of salary.
- In addition, this new legislation changes the method for amortizing the pension systems' unfunded accrued liability (from a level percent of pay method to a level dollar of pay).

Chapter 1, P.L. 2010, effective May 21, 2010, made a number of changes to the State-administered retirement systems concerning eligibility, the retirement allowance formula, the definition of compensation, the positions eligible for service credit, the non-forfeitable right to a pension, the prosecutor's part of the PERS, special retirement under the PFRS, and employer contributions to the retirement systems.

**BOROUGH OF COLLINGSWOOD
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2018 AND 2017**

NOTE 13: PENSION FUNDS (CONTINUED)

Significant Legislation (Continued) - Also, Chapter 1, P.L. 2010 changed the membership eligibility criteria for new members of the PERS from the amount of annual compensation to the number of hours worked weekly. Also, it returned the benefit multiplier for new members of the PERS to 1/60th from 1/55th, and it provided that new members of the PERS have the retirement allowance calculated using the average annual compensation for the last five years of service instead of the last three years of service. New members of the PERS will no longer receive pension service credit from more than one employer. Pension service credit will be earned for the highest paid position only. For new members of the PERS, the law capped the maximum compensation that can be used to calculate a pension from these plans at the annual wage contribution base for social security, and requires the pension to be calculated using a three year average annual compensation instead of the last year's salary. This law also closed the Prosecutors Part of the PERS to new members and repealed the law for new members that provided a non-forfeitable right to receive a pension based on the laws of the retirement system in place at the time 5 years of pension service credit is attained. The law also requires the State to make its full pension contribution, defined as 1/7th of the required amount, beginning in fiscal years 2012.

Chapter 3, P.L. 2010, effective May 21, 2010, replaced the accidental and ordinary disability retirement for new members of the PERS with disability insurance coverage similar to that provided by the State to individuals enrolled in the State's Defined Contribution Retirement Program (DCRP).

Chapter 92, P.L. 2007 implemented certain recommendations contained in the December 1, 2006, report of the Joint Legislative Committee on Public Employee Benefits Reform; established a DCRP for elected and certain appointed officials, effective July 1, 2007; the new pension loan interest rate became 4.69% per year, and an \$8.00 processing fee per loan was charged, effective January 1, 2008. The legislation also removed language from existing law that permits the State Treasurer to reduce employer pension contributions needed to fund the Funds and Systems when excess assets are available.

NOTE 14: FINANCIAL INFORMATION RELATED TO GASB 68 & GASB 71 FOR PUBLIC RETIREMENT SYSTEMS

New Jersey municipalities do not follow GAAP accounting principles and, as such, do not follow GASB requirements with respect to recording the net pension liability as a liability on their balance sheets. However, NJAC 5:30-6.1(c)(2) requires municipalities and counties to disclose GASB 68 and GASB 71 information in the Notes to the Financial Statements. The following disclosures meet the requirements of GASB 68 & GASB 71 for the PERS and PFRS retirement systems.

Public Employee's Retirement System - At December 31, 2018, the Borough's liability of \$7,002,931 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2018, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The Borough's proportion of the net pension liability was based on a projection of the Borough's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. At June 30, 2018 and 2017, the Borough's proportion was 0.03556683% and 0.0339466006%, respectively.

BOROUGH OF COLLINGSWOOD
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2018 AND 2017

NOTE 14: FINANCIAL INFORMATION RELATED TO GASB 68 & GASB 71 FOR PUBLIC RETIREMENT SYSTEMS (CONTINUED)

Public Employee's Retirement System (Continued) - For the year ended December 31, 2018, the Borough's pension expense would be \$457,140 if New Jersey municipalities followed GAAP accounting principles. The Borough's deferred outflows of resources and deferred inflows of resources (which are not recorded) related to the PERS are from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Changes of Assumptions		\$ 1,684,045
Net Difference Between Projected and Actual Earnings on Pension Plan Investments		42,910
Changes in Proportion and Differences Between the Borough's Contributions and Proportionate Share of Contributions	\$ 448,778	
Difference Between Expected and Actual Experience Contributions Subsequent to the Measurement Date	353,775	17,780
	<u>\$ 802,553</u>	<u>\$ 1,744,735</u>

Amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions are not recognized in pension expense since New Jersey municipalities do not follow GAAP accounting principles.

If GAAP accounting principles were followed, the other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions are not recognized in pension expense since New Jersey municipalities do not follow GAAP accounting principles:

Year Ended June 30	Amount
2019	\$ (64,484)
2020	(202,915)
2021	(536,343)
2022	(370,230)
2024	(121,985)
Thereafter	0
	<u>\$ (1,295,957)</u>

Additional information – Collective balances at June 30, 2018 and 2017, are as follows:

**BOROUGH OF COLLINGSWOOD
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2018 AND 2017**

NOTE 14: FINANCIAL INFORMATION RELATED TO GASB 68 & GASB 71 FOR PUBLIC RETIREMENT SYSTEMS (CONTINUED)

Public Employee's Retirement System (Continued)

	June 30, 2018	June 30, 2017
Collective Deferred Outflows of Resources	\$ 4,684,852,302	\$ 5,396,431,901
Collective Deferred Inflows of Resources	7,646,736,226	4,672,602,040
Collective Net Pension Liability	19,689,501,539	23,278,401,588
Borough's Proportion	0.0355668300%	0.0339466006%

Contributions - The contribution policy for the PERS is set by NJSA 15A and requires contributions by active members and contributing employers. The Borough's contribution amount was based on an actuarially determined rate which includes the normal cost and unfunded accrued liability.

Actuarial Assumptions

The total pension liability for the June 30, 2018, measurement date was determined by an actuarial valuation as of July 1, 2017, which was rolled forward to June 30, 2018. This actuarial valuation used the following actuarial assumptions, applied to all periods in the measurement:

Inflation Rate	2.25%
Salary Increases:	
Through 2026	1.65 – 4.15% Based on Age
Thereafter	2.65 – 5.15% Based on Age
Investment Rate of Return	7.00%

Pre-retirement mortality rates were based on the RP-2000 Employee Pre-retirement Mortality Tables for male and female active participants. For local employees, mortality tables are setback 2 years for males and 7 years for females. In addition, the table provides for future improvements in mortality from the base year of 2013 using a generational approach based on the Conduent modified 2014 projection scale. Post-retirement mortality rates were based on the RP-2000 Combined Healthy Male and Female Mortality Tables (set back 1 year for males and females) for service retirements and beneficiaries of former members. In addition, the tables for service retirements and beneficiaries of former members provide for future improvements in mortality from 2012 to 2013 using Projection Scale AA and using a generational approach based on the Conduent 2014 projection scale thereafter. Disability retirement rates used to value disabled retirees were based on the RP-2000 Disabled Mortality Table (set back 3 years for males and set forward 1 year for females).

The actuarial assumptions used in the July 1, 2017, valuation were based on the results of an actuarial experience study for the period July 1, 2011 to June 30, 2014.

Detailed information about the pension plan's fiduciary net position is available in the separately issued State of New Jersey Division of Pension and Benefits financial report at: <http://www.state.nj.us/treasury/pensions/gasb-notice.shtml>.

BOROUGH OF COLLINGSWOOD
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2018 AND 2017

NOTE 14: FINANCIAL INFORMATION RELATED TO GASB 68 & GASB 71 FOR PUBLIC RETIREMENT SYSTEMS (CONTINUED)

Police and Firemen's Retirement System - The Borough has two separate retirement systems one for police and one for firefighters.

At December 31, 2018, the Borough's liability of \$7,076,685 for its proportionate share of the net pension liability for Police (Location 25801). The net pension liability was measured as of June 30, 2018, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The Borough's proportion of the net pension liability was based on a projection of the Borough's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. At June 30, 2018 and 2017, the Borough's proportion was 0.0522972838% and 0.0513105683%, respectively.

For the year ended December 31, 2018, the Borough's pension expense would be \$110,451 if New Jersey municipalities followed GAAP accounting principles. The Borough's deferred outflows of resources and deferred inflows of resources (which are not recorded) related to the PFRS are from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Changes of Assumptions		\$ 1,808,575
Net Difference Between Projected and Actual Earnings on Pension Plan Investments		29,397
Differences Between Expected and Actual Experience	\$ 71,863	
Changes in Proportion and Differences Between the Borough's Contributions and Proportionate Share of Contributions	489,794	
Contributions Subsequent to the Measurement Date	511,283	
	<u>\$ 1,072,940</u>	<u>\$ 1,837,972</u>

Amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions are not recognized in pension expense since New Jersey municipalities do not follow GAAP accounting principles.

If GAAP accounting principles were followed, the other amounts reported as deferred outflows of resources and deferred inflows of resources would have been recognized in pension expense as follows:

**BOROUGH OF COLLINGSWOOD
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2018 AND 2017**

NOTE 14: FINANCIAL INFORMATION RELATED TO GASB 68 & GASB 71 FOR PUBLIC RETIREMENT SYSTEMS (CONTINUED)

Police and Firemen's Retirement System (Continued)

Year Ended June 30,	Amount
2019	\$ (96,608)
2020	(259,911)
2021	(544,571)
2022	(299,415)
2023	(75,810)
Thereafter	0
	<u>\$ (1,276,315)</u>

Additional information – Collective balances at June 30, 2018 and 2017, are as follows:

	June 30, 2018	June 30, 2017
Collective Deferred Outflows of Resources	\$ 1,988,215,695	\$ 2,298,433,198
Collective Deferred Inflows of Resources	4,286,994,294	2,618,912,538
Collective Net Pension Liability	<u>13,531,648,591</u>	<u>17,167,260,198</u>
 Borough's Proportion	 0.0522972838%	 0.0513105683%

At December 31, 2018, the Borough has a liability of \$5,019,049 for its proportionate share of the net pension liability for Fire (Location 25802). The net pension liability was measured as of June 30, 2018, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The Borough's proportion of the net pension liability was based on a projection of the Borough's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. At June 30, 2018 and 2017, the Borough's proportion was 0.0370911870% compared to 0.0365583336%, respectively.

For the year ended December 31, 2018, the Borough's pension expense would be \$491,191 if New Jersey municipalities followed GAAP accounting principles. The Borough's deferred outflows of resources and deferred inflows of resources (which are not recorded) related to the PFRS are from the following sources:

**BOROUGH OF COLLINGSWOOD
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2018 AND 2017**

NOTE 14: FINANCIAL INFORMATION RELATED TO GASB 68 & GASB 71 FOR PUBLIC RETIREMENT SYSTEMS (CONTINUED)

Police and Firemen's Retirement System (Continued)

	Deferred Outflows of Resources	Deferred Inflows of Resources
Changes of Assumptions		\$ 1,276,507
Net Difference Between Projected and Actual Earnings on Pension Plan Investments		49,386
Differences Between Expected and Actual Experience	\$ 50,881	
Changes in Proportion and Differences Between the Borough's Contributions and Proportionate Share of Contributions	54,574	
Contributions Subsequent to the Measurement Date	362,621	
	<u>\$ 468,076</u>	<u>\$ 1,325,893</u>

Amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions are not recognized in pension expense since New Jersey municipalities do not follow GAAP accounting principles.

If GAAP accounting principles were followed, the other amounts reported as deferred outflows of resources and deferred inflows of resources would have been recognized in pension expense as follows:

Year Ended June 30,	Amount
2019	\$ (16,609)
2020	(241,056)
2021	(537,253)
2022	(326,116)
2023	(99,404)
Thereafter	0
	<u>\$ (1,220,438)</u>

Additional information – Collective balances at June 30, 2018 and 2017, are as follows:

	June 30, 2018	June 30, 2017
Collective Deferred Outflows of Resources	\$ 1,988,215,695	\$ 2,298,433,198
Collective Deferred Inflows of Resources	294	2,618,912,538
Collective Net Pension Liability	<u>13,531,648,591</u>	<u>17,167,260,198</u>
 Borough's Proportion	 0.0370911870%	 0.0365583336%

**BOROUGH OF COLLINGSWOOD
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2018 AND 2017**

NOTE 14: FINANCIAL INFORMATION RELATED TO GASB 68 & GASB 71 FOR PUBLIC RETIREMENT SYSTEMS (CONTINUED)

Contributions

The contribution policy for the PFRS is set by NJSA 43:16A and requires contributions by active members and contributing employers. State legislation has modified the amount that is contributed by the State. The Borough's contribution amount was based on an actuarially determined rate which includes the normal cost and unfunded accrued liability.

Actuarial Assumptions

The total pension liability for the June 30, 2018, measurement date was determined by an actuarial valuation as of July 1, 2017, which was rolled forward to June 30, 2018. This actuarial valuation used the following actuarial assumptions, applied to all periods in the measurement:

Inflation Rate	2.25%
Salary Increases:	
Through 2026	2.10 – 8.98% Based on Age
Thereafter	3.10 – 9.98% Based on Age
Investment Rate of Return	7.00%

Pre-retirement mortality rates were based on the RP-2000 Combined Healthy Mortality tables projected on a generational basis from the base year of 2000 to 2013 using Projection Scale BB and the Conduent modified projection scale thereafter. For Pre-retirement accidental mortality, a custom table with representative rates was used and there is no mortality improvement assumed. Post-retirement mortality rates for male service retirements are based the RP-2000 Combined Healthy Mortality Tables projected on a generational basis using Projection Scale AA from the base year of 2012 to 2013 and the Conduent modified 2014 projection scale thereafter. Post-retirement mortality rates for female service retirements and beneficiaries were based the RP-2000 Combined Healthy Mortality Tables projected on a generational basis from the base year of 2000 to 2013 using Projection Scale BB and the Conduent modified 2014 projection scales thereafter. Disability mortality rates were based on a custom table with representative rates and no mortality improvement assumed.

The actuarial assumptions used in the July 1, 2017, valuation were based on the results of an actuarial experience study for the period July 1, 2010 to June 30, 2013.

Detailed information about the pension plan's fiduciary net position is available in the separately issued State of New Jersey Division of Pension and Benefits financial report at: <http://www.state.nj.us/treasury/pensions/gasb-notice.shtml>.

A special funding situation exists for the Local employers of the Police and Fire Retirement System of New Jersey. The State of New Jersey, as a non-employer, is required to pay the additional costs incurred by Local employers under Chapter 8, P.L. 2000, Chapter 318, P.L. 2001, Chapter 86, P.L. 2001, Chapter 511, P.L. 1991, Chapter 109, P.L. 1979, Chapter 247, P.L. 1993, and Chapter 201, P.L. 2001. The June 30, 2018 and June 30, 2017, special funding situation net pension liability amounts of \$961,251 and \$887,259 for Police and \$681,755 and \$632,164 for Fire, respectively, are the accumulated differences between the annual actuarially determined State obligation under the special funding situation and the actual State contribution through the valuation date.

**BOROUGH OF COLLINGSWOOD
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2018 AND 2017**

NOTE 15: POSTEMPLOYMENT BENEFITS

Plan Description - The Borough of Collingswood contributes to the State Health Benefits Program (SHBP), a cost-sharing, multiple-employer defined benefit postemployment healthcare plan administered by the State of New Jersey Division of Pensions and Benefits. The SHBP was established in 1961 under NJSA 52:14-17.25 et seq., to provide health benefits to State employees, retirees, and their dependents. Rules governing the operation and administration of the program are found in Title 17, Chapter 9 of the New Jersey Administrative Code. The SHBP provides medical, prescription drugs, mental health/substance abuse, and Medicare Part B reimbursement to retirees and their covered dependents.

The SHBP was extended to employees, retirees, and dependents of participating local public employers in 1964. Local employers must adopt a resolution to participate in the SHBP. In 2013, the Borough of Collingswood authorized participation in the SHBP's post-retirement benefit program through resolution 2013-83, adopted May 6, 2013, effective August 1, 2013. The Borough's policies provide for health insurance and prescription coverage, to eligible retirees and their spouses that participate in the SHBP's post-retirement benefit program with the local unit. The Borough also offers vision and dental coverage to the retirees and their spouses.

The State Health Benefits Commission is the executive body established by statute to be responsible for the operation of the SHBP. The State of New Jersey Division of Pensions and Benefits issues a publicly available financial report that includes financial statements and required supplementary information for the SHBP. That report may be obtained by writing to: State of New Jersey Division of Pensions and Benefits, P.O. Box 295, Trenton, NJ 08625-0295 or by visiting their website at: <http://www.state.nj.us/treasury/pensions/hb-employers.shtml>.

Plan Coverage - The Borough currently has 5 collective bargaining units as well as numerous non-union employees. The employee's post-employment benefits are dependent upon the collective bargaining unit to which they are a member as the year of retirement. The benefits by collective bargaining unit are:

FOP Lodge #76 (Superior Officers) - upon completion of 25 years of service the employee receives 100% coverage for themselves and 100% coverage for spouse.

FOP Lodge #76 (Rank and File) - upon completion of 25 years of service the employee receives 100% coverage for themselves and 100% coverage for spouse.

FMBA Local #108 (Superior Officers) - upon completion of 25 years of service the employee receives 100% coverage for themselves and 100% coverage for spouse.

FMBA Local #108 (Rank and File) - upon completion of 25 years of service the employee receives 100% coverage for themselves and 100% coverage for spouse.

Teamsters Local #830 - upon completion of 25 years of service the employee receives 100% coverage for themselves and 100% coverage for spouse.

**BOROUGH OF COLLINGSWOOD
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2018 AND 2017**

NOTE 15: POSTEMPLOYMENT BENEFITS (CONTINUED)

Funding Policy - Participating employers are contractually required to contribute based on the amount of premiums attributable to their retirees. Post-retirement medical benefits under the plan have been funded on a pay-as-you-go basis since 1994. Prior to 1994 medical benefits were funded on an actuarial basis.

Contributions to pay for the health premiums of participating retirees in the SHBP, are billed to the Borough of Collingswood on a monthly basis. Plan members receiving benefits are not required to make contributions.

The Borough of Collingswood's contributions to the SHBP for healthcare of active employees and retirees for the years ended December 31, 2018, 2017, and 2016, were \$2,398,223.78, \$2,434,688.43, and \$2,377,517.98. The amounts paid for retirees for the years ended December 31, 2018, 2017, and 2016, were \$981,313.05, \$947,910.86, and \$909,828.28, respectively, which equaled the required contributions for each year. There were approximately forty-nine, forty-seven and fifty participants eligible at December 31, 2017, 2016, and 2015, respectively.

NOTE 16: FINANCIAL INFORMATION RELATED TO GASB 75 FOR PUBLIC RETIREMENT SYSTEMS

New Jersey municipalities do not follow GAAP accounting principles and, as such, do not follow GASB requirements with respect to recording the net other post-employment benefit (OPEB) liability as a liability on their balance sheets. However, NJAC 5:30-6.1(c)(2) requires municipalities and counties to disclose GASB 75 information in the Notes to the Financial Statements. The following OPEB liability note information is reported at the State's level and is not specific to the municipality. The following disclosures meet the requirements of GASB 75 for the PERS and PFRS retirement systems.

Actuarial Assumptions

The total OPEB liability as of June 30, 2018, was determined by an actuarial valuation as of June 30, 2017, which was rolled forward to June 30, 2018. The actuarial assumptions vary for each plan member depending on the pension plan the member is enrolled in. This actuarial valuation used the following actuarial assumptions, applied to all periods in the measurement:

Inflation rate	2.50%
Salary increases (PERS):	
Through 2026	1.65 – 4.15% based on age
Thereafter	2.65 – 5.15% based on age
Salary increases (PFRS):	
Through 2026	2.10 – 8.98% based on age
Thereafter	3.10 – 9.98% based on age
Discount Rate	3.87%

**BOROUGH OF COLLINGSWOOD
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2018 AND 2017**

NOTE 16: FINANCIAL INFORMATION RELATED TO GASB 75 FOR PUBLIC RETIREMENT SYSTEMS (CONTINUED)

Actuarial Assumptions (Continued)

Pre-retirement mortality rates were based on the RP-2006 Headcount-Weighted Healthy Employee Male/Female mortality table with fully generational mortality improvement projections from the central year using the MP-2017 scale. Post-retirement mortality rates were based on the RP-2006 Headcount-Weighted Healthy Annuitant Male/Female mortality table with fully generational improvement projections from the central year using the MP-2017 scale. Disability mortality was based on the RP-2006 Headcount-Weighted Disabled Male/Female mortality table with fully generational improvement projections from the central year using the MP-2017 scale.

Certain actuarial assumptions used in the June 30, 2017 valuation were based on the results of the pension plans' experience studies for which the members are eligible for coverage under this Plan - The Police and Firemen Retirement System (PFRS) and the Public Employees Retirement System (PERS). The PFRS and PERS experience studies were prepared for the periods July 1, 2010 to June 30, 2013 and July 1, 2011 to June 30, 2014, respectively. 100% of active members are considered to participate in the Plan upon retirement.

The discount rate was based on the Bond Buyer General Obligation 20-Bond Municipal Bond index.

Detailed information about the pension plan's fiduciary net position is available in the separately issued State of New Jersey Division of Pensions and Benefits financial report at: <http://www.state.nj.us/treasury/pensions/gasb-notices-opeb.shtml>.

Changes in the Total Net OPEB Liability reported by the State of New Jersey:

**BOROUGH OF COLLINGSWOOD
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2018 AND 2017**

NOTE 16: FINANCIAL INFORMATION RELATED TO GASB 75 FOR PUBLIC RETIREMENT SYSTEMS (CONTINUED)

Actuarial Assumptions (Continued)

Total OPEB Liability

Service Cost	\$ 896,235,148
Interest	764,082,232
Changes of Benefit Terms	0
Differences Between Expected and Actual Experience	(3,626,384,047)
Changes in Assumptions or Other Inputs	(2,314,240,675)
Benefit Payments	(421,621,253)
Contributions - Members	53,987,166
Net Change in OPEB Liability	(4,647,941,429)
Total OPEB Liability Beginning	20,629,044,656
Total OPEB Liability Ending	<u>\$ 15,981,103,227</u>

Plan Fiduciary Net Position

Contributions - Employer	\$ 421,194,662
Contributions - Non-Employer Contributing Entities	53,548,285
Contributions - Members	53,987,166
Net Investment Income	2,320,422
Benefit Payments	(421,621,253)
Administrative Expense	(8,200,113)
Net Change in Plan Fiduciary Net Position	101,229,169
Plan Fiduciary Net Position Beginning	213,255,917
Plan Fiduciary Net Position Ending	<u>\$ 314,485,086</u>

Net OPEB Liability Ending	<u>\$ 15,666,618,141</u>
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here were no changes in benefit terms during the year.

Differences Between Expected and Actual Experiences: The decrease in the liability from June 30, 2017 to June 30, 2018, is due to changes in the census, claims and premiums experience.

Changes in Assumptions: The decrease in the liability from June 30, 2017 to June 30, 2018, is due to the increase in the assumed discount rate from 3.58% as of June 30, 2017 to 3.87% as of June 30, 2018, and a decrease in the assumed health care cost trend and excise tax assumptions.

**BOROUGH OF COLLINGSWOOD
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2018 AND 2017**

NOTE 16: FINANCIAL INFORMATION RELATED TO GASB 75 FOR PUBLIC RETIREMENT SYSTEMS (CONTINUED)

Actuarial Assumptions (Continued)

Sensitivity of Net OPEB Liability to Changes in the Discount Rate: The following represents the collective net OPEB liability of the participating employers as of June 30, 2018, calculated using the discount rate as disclosed above as well as what the collective net OPEB liability would be if it were calculated using a discount rate that is 1-percent-point lower or 1-percent-point higher than the current rate.

	1% Decrease 2.87%	Current Rate 3.87%	1% Increase 4.87%
Net OPEB Liability	<u>\$ 18,381,085,096</u>	<u>\$ 15,666,618,141</u>	<u>\$ 13,498,373,388</u>

Sensitivity of Net OPEB Liability to Changes in the Healthcare Trend Rate: The following presents the net OPEB liability as of June 30, 2018, as well as what the net OPEB liability would be if it were calculated using a healthcare trend rate that is 1-percentage-point lower or 1-percentage-point higher than the current rate.

	1% Decrease	Health Care Costs Trend Rate	1% Increase
Net OPEB Liability	<u>\$ 13,068,471,450</u>	<u>\$ 15,666,618,141</u>	<u>\$ 19,029,006,023</u>

OPEB Liability, Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

At December 31, 2018, the Borough would have reported a liability of \$23,599,097 for its proportionate share of the net OPEB liability if New Jersey municipalities followed GAAP accounting principles. The net OPEB liability was measured as of June 30, 2018, and the total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation as of that date. The Borough's proportion of the net OPEB liability was based on a projection of the Borough's long-term share of contributions to the OPEB plan relative to the projected contributions of all participating members, actuarially determined. At December 31, 2018 and 2017, the Borough's proportion was .150633% and .146783%, respectively.

For the year ended December 31, 2018, the Borough would have recognized net OPEB expense of \$918,467 if New Jersey municipalities followed GAAP accounting principles. The Borough's deferred outflows of resources and deferred inflows of resources (which are not recorded) are from the following sources:

**BOROUGH OF COLLINGSWOOD
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2018 AND 2017**

NOTE 16: FINANCIAL INFORMATION RELATED TO GASB 75 FOR PUBLIC RETIREMENT SYSTEMS (CONTINUED)

OPEB Liability, Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB (Continued)

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences Between Projected and Actual		
Investment Earnings	\$ 12,471	
Changes in Assumptions		\$ 5,986,220
Difference in Expectations		4,791,458
Changes in Proportions		1,407,321
	<u>\$ 12,471</u>	<u>\$ 12,184,999</u>

Amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

<u>Year Ending</u>	
2019	\$ (1,831,362)
2020	(1,831,362)
2021	(1,831,363)
2022	(1,832,646)
2023	(1,834,801)
Thereafter	(3,010,994)
	<u>\$ (12,172,528)</u>

Special Funding Situation

A special funding situation exists for some local employers of the Police and Firefighters Retirement System who do not pay for health benefits coverage for their retired employees. Under Chapter 330, P.L. 1997, certain retired local police officers and firefighters are eligible for enrollment in the State Health Benefits Program with part of the cost paid by the State. The State also provides funding for retiree health benefits to survivors of local police officers and firefighters who die in the line of duty under Chapter 271, P.L. 1989. The State is treated as a nonemployer contributing entity. Since the local participating employer does not contribute under this legislation directly to the plan, there is no net OPEB liability, deferred outflows of resources or deferred inflows of resources to report. At December 31, 2018 and 2017, the Borough's proportion was .003519% and .003593%, respectively. The Borough's proportionate share of the State's collective net OPEB liability at December 31, 2018 and 2017, was \$218,665 and \$312,426, respectively.

**BOROUGH OF COLLINGSWOOD
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2018 AND 2017**

NOTE 17: RISK MANAGEMENT

The Borough is exposed to various risks or loss related to torts, thefts of, damage to, and destruction of assets, errors and omissions, injuries to employees, and natural disasters. The Borough maintains commercial insurance coverage for property, liability, and surety bonds. The Borough of Collingswood is a member of the Camden County Municipal Joint Insurance Fund and the Municipal Excess Liability Fund which includes other municipalities throughout the region. The Borough is obligated to remit insurance premiums into these funds for sufficient insurance coverage. There is an unknown contingent liability with the Camden County Municipal Joint Insurance Fund if there is a catastrophic insurance claim from any member of the fund. The Borough did not incur any claims in excess of coverage amounts, and the amount of coverage did not significantly change during the year.

New Jersey Unemployment Compensation Insurance

The Borough has elected to fund its New Jersey Unemployment Compensation Insurance under the "Benefit Reimbursement Method." Under this plan, the Borough is required to reimburse the New Jersey Unemployment Trust Fund for benefits paid to its former employees and charged to its account with the State. The Borough is billed quarterly for amounts due to the State. The following is a summary of Borough contributions, employee contributions, reimbursements to the State for benefits paid and the ending balance of the Borough's Trust Fund for the current and previous two years:

Year	Interest Earnings	Employee Contributions	Employer Contribution	Amount Reimbursed	Balance Dec. 31
2018	\$ 214.85	\$ 11,076.19		\$ 5,253.10	\$ 52,734.33
2017	104.87	10,877.53		4,683.10	46,696.39
2016	95.54	10,412.84		4,898.14	40,397.09

NOTE 18: LABOR CONTRACTS

As of December 31, 2018, the majority of the Borough's employees are organized in the following collective bargaining units. Contracts are continually being negotiated and the following table shows their current status.

	Category	Expiration	Covers
Teamsters Local 830	Public Works, Clerical	12/31/2018	All Employees in Public Works and Clerical Workers Excluding Supervisors
FOP Lodge #76	Police	12/31/2018	All Uniformed Police Excluding Officers
FOP Lodge #76	Police	12/31/2019	Superior Officers
FMBA Local 108	Fire	12/31/2019	All Uniformed Fire Fighters Excluding Officers
FMBA Local 108A	Fire	12/31/2019	Fire Officers

**BOROUGH OF COLLINGSWOOD
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2018 AND 2017**

NOTE 19: DEFERRED COMPENSATION

The Borough offers its employees a deferred compensation plan created in accordance with Internal Revenue Code Section 457. The plan, available to all Borough employees, permits them to defer a portion of their salary until future years. The deferred compensation is not available for withdrawal by employees until termination, retirement, death, or unforeseeable emergency.

An unrelated financial institution administers the deferred compensation plan. Under the terms of an IRC Section 457 deferred compensation plan, all deferred compensation and income attributable to the investment of the deferred compensation amounts held by the financial institution, until paid or made available to the employees or beneficiaries, are the property of the employees.

As part of its fiduciary role, the Borough has an obligation of due care in selecting the third party administrators. In the opinion of the Borough's legal counsel, the Borough has acted in a prudent manner in selecting the administrators of Variable Annual Life Insurance Company and Nationwide Retirement Solutions, and is not liable for losses that may arise from the administration of the plan.

NOTE 20: JOINT VENTURE/SHARED SERVICES

The Borough of Collingswood entered into a joint venture agreement with the Borough of Oaklyn to provide construction code services for electrical and plumbing. The agreement with Oaklyn was approved on May 3, 2010.

On November 6, 2007, the Borough of Collingswood entered into a joint venture agreement with the Haddon Borough Fire District #2 to provide fire protection services, effective January 1, 2008. Total expenditures for compensation and benefits are billed annually at an agreed upon amount. The Borough also provides fire code services to the Borough of Oaklyn.

On May 8, 2018, the Borough of Collingswood entered into a shared service agreement with the Merchantville Pennsauken Water Commission to operate the Borough's water supply system effective June 1, 2018, for five years. Payments are required to be paid quarterly.

NOTE 21: CAPITAL LEASE OBLIGATIONS

The Borough has lease agreements in effect at December 31, 2018, for police cars which are funded by Ford Motor Credit at an interest rate from 6%-6.5%. Future minimum lease payments under capital lease agreements are as follows:

**BOROUGH OF COLLINGSWOOD
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2018 AND 2017**

NOTE 21: CAPITAL LEASE OBLIGATIONS (CONTINUED)

Year Ended December	Principal	Interest	Total
2019	\$ 51,709.87	\$ 5,185.46	\$ 56,895.33
2020	29,884.85	1,942.46	31,827.31
	<u>\$ 81,594.72</u>	<u>\$ 7,127.92</u>	<u>\$ 88,722.64</u>

NOTE 22: OPERATING LEASES

The Borough has commitments to lease copiers for various offices, with terms of 36 months. The monthly lease payments range from \$ \$84.00 to \$179.00 per month. Future lease payments are as follows:

Year Ended December	Payments
2019	\$ 3,156.00
2020	2,261.00
2021	252.00
	<u>\$ 5,669.00</u>

NOTE 23: LOAN TO REDEVELOPER

On August 4, 2003, the Borough of Collingswood adopted Bond Ordinance 1322 providing for a \$5,000,000.00 loan to a redeveloper, Collingswood Foundation for the Arts, for improvements to Scottish Rite Auditorium pursuant to Section 37 of the Local Redevelopment and Housing Law NJSA 40A:12A-1 et seq. This loan was to the Collingswood Foundation for the Arts, a New Jersey non-profit corporation, for the purpose of renovations of the Scottish Rite Auditorium as a performing arts and community theater center. The amount owed to the Borough of Collingswood as of December 31, 2018 and 2017, is \$4,992,466.33 and \$4,992,466.33, respectfully. No payment plan has been established as of the date of the audit.

In 2010, the Borough of Collingswood authorized debt with the passage of Bond Ordinances 1480 and 1486, which provides funding for the Lumberyard Redevelopment Project pursuant to the Local Redevelopment & Housing Law, constituting Chapter 79 of the Laws of 1992 as amended and supplemented by NJSA 40A:12-37. This loan was to the Lumberyard Redevelopment LLC, for the purpose of renovations of the Lumberyard Project. As of December 31, 2018 and 2017, there is a Loan Receivable in the General Capital Fund from Lumberyard Redevelopment LLC, for \$1,300,000.00.

On August 1, 2016, the Borough of Collingswood under a Redeveloper Agreement provided for a Mortgage Note to a business, Art Pastry LLC, for costs associated with PSE&G installation and startup of a gas line for \$5,600.00, at 2% per annum, with quarterly payments and a due date of September 1, 2018. The mortgage owed to the Borough of Collingswood as of December 31, 2018 and 2017, is \$0 and \$1,700.00, respectfully.

**BOROUGH OF COLLINGSWOOD
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2018 AND 2017**

NOTE 24: GUARANTEE OF THIRD PARTY INDEBTEDNESS (NJSA 40A:12A-67(f))

Collingswood Partners, Inc.

The Borough of Collingswood is contingently liable as a guarantor for Collingswood Partners, Inc., a Special Improvement District (NJSA 40:56 et seq.); with respect to the New Jersey Department of Community Affairs program Downtown Business Improvement Loan Fund in an amount not exceeding \$500,000.00. This is a fifteen year loan at 0% interest. This loan was for funding of the Lumberyard project. The Borough paid \$33,333.00 during 2018 and 2017 towards the loan. The loan balance at December 31, 2018 and 2017, is \$135,335.00 and \$168,668.00, respectively.

NOTE 25: TAX ABATEMENT PROGRAM

The Borough entered into long-term property tax abatement agreements (in excess of 5 year term) under the provisions of the New Jersey statutes as described below to promote and stimulate redevelopment and rehabilitation.

NJSA 40A:12A-1 et seq. "The Local Redevelopment and Housing Law" (LRHL), which designates "areas in need of redevelopment" as defined in the statute.

NJSA 40A:20-1 et seq. "Long Term Tax Exemption Law," which provides for long term tax exemption for the LRHL designated areas. The statutes were utilized by the Borough to attract redevelopers.

For the fiscal year ended December 31, 2018, the Borough abated property taxes totaling \$1,393,140.42. The following agreements were in effect as of December 31, 2018, under the provisions of the aforementioned statutes:

- A 40% property tax abatement to rehabilitate six deteriorated and neglected two story apartment buildings containing 84 residential housing units. The abatement amounted to \$84,888.80.
- A 60% property tax abatement to rehabilitate the former Sutton Towers. The abatement amounted to \$973,932.43.
- A 40% property tax abatement to complete 34 partially constructed residential units. The abatement amounted to \$44,512.80.
- A 6% property tax abatement to complete 70 partially constructed residential units. The abatement amounted to \$8,268.00.
- An 86.4% property tax abatement to continue to redevelop and renovate a commercial building located at 756 Haddon Avenue which is in a redevelopment area. The abatement amounted to \$58,812.74.
- A 70.03% property tax abatement for a Non-Profit entity dedicated to helping those in need rebuild their lives and reach their potential. The abatement amounted to \$32,682.49.
- An 87.97% property tax abatement for a public housing entity dedicated to providing housing to senior citizens and disabled individuals. The abatement amounted to \$190,043.16.

**BOROUGH OF COLLINGSWOOD
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2018 AND 2017**

NOTE 25: TAX ABATEMENT PROGRAM (CONTINUED)

The Borough entered into tax abatement agreements under the provisions of NJSA 40A:21-1 et seq. "The Five-Year Exemption and Abatement Law." For the fiscal year ended December 31, 2018, property taxes abated by the Borough under this law totaled \$30,405.07. The following is a summary of the agreements:

- A 27.41% property tax abatement to further redevelop property commonly known as 204 White Horse Pike for the construction and operation of a commercial medical office. The abatement amounted to \$5,896.01.
- A 41.76% property tax abatement for nine individual condo units known as the Lumberyard. The abatement amounted to \$24,509.06.

NOTE 26: COMMITMENTS AND CONTINGENCIES

The Borough participates in federal and state assistance grant programs. The Borough is potentially liable for expenditures which may be disallowed pursuant to the terms of these grant programs. Management is not aware of any material items of noncompliance which would result in the disallowance of program expenditures.

It is the Borough of Collingswood Counsel's opinion there is not any litigation or contingent liability that may be pending against the Borough of Collingswood that would have an adverse effect on the financial position in the future.

NOTE 27: SUBSEQUENT EVENTS

On March 19, 2019, the Board of Commissioners issued a Bond Anticipation Note in the amount of \$12,900,000.00. This note renewed \$6,150,000.00 of previously issued notes and \$6,750,000.00 in new funds of that amount, \$750,000.00 was authorized but not issued as of December 31, 2018, and \$6,000,000.00 in debt authorized in 2019.

Management has reviewed and evaluated all event and transactions that occurred between December 31, 2018 and August 2, 2019, the date that the financial statements were issued for possible disclosure and recognition in the financial statements and no additional items have come to the attention of the Borough that would require disclosure.

**SCHEDULES RELATED TO ACCOUNTING AND REPORTING FOR PENSIONS
(GASB 68) & (GASB 71)**

SCHEDULE OF THE BOROUGH'S PROPORTIONATE SHARE OF THE
NET PENSION LIABILITY - PERS
Last Six Fiscal Years

	Fiscal Year Ended					
	12/31/18	12/31/17	12/31/16	12/31/15	12/31/14	12/31/13
Borough's Proportion of the Net Pension Liability (Asset)	0.0355668300%	0.0339466010%	0.0313998745%	0.0345239060%	0.0336024802%	0.0337235419%
Borough's Proportionate Share of the Net Pension Liability (Asset)	\$ 7,002,931	\$ 7,902,226	\$ 9,299,742	\$ 7,749,925	\$ 6,291,303	\$ 6,445,239
Borough's Covered-Employee Payroll	2,418,746	2,417,825	2,290,458	2,296,039	2,358,489	2,341,195
Borough's Proportionate Share of the Net Pension Liability (Asset) as a Percentage of its Covered-Employee Payroll	289.53%	326.83%	406.02%	337.53%	266.75%	275.30%
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	53.59%	48.10%	40.14%	47.93%	52.08%	48.72%
Measurement Date	6/30/2018	6/30/2017	6/30/2016	6/30/2015	6/30/2014	6/30/2013

SCHEDULE OF BOROUGH CONTRIBUTIONS - PERS
Last Six Fiscal Years

	Fiscal Year Ended					
	12/31/18	12/31/17	12/31/16	12/31/15	12/31/14	12/31/13
Contractually Required Contribution	\$ 353,775	\$ 314,479	\$ 278,952	\$ 296,813	\$ 277,014	\$ 254,100
Contributions in Relation to the Contractually Required Contribution	353,775	314,479	278,952	296,813	277,014	254,100
Contribution Deficiency (Excess)	None	None	None	None	None	None
Borough's Covered-Employee Payroll	\$ 2,418,746	\$ 2,417,825	\$ 2,290,458	\$ 2,296,039	\$ 2,358,489	\$ 2,341,195
Contributions as a Percentage of Covered-Employee Payroll	14.63%	13.01%	12.18%	12.93%	11.75%	10.85%
Measurement Date	6/30/2018	6/30/2017	6/30/2016	6/30/2015	6/30/2014	6/30/2014

SCHEDULE OF THE BOROUGH'S PROPORTIONATE SHARE OF THE
NET PENSION LIABILITY - PFRS
Last Six Fiscal Years

	Fiscal Year Ended					
	12/31/18	12/31/17	12/31/16	12/31/15	12/31/14	12/31/13
Location 25801 Police						
Borough's Proportion of the Net Pension Liability (Asset)	0.0522972838%	0.0513105683%	0.0500247386%	0.0509547358%	0.0553335655%	0.0615535496%
Borough's Proportionate Share of the Net Pension Liability (Asset)	\$ 7,076,685	\$ 7,921,360	\$ 9,556,005	\$ 8,487,283	\$ 6,960,449	\$ 8,182,989
Borough's Covered-Employee Payroll	1,765,437	1,741,541	1,601,862	1,559,308	1,698,514	1,795,332
Borough's Proportionate Share of the Net Pension Liability (Asset) as a Percentage of its Covered-Employee Payroll	400.85%	454.85%	596.56%	544.30%	409.80%	455.79%
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	62.47%	58.60%	52.01%	56.31%	62.41%	58.70%
Location 25802 Fire						
Borough's Proportion of the Net Pension Liability (Asset)	0.0370911870%	0.0365583336%	0.0363075263%	0.0351759492%	0.0314720395%	0.0320241402%
Borough's Proportionate Share of the Net Pension Liability (Asset)	5,019,049	5,643,900	6,935,666	5,859,087	3,958,891	4,257,320
Borough's Covered-Employee Payroll	1,251,834	1,191,238	1,171,930	1,137,220	1,052,198	966,560
Borough's Proportionate Share of the Net Pension Liability (Asset) as a Percentage of its Covered-Employee Payroll	400.94%	473.78%	591.82%	515.21%	376.25%	440.46%
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	62.47%	58.60%	52.01%	56.31%	62.41%	58.70%
Measurement Date	6/30/2018	6/30/2017	6/30/2016	6/30/2015	6/30/2014	6/30/2013

SCHEDULE OF BOROUGH CONTRIBUTIONS - PFRS
Last Six Fiscal Years

	Fiscal Year Ended					
	12/31/18	12/31/17	12/31/16	12/31/15	12/31/14	12/31/13
Location 25801 Police						
Contractually Required Contribution	\$ 511,283	\$ 454,108	\$ 407,872	\$ 414,186	\$ 425,000	\$ 449,081
Contributions in Relation to the Contractually Required Contribution	511,283	454,108	407,872	414,186	425,000	449,081
Contribution Deficiency (Excess)	<u>None</u>	<u>None</u>	<u>None</u>	<u>None</u>	<u>None</u>	<u>None</u>
Borough's Covered-Employee Payroll	\$ 1,765,437	\$ 1,741,541	\$ 1,601,862	\$ 1,559,308	\$ 1,698,514	\$ 1,795,332
Contributions as a Percentage of Covered-Employee Payroll	28.96%	26.08%	25.46%	26.56%	25.02%	25.01%
Location 25802 Fire						
Contractually Required Contribution	362,621	323,548	296,030	285,928	241,727	233,641
Contributions in Relation to the Contractually Required Contribution	362,621	323,548	296,030	285,928	241,727	233,641
Contribution Deficiency (Excess)	<u>None</u>	<u>None</u>	<u>None</u>	<u>None</u>	<u>None</u>	<u>None</u>
Borough's Covered-Employee Payroll	\$ 1,251,834	\$ 1,191,238	\$ 1,171,930	\$ 1,137,220	\$ 1,052,198	\$ 966,560
Contributions as a Percentage of Covered-Employee Payroll	28.97%	27.16%	25.26%	25.14%	22.97%	24.17%
Measurement Date	6/30/2018	6/30/2017	6/30/2016	6/30/2015	6/30/2014	6/30/2013

SCHEDULE OF THE BOROUGH'S PROPORTIONATE SHARE OF THE
NET PENSION LIABILITY - PFRS
Last Six Fiscal Years
Special Funding Situation

	Fiscal Year Ended					
	12/31/18	12/31/17	12/31/16	12/31/15	12/31/14	12/31/13
Location 25801 Police						
Borough's Proportion of the Net Pension Liability (Asset)	0.0522972838%	0.0513105683%	0.0500247386%	0.0509547358%	0.0553335655%	0.0615535496%
Borough's Proportionate Share of the Net Pension Liability (Asset)	\$ 961,251	\$ 887,259	\$ 802,467	\$ 744,306	\$ 749,523	\$ 762,754
Borough's Covered-Employee Payroll	1,765,437	1,741,541	1,601,862	1,559,308	1,698,514	1,795,332
Borough's Proportionate Share of the Net Pension Liability (Asset) as a Percentage of its Covered-Employee Payroll	54.45%	50.95%	50.10%	47.73%	44.13%	42.49%
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	62.47%	58.60%	52.01%	56.31%	62.41%	58.70%
Location 25802 Fire						
Borough's Proportion of the Net Pension Liability (Asset)	0.0370911870%	0.0365583336%	0.0363075263%	0.0351759492%	0.0314720395%	0.0320241402%
Borough's Proportionate Share of the Net Pension Liability (Asset)	681,755	632,164	582,424	513,822	426,306	396,834
Borough's Covered-Employee Payroll	1,251,834	1,191,238	1,171,930	1,137,220	1,052,198	966,560
Borough's Proportionate Share of the Net Pension Liability (Asset) as a Percentage of its Covered-Employee Payroll	54.46%	53.07%	49.70%	45.18%	40.52%	41.06%
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	62.47%	58.60%	52.01%	56.31%	62.41%	58.70%
Measurement Date	6/30/2018	6/30/2017	6/30/2016	6/30/2015	6/30/2014	6/30/2013

The data in the above schedule represents the allocation of the State of New Jersey's obligation on behalf of the Borough.

The Police & Firemen's Retirement System is a Cost-Sharing, Multi-Employer Defined Benefit Plan with a Special Funding Situation - 100% of the additional costs incurred by local employers under Chapter 8, P.L. 2000, Chapter 318, P.L. 2001, Chapter 86, P.L. 2001, Chapter 511, P.L. 1991, Chapter 109, P.L. 1979, Chapter 247, P.L. 1993, and Chapter 201, P.L. 2001.

SCHEDULE OF BOROUGH CONTRIBUTIONS - PFRS
Last Six Fiscal Years
Special Funding Situation

	Fiscal Year Ended					
	12/31/18	12/31/17	12/31/16	12/31/15	12/31/14	12/31/13
Location 25801 Police						
Contractually Required Contribution	\$ 56,929	\$ 44,367	\$ 30,748	\$ 38,745	\$ 31,122	\$ 30,032
Contributions in Relation to the Contractually Required Contribution	56,929	44,367	30,748	38,745	31,122	30,032
Contribution Deficiency (Excess)	None	None	None	None	None	None
Borough's Covered-Employee Payroll	\$ 1,765,437	\$ 1,741,541	\$ 1,601,862	\$ 1,559,308	\$ 1,698,514	\$ 1,795,332
Contributions as a Percentage of Covered-Employee Payroll	3.22%	2.55%	1.92%	2.48%	1.83%	1.67%
Location 25802 Fire						
Contractually Required Contribution	40,376	31,611	22,317	26,747	17,701	15,625
Contributions in Relation to the Contractually Required Contribution	40,376	31,611	22,317	26,747	17,701	15,625
Contribution Deficiency (Excess)	None	None	None	None	None	None
Borough's Covered-Employee Payroll	\$ 1,251,834	\$ 1,191,238	\$ 1,171,930	\$ 1,137,220	\$ 1,052,198	\$ 966,560
Contributions as a Percentage of Covered-Employee Payroll	3.23%	2.65%	1.90%	2.35%	1.68%	1.62%
Measurement Date	6/30/2018	6/30/2017	6/30/2016	6/30/2015	6/30/2014	6/30/2014

SUPPLEMENTARY INFORMATION

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REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Independent Auditor's Report

Honorable Mayor and Members
of the Borough Council
Borough of Collingswood
678 Haddon Avenue
Collingswood, New Jersey 08108

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, and the audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, the accompanying balance sheets - regulatory basis of the various funds and account groups, the related statement of operations and changes in fund balance - regulatory basis, the related statement of revenues - regulatory basis and statement of expenditures - regulatory basis of the Borough of Collingswood, as of and for the year ended December 31, 2018, and the related notes to the financial statements, which collectively comprise the Borough of Collingswood's basic financial statements, and have issued our report thereon dated August 2, 2019, which contained an adverse opinion on those financial statements due to being presented in accordance with the New Jersey regulatory basis of accounting.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Borough of Collingswood's control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements but not for the purpose of expressing an opinion on the effectiveness of the Borough of Collingswood's internal control. Accordingly, we do not express an opinion on the effectiveness of the Borough's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a

combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Borough of Collingswood, New Jersey's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* or the requirements of the Division of Local Government Services.

Borough's Responses to Findings

The Borough's responses to the findings identified in our audit are described in the accompanying schedule of findings and recommendations. The Borough's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

PETRONI & ASSOCIATES LLC



Nick L. Petroni
Certified Public Accountant
Registered Municipal Accountant #252

August 2, 2019

CURRENT FUND

SCHEDULE OF CURRENT FUND CASH - TREASURER

	Ref.	Current Fund	Grant Fund
Balance December 31, 2017	A	<u>\$ 6,175,364.53</u>	<u>\$ 32,498.63</u>
Increased by Receipts:			
Tax Receivable	A-6	35,606,082.14	
Tax Title Liens	A-7	24,787.83	
Prepaid Taxes		219,861.00	
Homestead Rebate	A-6	351,863.77	
Tax Overpayments		87,833.93	
Grants Receivable	A-5		418,627.66
Revenue Accounts Receivable	A-9	5,104,238.47	
Due State of New Jersey:			
Senior Citizen and Veterans Deductions	A-12	79,138.00	
Construction DCA Fees		14,801.00	
Marriage License Fees/Burial Permits		2,500.00	
Due Camden County Municipal Utilities Authority		125,779.46	
Bid Guarantee		8,629.20	
Security Deposits		14,350.00	
Petty Cash		600.00	
Due Animal Control Trust Fund		0.15	
Due Payroll Agency Trust		54,195.82	
Due Tax Sale Trust		168.30	
Due Trust Other		4,600.37	
Due from General Capital Fund		1,500,000.00	
Due from Federal and State Grant Fund	A-4	13,030.62	
Total Receipts		<u>43,212,460.06</u>	<u>418,627.66</u>
		<u>49,387,824.59</u>	<u>451,126.29</u>

SCHEDULE OF CURRENT FUND CASH - TREASURER

	Ref.	Current Fund	Grant Fund
Decreased by Disbursements:			
Budget Appropriations	A-3	16,899,741.59	
Appropriation Reserves	A-10	82,603.25	
Encumbrances Payable	A-11	127,315.01	66,200.87
Reserve for Grants - Appropriated	A-15		366,618.19
Due State of New Jersey:			
Marriage License Fees/Burial Permits		2,375.00	
Construction DCA Fees		15,407.00	
County Taxes Payable	A-6	8,753,736.92	
County Open Space Taxes Payable	A-6	213,415.25	
Due County Added & Omitted Taxes		26,570.78	
Special Improvement District Taxes		280,003.71	
Due Camden County Municipal Utilities Authority		125,779.46	
Bid Guarantee		7,879.20	
Tax Overpayments		39,459.37	
Reserve for Maintenance Free Public Library		5.08	
Due Payroll Agency Trust		59,723.77	
Due Trust Other		4,489.52	
Due Water Operating Fund	D-5	2,644.82	
Due Sewer Operating Fund		1,582.68	
Petty Cash		600.00	
Due General Capital Fund		1,495,153.21	
Reserve for Security Deposits		14,500.00	
Local District School Tax	A-13	16,970,337.00	
Due Current Fund	A-4		13,030.62
		<u>45,123,322.62</u>	<u>445,849.68</u>
Balance December 31, 2018	A	<u>\$ 4,264,501.97</u>	<u>\$ 5,276.61</u>

SCHEDULE OF GRANTS RECEIVABLE

Grants	Balance Dec. 31, 2017	Budget Revenue Realized	Received	Transfer from Unappropriated	Balance Dec. 31, 2018
Federal Grants:					
Community Development Block Grant FY 2018	\$ 42,100.00		\$ 42,000.00		\$ 100.00
Community Development Block Grant FY 2019		\$ 42,100.00			42,100.00
Pedestrian Safety Grant	27,600.00		15,820.00		11,780.00
NJ OEM Generator Project	60,000.00				60,000.00
Bulletproof Vest Partnership	5,437.40				5,437.40
	<u>135,137.40</u>	<u>42,100.00</u>	<u>57,820.00</u>		<u>119,417.40</u>
State Grants:					
New Jersey DOT - Colford Avenue	3,351.51				3,351.51
New Jersey DOT - Dayton Avenue	56,778.01		30,236.16		26,541.85
New Jersey DOT - Eldridge Avenue		300,000.00			300,000.00
New Jersey DOT - Harrison Avenue	208,000.00		156,000.00		52,000.00
Safe Routes to Schools	334,741.53	30,304.61	44,402.19		320,643.95
Clean Communities Program		27,522.04	27,522.04		
Sustainable Jersey Small Grants Program		600.03	600.03		
Domestic Violence Training	5,000.00				5,000.00
Green Communities		6,000.00			6,000.00
Safe & Secure		90,000.00	90,000.00		
Recycling Tonnage Grant		14,947.42		\$ 14,947.42	
Municipal Alliance Youth Service	25,156.59	15,665.50	12,047.24		28,774.85
	<u>633,027.64</u>	<u>485,039.60</u>	<u>360,807.66</u>	<u>14,947.42</u>	<u>742,312.16</u>
	<u>\$ 768,165.04</u>	<u>\$ 527,139.60</u>	<u>\$ 418,627.66</u>	<u>\$ 14,947.42</u>	<u>\$ 861,729.56</u>
Ref.	A	A-2	A-4	A-14	A

SCHEDULE OF TAXES RECEIVABLE AND ANALYSIS OF PROPERTY TAX LEVY

Year	Balance	Levy	Added Taxes	Collected		Overpayments Applied	Canceled	Transferred to Tax Title Liens	Balance
	Dec. 31, 2017			2017	2018				Dec. 31, 2018
2016	\$ 2,247.59				\$ 2,247.59				
2017	9,557.15		\$ 4,112.00		10,160.93		\$ 3,508.22		
	11,804.74		4,112.00		12,408.52		3,508.22		
2018		\$ 37,375,411.86		\$ 1,199,587.19	36,027,514.01	\$ 32,573.02	63,762.06	\$ 32,950.56	\$ 19,025.02
	\$ 11,804.74	\$ 37,375,411.86	\$ 4,112.00	\$ 1,199,587.19	\$ 36,039,922.53	\$ 32,573.02	\$ 67,270.28	\$ 32,950.56	\$ 19,025.02
Ref.	A			A				A-7	A
		Cash		Ref.					
		Due State of New Jersey		A-4	\$ 35,606,082.14				
		Homestead Rebate		A-12	81,976.62				
				A-4	351,863.77				
					\$ 36,039,922.53				

SCHEDULE OF TAXES RECEIVABLE AND ANALYSIS OF PROPERTY TAX LEVY

Analysis of Property Tax Levy

Tax Yield

General Purpose Tax:			
General Property Tax	\$	37,048,184.75	
Special Improvement District		269,844.55	
		<hr/>	
	\$	37,318,029.30	
Added Taxes (54:4-63.1 et seq.)		57,382.56	
		<hr/>	
	\$		37,375,411.86
			<hr/> <hr/>

Tax Levied

	Ref.		
Local District School Tax (Abstract)	A-13		\$ 16,970,337.00
County Taxes:			
County Tax (Abstract)	A-1	\$ 8,753,736.92	
County Open Space (Abstract)	A-1	213,415.25	
County Added & Omitted per (54:4-63.1 & 54:4-63.12 et seq.)	A-1	13,763.75	
		<hr/>	
Total County Taxes			8,980,915.92
Special Improvement District Tax	A-1		269,844.55
Local Tax for Municipal Purposes	A-2	10,752,526.00	
Minimum Library Tax	A-2	353,249.00	
Add: Additional Taxes Levied		48,539.39	
		<hr/>	
			11,154,314.39
			<hr/>
			\$ 37,375,411.86
			<hr/> <hr/>

EXHIBIT A-7

SCHEDULE OF TAX TITLE LIENS RECEIVABLE

Balance December 31, 2017	Ref. A	<u>\$ 86,983.02</u>
Increased by:		
Transfers from Taxes Receivable	A-6	32,950.56
Interest and Costs on Tax Sale		840.48
		<u>33,791.04</u>
		120,774.06
Decreased by:		
Receipts	A-4	24,787.83
Balance December 31, 2018	A	<u><u>\$ 95,986.23</u></u>

EXHIBIT A-8

SCHEDULE OF PROPERTY ACQUIRED FOR TAXES
(AT ASSESSED VALUATION)

Balance December 31, 2017	Ref. A	<u>\$ 79,975.00</u>
Balance December 31, 2018	A	<u><u>\$ 79,975.00</u></u>

SCHEDULE OF REVENUE ACCOUNTS RECEIVABLE

	Balance Dec. 31, 2017	Accrued	Collected by Treasurer	Balance Dec. 31, 2018
Miscellaneous Revenue Anticipated				
Licenses:				
Other		\$ 1,823.00	\$ 1,823.00	
Fees and Permits		42,718.71	42,718.71	
Fines and Costs:				
Municipal Court	\$ 11,658.48	158,561.10	154,851.26	\$ 15,368.32
Interest and Costs on Taxes		88,064.75	88,064.75	
Interest on Investments		47,287.15	47,287.15	
Department of Recreation Fees		64,506.87	64,506.87	
Uniform Fire Code Fees		94,516.00	94,516.00	
Pool Tags		250,193.50	250,193.50	
Rental Inspections		26,609.00	26,609.00	
Resale Inspection Fees		10,750.00	10,750.00	
Third Party Billing - Ambulance		361,635.17	361,635.17	
Collingswood Ambulance Service:				
Memberships		12,425.00	12,425.00	
Housing Inspections		82,920.00	82,920.00	
Senior Community Center Rents		71,679.50	71,679.50	
Water Operating Surplus		20,000.00	20,000.00	
Sewer Operating Surplus		70,000.00	70,000.00	
Parking Operating Surplus		40,000.00	40,000.00	
Consolidated Municipal Property Tax Relief		111,121.00	111,121.00	
Energy Receipts Tax		1,084,297.00	1,084,297.00	
Uniform Construction Code Official		224,837.00	224,837.00	
Shared Service Agreements - Construction Code:				
Borough of Oaklyn		15,526.14	15,526.14	
Borough of Merchantville		9,950.55	9,950.55	
Shared Service Agreements - Fire Services:				
Haddon Township Fire District #2		27,750.60	27,750.60	
Borough of Oaklyn		3,000.00	3,000.00	
Cable TV Franchise Fee		100,841.25	100,841.25	
Telephone/Internet Franchise Fees		100,245.54	100,245.54	
Payments in Lieu of Taxes:				
Parkview		936,229.10	936,229.10	
Methodist Home		48,639.00	48,639.00	
Collingswood Housing Authority		26,183.00	26,183.00	
Lumberyard		162,645.86	162,645.86	
Pewter Village		98,151.60	98,151.60	
Veteran's Office Administration		13,983.75	13,983.75	
Zane School		9,274.17	9,274.17	
Tedeschi		15,615.01	15,615.01	
Due from Scottish Rite		150,000.00	150,000.00	
Due from Collingswood Partners		125,208.75	125,208.75	
Lease Payments:				
Catelli Parking		16,500.00	16,500.00	
Robert's Pool Concession Stand Sales		34,589.20	34,589.20	
General Capital Fund Balance		46,762.00	46,762.00	
JIF Safety Awards		2,000.00	2,000.00	

SCHEDULE OF REVENUE ACCOUNTS RECEIVABLE

	Balance Dec. 31, 2017	Accrued	Collected by Treasurer	Balance Dec. 31, 2018
Miscellaneous Revenue Not Anticipated				
Uniform Fire Safety Act		16,526.91	16,526.91	
Rent		10,800.00	10,800.00	
Premiums Forfeited		12,000.00	12,000.00	
Sale of Borough Property		148,723.00	148,723.00	
Senior Citizen Administration Fee		1,582.76	1,582.76	
DMV Inspection Fines		457.50	457.50	
Clean up/Other Charges		8,604.25	8,604.25	
Miscellaneous Revenue		55,174.40	55,174.40	
Restitution		360.00	360.00	
Other Miscellaneous		326.00	326.00	
Other Refunds		9,716.50	9,716.50	
Mortgage Receivable		1,700.00	1,700.00	
Prior Year Refund		3,109.41	3,109.41	
Administration Fee		31,827.31	31,827.31	
	<u>\$ 11,658.48</u>	<u>\$ 5,107,948.31</u>	<u>\$ 5,104,238.47</u>	<u>\$ 15,368.32</u>
Ref.	A		A-4	A

SCHEDULE OF APPROPRIATION RESERVES

	Balance Dec. 31, 2017	Balance After Transfers	Paid or Charged	Balance Lapsed
Salaries and Wages:				
Park and Playgrounds	\$ 5,278.08	\$ 5,278.08	\$ 2,500.00	\$ 2,778.08
Other Expenses:				
Finance	2,181.11	2,181.11	264.57	1,916.54
Tax Assessment	8,462.51	8,462.51	818.50	7,644.01
Legal Services	98,358.58	98,358.58	9,700.33	88,658.25
Planning Board	6,319.00	6,319.00	20.00	6,299.00
Group Insurance	18,525.51	18,525.51	7,053.70	11,471.81
Ambulance	2,033.11	2,033.11	1,030.75	1,002.36
Fire	12,754.75	12,754.75	776.95	11,977.80
Streets and Roads	685.55	685.55	341.91	343.64
Storm Recovery	3,740.00	3,740.00	536.34	3,203.66
Public Buildings and Grounds	29,108.78	29,108.78	8,757.06	20,351.72
Vehicle Maintenance	43,162.63	43,162.63	9,258.14	33,904.49
Public Health Services	2,742.74	2,742.74	450.00	2,292.74
Animal Regulation	1,181.65	1,181.65	140.64	1,041.01
Parks and Playgrounds	7,620.15	7,620.15	604.90	7,015.25
Senior Center	1,576.99	1,576.99	224.89	1,352.10
Community Sponsored Events	1,197.68	1,197.68	1,138.40	59.28
Electricity	1,059.11	1,059.11	1,059.11	
Street Lighting	18,684.91	18,684.91	1,163.05	17,521.86
Telephone	2,633.80	2,633.80	2,633.80	
Gas (Natural or Propane)	9,063.65	9,063.65	2,082.45	6,981.20
Fuel Oil	3,706.15	3,706.15	2,866.92	839.23
Telecommunications Costs	251.71	251.71	139.40	112.31
Gasoline	22,260.40	22,260.40	4,252.12	18,008.28
Solid Waste Disposal	23,148.09	23,148.09	21,041.09	2,107.00
Municipal Court	6,637.04	6,637.04	250.34	6,386.70
Social Security	17,843.78	17,843.78	130.72	17,713.06
Defined Contribution Retirement Program	2,247.69	2,247.69	67.85	2,179.84
Other Accounts - No Change	491,881.62	491,881.62		491,881.62
Operations within CAPS	844,346.77	844,346.77	79,303.93	765,042.84
OPERATIONS EXCLUDED FROM CAPS				
Maintenance of Free Public Library	25,383.44	25,383.44	944.33	24,439.11
Shared Service Haddon Township Fire	2,356.09	2,356.09	2,354.99	1.10
Other Accounts - No Change	12,651.08	12,651.08		12,651.08
Operations Excluded from CAPS	40,390.61	40,390.61	3,299.32	37,091.29
Total Appropriations	\$ 884,737.38	\$ 884,737.38	\$ 82,603.25	\$ 802,134.13
Ref.	A		A-4	A-1

SCHEDULE OF ENCUMBRANCES PAYABLE

	Ref.	Current Fund	Grant Fund
Balance December 31, 2017	A	\$ 129,357.29	\$ 66,200.87
Increased by:			
Charges to Current Appropriations	A-3	40,466.82	
Charges to Grants - Appropriated	A-15		28,246.82
		<u>169,824.11</u>	<u>94,447.69</u>
Decreased by:			
Payments	A-4	127,315.01	66,200.87
Canceled	A-1	2,042.28	
Balance December 31, 2018	A	<u>\$ 40,466.82</u>	<u>\$ 28,246.82</u>

SCHEDULE OF DUE TO STATE OF NEW JERSEY -
SENIOR CITIZEN AND VETERANS DEDUCTIONS

Balance December 31, 2017	Ref. A		\$ 7,000.00
Increased by:			
Receipts	A-4		79,138.00
			<u>86,138.00</u>
Decreased by:			
Deductions per Tax Duplicate		\$ 83,250.00	
Deductions Allowed by Collector		1,000.00	
Deductions Disallowed by Collector		(2,273.38)	
		<u>81,976.62</u>	
Prior Year Deductions Disallowed	A-6 A-1	(4,112.00)	
			<u>77,864.62</u>
Balance December 31, 2018	A		<u>\$ 8,273.38</u>

SCHEDULE OF LOCAL DISTRICT SCHOOL TAX PAYABLE

	Ref.	
Increased by:		
Levy Calendar Year	A-6	\$ 16,970,337.00
Decreased by:		
Payments	A-4	<u>16,970,337.00</u>

SCHEDULE OF RESERVE FOR GRANTS - UNAPPROPRIATED

	Balance Dec. 31, 2017	Transfer to Grants Receivable
Recycling Tonnage Grant	<u>\$ 14,947.42</u>	<u>\$ 14,947.42</u>
Ref.	A	A-5

SCHEDULE OF RESERVE FOR GRANTS - APPROPRIATED

	Balance Dec. 31, 2017	Transferred from Budget Appropriation	Paid or Charged	Encumbered	Canceled	Balance Dec. 31, 2018
Federal Grants:						
FEMA - Hazardous Mitigation Grant	\$ 16,947.00				\$ 16,947.00	
Community Development Block Grant	12,891.46	\$ 42,100.00	\$ 12,891.46			\$ 42,100.00
Community Development Block Grant - Comly Avenue	9,417.73					9,417.73
NJ OEM Generator Project	60,000.00					60,000.00
Pedestrian Safety & Education Enforcement	11,675.00		8,975.00			2,700.00
Bulletproof Vest Partnership	1,643.25		1,643.25			
Assistance to Firefighters	450.00					450.00
Total Federal Grants	113,024.44	42,100.00	23,509.71		16,947.00	114,667.73
State Grants:						
New Jersey DOT - Dayton Avenue	16,319.10					16,319.10
New Jersey DOT - Harrison Avenue	208,000.00		208,000.00			
New Jersey DOT - Eldridge Avenue		300,000.00				300,000.00
Clean Communities	37,152.17	27,522.04	3,214.22			61,459.99
Drunk Driving Enforcement Fund						
Recycling Tonnage Grant	35,887.08	14,947.42	12,880.13	\$ 9,239.00		28,715.37
Green Communities		6,000.00				6,000.00
Sustainable Jersey Small Grants Program		600.03				600.03
NJ State Library Grant	25.84					25.84
Municipal Alliance Program	50,638.06	19,581.88	14,613.40			55,606.54
Juvenile Offenders Station House	1,000.00					1,000.00
Child and Adolescent Health Program	2,500.00					2,500.00
Safe and Secure		90,000.00	90,000.00			
Board of Public Utilities - Clean Energy	893.00					893.00
Police Body Armor Grant	3,103.94		3,103.94			
Municipal Court Alcohol Education	1,978.64					1,978.64
Domestic Violence Training	3,977.15					3,977.15
Safe Routes to Schools	241,000.00	30,304.61	11,296.79	19,007.82		241,000.00
Drunk Driving Enforcement Program	4,015.96					4,015.96
Total State Grants	606,490.94	488,955.98	343,108.48	28,246.82		724,091.62
	\$ 719,515.38	\$ 531,055.98	\$ 366,618.19	\$ 28,246.82	\$ 16,947.00	\$ 838,759.35
Ref.	A	A-3	A-4	A-11	A-1	A

TRUST FUND

SCHEDULE OF TRUST FUND CASH - TREASURER

	Ref.	Animal Balance Trust	Payroll Agency Trust Fund	Trust Other	Unemployment Compensation Trust
Balance December 31, 2017	B	\$ 145.35	\$ 64,657.07	\$ 433,648.83	\$ 44,205.86
Increased by Receipts:					
Interest Earned		6.79		2,180.46	
Dog License Fees:					
Municipal Share	B-3	9,713.80			
State Share		754.20			
Zoning Board Escrow Fees				33,896.37	
Planning Board Escrow Fees				14,246.40	
Review Inspection Escrow				848.25	
Street Opening Escrow				770.00	
Performance Bond Escrow				30,868.80	
Storm Recovery Trust Fund				4,152.38	
Public Defender Trust Fees				6,403.50	
Parking Offense Adjudication Act				2,538.00	
Uniform Fire Penalty Money				8,800.00	
Law Enforcement Forfeiture				1,594.20	
Donations - Fire Department Equipment				125.00	
Donations - Bike Share Program				4,693.00	
Donations - Community Events & Activities				75,250.22	
Farmers Market - Recreation Trust				45,588.50	
Commodity Resale System				179,278.06	
Outside Employment of Off-Duty Police Officers				284,491.50	
Due from Payroll Agency Fund	B-1				2,490.53
Due from Escrow Applicant				337.00	
Employee Withholding			2,388,389.29		11,291.04
Employer Share Payroll Taxes Payable and Refunds			3,633,212.15		
Net Payroll			4,653,497.93		
Due Current Fund		676.50	60,050.93		
Total Receipts		11,151.29	10,735,150.30	696,061.64	13,781.57
Decreased by Disbursements:					
Expenditures Under RS 4:19-15.11	B-3	9,459.38			
NJ State Department of Health		753.00			
Encumbrances Payable				10,006.00	
Zoning Board Escrow Fees				30,331.75	
Planning Board Escrow Fees				11,514.90	
Inspection Escrow Fees				5,603.93	
Review Inspection Escrow Fees				688.25	
Street Opening Escrow				770.00	
Performance Bond Escrow				14,885.39	
Storm Recovery Trust Fund				10,318.93	
Public Defender Trust Fund				4,838.90	
Parking Offense Adjudication Act				3,534.80	
Uniform Fire Penalty Money				5,045.00	
Donations - Fire Department Equipment				300.00	
Donations - Bike Share Program				5,003.89	
Donations - Community Events & Activities				61,427.79	
Farmers Market - Recreation Trust				37,888.00	
Commodity Resale System				170,559.50	
Outside Employment of Off-Duty Police Officers				293,859.48	
Donations - Ambulance Equipment				40.00	
Due Unemployment Trust Fund	B-1		2,490.53		5,253.10
Unemployment Compensation					
Payroll Taxes Payable			6,034,953.75		
Net Payroll			4,653,497.93		
Due Current Fund		681.64	54,370.88	2,494.09	
Total Disbursements		10,894.02	10,745,313.09	669,110.60	5,253.10
Balance December 31, 2018	B	\$ 402.62	\$ 54,494.28	\$ 460,599.87	\$ 52,734.33

SCHEDULE OF TRUST FUND CASH - COLLECTOR

Balance December 31, 2017	Ref. B		\$ 746,060.34
Increased by:			
Deposits for Redemption of Tax Sale Certificates	B-4	\$ 724,939.22	
Premiums Received at Tax Sale	B-4	154,300.00	
Tax Sale Receipts	B-4	277,627.67	
Interest Earned		1,921.40	
			<u>1,158,788.29</u>
			1,904,848.63
Decreased by:			
Redemptions of Tax Sale Certificates	B-4	720,996.89	
Tax Sale Premiums	B-4	491,000.00	
Tax Sale Receipts	B-4	277,627.67	
Interest Transferred to Current Fund		1,893.40	
			<u>1,491,517.96</u>
Balance December 31, 2018	B		<u><u>\$ 413,330.67</u></u>

SCHEDULE OF RESERVE FOR DOG FUND EXPENDITURES

Balance December 31, 2017	Ref. B	\$ 144.00
Increased by:		
Municipal Share of Dog License Fees	B-1	9,713.80
		<u>9,857.80</u>
Decreased by:		
Expenditures Under RS 4:19-15.11: Cash	B-1	9,459.38
Balance December 31, 2018	B	<u><u>\$ 398.42</u></u>

License Fees Collected

Year	Amount
2016	\$ 13,480.20
2017	10,947.00
	<u>\$ 24,427.20</u>

SCHEDULE OF RESERVE FOR TRUST FUNDS

	Balance Dec. 31, 2017	Receipts	Disbursements	Encumbrances	Adjustment for Receivables	Balance Dec. 31, 2018
Developer's Escrow Fund:						
Zoning Board Escrow Fees	\$ 7,293.25	\$ 33,896.37	\$ 30,331.75	\$ 275.00		\$ 10,582.87
Planning Board Escrow Fees	27,184.29	14,246.40	11,514.90	4,055.00		25,860.79
Inspection Escrow Fees	5,603.93		5,603.93			
Review Inspection Escrow Fees		848.25	688.25			160.00
Street Opening Escrow	957.00	770.00	770.00			957.00
Performance Bond Escrow	30,933.60	30,868.80	14,885.39	15,446.58		31,470.43
Storm Recovery Trust Fund	8,494.95	4,152.38	10,318.93			2,328.40
Public Defender Trust Fees	1,770.00	6,403.50	4,838.90			3,334.60
Parking Offense Adjudication Act	1,931.69	2,538.00	3,534.80			934.89
Uniform Fire Penalty Money	15,993.00	8,800.00	5,045.00			19,748.00
Municipal Alliance Program Income	935.66					935.66
Law Enforcement Forfeiture	12,920.80	1,594.20				14,515.00
Donations - Police Equipment	3,172.25					3,172.25
Donations - Fire Department	1,340.46	125.00	300.00			1,165.46
Donations - Bike Share Program	1,545.49	4,693.00	5,003.89			1,234.60
Donations - Community Events & Activities	34,449.09	75,250.22	61,427.79	197.40		48,074.12
Farmer's Market - Recreation Trust	62,133.16	45,588.50	37,888.00			69,833.66
Recreation Trust	1,249.69					1,249.69
Domestic Violence Program Income	283.39					283.39
Accumulated Absences	101,859.06					101,859.06
Commodity Resale System	37,223.73	179,278.06	170,559.50		\$ (488.08)	45,454.21
Police Officers	97,014.83	284,491.50	293,859.48		6,894.74	94,541.59
Donations - Ambulance Equipment	3,038.08		40.00			2,998.08
Tax Title Lien Sale Redemptions	83,392.04	1,002,566.89	998,624.56			87,334.37
Tax Sale Premiums	662,500.00	154,300.00	491,000.00			325,800.00
Unemployment Compensation Fund	46,696.39	11,291.04	5,253.10			52,734.33
Payroll Taxes Payable	67,846.59	6,021,601.44	6,034,953.75			54,494.28
	<u>\$ 1,317,762.42</u>	<u>\$ 7,883,303.55</u>	<u>\$ 8,186,441.92</u>	<u>\$ 19,973.98</u>	<u>\$ 6,406.66</u>	<u>\$ 1,001,056.73</u>
Ref. B	B			B		B

GENERAL CAPITAL FUND

EXHIBIT C-2

SCHEDULE OF GENERAL CAPITAL CASH - TREASURER

Balance December 31, 2017	Ref. C		\$ 1,140,578.51
Increased by:			
Premium on Bond and Notes	C-1	\$ 31,042.00	
Bond Anticipation Notes	C-9	750,000.00	
Due Current Fund	C-3	1,506,706.52	
Capital Improvement Fund	C-5	1,625,000.00	
			<u>3,912,748.52</u>
			5,053,327.03
Decreased by:			
Improvement Authorizations	C-7	1,149,395.30	
Encumbrances Payable	C-3	67,937.24	
Due Current Fund	C-3	1,510,145.26	
Due Current Fund			
Budget Appropriation	C-1	46,762.00	
			<u>2,774,239.80</u>
Balance December 31, 2018	C		<u><u>\$ 2,279,087.23</u></u>

ANALYSIS OF GENERAL CAPITAL FUND CASH

		Receipts			Disbursements		Transfers		Balance
		Bonds and Notes	Budget Appropriation	Miscellaneous	Improvement Authorization	Miscellaneous	From	To	Dec. 31, 2018
		Balance Dec. 31, 2017							
Fund Balance		\$ 55,909.30		\$ 31,042.00		\$ 46,762.00			\$ 40,189.30
Capital Improvement Fund		30,206.67	\$ 1,625,000.00				\$ 1,450,000.00		205,206.67
Due Current Fund		3,438.74		1,506,706.52		1,510,145.26			
Encumbrances Payable		120,920.24				67,937.24	20,706.30	\$ 1,582,565.10	1,614,841.80
Improvement Authorizations:									
Ordinance	Purpose								
Number									
1486	Lumberyard Redevelopment Project	29,347.85						975.00	30,322.85
1546	Roadway Improvements	7,071.30					2,867.55		4,203.75
1564	Robert's Pool Improvements	510.75						10.50	521.25
1567	Various Capital Improvements	787.75						6,345.50	7,133.25
1605	Abandoned Property Redevelopment Project	715,278.66			\$ 213,310.05		10,000.00		491,968.61
1607	Supplemental Funding Various Improvements and Renovations	85,743.53					14,527.50		71,216.03
1614	Purchase of Property, Purchase of Equipment and Repairs to Borough Roads	1,277.00							1,277.00
1621	Emergency Response Facilities Redevelopment	(34,690.00)	\$ 750,000.00		494,880.28		470,429.72		(250,000.00)
1623	Repairs and Improvements to Borough Hall	3,591.72							3,591.72
1625	Preliminary Costs for Public Buildings	121,185.00			53,801.18		65,483.82		1,900.00
1627	Road Improvements Chelsea and Ventnor Avenues							13,375.30	13,375.30
1628	Supplemental Funding Acquisition of Certain Real Property						34,779.51		(34,779.51)
1641	Purchase of Equipment and Repairs to Borough Roads				387,403.79		984,477.00	1,450,000.00	78,119.21
		<u>\$ 1,140,578.51</u>	<u>\$ 750,000.00</u>	<u>\$ 1,625,000.00</u>	<u>\$1,537,748.52</u>	<u>\$1,149,395.30</u>	<u>\$ 3,053,271.40</u>	<u>\$ 3,053,271.40</u>	<u>\$ 2,279,087.23</u>
Ref.		C	C-9	C-5	C-2	C-7	C-2		C

EXHIBIT C-4

SCHEDULE OF DEFERRED CHARGES TO FUTURE
TAXATION - FUNDED

Balance December 31, 2017	Ref. C	\$ 19,394,000.00
Decreased by:		
Payment of Bonds Payable	C-8	2,049,000.00
Balance December 31, 2018	C	<u>\$ 17,345,000.00</u>

EXHIBIT C-5

SCHEDULE OF CAPITAL IMPROVEMENT FUND

Balance December 31, 2017	Ref. C	\$ 30,206.67
Increased by:		
Receipts	C-2	1,625,000.00
		<u>1,655,206.67</u>
Decreased by:		
Financed Improvement Authorizations	C-7	1,450,000.00
Balance December 31, 2018	C	<u>\$ 205,206.67</u>

SCHEDULE OF DEFERRED CHARGES TO FUTURE
TAXATION - UNFUNDED

Analysis of Balances
December 31, 2018

Ordinance Number	Purpose	Balance Dec. 31, 2017	Notes Paid by Budget Appropriation	Balance Dec. 31, 2018	Financed By Bond Anticipation Notes	Expenditures	Unexpended Improvement Authorizations
1564	Renovations and Repairs to Robert's Pool Park	\$ 1,555,000.00	\$ 100,000.00	\$ 1,455,000.00	\$ 1,455,000.00		
1589	Acquisition of Various Capital Equipment	646,500.00	162,000.00	484,500.00	484,500.00		
1605	Abandoned Property Redevelopment Project	750,000.00	250,000.00	500,000.00	500,000.00		
1607	Supplemental Funding Various Improvements and Renovations	1,168,500.00	100,000.00	1,068,500.00	1,068,500.00		
1621	Emergency Response Facilities Development	1,000,000.00		1,000,000.00	750,000.00	\$ 250,000.00	
1628	Supplemental Funding Acquisition of Real Property	500,000.00		500,000.00		34,779.51	\$ 465,220.49
		<u>\$ 5,620,000.00</u>	<u>\$ 612,000.00</u>	<u>\$ 5,008,000.00</u>	<u>\$ 4,258,000.00</u>	<u>\$ 284,779.51</u>	<u>\$ 465,220.49</u>
	Ref.	C	C-9	C	C-9	C-3	

Improvement Authorizations - Unfunded

Less: Unexpended Proceeds of Bond Anticipation Notes Issued:

Ordinance

Ordinance Number	Purpose		
1564	Robert's Pool Improvements	C-3	521.25
1605	Abandoned Property Redevelopment Project	C-3	491,968.61
1607	Supplemental Funding Various Improvements and Renovations	C-3	71,216.03
			<u>\$ 465,220.49</u>

SCHEDULE OF IMPROVEMENT AUTHORIZATIONS

Ordinance Number	Purpose	Date	Amount	Balance Dec. 31, 2017		Authorized Capital Improvement Fund	Paid or Charged	Encumbered	Encumbrance Canceled	Balance Dec. 31, 2018	
				Funded	Unfunded					Funded	Unfunded
1486	Lumberyard Redevelopment Project	08/03/10	\$ 3,300,000.00	\$ 29,347.85					\$ 975.00	\$ 30,322.85	
1546	Roadway Improvements	05/09/14	115,000.00	7,071.30				\$ 2,867.55		4,203.75	
1564	Renovations and Repairs to Robert's Pool Park	03/02/15	1,700,000.00		\$ 510.75				10.50		\$ 521.25
1567	Various Capital Improvements	04/06/15	320,000.00	787.75					6,345.50	7,133.25	
1605	Abandoned Property Redevelopment Project	09/06/16	750,000.00		715,278.66		\$ 213,310.05	10,000.00			491,968.61
1607	Supplemental Funding Various Improvements and Renovations	10/03/16	1,230,000.00		85,743.53			14,527.50			71,216.03
1614	Purchase of Property, Purchase of Equipment and Repairs to Borough Roads	05/01/17	300,000.00	1,277.00						1,277.00	
1621	Emergency Response Facilities Redevelopment	08/07/17	1,000,000.00		965,310.00		494,880.28	470,429.72			
1623	Repairs and Improvements to Borough Hall	09/06/17	45,000.00	3,591.72						3,591.72	
1625	Preliminary Costs for Public Buildings	11/06/17	175,000.00	121,185.00			53,801.18	65,483.82		1,900.00	
1627	Road Improvements Chelsea and Ventnor Avenue	10/02/17	50,000.00						13,375.30	13,375.30	
1628	Supplemental Funding Acquisition of Real Property	11/07/17	500,000.00		500,000.00			34,779.51			465,220.49
						\$ 1,450,000.00	387,403.79	984,477.00		78,119.21	
				\$ 163,260.62	\$ 2,266,842.94	\$ 1,450,000.00	\$ 1,149,395.30	\$ 1,582,565.10	\$ 20,706.30	\$ 139,923.08	\$ 1,028,926.38
		Ref.		C	C	C-5	C-2			C	C

SCHEDULE OF GENERAL SERIAL BONDS PAYABLE

Date of Issue	Purpose	Original Issue	Maturities of Bonds Outstanding		Interest Rate	Balance Dec. 31, 2017	Decreased	Balance Dec. 31, 2018
			Date	Amount				
09/01/99	CCIA - Revenue Bonds	\$ 1,300,000.00	9/1/19	\$ 100,000.00	5.850%	\$ 195,000.00	\$ 95,000.00	\$ 100,000.00
02/01/08	General Obligation Bonds - Tax Exempt	3,537,000.00				679,000.00	679,000.00	
06/01/09	General Obligation Bonds - Tax Exempt	11,153,000.00	6/1/19	485,000.00	4.375%	945,000.00	460,000.00	485,000.00
06/01/09	General Obligation Bonds - Taxable	3,224,000.00	6/1/19	150,000.00	6.000%	290,000.00	140,000.00	150,000.00
04/15/14	General Obligation Bonds - Taxable	3,500,000.00	2/15/19	340,000.00	2.150%			
			2/15/20	355,000.00	3.000%			
			2/15/21	370,000.00	3.000%			
			2/15/22	385,000.00	3.000%			
			2/15/23	400,000.00	3.375%			
			2/15/24	415,000.00	3.625%	2,595,000.00	330,000.00	2,265,000.00
05/15/14	General Obligation Refunding Bonds	1,780,000.00	11/15/19	200,000.00	3.000%			
			11/15/20	205,000.00	3.000%			
			11/15/21	215,000.00	3.000%			
			11/15/22	220,000.00	3.000%	1,040,000.00	200,000.00	840,000.00
04/20/16	General Obligation Bonds - Taxable	2,340,000.00	4/15/19	100,000.00	2.000%			
			4/15/20	100,000.00	2.000%			
			4/15/21	100,000.00	2.250%			
			4/15/22	200,000.00	2.500%			
			4/15/23	200,000.00	3.000%			
			4/15/24	200,000.00	3.000%			
			4/15/25	200,000.00	3.000%			

EXHIBIT C-8
(Continued)

SCHEDULE OF GENERAL SERIAL BONDS PAYABLE

Date of Issue	Purpose	Original Issue	Maturities of Bonds Outstanding		Interest Rate	Balance Dec. 31, 2017	Decreased	Balance Dec. 31, 2018		
			Date	Amount						
04/20/16	General Obligation Bonds - Taxable (Continued)	2,340,000.00	4/15/26	200,000.00	3.000%					
			4/15/27	200,000.00	3.000%					
			4/15/28	200,000.00	3.100%					
			4/15/29	150,000.00	3.200%					
			4/15/30	150,000.00	3.300%					
			4/15/31	140,000.00	3.400%	2,240,000.00	100,000.00	2,140,000.00		
04/27/16	General Obligation Refunding Bonds - Taxable	2,525,000.00	6/1/19	50,000.00	1.601%					
			6/1/20	205,000.00	1.864%					
			6/1/21	205,000.00	2.114%					
			6/1/22	210,000.00	2.376%					
			6/1/23	220,000.00	2.626%					
			6/1/24	225,000.00	2.816%					
			6/1/25	230,000.00	2.966%					
			6/1/26	235,000.00	3.116%					
			6/1/27	245,000.00	3.616%					
			6/1/28	260,000.00	3.616%					
			6/1/29	270,000.00	3.616%	2,400,000.00	45,000.00	2,355,000.00		
04/27/16	General Improvement Refunding Bonds	10,425,000.00	6/1/19	660,000.00	4.000%					
			6/1/20	1,295,000.00	5.000%					
			6/1/21	1,340,000.00	4.000%					
			6/1/22	705,000.00	4.000%					
			6/1/23	685,000.00	5.000%					
			6/1/24	820,000.00	4.000%					
			6/1/25	865,000.00	5.000%					
			6/1/26	910,000.00	5.000%					
			6/1/27	960,000.00	5.000%					
			6/1/28	1,010,000.00	4.000%					
			6/1/29	1,060,000.00	4.000%	10,310,000.00		10,310,000.00		
								\$ 20,694,000.00	\$ 2,049,000.00	\$ 18,645,000.00
			Ref.					C		C

SCHEDULE OF BOND ANTICIPATION NOTES PAYABLE

Ordinance Number	Purpose	Date of Issue of Original Note	Date of Issue	Date of Maturity	Interest Rate	Balance Dec. 31, 2017	Increased	Decreased	Balance Dec. 31, 2018
1564	Renovations and Repairs to Robert's Pool Park	4/23/15	3/21/18	3/20/19	2.5000%	\$ 1,555,000.00		\$ 100,000.00	\$ 1,455,000.00
1589	Acquisition of Various Capital Equipment	4/21/16	3/21/18	3/20/19	2.5000%	646,500.00		162,000.00	484,500.00
1607	Supplemental Funding Various Improvements and Renovations	4/20/17	3/21/18	3/20/19	2.5000%	750,000.00		250,000.00	500,000.00
		4/20/17	3/21/18	3/20/19	2.5000%	1,168,500.00		100,000.00	1,068,500.00
1621	Emergency Response Facilities Development	3/21/18	3/21/18	3/20/19	2.5000%		\$ 750,000.00		750,000.00
						<u>\$ 4,120,000.00</u>	<u>\$ 750,000.00</u>	<u>\$ 612,000.00</u>	<u>\$ 4,258,000.00</u>
					Ref.	C	C-2	C-6	C

SCHEDULE OF CAPITAL LEASES

Date of Lease	Purpose	Terms of Lease	Amount of Original Lease		Balance	Issued	Decreased	Balance
			Principal	Interest	Dec. 31, 2017			Dec. 31, 2018
6/24/2016	1 Police Car	3 Years	\$ 36,539.00	\$ 2,323.63	\$ 12,163.59		\$ 12,163.59	
6/24/2016	1 Police Car	3 Years	41,195.00	2,619.70	13,713.56		13,713.56	
11/13/2017	Police Interceptor	3 Years	41,586.00	2,445.33	26,908.89		13,062.58	\$ 13,846.31
9/14/2017	Ford Transit	3 Years	29,441.50	1,731.23	19,050.59		9,247.87	9,802.72
9/27/2018	2 Ford Interceptors	3 Years	89,773.00	5,708.93		\$ 89,773.00	31,827.31	57,945.69
					<u>\$ 71,836.63</u>	<u>\$ 89,773.00</u>	<u>\$ 80,014.91</u>	<u>\$ 81,594.72</u>
				Ref.	C			C

SCHEDULE OF BONDS AND NOTES AUTHORIZED BUT NOT ISSUED

Ordinance Number	Purpose	Balance Dec. 31, 2017	Notes Issued	Balance Dec. 31, 2018
1621	Emergency Response Facilities Development	\$ 1,000,000.00	\$ 750,000.00	\$ 250,000.00
1628	Supplemental Funding Acquisition of Real Property	500,000.00		500,000.00
		<u>\$ 1,500,000.00</u>	<u>\$ 750,000.00</u>	<u>\$ 750,000.00</u>
	Ref.		C-9	

WATER UTILITY FUND

SCHEDULE OF WATER UTILITY CASH - TREASURER

	Ref.	Operating	Capital
Balance December 31, 2017	D	<u>\$ 1,080,958.01</u>	<u>\$ 2,331,949.45</u>
Increased by:			
Consumer Accounts Receivable	D-7	2,508,696.76	
Water Liens	D-8	1,091.86	
Budget Appropriation:			
Capital Improvement Fund	D-13		300,000.00
Premiums on Bonds and Notes	D-2		24,714.00
Water Capital Fund Balance	D-3	41,541.00	
Miscellaneous Revenues	D-3	18,648.69	10,289.88
Water Rent Overpayments		23,264.98	
Due Sewer Operating Fund	E-5	14,951.88	
Due Current Fund	A-4	2,644.82	
Due Water Capital Fund	D-5	13,558.70	
		<u>2,624,398.69</u>	<u>335,003.88</u>
		<u>3,705,356.70</u>	<u>2,666,953.33</u>
Decreased by:			
Budget Appropriations	D-4	2,839,618.77	
Improvement Authorizations	D-15		332,202.69
Appropriation Reserves	D-11	8,779.78	
Encumbrances Payable	D-12	22,790.74	79,481.75
Accrued Interest Paid/Project Credits	D-14	178,159.54	
Water Overpayments Refunded		249.47	
Due Water Operating Fund:			
Anticipated Capital Surplus	D-3		41,541.00
Due Water Operating Fund	D-5		13,558.70
Due Sewer Operating Fund	E-5	13,477.51	
		<u>3,063,075.81</u>	<u>466,784.14</u>
Balance December 31, 2018	D	<u><u>\$ 642,280.89</u></u>	<u><u>\$ 2,200,169.19</u></u>

ANALYSIS OF WATER UTILITY CAPITAL FUND CASH

		Receipts		Disbursements				
		Balance	Budget		Improvement	Transfers		Balance
		Dec. 31, 2017	Appropriation	Miscellaneous	Authorizations	Miscellaneous	From	To
		Dec. 31, 2018						
Fund Balance		\$ 46,266.29		\$ 24,714.00		\$ 41,541.00		\$ 29,439.29
Capital Improvement Fund		575,205.99	\$ 300,000.00				\$ 450,000.00	425,205.99
Encumbrances Payable		467,120.36				79,481.75	203,253.51	\$ 209,184.24
Due Water Utility Operating Fund		3,268.82		10,289.88		13,558.70		393,569.34
Improvement Authorizations:								
Ordinance								
Number	Purpose							
1516	Various Improvements to Water Treatment System	719.00			\$ 719.00			
1567	Purchase Water Meters & Construction of Well House	636.00			636.00			453.25
1582	Repairs to Water Pump at Well # 5	25,000.00			25,000.00			453.25
1590	Various Water Utility Renovations	1,003,608.75					920,000.00	28,000.00
1608	Supplemental Funding for Various Water Utility Renovations	210,124.24						111,608.75
1645	Various Water Utility Renovations				193,319.85		10,000.00	174,800.26
1646	Supplemental Funding for Various Water Utility Renovations				112,527.84		199,184.24	450,000.00
		<u>\$2,331,949.45</u>	<u>\$ 300,000.00</u>	<u>\$ 35,003.88</u>	<u>\$ 332,202.69</u>	<u>\$ 134,581.45</u>	<u>\$1,782,437.75</u>	<u>\$1,782,437.75</u>
								<u>\$2,200,169.19</u>
Ref.		D	D-13	D-5	D-15	D-5		D

EXHIBIT D-7

SCHEDULE OF CONSUMER ACCOUNTS RECEIVABLE - WATER

Balance December 31, 2017	Ref. D	\$ 139,892.47
Increased by:		
Utility Rents Levied		2,493,254.26
		<u>2,633,146.73</u>
Decreased by:		
Collections	D-5	2,508,696.76
Overpayments Applied	D-3	15,891.67
Transfer to Liens	D-8	679.85
		<u>2,525,268.28</u>
Balance December 31, 2018	D	<u><u>\$ 107,878.45</u></u>

EXHIBIT D-8

SCHEDULE OF WATER UTILITY LIENS RECEIVABLE

Balance December 31, 2017	Ref. D	\$ 825.00
Increased by:		
Transfer from Water Rents	D-7	679.85
Interest and Costs on Sale		13.78
		<u>1,518.63</u>
Decreased by:		
Collections	D-5	1,091.86
Balance December 31, 2018	D	<u><u>\$ 426.77</u></u>

SCHEDULE OF FIXED CAPITAL - WATER CAPITAL FUND

	Balance Dec. 31, 2017	Transfer by Ordinance	Balance Dec. 31, 2018
Intangible Plant:			
Organization	\$ 10,996.82		\$ 10,996.82
Source of Supply Plant:			
Land & Land Rights	29,769.00		29,769.00
Structures & Improvements	246,246.00		246,246.00
Wells & Springs	1,253,912.00		1,253,912.00
Supply Mains	83,469.00		83,469.00
Pumping Plant:			
Structures & Improvements	450,139.00		450,139.00
Electric Pumping Equipment	88,093.27		88,093.27
Diesel Pumping	28,907.79		28,907.79
Water Treatment Plant:			
Structures & Improvements	4,288,327.89		4,288,327.89
Water Treatment Equipment	90,375.15	\$ 719.00	91,094.15
Transmission & Distribution Plant:			
Structures & Improvements	265,970.63		265,970.63
Distribution Reservoirs & Standpipes	772,224.79		772,224.79
Transmission & Distribution Mains	3,028,697.46		3,028,697.46
Services	100,371.10		100,371.10
Meters	340,343.70		340,343.70
Hydrants	93,385.51		93,385.51
General Plant:			
Land & Land Rights	7,292.12		7,292.12
Structures & Improvements	72,811.06		72,811.06
Office Furniture & Equipment	9,748.04		9,748.04
Transportation Equipment	42,139.81		42,139.81
Other General Equipment	3,494.66		3,494.66
	<u>\$ 11,306,714.80</u>	<u>\$ 719.00</u>	<u>\$ 11,307,433.80</u>
Ref.	D	D-10	D

SCHEDULE OF FIXED CAPITAL AUTHORIZED AND UNCOMPLETED

Ordinance Number	Purpose	Ordinance		Balance	Authorized	Fixed	Reappropriated	Balance
		Date	Amount	Dec. 31, 2017		Capital		Dec. 31, 2018
1516	Various Improvements to Water Treatment System	06/04/12	\$ 140,000.00	\$ 719.00		\$ 719.00		
1567	Purchase Water Meters & Construction of Well House	04/06/15	300,000.00	300,000.00				\$ 300,000.00
1582	Repairs to Water Pump at Well # 5	12/07/15	100,000.00	100,000.00				100,000.00
1590	Various Water Utility Renovations	03/24/16	1,400,000.00	1,400,000.00			\$ (920,000.00)	480,000.00
1608	Supplemental Funding for Various Water Utility Renovations	10/03/16	2,300,000.00	2,300,000.00				2,300,000.00
1645	Various Water Utility Renovations	06/04/18	450,000.00		\$ 450,000.00			450,000.00
1646	Supplemental Funding for Various Water Utility Renovations	10/01/18	920,000.00				920,000.00	920,000.00
				<u>\$ 4,100,719.00</u>	<u>\$ 450,000.00</u>	<u>\$ 719.00</u>		<u>\$ 4,550,000.00</u>
				Ref. D	D-15	D-9		D

EXHIBIT D-11

SCHEDULE OF APPROPRIATION RESERVES - WATER

	Balance Dec. 31, 2017	Paid or Charged	Balance Lapsed
Operating:			
Other Expenses	\$ 188,697.83	\$ 8,779.78	\$ 179,918.05
Other Accounts - No Change	22,824.53		22,824.53
	<u>\$ 211,522.36</u>	<u>\$ 8,779.78</u>	<u>\$ 202,742.58</u>
Ref.	D	D-5	D-1

EXHIBIT D-12

SCHEDULE OF ENCUMBRANCES PAYABLE - WATER

	Ref.	Operating Fund	Capital Fund
Balance December 31, 2017	D	\$ 23,531.74	\$ 467,120.36
Increased by:			
Charges to:			
Current Appropriations	D-4	1,150.49	
Improvement Authorizations	D-15		209,184.24
		<u>24,682.23</u>	<u>676,304.60</u>
Decreased by:			
Payments	D-5	22,790.74	79,481.75
Canceled	D-1	741.00	
Transfer to Improvement Authorizations	D-15		203,253.51
		<u>23,531.74</u>	<u>282,735.26</u>
Balance December 31, 2018	D	<u>\$ 1,150.49</u>	<u>\$ 393,569.34</u>

SCHEDULE OF CAPITAL IMPROVEMENT FUND

Balance December 31, 2017	Ref. D	\$ 575,205.99
Increased by:		
Budget Appropriation	D-5	300,000.00
		<u>875,205.99</u>
Decreased by:		
Appropriated to Finance Improvement Authorizations	D-15	450,000.00
Balance December 31, 2018	D	<u>\$ 425,205.99</u>

SCHEDULE OF ACCRUED INTEREST ON BONDS AND NOTES
AND ANALYSIS OF BALANCE

	Ref.	Notes	Loans	Bonds
Balance December 31, 2017	D	\$ 20,002.78	\$ 7,979.16	\$ 8,135.59
Increased by:				
Budget Appropriation for:				
Interest on Bonds and Notes	D-4	\$ 137,158.86	13,200.88	71,059.54
		<u>157,161.64</u>	<u>21,180.04</u>	<u>79,195.13</u>
Decreased by:				
Interest Paid	D-5	91,244.97	13,700.88	73,213.69
Balance December 31, 2018	D	<u>\$ 65,916.67</u>	<u>\$ 7,479.16</u>	<u>\$ 5,981.44</u>

Analysis of Accrued Interest December 31, 2018

Principal Outstanding Dec. 31, 2018	Interest Rate	From	To	Period	Amount
\$ 151,000.00	Varies	11/15/18	12/31/18	1.5 Months	\$ 885.31
1,354,050.00	12/31/16	12/01/17	12/31/18	1 Month	5,096.13
<u>\$ 1,505,050.00</u>					<u>\$ 5,981.44</u>
<u>\$ 3,390,000.00</u>	2.50%	3/21/18	12/31/18	8 Months	<u>\$ 65,916.67</u>
\$ 140,000.00	Varies	8/1/18	12/31/18	5 Months	\$ 2,083.33
375,000.00	Varies	8/1/18	12/31/18	5 Months	5,395.83
<u>\$ 515,000.00</u>					<u>\$ 7,479.16</u>

SCHEDULE OF IMPROVEMENT AUTHORIZATIONS - WATER

Ordinance Number	Purpose	Date	Amount	Balance Dec. 31, 2017		Authorized	Paid or Charged	Reappropriate	Encumbrance Payable	Encumbrance Canceled	Balance Dec. 31, 2018	
				Funded	Unfunded						Funded	Unfunded
1516	Various Improvements to Water Treatment System	06/04/12	\$ 140,000.00	\$ 719.00			\$ 719.00					
1567	Purchase Water Meters & Construction of Well House	04/06/15	300,000.00	636.00			636.00			\$ 453.25	\$ 453.25	
1582	Repairs to Water Pump at Well #5	12/07/15	100,000.00	25,000.00			25,000.00					
1590	Various Water Utility Renovations	03/24/16	1,400,000.00		\$ 1,003,608.75			\$ (920,000.00)		28,000.00		\$ 111,608.75
1608	Supplemental Funding for Various Water Utility Renovations	10/03/16	2,300,000.00		210,124.24					174,800.26		384,924.50
1645	Various Water Utility Renovations	06/04/18	450,000.00			\$ 450,000.00	193,319.85		\$ 10,000.00		246,680.15	
1646	Supplemental Funding for Various Water Utility Renovations	10/01/18	920,000.00				112,527.84	920,000.00	199,184.24			608,287.92
				<u>\$ 26,355.00</u>	<u>\$ 1,213,732.99</u>	<u>\$ 450,000.00</u>	<u>\$ 332,202.69</u>		<u>\$ 209,184.24</u>	<u>\$ 203,253.51</u>	<u>\$ 247,133.40</u>	<u>\$ 1,104,821.17</u>
		Ref.		D	D	D-13	D-5		D-12	D-12	D	D

SCHEDULE OF WATER SERIAL BONDS

Date of Issue	Purpose	Original Issue	Maturities of Bonds Outstanding		Interest Rate	Balance Dec. 31, 2017	Decreased	Balance Dec. 31, 2018
			Date	Amount				
12/04/02	Water Bonds	\$ 558,000.00	11/15/19	\$ 35,000.00	4.625%	\$ 185,000.00	\$ 34,000.00	\$ 151,000.00
			11/15/20	37,000.00	4.625%			
			11/15/21	39,000.00	4.750%			
			11/15/22	40,000.00	4.750%			
02/01/08	Water Bonds	2,420,500.00				115,000.00	115,000.00	
04/27/16	Water Utility Refunding Bonds	1,575,300.00	6/1/19	109,150.00	4.000%	1,427,800.00	73,750.00	1,354,050.00
			6/1/20	112,100.00	5.000%			
			6/1/21	118,000.00	4.000%			
			6/1/22	123,900.00	4.000%			
			6/1/23	129,800.00	5.000%			
			6/1/24	135,700.00	4.000%			
			6/1/25	144,550.00	5.000%			
			6/1/26	150,450.00	5.000%			
			6/1/27	162,250.00	5.000%			
			6/1/28	168,150.00	4.000%			
						<u>\$ 1,727,800.00</u>	<u>\$ 222,750.00</u>	<u>\$ 1,505,050.00</u>
					Ref.	D		D

SCHEDULE OF BOND ANTICIPATION NOTES

Ordinance Number	Purpose	Date of Original Issue	Date of Issue	Date of Maturity	Interest Rate	Balance Dec. 31, 2017	Decreased	Balance Dec. 31, 2018
1590	Various Water Utility Renovations	4/21/2016	3/21/2018	3/20/2019	2.500%	\$ 1,360,000.00	\$ 70,000.00	\$ 1,290,000.00
1608	Supplemental Funding for Various Water Utility Renovations	3/23/2017	3/21/2018	3/20/2019	2.500%	2,300,000.00	200,000.00	2,100,000.00
						<u>\$ 3,660,000.00</u>	<u>\$ 270,000.00</u>	<u>\$ 3,390,000.00</u>
					Ref.	D		D

SCHEDULE OF NJ ENVIRONMENTAL INFRASTRUCTURE LOANS

Ordinance Number	Purpose	Original Issue	Interest Rate	Balance Dec. 31, 2017	Decreased	Balance Dec. 31, 2018
1528	Various Water Utility Improvements	\$ 175,000.00	3%-5%	\$ 150,000.00	\$ 10,000.00	\$ 140,000.00
1528	Various Water Utility Improvements	540,514.00	None	225,895.50	27,483.75	198,411.75
1528	Various Water Utility Improvements	465,000.00	3%-5%	395,000.00	20,000.00	375,000.00
1528	Various Water Utility Improvements	489,200.00	None	320,170.42	25,328.91	294,841.51
				<u>\$ 1,091,065.92</u>	<u>\$ 82,812.66</u>	<u>\$ 1,008,253.26</u>
			Ref.	D		D
		Budget Appropriation		D-4	\$ 72,812.66	
		Project Earnings Credits			10,000.00	
					<u>\$ 82,812.66</u>	

SCHEDULE OF DEFERRED RESERVE FOR AMORTIZATION

Ordinance Number	Purpose	Date of Ordinance	Balance Dec. 31, 2017	Fixed Capital Authorized	Reserve for Amortization	Balance Dec. 31, 2018
1516	Various Improvements to Water Treatment System	06/04/12	\$ 719.00		\$ 719.00	
1567	Purchase Water Meters & Construction of Well House	04/06/15	300,000.00			\$ 300,000.00
1582	Repairs to Water Pump at Well # 5	12/07/15	100,000.00			100,000.00
1645	Various Water Utility Renovations	06/04/18		\$ 450,000.00		450,000.00
			<u>\$ 400,719.00</u>	<u>\$ 450,000.00</u>	<u>\$ 719.00</u>	<u>\$ 850,000.00</u>
		Ref.	D	D-10		D

SEWER UTILITY FUND

EXHIBIT E-5

SCHEDULE OF SEWER UTILITY CASH - TREASURER

	Ref.	Operating	Capital
	E	<u>\$ 815,348.84</u>	<u>\$ 908,931.84</u>
Balance December 31, 2017			
Increased by:			
Consumer Accounts Receivable	E-7	2,113,586.36	
Sewer Utility Liens	E-8	2,074.08	
Sewer Capital Fund Balance	E-3	4,029.25	
Miscellaneous Revenues	E-3	8,959.84	4,300.30
Premiums on Bonds and Notes	E-2		1,312.00
Budget Appropriation:			
Capital Improvement Fund	E-13		175,000.00
Sewer Rent Overpayments		10,851.71	
Due Water Operating Fund	D-5	13,477.51	
Due Current Fund		1,582.68	
Due Sewer Capital Fund	E-5	5,564.88	
		<u>2,160,126.31</u>	<u>180,612.30</u>
		<u>2,975,475.15</u>	<u>1,089,544.14</u>
Decreased by:			
Budget Appropriations	E-4	2,079,675.26	
Appropriation Reserves	E-11	9,190.65	
Improvement Authorizations	E-15		121,468.81
Encumbrances Payable	E-12	16,418.35	
Accrued Interest Paid	E-14	63,712.24	
Due Water Operating Fund			
Anticipated Capital Surplus	E-3		4,029.25
Due Water Operating Fund	D-5	14,951.88	
Due Sewer Operating Fund	E-5		5,564.88
		<u>2,183,948.38</u>	<u>131,062.94</u>
Balance December 31, 2018	E	<u><u>\$ 791,526.77</u></u>	<u><u>\$ 958,481.20</u></u>

ANALYSIS OF SEWER UTILITY CAPITAL FUND CASH

		Receipts			Disbursements				
		Balance Dec. 31, 2017	Budget Appropriation	Miscellaneous	Improvement Authorization	Miscellaneous	Transfers		Balance Dec. 31, 2018
							From	To	
Fund Balance		\$ 286,019.61		\$ 1,312.00		\$ 4,029.25			\$ 283,302.36
Capital Improvement Fund		432,391.00	\$ 175,000.00				\$ 225,000.00		382,391.00
Encumbrances Payable								\$ 14,194.75	14,194.75
Due Sewer Utility Operating Fund		1,264.58		4,300.30		5,564.88			
Improvement Authorizations:									
Ordinance Number									
1383	Various Capital Improvements	136.42							136.42
1517	Various Improvements	2,561.25							2,561.25
1546	Sewer Infrastructure	69,459.11			\$ 30,805.25		14,194.75		24,459.11
1567	Inlet Repairs	17,099.87			530.75				16,569.12
1614	Purchase of Equipment & Preliminary Sewer Costs on Haddon Avenue	100,000.00							100,000.00
1641	Various Improvements to Plant Infrastructure and Equipment				90,132.81			225,000.00	134,867.19
		<u>\$ 908,931.84</u>	<u>\$ 175,000.00</u>	<u>\$ 5,612.30</u>	<u>\$ 121,468.81</u>	<u>\$ 9,594.13</u>	<u>\$ 239,194.75</u>	<u>\$ 239,194.75</u>	<u>\$ 958,481.20</u>
Ref.		E	E-13	E-5	E-15	E-5			E

EXHIBIT E-7

SCHEDULE OF CONSUMER ACCOUNTS RECEIVABLE - SEWER

Balance December 31, 2017	Ref. E	\$ 1,662.89
Increased by:		
Utility Rents Levied		2,124,031.52
		<u>2,125,694.41</u>
Decreased by:		
Collections	E-5	2,113,586.36
Overpayments Applied	E-3	6,592.07
Canceled		397.50
Transfer to Liens	E-8	1,620.40
		<u>2,122,196.33</u>
Balance December 31, 2018	E	<u>\$ 3,498.08</u>

EXHIBIT E-8

SCHEDULE OF SEWER UTILITY LIENS RECEIVABLE

Balance December 31, 2017	Ref. E	\$ 1,695.45
Increased by:		
Transfer from Sewer Rents	E-7	1,620.40
Interest and Costs on Sale		36.72
		<u>1,657.12</u>
Decreased by:		
Collections	E-5	2,074.08
Balance December 31, 2018	E	<u>\$ 1,278.49</u>

SCHEDULE OF FIXED CAPITAL - SEWER CAPITAL FUND

	Balance Dec. 31, 2017	Transfer by Ordinance	Balance Dec. 31, 2018
Pumping Station	\$ 18,124.86		\$ 18,124.86
Sewer Extension Pumping Station	15,658.85		15,658.85
Lower Level Sewer	5,172.35		5,172.35
Maple Avenue Sewer	122,328.47		122,328.47
Extension and Improvement to:			
Sewer Plant	294,789.45		294,789.45
Chlorinator	744.00		744.00
Manholes	937.16		937.16
Sewer Lines	1,981,014.10		1,981,014.10
Sewer Mains	954,427.92		954,427.92
General Equipment	24,327.67		24,327.67
Plant Equipment	26,415.73	\$ 580,000.00	606,415.73
Vineyard Extension	36,271.47		36,271.47
Transportation Equipment	73,772.20		73,772.20
Sewer Treatment Plant & Relief Sanitary Sewers	2,266,778.42		2,266,778.42
Construction of Sanitary Truck System - South			
Cooper River Drive & Construction of Sewerage			
Pumping Station at Garfield & Hillcrest Avenue	113,300.85		113,300.85
Construction of Sanitary Collecting Sewers, Sewer			
Pumping Station and Additions to Sewerage			
Treatment Plant	545,104.23		545,104.23
Garage	1,500.00		1,500.00
Reconstruction of Cedar Avenue - Sanitary Sewer,			
Diesel Building - Cattell Avenue & Newton Creek,			
Piping & Floater Cover for Digestion Tank	15,000.00		15,000.00
Reconstruction of Portions of Sewerage Treatment			
Plant on Newton Avenue Between Cattell Avenue			
& Comly Avenue, Purchase of Equipment to			
Determine Cause of Ground Water Infiltration,			
Construction of Sewer Manholes & Traps	421,236.87		421,236.87
	<u>\$ 6,916,904.60</u>	<u>\$ 580,000.00</u>	<u>\$ 7,496,904.60</u>
Ref.	E	E-10	E

SCHEDULE OF FIXED CAPITAL AUTHORIZED AND UNCOMPLETED - SEWER

Ordinance Number	Purpose	Ordinance		Balance	Authorized	Transfer to	Balance
		Date	Amount	Dec. 31, 2017		Fixed Capital	Dec. 31, 2018
1517	Various Improvements to Infrastructure	06/04/12	\$ 75,000.00	\$ 2,561.25			\$ 2,561.25
1546	Sewer Infrastructure	05/05/14	75,000.00	75,000.00			75,000.00
1567	Inlet Repairs	04/06/15	100,000.00	25,000.00			25,000.00
1591	Acquisition of Various Sewer Utility Equipment	03/24/16	530,000.00	530,000.00		\$ 530,000.00	
1595	Purchase of Equipment	05/02/16	50,000.00	50,000.00		50,000.00	
1614	Purchase of Equipment & Preliminary Sewer Costs on Haddon Avenue	05/01/17	165,000.00	165,000.00			165,000.00
1641	Various Improvements to Plant Infrastructure and Equipment	06/04/08	225,000.00		\$ 225,000.00		225,000.00
				<u>\$ 847,561.25</u>	<u>\$ 225,000.00</u>	<u>\$ 580,000.00</u>	<u>\$ 492,561.25</u>
				Ref. E	E-15	E-9	E

EXHIBIT E-11

SCHEDULE OF APPROPRIATION RESERVES - SEWER

	Balance Dec. 31, 2017	Paid or Charged	Balance Lapsed
Other Expenses	\$ 83,881.69	\$ 9,190.65	\$ 74,691.04
Other Accounts - No Change	2,638.13		2,638.13
	<u>\$ 86,519.82</u>	<u>\$ 9,190.65</u>	<u>\$ 77,329.17</u>
Ref.	E	E-5	E-1

EXHIBIT E-12

SCHEDULE OF ENCUMBRANCES PAYABLE - SEWER

	Ref.	Operating Fund	Capital Fund
Balance December 31, 2017	E	\$ 16,418.35	
Increased by:			
Charges to:			
Budget Appropriations	E-4	25,141.25	
Improvement Authorizations	E-15		\$ 14,194.75
		<u>41,559.60</u>	<u>14,194.75</u>
Decreased by:			
Payment	E-5	16,418.35	
Balance December 31, 2018	E	<u>\$ 25,141.25</u>	<u>14,194.75</u>

SCHEDULE OF CAPITAL IMPROVEMENT FUND

Balance December 31, 2017	Ref. E	\$ 432,391.00
Increased by:		
Budget Appropriation	E-5	175,000.00
		<u>607,391.00</u>
Decreased by:		
Financed Improvement Authorizations	E-15	225,000.00
Balance December 31, 2018	E	<u><u>\$ 382,391.00</u></u>

SCHEDULE OF ACCRUED INTEREST ON BONDS AND NOTES
AND ANALYSIS OF BALANCE

	Ref.	Notes	Loans	Bonds
Balance December 31, 2017	E	\$ 6,853.47	\$ 6,437.50	\$ 4,883.28
Increased by:				
Budget Appropriation for:				
Interest on Bonds and Notes	E-4	5,492.61	8,644.38	43,379.88
		<u>12,346.08</u>	<u>15,081.88</u>	<u>48,263.16</u>
Decreased by:				
Interest Paid	E-5	8,846.08	10,144.38	44,721.78
Balance December 31, 2018	E	<u><u>\$ 3,500.00</u></u>	<u><u>\$ 4,937.50</u></u>	<u><u>\$ 3,541.38</u></u>

Analysis of Accrued Interest December 31, 2018

Principal Outstanding Dec. 31, 2018	Interest Rate	From	To	Period	Amount
940,950.00	Varies	12/01/18	12/31/18	1 Month	3,541.38
<u>\$ 180,000.00</u>	2.50%	03/21/18	12/31/18	9 Months	<u>\$ 3,500.00</u>
<u>\$ 80,000.00</u>	Varies	08/01/18	12/31/18	5 Months	<u>\$ 1,750.00</u>
60,000.00	Varies	08/01/18	12/31/18	5 Months	1,208.33
120,000.00	Varies	08/01/18	12/31/18	5 Months	1,979.17
<u>\$ 260,000.00</u>					<u><u>\$ 4,937.50</u></u>

SCHEDULE OF IMPROVEMENT AUTHORIZATIONS - SEWER

Ordinance Number	Purpose	Date	Amount	Balance Dec. 31, 2017	Authorized	Paid or Charged	Encumbered	Balance Dec. 31, 2018
				Funded				Funded
1383	Various Capital Improvements	08/01/05	\$ 1,500,000.00	\$ 136.42				\$ 136.42
1517	Various Improvements	06/04/12	75,000.00	2,561.25				2,561.25
1546	Sewer Infrastructure	05/05/14	75,000.00	69,459.11		\$ 30,805.25	\$ 14,194.75	24,459.11
1567	Inlet Repairs	04/06/15	100,000.00	17,099.87		530.75		16,569.12
1614	Purchase of Equipment & Preliminary Sewer Costs on Haddon Avenue	05/01/17	165,000.00	100,000.00				100,000.00
1641	Various Improvements to Plant Infrastructure and Equipment	06/04/18	225,000.00		\$ 225,000.00	90,132.81		134,867.19
				<u>\$ 189,256.65</u>	<u>\$ 225,000.00</u>	<u>\$ 121,468.81</u>	<u>\$ 14,194.75</u>	<u>\$ 278,593.09</u>
				Ref. E	E-13	E-5	E-12	E

SCHEDULE OF SEWER SERIAL BONDS PAYABLE

Date of Issue	Purpose	Original Issue	Maturities of Bonds Outstanding		Interest Rate	Balance Dec. 31, 2017	Decreased	Balance Dec. 31, 2018
			Date	Amount				
02/01/08	Sewer Bonds	\$ 1,712,500.00				\$ 81,000.00	\$ 81,000.00	
04/27/16	Sewer Refunding Bonds of 2016	1,094,700.00	6/1/19	75,850.00	4.000%	992,200.00	51,250.00	\$ 940,950.00
			6/1/20	77,900.00	5.000%			
			6/1/21	82,000.00	4.000%			
			6/1/22	86,100.00	4.000%			
			6/1/23	90,200.00	5.000%			
			6/1/24	94,300.00	4.000%			
			6/1/25	100,450.00	5.000%			
			6/1/26	104,550.00	5.000%			
			6/1/27	112,750.00	5.000%			
			6/1/28	116,850.00	4.000%			
						<u>\$ 1,073,200.00</u>	<u>\$ 132,250.00</u>	<u>\$ 940,950.00</u>
					Ref.	E		E

SCHEDULE OF NJ WASTEWATER TREATMENT TRUST LOAN

Ordinance Number	Trust/Loan Series	Interest Rate	Balance Dec. 31, 2017	Decreased	Balance Dec. 31, 2018
1163	2000 Series Trust Loan	4%-5.5%	\$ 120,000.00	\$ 40,000.00	\$ 80,000.00
1163	2000 Series Fund Loan	0.00%	79,644.68	27,809.50	51,835.18
1259	2001 Series Trust Loan	5%-5.25%	80,000.00	20,000.00	60,000.00
1259	2001 Series Fund Loan	0.00%	45,710.04	15,455.64	30,254.40
1460	2010 Series Trust Loan	3%-5%	130,000.00	10,000.00	120,000.00
1460	2010 Series Fund Loan	0.00%	154,784.63	27,762.70	127,021.93
			<u>\$ 610,139.35</u>	<u>\$ 141,027.84</u>	<u>\$ 469,111.51</u>
Ref.			E		E
			Ref.		
Principal Payments			E-4	\$ 140,910.46	
Earnings Credits				117.38	
				<u>\$ 141,027.84</u>	

SCHEDULE OF BOND ANTICIPATION NOTES - SEWER

Ordinance Number	Purpose	Date of Issue of Original Note	Date of Issue	Date of Maturity	Interest Rate	Balance Dec. 31, 2017	Decreased	Balance Dec. 31, 2018
1591	Acquisition of Various Sewer Utility Equipment	04/21/16	03/21/18	03/20/19	2.50%	\$ 355,000.00	\$ 175,000.00	\$ 180,000.00
					Ref.	E		E

SCHEDULE OF DEFERRED RESERVE FOR AMORTIZATION

Ordinance Number	Purpose	Date of Ordinance	Balance Dec. 31, 2017	Authorized	Reserve for Amortization	Balance Dec. 31, 2018
1517	Various Improvements to Infrastructure	06/04/12	\$ 2,561.25			\$ 2,561.25
1567	Inlet Repairs	04/06/15	100,000.00			100,000.00
1595	Purchase of Equipment	05/02/16	50,000.00		\$ 50,000.00	
1614	Purchase of Equipment & Preliminary Sewer Costs on Haddon Avenue	05/01/17	165,000.00			165,000.00
1641	Various Improvements to Plant Infrastructure and Equipment	06/04/18		\$ 225,000.00		225,000.00
			<u>\$ 317,561.25</u>	<u>\$ 225,000.00</u>	<u>\$ 50,000.00</u>	<u>\$ 492,561.25</u>
		Ref.	E	E-15		E

PARKING UTILITY FUND

SCHEDULE OF PARKING UTILITY FUND CASH - TREASURER

	Ref.	Operating Fund	Capital Fund
Balance December 31, 2017	F	<u>\$ 332,495.36</u>	<u>\$ 56,219.30</u>
Increased by:			
Parking Meter Revenue	F-2	209,705.26	
Miscellaneous Revenue Not Anticipated	F-2	10,888.57	251.98
Due from Parking Capital Fund	F-4	366.08	
Budget Appropriation:			
Capital Improvement Fund	F-7		15,000.00
		<u>220,959.91</u>	<u>15,251.98</u>
		<u>553,455.27</u>	<u>71,471.28</u>
Decreased by:			
Budget Appropriations	F-3	215,334.16	
Appropriation Reserves	F-6	131.44	
Encumbrances Payable	F-8	70,000.00	9,499.00
Due Parking Operating Fund	F-4		366.08
		<u>285,465.60</u>	<u>9,865.08</u>
Balance December 31, 2018	F	<u><u>\$ 267,989.67</u></u>	<u><u>\$ 61,606.20</u></u>

ANALYSIS OF PARKING UTILITY CAPITAL FUND CASH

	Balance Dec. 31, 2017	Receipts		Disbursements	Transfers		Balance Dec. 31, 2018
		Miscellaneous	Budget Appropriation	Miscellaneous	From	To	
Due Parking Utility Operating Fund	\$ 114.10	\$ 251.98		\$ 366.08			
Capital Improvement Fund	15,000.00		\$ 15,000.00		\$ 10,000.00		\$ 20,000.00
Encumbrances Payable	14,484.20			9,499.00	4,985.20		
Improvement Authorizations:							
Ordinance							
Number							
1527 Purchase New Kiosk & Pedestrian Safety Improvements	26,501.00						26,501.00
1595 Purchase of Meters	120.00					\$ 4,985.20	5,105.20
1641 Purchase of Equipment						10,000.00	10,000.00
	<u>\$ 56,219.30</u>	<u>\$ 251.98</u>	<u>\$ 15,000.00</u>	<u>\$ 9,865.08</u>	<u>\$ 14,985.20</u>	<u>\$ 14,985.20</u>	<u>\$ 61,606.20</u>
Ref.	F	F-4	F-7	F-4			F

EXHIBIT F-6

SCHEDULE OF APPROPRIATION RESERVES - PARKING UTILITY FUND

	Balance Dec. 31, 2017	Paid or Charged	Balance Lapsed
Other Expenses	\$ 4,501.16	\$ 131.44	\$ 4,369.72
Other Accounts - No Change	40,394.45		40,394.45
	<u>\$ 44,895.61</u>	<u>\$ 131.44</u>	<u>\$ 44,764.17</u>
Ref.	F	F-4	F-1

EXHIBIT F-7

SCHEDULE OF CAPITAL IMPROVEMENT FUND

Balance December 31, 2017	Ref. F	\$ 15,000.00
Increased by:		
Budget Appropriation	F-4	15,000.00
		<u>30,000.00</u>
Decreased by:		
Financed Improvement Authorizations	F-9	10,000.00
Balance December 31, 2018	F	<u>\$ 20,000.00</u>

EXHIBIT F-8

SCHEDULE OF ENCUMBRANCES PAYABLE - PARKING UTILITY FUND

	Ref.	Operating	Capital
Balance December 31, 2017	F	<u>\$ 70,000.00</u>	<u>\$ 14,484.20</u>
Decreased by:			
Payments	F-4	70,000.00	9,499.00
Transfer to Improvement Authorizations	F-9		4,985.20
		<u>\$ 70,000.00</u>	<u>14,484.20</u>

SCHEDULE OF IMPROVEMENT AUTHORIZATIONS

Ordinance Number	Purpose	Date	Amount	Balance	Authorizations	Encumbrance	Balance
				Dec. 31, 2017 Funded	Capital Improvement Fund		Dec. 31, 2018 Funded
1567	Purchase New Kiosk & Pedestrian Safety Improvements	04/06/15	\$ 80,000.00	\$ 26,501.00			\$ 26,501.00
1595	Purchase of Meters	05/02/16	80,000.00	120.00		\$ 4,985.20	5,105.20
1641	Purchase of Equipment	06/04/18	10,000.00		\$ 10,000.00		10,000.00
				\$ 26,621.00	\$ 10,000.00	\$ 4,985.20	\$ 41,606.20
			Ref.	F	F-7	F-8	F

PART II
LETTER OF COMMENTS AND RECOMMENDATIONS
YEAR ENDED DECEMBER 31, 2018

GENERAL COMMENTS

Contracts and Agreements Required to be Advertised for NJSA 40A:11-4

NJSA 40A:11-4 states "Every contract or agreement awarded by the contracting agent for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold, shall be awarded only by resolution of the governing body of the contracting unit to the lowest responsible bidder after public advertising for bids and bidding therefore, except as is provided otherwise in this act or specifically by any other law."

The governing body of the Municipality has the responsibility of determining whether the expenditures in any category will exceed the bid threshold within the fiscal year. Where a question arises as to whether any contract or agreement might result in violation of the statute, the Solicitor's opinion should be sought before a commitment is made.

The minutes indicate that bids were requested by public advertisement for the following items:

Water Plant Monitoring System
Harrison Avenue Roadway Improvement Project
Maintenance Servicing Program and Repair of Electronic Valve Controls and Chemical Analyzers
2018 Municipal Roadway Project

The minutes indicate that resolutions were adopted and advertised authorizing the awarding of contracts or agreements for "Professional Services" per NJSA 40A:11.5.

Inasmuch as the system of records did not provide for an accumulation of payments for categories for the performance of any work or the furnishings or hiring of any materials or supplies, the results of such an accumulation could not reasonably be ascertained. Disbursements were reviewed, however, to determine whether any clear cut violations existed.

Our examination of expenditures did reveal an individual payment, contract or agreement in excess of the bid threshold "for the performance of any work or the furnishing or hiring of any materials or supplies," other than those where bids had been previously sought by public advertisement or where a resolution had been previously adopted under the provisions of NJSA 40A:11-6. Bids were not solicited for the purchase of water meters in 2018. Bids were solicited in May 2019 and a contract awarded in June 2019.

NJSA 40A:11-6.1 requires that at least two competitive quotations be obtained for all contracts that in the aggregate are less than the bid threshold but 15 percent or more of that amount.

Collection of Interest on Delinquent Taxes and Assessments

The statute provides the method for authorizing interest and the maximum rates to be charged for the nonpayment of taxes or assessments on or before the date when they would become delinquent.

The governing body on January 8, 2018, adopted the following resolution authorizing interest to be charged on delinquent taxes:

WHEREAS, Chapter 104 P.L. 1965, amending RS 54:4-67 authorized municipalities to provide a grace period, not exceeding ten (10) days within which an installment of taxes or assessments may be received without an additional charge of interest; and

Collection of Interest on Delinquent Taxes and Assessments (Continued)

WHEREAS, NJSA 54:4-67 also provides that a governing body may also fix a penalty to a taxpayer charged with a delinquency in excess of ten thousand dollars (\$10,000.00) who fails to pay that delinquency prior to the end of the calendar year; THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of Collingswood, County of Camden and State of New Jersey that pursuant to NJSA 54:4-67, the rate of interest on delinquent tax installments and assessments for the year 2017 be and the same is hereby fixed at eight percent per annum on the first \$1,500.00 of delinquency and eighteen percent per annum on any amount in excess of \$1,500.00;

BE IT FURTHER RESOLVED, that for the tax year 2018, a six percent (6%) flat penalty shall be added at the end of each year for delinquencies which exceed ten thousand dollars (\$10,000.00);

BE IT FURTHER RESOLVED, that no interest be charged if payment of an installment is made within ten (10) days after the date on which same became payable.

It appears from an examination of the collector's records that interest was collected in accordance with the foregoing resolution.

Delinquent Taxes and Tax Title Liens

The last tax sale was held on December 13, 2018. Bankruptcies from prior years were not sold. The tax sale was not complete.

The following comparison is made of the number of tax title liens receivable on December 31 of the last four years.

<u>Year</u>	<u>Number of Liens</u>
2018	10
2017	10
2016	6
2015	4

It is essential to good management that all means provided by statute be utilized to liquidate tax title liens in order to get such properties back on a tax-paying basis.

ASSESSED VALUATION OF REAL PROPERTY BY CLASSIFICATION

	2018	2017	2016	2015	2014
Vacant Land	7,516,700	8,048,800	7,216,400	7,696,400	7,993,800
Residential	913,710,400	909,873,500	909,615,600	909,569,100	909,879,300
Commercial	107,034,400	107,150,600	107,548,800	109,533,700	112,657,200
Apartments	38,180,200	37,747,200	37,733,700	37,733,700	38,400,700
	<u>1,066,441,700</u>	<u>1,062,820,100</u>	<u>1,062,114,500</u>	<u>1,064,532,900</u>	<u>1,068,931,000</u>
Assessed Value to True Value	100.29%	99.92%	101.69%	105.32%	104.25%

	2013	2012	2011	2010	2009
Vacant Land	8,313,700	12,139,500	7,978,300	7,856,900	7,956,500
Residential	913,740,100	909,087,200	908,133,700	908,013,100	907,379,400
Commercial	114,053,300	112,440,300	116,485,000	116,609,600	119,269,300
Apartments	38,400,700	39,531,700	40,066,800	40,265,800	41,523,700
	<u>1,074,507,800</u>	<u>1,073,198,700</u>	<u>1,072,663,800</u>	<u>1,072,745,400</u>	<u>1,076,128,900</u>
Assessed Value to True Value	100.23%	97.97%	97.47%	98.96%	98.52%

Source: Tax Duplicates, Abstract of Ratables (Camden County)

TOP TAXPAYERS

Owner of Record		2018	2017
		Assessed Valuation	
Cooper River Manor Investors	1	9,818,200	9,818,200
Collingswood Associates	2	3,624,100	3,624,100
Parkview Urban Renewal LLC	3	3,384,000	3,384,000
Flaum Properties	4	3,325,000	3,325,000
Ace Partnership	5	3,300,000	3,300,000
900 Haddon Avenue LLC	6	3,057,400	3,057,400
Cresswood Associates	7	2,751,000	2,751,000
ALDI Inc.	8	2,300,000	2,300,000
New Jersey Bell Telephone	9	1,990,000	1,990,000
Inter Brotherhood Teamsters	10	1,977,400	1,977,400
		<u>35,527,100</u>	<u>35,527,100</u>

Source: Tax Assessor

COMPARISON PROPERTY TAX INFORMATION

	2018	2017	2016
Tax Rate without Special Improvement District	3.474	3.428	3.339
Tax Rate with Special Improvement District	3.659	3.613	3.520
Apportionment of Tax Rate			
Municipal	1.0080	0.9930	0.9820
Municipal Library	0.0330	0.0330	0.0320
County	0.8210	0.8220	0.7990
County Open Space	0.0210	0.0210	0.0200
Local School	1.5910	1.5590	1.5060
Special Improvement District	0.1850	0.1850	0.1810
Assessed Valuation	1,066,441,700	1,062,820,100	1,062,114,500

COMPARISON OF TAX LEVIES AND COLLECTIONS CURRENTLY

A study of this tabulation could indicate a possible trend in future tax levies. A decrease in the percentage of current collections could be an indication of probable increase in future tax levies.

	2018	2017	2016	2015
Tax Levy	\$ 37,375,411.86	\$ 36,805,760.12	\$ 35,805,965.68	\$ 34,763,390.16
Cash Collections	37,259,674.22	36,703,674.37	35,703,497.29	34,657,340.20
Percentage of Collections	99.69%	99.72%	99.71%	99.69%

COMPARISON DELINQUENT TAXES AND TAX TITLE LIENS

This tabulation includes a comparison, expressed in percentage, of the total of delinquent taxes and tax title liens, in relation to the tax levies of the last four years.

	2018	2017	2016	2015
Amount of Tax Title Liens	\$ 95,986.23	\$ 86,983.02	\$ 60,778.47	\$ 45,847.55
Delinquent Taxes	19,025.02	11,804.74	13,399.19	10,689.28
Total Delinquent	\$ 115,011.25	\$ 98,787.76	\$ 74,177.66	\$ 56,536.83
Percentage of Tax Levy	0.31%	0.27%	0.21%	0.16%

PROPERTY ACQUIRED BY TAX TITLE LIEN LIQUIDATION

The value of property acquired by liquidation of tax title liens on December 31, on the basis of the last assessed valuation of such properties, was as follows:

	2018	2017	2016	2015
Property Acquired for Taxes (Assessed Valuation)	79,975	79,975	79,975	79,975

WATER AND SEWER RENT INFORMATION

WATER	2018	2017	2016	2015
Balance January 1	\$ 140,717.47	\$ 137,964.36	\$ 157,231.91	\$ 188,594.02
Levy & Interest and Costs	2,493,268.04	2,410,957.82	2,409,035.92	2,369,367.34
Cash Collections	2,525,680.29	2,408,399.28	2,427,583.51	2,397,476.42
Percentage of Collections	95.89%	94.49%	94.60%	93.73%
SEWER				
Balance January 1	3,358.34	2,271.26	2,638.24	2,349.42
Levy & Interest and Costs	2,124,068.24	2,027,430.52	2,028,458.52	1,959,892.50
Cash Collections	2,122,252.51	2,026,655.81	2,027,949.21	1,959,543.54
Percentage of Collections	99.76%	99.85%	99.85%	99.86%

OTHER COMMENTS

Chief Financial Officer/Treasurer

The records maintained by the Chief Financial Officer and Treasurer were found to be in compliance with requirements prescribed by Division of Local Government Services, state statutes, and administrative code requirements.

Revenue and Finance

The records maintained by the Revenue and Finance Supervisor were found to be in compliance with requirements prescribed by Division of Local Government Services, state statutes, and administrative code requirements.

Ancillary Departments

The financial records maintained by the Construction Code Office and Borough Clerk were found to be properly maintained.

Municipal Court

The financial records maintained by the Municipal Court were found to be properly maintained.

Corrective Action Plan

A corrective action plan was not required to be filed for the year 2017.

STATUS OF PRIOR RECOMMENDATIONS

None

FINDINGS AND RECOMMENDATIONS

None

The problems and weaknesses noted in our review were not of such magnitude that they would affect our ability to express an opinion on the financial statements taken as a whole.

Should any question arise as to our comments and recommendations, or should you desire assistance in implementing our recommendations, please do not hesitate to call us.

We received the complete cooperation of all the officials of the Borough and we greatly appreciate the courtesies extended to the members of the audit team.

Respectfully submitted,

PETRONI & ASSOCIATES LLC



Nick L. Petroni
Certified Public Accountant
Registered Municipal Accountant #252