

ROBERTS POOL – MANAGER

Job Summary

The Pool Manager will supervise a safe, clean, and appealing pool environment. They'll oversee daily pool operations, including staff supervision, maintenance, and scheduling, as well as manage records, coordinate activities, and perform other duties as assigned.

Duties/Responsibilities

- Supervise swimming instructors, competitive teams, lifeguards, pool members, pool parties, and other activities.
- Supervise operation of filtration system and health requirements of chlorination and PH acidity levels in the water.
- Direct cleaning of the pool and upkeep of all pool equipment and facilities, pool chairs, tables, diving boards, and grounds in pool area.
- Generally oversee all pool operations and personnel and coordinate any pool activities.
- Maintain payroll records and staff schedules.
- Provide or organize necessary orientations, trainings, and certifications for staff.
- Maintain and keep all necessary records concerning pool attendance, pool chemicals, accident reports, schedules, time cards, etc.
- Perform other duties as prescribed by management.

Qualifications/Requirements

- Must have previous lifeguard and managerial experience.
- Must be able to plan, promote, and follow through with programs, and be able to test pool attendants for competence.
- Good communication and people skills required.
- Must be certified or able to be certified by June 1st, 2024 in the following:
 - Red Cross: Lifeguard, First Aid, CPR/AED
 - POM Pool Director

Dates of Position/Compensation

- This is a seasonal position. Roberts Pool is open from June 1st (weekends only until Collingswood Schools' summer break begins) to Sept 2nd.
- Job duties may extend before June 1st and after Sept 2nd.
- Availability for the entire duration of the season is not a requirement.
- Hourly Rate: \$20/hour

Contact

Please email your resume and interest letter to:

Jacob Goodman, Director of Recreation

jgoodman@collingswood.com

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