

Collingswood Community Garden Registration for year of 2023

It is mutually agreed by the Community Garden member and the Borough of Collingswood, that in consideration of a fee, the member shall have use of a specific plot of ground under the terms and conditions set forth below.

Rules and Responsibilities

1. Plots must be maintained only by the assigned member throughout the registration period, which runs from April 1st to March 31st of the following year.
2. Only one plot per verified household is allowed. Proof of address must be presented at time of application.
3. Requests for plot relocation must be approved by the Garden Committee.
4. The garden is available for use from 7:00 am to dusk. Use of plows, rototiller, or other loud equipment is limited to between 9:00 am and 6:00 pm.
5. Members must be actively gardening by June 1st or their plot will be forfeited without a refund of the registration fee.
6. All equipment, including stakes, strings, dead plants, and plastic material must be removed from plots no later than November 14th. Plant cages may remain, but must be labeled with plot number and secured so as not to blow out of the plot.
7. Members shall be given a key to access the garden gates, garden shed and yard hydrant. All locks must be properly locked when not in use and gates locked when leaving the garden. Keys are only for members and not to be shared. The key is property of the Borough of Collingswood and must be returned to a Garden Membership Secretary at the end of membership.
8. Members shall contribute a minimum of 6 hours of community work (3 hours to be completed at a Work Party) to the upkeep of common areas (not member plots) during the growing season. A member's failure to contribute in community work may lead to loss of their plot. Members are encouraged to attend General Membership Meetings.

Use & Care of Plots:

9. No pressure-treated wood of any kind is to be used in the construction of the garden plots.
10. Only organic gardening methods may be used. The use of synthetic chemical fertilizers, pesticides, or herbicides that are not USDA organically certified is prohibited.
11. Members shall keep his/her plot free of overripe, rotting and spoiled fruit and vegetables. The Garden Committee has right to harvest for donation produce in plots that are not being harvested in a timely manner.

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12. Members shall keep their plot maintained in a reasonable manner, which includes plots weeded and kept free of dead, diseased or infested plants.
13. All plants must be kept within the confines of the assigned plot and not be allowed to extend into other plots, into surrounding paths or grow beyond 6.5 feet in height.
14. Members may only harvest from their assigned plot and produce must be for personal use or donation. Harvesting from or tampering with other plots is grounds for loss of membership.
15. Members shall not plant anything illegal, poisonous or listed on the "DO NOT PLANT LIST" posted in the garden shed. If member is in doubt as to whether a specific plant is allowed or has a question, he/she will ask a Garden Committee member.
16. Members shall not modify any common areas unless approved by the Garden Committee.
17. The Borough of Collingswood has the authority to require the removal of any plant or structure at any time for any reason.
18. All plots will be inspected throughout the season and upkeep reminders will be issued if necessary by the Garden Committee. Failure to comply within a reasonable amount of time or if a member receives three or more notifications in a season, loss of garden privileges may occur. When a member loses garden privileges, there will be no refund of registration fees.
19. If a member is unable to attend their plot for more than a week they must inform the Garden Chairperson as soon as possible to arrange for plot maintenance.

Collingswood Community Garden Facility Use:

20. The Borough of Collingswood provides water for gardening at the site. Watering is limited to 15 minutes per day and members must be present the entire time that you are watering. Members are expected to use water conservation practices.
21. Members are responsible for the removal of any trash or debris they produce on site. Organic material may be composted on site if they comply with posted requirements at compost site.
22. Vehicles may drive onto the site for the purpose of dropping off and picking up supplies or equipment. Vehicles are not allowed to park in the drop-off area. Members shall observe the Borough's "No Idling" law.
23. For Washington Ave garden: the path along the Washington Ave. side of a plot must be weeded and the wood chips replenished as needed throughout the season.
For Cattell Ave. garden: all paths between plots must be kept clear for weekly grass trimming and cutting.
24. Dogs or other pets are not allowed on site.
25. Well-behaved children are welcome but must be closely supervised at all times. The sandbox at the Washington Avenue site must be covered after each use.

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26. All pathways and common areas must be kept clear of gardening equipment, debris, etc.

27. No smoking or vaping allowed anywhere within the confines of the garden.

28. No firearms are allowed on the premises.

29. Garden property and equipment is only for use within the garden site. Use of equipment outside of the garden must be authorized by the Garden Chairperson.

30. Any problems, complaints, issues, or fights (verbal or physical) arising through the use of the garden should be brought to the attention of the Garden Committee and will be addressed by the Committee, the Borough Administrator and/or and the Dept. of Recreation.

31. Additional rules and responsibilities may be implemented at the discretion of the Garden Committee, the Borough Administrator, and the Dept. of Recreation.

Failure to comply with any terms outlined in the Collingswood Community Gardens Rules and Responsibilities will result in forfeiture of membership. No exceptions. No refunds.

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I have read and understand the Collingswood Community Gardens Rules and Responsibilities and agree to the terms set forth.

We the undersigned members of the Collingswood Community Garden hereby agree to hold harmless the Borough of Collingswood, Collingswood Community Garden, the Garden Committee, and garden members for any damage, loss, liability, claim, demand, suit, cost and expense directly or indirectly resulting from, arising out of or in connection with the use of the Collingswood Community Garden by the garden group, its successors, assigns, employees, agents and invites.

Name (PRINT)

Number - Street Town State

Home Phone Cell Phone Work Phone

Email Address

- Share E-Address W/members NOT SHARE E-address w/members

Plot Registration fee - \$35.00 (\$70.00 non-Collingswood residents)

(Plot Registration fee is for calendar year: **April 1 to March 31**)

The Collingswood Community garden is primarily intended for use by Collingswood residents, however, if available plots may be assigned to residents of neighboring communities.

Plots will be assigned on a first come first serve basis and cannot be guaranteed. Individuals will be contacted to inform them of their plot assignment. Refunds will be issued to individuals who are not assigned a plot.

MAKE CHECKS PAYABLE TO "BOROUGH OF COLLINGSWOOD"

Payment Method

- Cash Check # _____ Money Order # _____

You **MUST** sign this form and return it to the Collingswood Borough Hall before you can work your plot.

Signature

Date

Collingswood Community Gardens: Release of All Claims

Release of All Claims

I, _____, am a participant in the Collingswood Community Garden. As a condition of being allowed to participate in the Collingswood Community Garden, I agree to the following:

1. I am duly aware of the risks and hazards that may arise through participation in the Collingswood Community Garden, and assume any expenses and liabilities I incur in the event of an accident, illness or other incapacity.

2. In consideration of being granted the opportunity to participate in the Collingswood Community Garden, I, for myself, my executors, administrators, agents and assigns do hereby release and forever discharge the Borough of Collingswood, Collingswood Community Garden Committee, Collingswood Community Garden members, volunteers, and other gardeners from all claims of damages, demands, and any actions whatsoever, including those based on negligence, in any manner arising out of my participation in this activity. I understand that this Release means that, among other things, I am giving up my right to sue for any such losses, damages, injury or costs that I may incur.

I represent and certify that my true age is either 18 years old or, if I am under 18 years old on this date, my parent or legal guardian has read and signed this form. I have read this entire Release, fully understand it, and I agree to be legally bound by it.

Participant's Signature _____

Printed Name _____ Date _____

Parent/Guardian's Signature _____

Printed Name _____ Date _____