

CURRY COUNTY BOARD OF COMMISSIONERS

City of Brookings Council Chambers
898 Elk Drive, Brookings, Oregon
www.co.curry.or.us

BUSINESS MEETING MINUTES December 6, 2023

Please note: For detailed information on any agenda item refer to Audio/Video.

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE

The meeting was called to order 9:00 a.m.; present were Chair John Herzog, Vice Chair Brad Alcorn, and Commissioner Jay Trost

Staff present: Director of County Operations and County Counsel Ted Fitzgerald, County Counsel Assistant Rabiah Lee, and Administrative Assistant Natasha Tippetts

The Pledge was recited by all.

2. AMENDMENT AND APPROVAL OF THE AGENDA

Commissioner Alcorn motioned to move Consent Agenda item 4-M, Purchase Spray Truck, to Discussion/Action Items 5-H.

Trost motioned to approve the agenda as amended. Alcorn seconded. Motion carried unanimously.

3. PUBLIC COMMENTS

- Cindy Myers – Spoke on behalf of the Master Gardeners and provided information on the potential greenhouse at the Curry County Fairgrounds.
- David Denney – Spoke on behalf of the Master Gardeners and provided information on the potential greenhouse at the Curry County Fairgrounds.
- Travis Webster – Provided opinion on transparency of the allocation of TLT funds.

Commissioners engaged in a conversation on their best knowledge of TLT funds and their distribution.

Commissioners engaged in a conversation with several members of the audience regarding the Curry County Fairgrounds, the potential Greenhouse, and procedures to be followed moving forward.

4. CONSENT AGENDA

- A. Approve Minutes for Business Meeting on November 1, 2023
- B. Approve Minutes for Special Meeting on November 20, 2023
- C. Change in FTE Status – Fein
- D. Pay Increase – Swank

CJ2024-9
Curry County Clerk, Shelley Denney
FILED Date 1-3-24
Time 8:17 AM - 4 pages
Deputy S.H.
S. Lindsey Harris
8:17 AM - 4 pages

- E. New Hire – Dahl
- F. New Hire – Darrow
- G. Promotion – Younger
- H. Employee Transfer – Felton
- I. Donation of Parcels to City of Brookings
- J. Reclassification of Employee – Tippetts
- K. Application for Grizzly Mountain Tower Site
- L. Surveyor Equipment Rental
- M. ~~Purchase of Spray Truck~~
- N. MOU for Building Services – City of Brookings
- O. Annex Door Purchase
- P. Agreement with ODOT – Edson Creek Bridge Rehabilitation
- Q. Boice-Cope Park Host Agreement
- R. Information – Sheriff New Hires

Trost motioned to approve the Consent Agenda as amended. Alcorn seconded. Motion carried unanimously.

5. DISCUSSION/ACTION ITEMS

- A. Credit Card Policy – Ted Fitzgerald gave a brief overview of the County Credit Card policy and procedures, and introduced the updated Policy.

Alcorn motioned to approve the Credit Card Policy – Guidelines, Procedures and Expectations for Credit Card Holders. Trost seconded. Motion carried unanimously.

- B. Discuss PIO/Grant Manager Job Description – Commissioner Trost described the proposed job description and the need for services within the County.

Trost motioned to direct Director of County Operations to proceed with the PIO/Grant Manager position. Alcorn seconded. Motion carried unanimously.

- C. Smith River National Recreation Area – Commissioner Herzog described the request for a letter of support.

Commissioners discussed the lack of information on proposed letter and decided to table this until a presentation can be made.

- D. Discuss Curry County Fair Board – Commissioner Alcorn reported on the current status of the Fair Board, and recent history of events.

Trost motioned to appoint Commissioner Alcorn to open position #5 with a term expiring December 31, 2025. Herzog seconded. Motion carried unanimously.

**Commissioner Herzog called to break at 10:45
Regular Session proceeded at 11:00**

E. Harm Reduction Sites – Commissioner Alcorn presented staff report.

Commissioners discussed the draft Ordinance provided in packet. Commissioner Alcorn would like to make some modifications to insert stronger language.

Commissioners also discussed the use of the Brookings County Building by an organization named Alliance. Commissioner Alcorn provided items being distributed out of the Brookings County Building by the organization.

Commissioner Alcorn motioned to direct Director of County Operations to inform HIV Alliance that they will no longer be permitted to provide services and paraphernalia at the Brookings County Building and to proceed with modifying the draft Ordinance to be brought to the next Commissioner Business Meeting. All Commissioners agreed on this motion.

F. Animal Control Update – Ted Fitzgerald gave an oral report of County Animal Control Services.

South Coast Humane Society Executive Director, Jenifer Alcorn, presented information on the Animal Control services she provided during her time volunteering those services for the County.

Commissioners discussed the status of the building currently used by Wild Rivers Animal Resue.

Commissioners directed Director of County Operations to find options on buildings to possible be used for kennel spaces and bring to the next Board of Commissioners meeting.

G. Pet Friendly County – Commissioner Trost presented a Staff Report and survey of County businesses.

Commissioners directed Director of County Operations to work with Economic Development Director to create Resolution declaring Curry County as “Pet Friendly” to promote the pet friendly business, dog parks, trails, etc.

H. Purchase Spray Truck

Commissioner Alcorn expressed his concern with the cost of the new spray truck.

Commissioners requested more information/possible bids to review prior to bringing this back to a Board Meeting.

6. ELECTED OFFICIAL UPDATES

Treasurer Barnes – Made positive comments on efficiency of Assessor’s office. Also provided kudos to HR and Payroll Coordinator Julie Swift and Deputy Treasurer Nicholas Vicino for their assistance.

7. COMMISSIONER UPDATES

Alcorn –

Expressed gratitude for IT Director Phil Dixon.

Provided information on current open jobs in Curry County.

Congratulated Commissioner Trost for graduating County College. Present Commissioner Trost with plaque from AOC.

Herzog – None

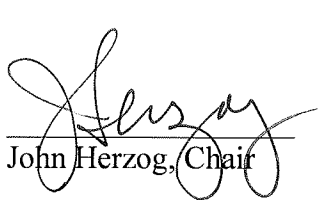
Trost – None

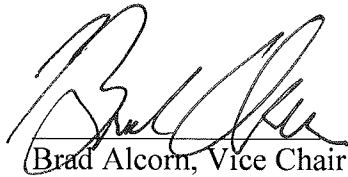
- 8. OTHER** *(ORS 192.640(1) "... notice shall include a list of the principal subjects anticipated to be considered at the meeting, but this requirement shall not limit the ability of a governing body to consider additional subjects.")*


10. ADJOURN

Chair Herzog adjourned the meeting at 12:47 a.m.

Dated this 21st day of December, 2023


John Herzog, Chair


Brad Alcorn, Vice Chair


Jay Trost, Commissioner

Minutes prepared by Natasha Tippetts, Administrative Assistant