



CURRY COUNTY BOARD OF COMMISSIONERS

Approval Date:

February 19, 2020

Commissioners' Hearing Room, Courthouse Annex

94235 Moore Street, Gold Beach, Oregon

www.co.curry.or.us

WEEKLY BUSINESS MEETING MINUTES

November 6, 2019

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE

The meeting was called to order by Chair Paasch at 9:00 a.m. Present were Chair Christopher Paasch, Vice-Chair Court Boice, Commissioner Sue Gold.

Also present: Legal Counsel John Huttl, Director of Operations Julie Schmelzer, Administrative Assistant John Jezuit.

The Pledge was recited by all.

2. LINE OF DUTY CASUALTY REPORT

Boice gave the report.

3. AMENDMENT/APPROVAL OF THE AGENDA

Schmelzer – Add: Appoint Tom Beene, Jr to Harbor Water PUD (Public Utility District) to Consent Agenda; Move: Item 7D to Item 11; Add: Executive Session 192.660 (2) (a)

Huttl – Add: Two (2) Executive Sessions 192.660(2)(f) and 192.660(2)(h)

Motion by Gold, seconded by Boice, to approve agenda as amended. Motion carried unanimously.

4. PUBLIC COMMENTS

None

5. PRESENTATIONS

A. DJ Storns Years of Service Award – Sheriff Ward presented DJ Storns with 5 years of service award and spoke highly of her work. Storns complimented the Sheriff's Office team.

B. PAF (Personnel Action Form) Presentation to the Board – Julie Swift, Human Resources and Payroll Coordinator. Swift stated six (6) new deputies have been hired since July, 2019.

6. CONSENT AGENDA

A. Approve: Minutes Business Meeting of October 16, 2019

B. Approve: Job Description Accounting Clerk-Accounts Payable

C. Appoint: One (1) Member to Port Orford Cemetery Maintenance District Board

D. Approve: Dyer Partnership Task Order #14A to Provide Engineering Services for Gardener Ridge Road Slide Repair Project with Signature Authority to the Roadmaster

E. Appoint: Harbor Water PUD Member, Tom Beene Jr. Added

For detailed information on any agenda item, refer to Audio/Video.

Motion by Boice, seconded by Gold, to approve consent agenda as amended. Motion carried unanimously.

7. DISCUSSION/ACTION ITEMS

A. C. Courthouse Security Staffing – Julie Schmelzer, DOC (Director of County Operations)

Moved from 7C to 7A

Schmelzer reminded the Board Sheriff Ward was directed to look into alternatives of what it would cost to provide staff for courthouse security. The options considered were to hire a full time corrections deputy, hire two (2) part time people, or hire a security company. A discussion about each option's costs, pros, and cons followed with the Board recommending hiring two (2) part time deputies who will report to the Sheriff. The Board directed Julie Swift to prepare an order for the next meeting.

B. Community Development Block Grant Application Priorities – Julie Schmelzer, DOC

Schmelzer stated as the Brookings Head Start project wraps up, the County will be eligible to apply for a new CDBG grant. A discussion about available state funding and which grants were high priorities ensued.

Motion by Boice, seconded by Gold, to direct staff to move forward on the next Community Development Block Grant with the following priorities (1) Courthouse (2) County annex, including Veteran's Service, in south county, and (3) Communication towers. Motion carried unanimously.

C. Curry County Regular Business Hours – Julie Schmelzer, DOC

Schmelzer spoke about starting off the New Year with better county service to the public by having uniform office hours for all departments (except the Road, Parks, Emergency Services and Sheriff's Departments); specifically 8:30 AM to 5 PM Monday through Friday. A discussion followed.

Motion by Gold, second by Boice to approve standard office hours for all county departments effective January 6, 2020. Motion carried unanimously;

D. Courthouse Security Staffing – Julie Schmelzer, DOC - Moved to 7A

E. Appoint an Interim Local Public Health Administrator and Interim County Registrar – Julie Schmelzer, DOC Move to Item 11

F. Approving the Services of PARC (Public Affairs Research Consultants) Resources - Grant Writing Firm and Preliminary Project List – Commissioner Boice

Boice spoke of his communications with Stan Foster, President PARC Resources; stated foundations, the state, and the Federal level have funds obtainable by writing grants; explained he is looking for preliminary support from the Board to hire PARC; and cited the proposed firefighting and emergency training facility as an example of obtaining grants. A discussion followed about the benefits and cost concerns of using PARC for grant writing as well the pros and cons of the possible projects to be considered.

For detailed information on any agenda item, refer to Audio/Video.

Motion by Paasch, second by Gold, to get an estimate from PARC Resources on what it would cost to apply for USDA funds for the three (3) emergency management projects that were identified and for USDA disaster funds. Motion carried unanimously.

8. DIRECTOR'S REPORT

Schmelzer spoke about

- TLT (Transient Lodging Tax) tax collection concerns and possible amendments to the ordinance to address those concerns.
- Strategic planning process progress.
- Watermaster's Curry County monthly schedule.
- Software demonstration to improve the Finance Department's processes and reports.
- State of the County video address in January, 2020, and working with Miranda Plagge, Economic Development Assistant, on filming department heads.
- Special Taxing District meeting is December 9, 2019.
- Possible changes to the Code Enforcement ordinance.
- Vacant property registration ordinance.
- Homeless encampment issue in Harbor on county owned property.
- Elk River campground project on hold until further notice.
- US Navy beach survey to determine if our beaches will accommodate their watercraft in event of an emergency.
- Discussing medical care for inmates in jail with Allcare.

9. COMMISSIONER UPDATES

A. Commissioner Gold spoke about

- Recent recycling meeting topics of low contamination rate, recycling expansion, moratorium on motor oil recycling, and CTR (Curry Transfer and Recycling) app.
- Meeting with high school and elementary principals who expressed concerns with lack of housing and lack of good mental health people.

B. Commissioner Paasch spoke about

- Thanking everyone for coming out to his ranch on October 26, 2019.
- Timesheets, specifically, lax in turning in promptly and signed properly.
- Software program presentations to help county run more efficiently and save money.
- Encouraging County employees to be respectful when communicating with each other.
- Marine Corp Ball at the Elks Club in Brookings on Saturday evening, November 9, 2019.
- Special tax district meeting in the next couple of weeks.

C. Commissioner Boice spoke about

- Housing emergency declaration status and his report which will come later.
- Fire departments in Curry County, possibility of Whaleshead getting their own fire department, and proposing north, central, and south county fire battalions.
- Watching the offshore energy opportunities.
- Veteran's blood drive and report back to the Board.
- Praised Huttl's work with city of Brookings on hook-up fees for the Head Start project.

For detailed information on any agenda item, refer to Audio/Video.

10. EXECUTIVE SESSION

192.660(2)(a) To consider the employment of a public officer, employee, staff member or individual agent.

192.660(2)(f) To consider information or records that are exempt by law from public inspection.

192.660(2)(h) To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

Chair Paasch entered Executive Session at 11:14 a.m. exited at 12:09 p.m.

Staff is to proceed as directed.

11. HIRE ORDERS


Motion by Boice, seconded by Gold, to appoint interim Public Health Administrator and Interim County Registrar. Motion carried unanimously.


12. OTHER (ORS.192.640(1) ". . . notice shall include a list of the principal subjects anticipated to be considered at the meeting, but this requirement shall not limit the ability of a governing body to consider additional subjects.")

13. ADJOURN

Chair Paasch adjourned the meeting at 12:09 p.m.

Dated this 19th day of February, 2020.


Christopher Paasch, Chair


Court Boice, Vice Chair 2/19/20


Sue Gold, Commissioner

Minutes prepared by: John Jezuit, Administrative Assistant