



City of Dayton

399 First Avenue, P O Box 226, Dayton, Tennessee 37321
Phone: 423-775-1817 Fax: 423-775-8404

May 3, 2024

Dear Councilman:

RE: Agenda
Monday, May 6, 2024
Dayton Municipal Building

Meeting to Start 5 Minutes after Dayton City School Board Meeting Adjourns

1. Call to Order
2. Roll Call by Recorder
3. Reading and Approval of Minutes of Previous Meetings
 - A. April 1, 2024
 - B. April 11, 2024
 - C. April 18, 2024
 - D. April 30, 2024
4. Public Comment*

***The public comment period shall be limited to 30 minutes. A sign-up sheet for public comment will be available 30 minutes prior to each applicable meeting and will be closed and removed at the start of the meeting. If you wish to address the City Council, you must indicate which agenda item you wish to provide comment. Only those members of the public that have signed the sign-up sheet prior to the start of the meeting will be permitted to address the City Council. PUBLIC COMMENTS ARE LIMITED TO AGENDA ITEMS ONLY. Members of the public wishing to address an item NOT on the agenda must first contact the City Manager or other appropriate city official who will determine whether or not such item should be placed on the agenda.**

Public comments shall be taken in the order in which the sign-up is listed. Members of the public wishing to address the City Council shall be limited to 3 minutes. However, if there are more people wishing to address the City Council than can be heard in the 30 minutes public comment period and in order to hear opposing views, the City Council by motion can limit each speaker to 2 minutes and/or require the public to limit the number of speakers addressing the City Council on the same subject and expressing the same viewpoint. All members of the public signing up for comment shall be required to review the rules of procedure for public comment.

The City Council reserves the right to temporarily suspend these rules of procedure upon a motion, second and majority vote of the City Council.

5. Communications from the Mayor
6. Reports from the City Manager, City Recorder, Councilmen, Committees and Other Officers.
7. OLD BUSINESS:
 - A. Consideration of Ordinance #701, Ordinance to Amend Title 12, Building, Utility & Housing Codes of the Municipal Code of the City of Dayton, Tennessee, First Reading.
8. NEW BUSINESS:
 - A. Consideration of Consent Agenda:
 1. Consideration of Invoices from W. A. Kendall and Company, LLC. for Tree Trimming, Electric Department – Totaling \$35,444.70.
 2. Consideration of Invoice from NISC for March 2024 Recurring Invoices totaling in the amount of \$14,510.42.
 3. Consideration of Pay Estimate #8 from Service Electric, Transmission Line (EDA Project), Electric Department, in the amount of \$352,445.72 plus an additional \$18,549.78 for Retainage.
 4. Consideration of Invoice from Rhea County Trustee, Bi-Annual Support of the Animal Shelter in the amount of \$15,000.00.

5. Consideration of Pay Estimate #22 from Reeves Young LLC, Wastewater Treatment Plant Project in the amount of \$693,358.45 plus an additional \$36,492.55 for Retainage.
 6. Consideration of Invoice from J R Wauford & Company, Wastewater Treatment Plant Project in the amount of \$25,000.
 7. Consideration of Invoice from C E Designers for Engineering Services on Aerial Sewer Crossings in the amount of \$63,071.12.
 8. Consideration of Invoice from Neal, Scouten & McConnell for Audit Services in the amount of \$48,329.00.
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- B. Consideration of Beer License Application, Dennis Van Meter DBA Restorante LUCA, 185 Chickamauga Dr.
 - C. Consideration of Boat Dock.
 - D. Consideration of Library Board Appointments.
 - E. Consideration of Mockingbird Lane Issues, Alan Swanson.
 - F. Consideration of Request from Jenny Fine, Isaiah House 117.
 - G. Consideration of Request from Rhea Heritage Preservation Foundation.
 - H. Consideration of Request from Boys & Girls Club of Rhea County for Use of Football Field.
 - I. Consideration of Resolution #052024-01, A Resolution for the City of Dayton, Tennessee to Apply for Federal Assistance United States Department of Agriculture Rural Development (USDA RD) Community Facility Loan/Grant Program.
 - J. Consideration of Dayton Housing Authority Contract for Supplemental Police Services.

- K. Consideration of Authorization to Purchase Ford F150 Truck on state Bid in the amount of \$40,387, Electric Department.
- L. Consideration of Resolution #052024-02, A Resolution by the City of Dayton, Tennessee Stating Support for the Tennessee Riverline Community Project and Intent to Complete and Application for Participation in the Project.
- M. Consideration of Ordinance #703, An Ordinance to Add Planned Unit Development Regulations to the Zoning Ordinance of the City of Dayton, Tennessee, First Reading.
- N. Consideration of Authorization to Purchase Bucket Truck, F450 with Duralift Bed with a 39' Work Height from Lonnie Cobb Ford in the amount of \$144,602.00 on State Bid.
- O. Consideration of Call for Public Hearing, Ordinance to Rezone Property on Hickory Street from R-2, Medium Density Residential, to C-2, General Commercial.
- P. Consideration of Professional Services Agreement Change Order with Stantec Consulting Services, Inc., Increase of \$3,800, Old Graysville Road Paving Project.
- Q. Consideration of Contract with TDOT on Mowing & Litter on the State Right of Way for 24 month contract in the amount of \$22,148.24.
- R. Consideration of Authorization for Water Department to Solicit Bids to Purchase Water Meters.
- S. Consideration of IDB Property Located at 311 Greenway Blvd. leased to Stulz USA Air Technology Systems.
- T. Consideration of Water & Sewer Leak Insurance Protection.
- U. Consideration of Authorization to Declare Sludge Box as Surplus, Sewer Dept.
- V. Consideration of Authorization to Advertise for Bids on Chemicals, Water & Sewer Departments.

W. Consideration of Request for Funding from TDOT Aeronautics Office for a Tractor & Mower, Airport.

X. Consideration of Authorization to Declare Furniture at Airport as Surplus and Permission to Donate to Civil Air Patrol.

Y. Consideration of Budget Amendments:

1. General Fund, Police Dept.
2. General Fund, Fire Dept.
3. General Fund, Parks & Recreation
4. General Fund, Airport
5. General Fund, Airport
6. General Fund, Airport

Z. Consideration of Budget Adjustments since April Meeting.

9. Other Business

10. Adjournment

Sincerely,



David Shinn,
City Manager

Dayton City Council
Date: May 6, 2024
Time: 6:20 PM

The meeting was called to order by Mayor Hurley Marsh.

City Recorder L. Michelle Horton called the roll with the following being present: Councilman Bobby Doss, Councilman Bill Graham, Mayor Hurley Marsh, Vice Mayor Steve Randolph, and Councilman Caleb Yawn.

Mayor Marsh called for Agenda Item 3 – Reading and Approval of Minutes of Previous Meetings

- A. April 1, 2024
- B. April 11, 2024
- C. April 18, 2024
- D. April 30, 2024

April 1, 2024:

City Attorney Susan Arnold said "complaint" needed added to item 7C.

Vice Mayor Randolph moved to approve the April 1, 2024 Regular Meeting minutes after corrections. Motion seconded by Councilman Yawn.

VOTE:

DOSS, AYE GRAHAM, AYE MARSH, AYE
RANDOLPH, AYE YAWN, AYE MOTION CARRIED.

April 11, 2024:

Vice Mayor Randolph moved to approve the April 11, 2024 special called meeting minutes as presented. Motion seconded by Councilman Yawn.

VOTE:

DOSS, AYE GRAHAM, AYE MARSH, AYE
RANDOLPH, AYE YAWN, AYE MOTION CARRIED.

April 18, 2024:

Vice Mayor Randolph moved to approve the April 18, 2024 special called meeting minutes as presented. Motion seconded by Councilman Yawn.

VOTE:

DOSS, AYE GRAHAM, AYE MARSH, AYE
RANDOLPH, AYE YAWN, AYE MOTION CARRIED.

April 30, 2024:

Vice Mayor Randolph moved to approve the April 30, 2024 special called meeting minutes as presented. Motion seconded by Councilman Yawn.

VOTE:

DOSS, AYE GRAHAM, AYE MARSH, AYE
RANDOLPH, AYE YAWN, AYE MOTION CARRIED.

Mayor Marsh called for Agenda Item 4 – Request from Citizens

Mr. Swanson said there is a drainage problem on Mockingbird Lane. He said they moved here about 3.5 years ago and lives behind Rhea Medical Center on Mockingbird Lane. He said the problem is with about the first 1/3 of Mockingbird Lane with water pooling. He said it is disappointing dragging red dirt into your garage. He wanted to bring it to the Council's attention and he has no clue what the answer is.

City Manager David Shinn said he met with Mr. Swanson and one other resident. He said he is looking into it and we will help if we can.

Mayor Marsh called for Agenda Item 5 – Communications from the Mayor

NONE.

Mayor Marsh called for Agenda Item 6 – Reports from the City Manager, City Recorder, Councilmen, Committees and Other Officers.

NONE.

Mayor Marsh called for Agenda Item 7A – OLD BUSINESS – Consideration of Ordinance #701, Ordinance to Amend Title 12, Building, Utility & Housing Codes of the Municipal Code of the City of Dayton, Tennessee, First Reading.

Vice Mayor Randolph moved to approve Ordinance #701, Ordinance to Amend Title 12, Building, Utility & Housing Codes of the Municipal Code of the City of Dayton, Tennessee, First Reading. Motion seconded by Councilman Yawn.

VOTE:

DOSS, AYE GRAHAM, AYE MARSH, AYE
RANDOLPH, AYE YAWN, AYE MOTION CARRIED.

Mayor Marsh called for Agenda Item 8A – NEW BUSINESS - Consideration of Consent Agenda:

1. Consideration of Invoices from W.A. Kendall and Company, LLC. for Tree Trimming, Electric Department – Totaling \$35,444.70.
2. Consideration of Invoice from NISC for March 2024 Recurring Invoices totaling in the amount of \$14,510.42.
3. Consideration of Pay Estimate #8 from Service Electric, Transmission Line (EDA Project), Electric Department, in the amount of \$352,445.72 plus an additional \$18,549.78 for Retainage.
4. Consideration of Invoice from Rhea County Trustee, Bi-Annual Support of the Animal Shelter in the amount of \$15,000.00.
5. Consideration of Pay Estimate #22 from Reeves Young LLC, Wastewater Treatment Plant Project in the amount of \$693,358.45 plus an additional \$36,492.55 for Retainage.
6. Consideration of Invoice from J R Wauford & Company, Wastewater Treatment Plant Project in the amount of \$25,000.
7. Consideration of Invoice from C E Designers for Engineering Services on Aerial Sewer Crossings in the amount of \$63,071.12
8. Consideration of Invoice from Neal, Scouten & McConnell for Audit Services in the amount of \$48,329.00.

Vice Mayor Randolph moved to approve the Consent Agenda as presented. Motion seconded by Councilman Yawn.

VOTE:

DOSS, AYE GRAHAM, AYE MARSH, AYE
RANDOLPH, AYE YAWN, AYE MOTION CARRIED.

Agenda Item 8B - NEW BUSINESS – Consideration of Beer License Application, Dennis Van Meter DBA Ristorante LUCA, 185 Chickamauga Dr.

Vice Mayor Randolph moved to approve the of Beer License Application, Dennis Van Meter DBA Ristorante LUCA, 185 Chickamauga Dr. subject to beer user fee, bond, & inspection. Motion seconded by Councilman Doss.

VOTE:

DOSS, AYE GRAHAM, AYE MARSH, AYE
RANDOLPH, AYE YAWN, AYE MOTION CARRIED.

Mayor Marsh called for Agenda Item 8C - NEW BUSINESS - Consideration of Boat Dock.

City Manager Shinn set he met with Billy Hall and he has submitted a proposal for the Boat Dock. We went out for RFP's and did not receive any. This opened it up for negotiations. He wants to do some interior changes, removing walls, adding kitchen vent system, etc. He will sell bait and tackle as well, collect boat slip fees and pass them along to the City. He said any money generated from operating the restaurant he would keep \$2,000 and 8% return on investment. The City would agree to install 2 HVAC units, if feasible City would agree to extend the parking, and the City would construct a privacy fence around the dumpster.

Vice Mayor Randolph moved to approve the proposal and authorize the City Attorney to put it into contract format with a 5 year term and necessary changes. Motion seconded by Councilman Doss.

VOTE:

DOSS, AYE GRAHAM, AYE MARSH, AYE
RANDOLPH, AYE YAWN, AYE MOTION CARRIED.

Mayor Marsh called for Agenda Item 8D - NEW BUSINESS - Consideration of Library Board Appointments.

Administrative Assistant Tammy Colvin said Bruce Morgan and Shirley Lacey were coming off the Board.

Vice Mayor Randolph moved to appoint Nathan Harris and Rachel Pacurari to the Library Board for 2 years. Motion seconded by Councilman Doss.

VOTE:

DOSS, AYE GRAHAM, AYE MARSH, AYE
RANDOLPH, AYE YAWN, AYE MOTION CARRIED.

Mayor Marsh called for Agenda Item 8E - NEW BUSINESS - Consideration of Mockingbird Lane Issues, Alan Swanson.

PASS OVER

Mayor Marsh called for Agenda Item 8F - NEW BUSINESS - Consideration of Request from Jenny Fine, Isaiah House 117.

Jenny Fine explained the program. She said they are going to build a house in Rhea County and have had their first fundraiser. They are going to have a contractor's breakfast for anyone wanting to be involved.

Mayor Marsh called for Agenda Item 8G - NEW BUSINESS - Consideration of Request from Rhea Heritage Preservation Foundation.

Tom Davis thanked the Council for the help they have been over the years. He said their support has made it possible to expand the Scopes Trial Festival. He said last year they had people from 9 states attend and sold out all 3 shows so they are expanding to 5 shows this year. He said they have already sold about 20% of the tickets. He said they respectfully request a one-time donation of \$15,000.

Vice Mayor Randolph moved to approve a one-time donation of \$15,000 to the Rhea Heritage Preservation Foundation. Motion seconded by Councilman Doss.

VOTE:

DOSS, AYE GRAHAM, AYE MARSH, AYE
RANDOLPH, AYE YAWN, AYE MOTION CARRIED.

Mayor Marsh called for Agenda Item 8H - NEW BUSINESS - Consideration of Request from Boys & Girls Club of Rhea County for Use of Football Field.

City Manager Shinn said this is a request for Monkeytown Inflatables and Destin to Chill to host an event on the field by the football field. It will be free and will be in conjunction with RC3 and the Boys & Girls Club.

Reed Johnson said they are requesting to use the field Sunday, June 9, 2024.

City Attorney said inflatable businesses have to be certified by the State and on the approved list to meet our insurer requirements.

City Manager Shinn said they said they will have the qualification by the end of the week.

Vice Mayor Randolph moved to approve the request from Boys & Girls Club of Rhea County for use of Football Field subject to Monkeytown Inflatables obtaining certification from the State, getting a permit, and furnishing insurance and indemnity agreements from all participants to the City. Motion seconded by Councilman Doss.

VOTE:

DOSS, AYE GRAHAM, AYE MARSH, AYE
RANDOLPH, AYE YAWN, AYE MOTION CARRIED.

Vice Mayor Randolph called for Agenda Item 8I - NEW BUSINESS – Consideration of Resolution #052024-01, A Resolution for the City of Dayton, Tennessee to Apply for Federal Assistance United States Department of Agriculture Rural Development (USDA RD) Community Facility Loan/Grant Program.

Councilman Yawn moved to approve Resolution #052024-01, A Resolution for the City of Dayton, Tennessee to Apply for Federal Assistance United States Department of Agriculture Rural Development (USDA RD) Community Facility Loan/Grant Program. Motion seconded by Vice Mayor Randolph.

VOTE:

DOSS, AYE GRAHAM, AYE MARSH, AYE
RANDOLPH, AYE YAWN, AYE MOTION CARRIED.

Mayor Marsh called for Agenda Item 8J – NEW BUSINESS – Consideration of Dayton Housing Authority Contract for Supplemental Police Services.

Vice Mayor Randolph moved to waive any conflict Susan Arnold has by representing both the City of Dayton and the Housing Authority. Motion seconded by Councilman Graham.

VOTE:

DOSS, AYE GRAHAM, AYE MARSH, AYE
RANDOLPH, AYE YAWN, AYE MOTION CARRIED.

Vice Mayor Randolph moved to approve the Dayton Housing Authority Contract for Supplemental Police Services subject to changes by City Attorney and salary corrections. Motion seconded by Councilman Yawn.

VOTE:

DOSS, AYE GRAHAM, AYE MARSH, AYE
RANDOLPH, AYE YAWN, AYE MOTION CARRIED.

Mayor Marsh called for Agenda Item 8K – NEW BUSINESS – Consideration of Authorization to Purchase Ford F150 Truck on state Bid in the amount of \$40,387, Electric Department.

City Manager Shinn said they have a truck that had the crankshaft break.

Vice Mayor Randolph moved to approve the purchase of a Ford F150 Truck on state Bid in the amount of \$40,387, Electric Department. Motion seconded by Councilman Doss.

VOTE:

DOSS, AYE GRAHAM, AYE MARSH, AYE
RANDOLPH, AYE YAWN, AYE MOTION CARRIED.

Mayor Marsh called for Agenda Item 8L – NEW BUSINESS – Consideration of Resolution #052024-02, A Resolution by the City of Dayton, Tennessee Stating Support for the Tennessee Riverline Community Project and Intent to Complete and Application for Participation in the Project.

Vice Mayor Randolph moved to approve Resolution #052024-02, A Resolution by the City of Dayton, Tennessee Stating Support for the Tennessee Riverline Community Project and Intent to Complete an Application for Participation in the Project. Motion seconded by Councilman Yawn.

VOTE:

DOSS, AYE GRAHAM, AYE MARSH, AYE
RANDOLPH, AYE YAWN, AYE MOTION CARRIED.

Mayor Marsh called for Agenda Item 8M –NEW BUSINESS – Consideration of Ordinance #703, An Ordinance to Add Planned Unit Development Regulations to the Zoning Ordinance of the City of Dayton, Tennessee, First Reading.

Councilman Doss moved to table this item. Motion seconded by Councilman Graham.

VOTE:

DOSS, AYE GRAHAM, AYE MARSH, AYE
RANDOLPH, AYE YAWN, AYE MOTION CARRIED.

Mayor Marsh called for Agenda Item 8N – NEW BUSINESS – Consideration of Authorization to Purchase Bucket Truck, F450 with Duralift Bed with a 39’ Work Height from Lonnie Cobb Ford in the amount of \$144,602.00 on State Bid.

Vice Mayor Randolph moved to approve the purchase of a Bucket Truck, F450 with Duralift Bed with a 39’ Work Height from Lonnie Cobb Ford in the amount of \$144,602.00 on State Bid. Motion seconded by Councilman Yawn.

VOTE:

DOSS, AYE GRAHAM, AYE MARSH, AYE
RANDOLPH, AYE YAWN, AYE MOTION CARRIED.

Mayor Marsh called for Agenda Item 8O – NEW BUSINESS – Consideration of Call for Public Hearing, Ordinance to Rezone Property on Hickory Street from R-2, Medium Density Residential, to C-2, General Commercial.

Vice Mayor Randolph moved to hold a public hearing on June 3, 2024 at 5:30 PM on Ordinance to Rezone Property on Hickory Street from R-2, Medium Density Residential, to C-2, General Commercial. Motion seconded by Councilman Doss.

VOTE:

DOSS, AYE GRAHAM, AYE MARSH, AYE
RANDOLPH, AYE YAWN, AYE MOTION CARRIED.

Mayor Marsh called for Agenda Item 8P – NEW BUSINESS – Consideration of Professional Services Agreement Change Order with Stantec Consulting Services, Inc., Increase of \$3,800, Old Graysville Road Paving Project.

City Recorder Horton said everything is submitted back to the State. She said most of this is due to changes from the State.

Vice Mayor Randolph moved to approve the Professional Services Agreement Change Order with Stantec Consulting Services, Inc., Increase of \$3,800, Old Graysville Road Paving Project. Motion seconded by Councilman Yawn.

VOTE:

DOSS, AYE GRAHAM, AYE MARSH, AYE
RANDOLPH, AYE YAWN, AYE MOTION CARRIED.

Mayor Marsh called for Agenda Item 8Q – NEW BUSINESS – Consideration of Contract with TDOT on Mowing & Litter on the State Right of Way for 24 month contract in the amount of \$22,148.24.

Councilman Doss moved to approve the Contract with TDOT on Mowing & Litter on the State Right of Way for 24 month contract in the amount of \$22,148.24. Motion seconded by Vice Mayor Randolph.

VOTE:

DOSS, AYE GRAHAM, AYE MARSH, AYE
RANDOLPH, AYE YAWN, AYE MOTION CARRIED.

Mayor Marsh call for Agenda Item 8R – NEW BUSINESS – Consideration of Authorization for Water Department to Solicit Bids to Purchase Water Meters.

City Manager Shinn said the Water Department needs to purchase about 1,200 meters over the next year. He said because we have to use the Honeywell module there is a Badger that runs about \$150 and the Zeener that runs about \$100, but the Badger meter seems to work better with the module.

Vice Mayor Randolph moved to have the City Attorney contact Honeywell to have them honor the agreement they put forth with us. Motion seconded by Councilman Yawn.

VOTE:

DOSS, AYE GRAHAM, AYE MARSH, AYE
RANDOLPH, AYE YAWN, AYE MOTION CARRIED.

Vice Mayor Randolph moved to approve advertising for bids on Water Meters, Water Department. Motion seconded by Councilman Yawn.

VOTE:

DOSS, AYE GRAHAM, AYE MARSH, AYE
RANDOLPH, AYE YAWN, AYE MOTION CARRIED.

Mayor Marsh called for Agenda Item 8S- NEW BUSINESS – Consideration of IDB Property Located at 311 Greenway Blvd. leased to Stulz USA Air Technology Systems.

City Manager Shinn said the IDB owns a piece of property leased to Stulz. IDB obligated themselves to replace the roof within a year, which was 2019 and it has not been replaced. Stulz would like it replaced. IDB has a little over \$800,000 in its account and the only income they have is the Stulz rent. They owe the City and the Industrial Park Fund. He said he needs to call an IDB meeting this month. IDB doesn't have taxing authority meaning they can't get the funding and will have to borrow from the City. He asked the Council what they want to spend out of the IDB account. He said last year Upland Design estimated over \$800,000 for the roof and recently Allen & Hoshall estimated up to \$1.3 million.

Vice Mayor Randolph asked if the whole thing needs a membrane or if only a partial membrane could be done.

City Manager Shinn said the contract calls for an entire roof.

Vice Mayor Randolph moved to authorize the City Manager to call an IDB meeting and to use what funds we can from IDB. Motion seconded by Councilman Graham.

VOTE:

DOSS, AYE GRAHAM, AYE MARSH, AYE
RANDOLPH, AYE YAWN, AYE MOTION CARRIED.

Mayor Marsh called for Agenda Item 8T – NEW BUSINESS – Consideration of Water & Sewer Leak Insurance Protection.

City Manager Shinn said several years ago a policy was introduced to our Billing Department that if a customer had certain leaks on their side a portion of it would be written off. He said Utility Billing Superintendent Riley Bass calculated about \$185,000 was written off in the last three years for leaks the customer is responsible for. He said Servline is a Water & Sewer leak insurance and they have a premium each month that would be added to the customer's payment.

Vice Mayor Randolph asked if it is optional.

Wastewater Superintendent Glenn Fraley said he has it on his bill and it is not optional.

City Manager Shinn said there are different ways it can be done. They gave us 4 different options. We allow a customer 1 adjustment a year by our policy. If there is no opt out it is cheaper. It appears to be a sole source since this one deals with the utility and not the customer. He recommends the \$1,000 limit.

Utility Billing Superintendent Bass said he spoke with Northwest Utilities and they are in the process of renewing the contract because they are happy with them.

Vice Mayor Randolph moved to authorize the City Manager to negotiate and get a contract on the \$1,000 limit with no opt out. Motion seconded by Councilman Yawn.

Councilman Graham asked what happens if the customer does not have sewer.

City Manager Shinn said they do offer water leak protection. He said he will see if they can do water only for those that don't have sewer.

VOTE:

DOSS, AYE GRAHAM, AYE MARSH, AYE
RANDOLPH, AYE YAWN, AYE MOTION CARRIED.

Mayor Marsh called for Agenda Item 8U – NEW BUSINESS – Consideration of Authorization to Declare Sludge Box as Surplus, Sewer Dept.

Vice Mayor Randolph moved to declare the Sludge Box as Surplus, Sewer Dept. Motion seconded by Councilman Yawn.

VOTE:

DOSS, AYE GRAHAM, AYE MARSH, AYE
RANDOLPH, AYE YAWN, AYE MOTION CARRIED.

Mayor Marsh called for Agenda Item 8V – NEW BUSINESS – Consideration of Authorization to Advertise for Bids on Chemicals, Water & Sewer Departments.

Vice Mayor Randolph moved to advertise for Bids on Chemicals, Water & Sewer Departments. Motion seconded by Councilman Yawn.

VOTE:

DOSS, AYE GRAHAM, AYE MARSH, AYE
RANDOLPH, AYE YAWN, AYE MOTION CARRIED.

Mayor Marsh called for Agenda Item 8W – NEW BUSINESS – Consideration of Request for Funding from TDOT Aeronautics Office for a Tractor & Mower, Airport.

Vice Mayor Randolph moved to approve requesting Funding from TDOT Aeronautics Office for a Tractor & Mower, Airport. Motion seconded by Councilman Yawn.

VOTE:

DOSS, AYE GRAHAM, AYE MARSH, AYE
RANDOLPH, AYE YAWN, AYE MOTION CARRIED.

Mayor Marsh called for Agenda Item 8X – NEW BUSINESS – Consideration of Authorization to Declare Furniture as Airport as Surplus and Permission to Donate to Civil Air Patrol.

Vice Mayor Randolph moved to declare Furniture at Airport as Surplus and Permission to Donate to Civil Air Patrol. Motion seconded by Councilman Yawn.

VOTE:

DOSS, AYE GRAHAM, AYE MARSH, AYE
RANDOLPH, AYE YAWN, AYE MOTION CARRIED.

Mayor Marsh called for Agenda Item 8Y – NEW BUSINESS – Consideration of Budget Amendments:

1. General Fund, Police Dept.
2. General Fund, Fire Dept.
3. General Fund, Parks & Recreation
4. General Fund, Airport
5. General Fund, Airport
6. General Fund, Airport



**2023-2024
Budget Adjustment / Amendment
list one department per adjustment**

Effective Date: 4/4/2024

Fund	Department	Object	Decrease in Expenses	Decrease in Revenues
			Increase in Revenues	Increase in Expenses
110	36730	Donation for Private Source	\$8,240.	
110	44400	941.1 Parks & Recreation Disc Golf Bridge - Donation		\$8,240.
Column Total			\$8,240.	\$8,240.

Reason for request:
 Donation for Disc Golf Bridge for Parks & Recreation

Requested by:
 Requestor's Signature: _____ Date _____
 City Recorder's Signature: _____ Date _____
 City Manager's Signature: _____ Date _____

Posted into G/L by: _____ Date entered _____



**2023-2024
Budget Adjustment / Amendment
list one department per adjustment**

Effective Date: 4/29/2024

Fund	Department	Object	Decrease in Expenses	Decrease in Revenues
			Increase in Revenues	Increase in Expenses
110	33190.5	Federal Grant	\$14,800.	
110	52500 AIRPORT	933.5 - Airport Access Road		\$14,800.
Column Total			\$14,800.	\$14,800.

Reason for request:
Carryover of Federal AERO grant # AERO-22-404

Requested by:
 Requestor's Signature: _____ Date: _____
 City Recorder's Signature: _____ Date: _____
 City Manager's Signature: _____ Date: _____

Posted into G/L by: _____ Date entered: _____



2023-2024
Budget Adjustment / Amendment
 list one department per adjustment

Effective Date: 5/1/2024

Fund	Department	Object	Decrease in Expenses	Decrease in Revenues
			Increase in Revenues	Increase in Expenses
110	33498.8	Other State Grants	\$21,400.	
110	52500-Airport	939 - Other Improvements		\$21,400.
Column Total			\$21,400.	\$21,400.

Reason for request:

Terminal Building Roof Replacement Design Airport Grant

Requested by:

Requestor's Signature	Date
City Recorder's Signature	Date
City Manager's Signature	Date

Posted into G/L by	Date entered
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Vice Mayor Randolph moved to approve General Fund budget Amendments as presented. Motion seconded by Councilman Yawn.

VOTE:

DOSS, AYE GRAHAM, AYE MARSH, AYE
 RANDOLPH, AYE YAWN, AYE MOTION CARRIED.

Mayor Marsh called for Agenda Item 8Z – NEW BUSINESS – Consideration of Budget Adjustments since April Meeting.



BUDGET ADJUSTMENT
list one department per budget adjustment

Effective Date: 4/17/2024

ACCOUNT NUMBER			Increase in expenses Decrease in revenues	Decrease in expenses Increase in revenues
Fund	DIVISION	object	Debit	Credit
2	002	521.201 TAX EQUIVALENT	\$25,000.00	
2	002	521.23 DUES & ADVERTISING	\$15,000.00	
2	002	521.2801 HR & COUNCIL TRVL/TRAINING	\$500.00	
2	002	521.31 WTR OFFICE/COMPUTER SUPPLIES	\$10,000.00	
2	002	521.322 WTR LABORATORY MAINT/SUPPLIES	\$3,000.00	
2	002	521.338 WTR LINE MAINTENANCE	\$15,000.00	
2	002	521.599 WTR CONTINGENCY		\$68,500.00
2	002			
Column Total			\$ 68,500.00	\$ 68,500.00

Reason for request:

WTR DEPT BUDGET ADJUSTMENT FOR CY ACTIVITY BASED ON APR24 ACTIVITY

Requested by: Michael Alonso

Requestor's Signature: *Michael Alonso* Date: 4/17/2024

City Recorder's Signature: *Michelle Hark* Date: 4-23-24

City Manager's Signature: *[Signature]* Date: 4/23/24

Posted into G/L by: *Michael Alonso* Date entered: 4/26/24



BUDGET ADJUSTMENT
list one department per budget adjustment

Effective Date: 4/17/2024

ACCOUNT NUMBER			Increase in expenses Decrease in revenues	Decrease in expenses Increase in revenues
Fund	DIVISION	object	Debit	Credit
5	005	418.2401 UTILITY BOAT DOCK	\$3,000.00	
5	005	418.266 REPAIR & MAINT - BLDG	\$3,000.00	
5	005	418.540 DEPRECIATION EXPENSE		\$6,000.00
5	005			
5	005			
5	005			
5	005			
Column Total			\$ 6,000.00	\$ 6,000.00

Reason for request

SKILL DEPT BUDGET ADJUSTMENT FOR CY ACTIVITY BASED ON APR24 ACTIVITY

Requested by: Michael Alonso

Requestor's Signature: *Michael Alonso*

Date: 4/17/2024

City Recorder's Signature: *Michelle Hank*

Date: 4-23-24

City Manager's Signature: *[Signature]*

Date: 4/23/24

Posted into G/L by: Michael Alonso

Date entered: 4/26/24



BUDGET ADJUSTMENT
list one department per budget adjustment

Effective Date: 4/23/2024

ACCOUNT NUMBER			Increase in expenses Decrease in revenues	Debit	Decrease in expenses Increase in revenues	Credit
999	45555	999		\$2,500		
999	45555	900				\$2,500
522	28	travel & conference		\$1,800		
522	31	sewer office/cleaning supplies				\$1,800
522	599	sewer contingency		\$10,000		
522	322	laboratory maint/supplies				\$10,000
522	563	sludge disposal		\$30,000		
522	3223	chemicals- odor control				\$30,000
522	599	sewer contingency		\$50,000		
522	3224	industrial treatment				\$50,000
522	338	sewer line maint pipe		\$5,000		
522	3381	sewer line maint gravel		\$5,000		
522	3383	sewer line maint chemicals				\$10,000
522	28	travel & conference		\$600		
522	564	env protect maint fees				\$600
Column Total				102,400		102,400

EX

Reason for request:

To true up budget lines to finish out the rest of FY 23 - 24 and increased cost of different items

Requested by Glenn Fraley

Requestor's Signature: [Signature] Date: 4/23/2024

City Recorder's Signature: [Signature] Date: 4-23-24

City Manager's Signature: [Signature] Date: 4/23/24

Posted into G/L by: [Signature] Date entered: 4/26/24



2023-2024
Budget Adjustment / Amendment
list one department per adjustment

Effective Date: 4/25/24

Fund	Department	Object	Decrease in Expenses	Decrease in Revenues
			Increase in Revenues	Increase in Expenses
110	41510 - Admin	259 - Maint of Facility	\$8,000	
110	41900 - Maint	941 - Transportation Equipment		\$8,000
Column Total			\$8,000	\$8,000

Reason for request _____

Requested by _____
 Requestor's Signature *[Signature]* Date 4/25/24
 City Recorder's Signature _____ Date 4/25/24
 City Manager's Signature _____ Date _____
 Posted into G/L by *Bonnie Slaughter* Date entered 4/25/24



2023-2024
Budget Adjustment / Amendment
list one department per adjustment

Effective Date: 5/1/2024

Fund	Department	Object	Decrease in Expenses	Decrease in Revenues
			Increase in Revenues	Increase in Expenses
110	52500 Airport	245-Telephone		\$140
110	52500 Airport	511 - Liability Insurance		\$2,593
110	52500 Airport	691 - Bank Card Fees		\$1,500
110	52500 Airport	289 - Travel & Conference	\$633	
110	52500 Airport	311 - Computer Supplies & Equipment	\$3,000	
110	52500 Airport	323 - Refreshments	\$800	
Column Total			\$4,233.	\$4,233.

Reason for request

Requested by Bryan Robinson

Requestor's Signature [Signature] Date 5-3-24

City Recorder's Signature [Signature] Date 5-3-24

City Manager's Signature [Signature] Date 5-3-24

Posted into G/L by _____ Date entered _____

INFORMATION ONLY

Mayor Marsh called for Agenda Item 9 - Other Business.

Vice Mayor Randolph moved to hold a Public Hearing June 3, 2024 at 5:15 PM on Ordinance to adopt budget for FY 2025. Motion seconded by Councilman Yawn.

VOTE:

DOSS, AYE GRAHAM, AYE MARSH, AYE
RANDOLPH, AYE YAWN, AYE MOTION CARRIED.

Vice Mayor Randolph moved to advertise for bids on traffic signal video detection system. Motion seconded by Councilman Yawn.

VOTE:

DOSS, AYE GRAHAM, AYE MARSH, AYE
RANDOLPH, AYE YAWN, AYE MOTION CARRIED.

City Manager Shinn thanked the City Council and all City Departments for everything they did for the children at Pendergrass Park and the Storybook Trail.

There being no additional business to come before the City Council, Mayor Marsh adjourned the meeting at 7:41 PM.



MAYOR HURLEY MARSH



CITY RECORDER L. MICHELLE HORTON