



City of Dayton

399 First Avenue, P O Box 226, Dayton, Tennessee 37321
Phone: 423-775-1817 Fax: 423-775-8404

November 27, 2024

Dear Councilman:

RE: Agenda
Monday, December 2, 2024
Dayton Municipal Building

Meeting to Start 5 Minutes after Dayton City School Board Meeting Adjourns

1. Call to Order
2. Roll Call by Recorder
3. Reading and Approval of Minutes of Previous Meetings
A. November 4, 2024
4. Public Comment*

***The public comment period shall be limited to 30 minutes. A sign-up sheet for public comment will be available 30 minutes prior to each applicable meeting and will be closed and removed at the start of the meeting. If you wish to address the City Council, you must indicate which agenda item you wish to provide comment. Only those members of the public that have signed the sign-up sheet prior to the start of the meeting will be permitted to address the City Council. PUBLIC COMMENTS ARE LIMITED TO AGENDA ITEMS ONLY. Members of the public wishing to address an item NOT on the agenda must first contact the City Manager or other appropriate city official who will determine whether or not such item should be placed on the agenda.**

Public comments shall be taken in the order in which the sign-up is listed. Members of the public wishing to address the City Council shall be limited to 3 minutes. However, if there are more people wishing to address the City Council than can be heard in the 30 minutes public comment period and in order to hear opposing views, the City Council by motion can limit each speaker to 2 minutes and/or require the public to limit the number of speakers addressing the City Council on the same subject and expressing the same viewpoint. All members of the public signing up for comment shall be required to review the rules of procedure for public comment.

The City Council reserves the right to temporarily suspend these rules of procedure upon a motion, second and majority vote of the City Council.

5. Communications from the Mayor
6. Reports from the City Manager, City Recorder, Councilmen, Committees and Other Officers.
7. OLD BUSINESS:
 - A. Consideration of Ordinance #710, An Ordinance to Amend Title 5, Finance & Taxation, Chapter 1, Miscellaneous, Section 5-104, Dollar Amount for Public Advertisement and Competitive Bidding, Second Reading.
8. NEW BUSINESS:
 - A. Consideration of Consent Agenda:
 1. Consideration of Invoices from W. A. Kendall and Company, LLC. for Tree Trimming, Electric Department – Totaling \$47,717.50.
 2. Consideration of Invoice from NISC for October 2024 Recurring Invoices totaling in the amount of \$15,868.77.
 3. Consideration of Pay Estimate #3 from W & O Construction, Aerial Creek Crossing Project, Sewer Dept. in the amount of \$425,133.24 plus an additional \$22,375.43 for Retainage.
 4. Consideration of Invoice from C E Designers, Inc., Aerial Creek Crossing Project, Sewer Dept. in the amount of \$14,633.75.

5. Consideration of Pay Estimate #2 from Cleary Construction, 24" Interceptor Line, Wastewater Treatment Plant Project in the amount of \$720,575.00 plus an additional \$37,925.00 for Retainage.
 6. Consideration of Invoice from J R Wauford & Company, 24" Interceptor Line, Wastewater Treatment Plant Project in the amount of \$24,000.00.
 7. Consideration of Invoice from Rhea County Finance Department, E911 First Quarterly Billing in the amount of \$52,968.49.
 8. Consideration of Pay Estimate #1 from Williams Development, LLC, Dept of Human Services Remodel in the amount of \$42,807.00 and \$2,253.00 to be held for Retainage.
- B. Consideration of Hear from Brittany West, Clyde W. Roddy Library.
- C. Consideration of Request from Rhea County Imagination Library.
- D. Consideration of Request from 2025 Tennessee Strawberry Festival Committee.
- E. Consideration of Invoice from Sunbelt Solomon in the amount of \$35,705.00 for Emergency Repair to Transformer, Electric Department.
- F. Consideration of Call for Public Hearing, Request for Annexation from Dennis Van Meter, Rock Solid, LP, Property between Couchwood Drive and Black Oak Ridge Road, Rhea County Tax Map 102 Parcel 036.01.
- G. Consideration of Call for Public Hearing, Request to Rezone Properties on the East Side of Rhea County Highway along Richland Street and State Route 30. Properties affected are Rhea County Tax Map 090H, Group F, Parcels 032.00, 033.00, 036.00, and 037.00; a portion of Rhea County Tax Map 090H, Group H, Parcel 001.00; Rhea County Tax Map 090I, Group E, Parcels 001.00, 025.00, and 026.00; Rhea County Tax Map 090I, Group H, Parcel 001.00; Richland Creek and U S Highway 27.

- H. Consideration of Resolution #112024-01, A Resolution to Approve the Purchase of a Vactor Ramjet Trailer Mounted High Pressure Jetting Unit from Samsom Equipment Company VIA A Cooperative Purchasing Agreement.
- I. Consideration of Pay Estimate #30 from Reeves Young LLC, Wastewater Treatment Plant Project in the amount of \$ _____ plus an additional \$ _____ for Retainage.
- J. Consideration of Invoice from J R Wauford & Company, Wastewater Treatment Plant Project in the amount of \$ _____.
- K. Consideration of Fire Department's transition to 48/96 schedule and a 24-day work period.
- L. Consideration of Authorization to Apply for the State and Local Cybersecurity Grant Program.
- M. Consideration of Veteran's Memorial Park Proposal.
- N. Consideration of Cost Analysis for County Convention Center.
- O. Consideration of Part-Time Position at Clyde W. Roddy Library.
- P. Consideration of Grant Contract 72-555-0151-23, Apron/Taxilane for Corporate Development, Mark Anton Municipal Airport.
- Q. Consideration of Grant Contract 72-555-0156-25, Maintenance of South Apron and Expand THangar Taxilane, Mark Anton Municipal Airport.
- R. Consideration of Grant Contract 72-555-0157-25, Terminal Roof Replacement Construction, Mark Anton Municipal Airport.
- S. Consideration of Change Order #1, Dept of Human Services Remodel Project.

T. Consideration of Contract with Upland Design on Department of Children Services Remodel.

U. Consideration of Any and All Matters Related to My Benefits Channel & Attendance on Demand.

V. Consideration of Budget Amendments.

W. Consideration of Budget Adjustments since last Meeting.

9. Other Business

10. Adjournment

Sincerely,

A handwritten signature in black ink, appearing to read 'David Shinn', with a long horizontal stroke extending to the right.

David Shinn,
City Manager

Dayton City Council
Date: December 2, 2024
Time: 6:26 PM

The meeting was called to order by Mayor Hurley Marsh.

City Recorder L. Michelle Horton called the roll with the following being present: Councilman Bobby Doss, Councilman Bill Graham, Mayor Hurley Marsh, Vice Mayor Steve Randolph, and Councilman Caleb Yawn.

Mayor Marsh called for Agenda Item 3 – Reading and Approval of Minutes of Previous Meetings

A. November 4, 2024 Regular Monthly Meeting

Vice Mayor Randolph moved to approve the November 4, 2024 Regular Monthly Meeting minutes as presented. Motion seconded by Councilman Yawn.

VOTE:

DOSS, AYE GRAHAM, AYE MARSH, AYE
RANDOLPH, AYE YAWN, AYE MOTION CARRIED.

Mayor Marsh called for Agenda Item 4 – Request from Citizens

NONE.

Mayor Marsh called for Agenda Item 5 – Communications from the Mayor

NONE.

Mayor Marsh called for Agenda Item 6 – Reports from the City Manager, City Recorder, Councilmen, Committees and Other Officers.

City Manager David Shinn congratulated Wastewater Superintendent Glenn Fraley for being elected President of the Water and Wastewater Board.

City Manager Shinn said he received an email from Jason Smith thanking the City for paving Walnut Grove Road and Manufacturers Road. He said the La-Z-Boy employees appreciate it very much.

City Manager Shinn thanked Michelle and the Christmas Committee for their hard work for the Holiday Stroll and making it a successful event.

Mayor Marsh called for Agenda Item 7A – OLD BUSINESS – Consideration of Ordinance #710, An Ordinance to Amend Title 5, Finance & Taxation, Chapter 1, Miscellaneous, Section 5-104, Dollar Amount for Public Advertisement and Competitive Bidding, Second Reading.

Vice Mayor Randolph moved to approve Ordinance #710, An Ordinance to Amend Title 5, Finance & Taxation, Chapter 1, Miscellaneous, Section 5-104, Dollar Amount for Public Advertisement and Competitive Bidding, Second Reading. Motion seconded by Councilman Yawn.

VOTE:

DOSS, AYE GRAHAM, AYE MARSH, AYE
RANDOLPH, AYE YAWN, AYE MOTION CARRIED.

Mayor Marsh called for Agenda Item 8A – NEW BUSINESS - Consideration of Consent Agenda:

1. Consideration of Invoices from W.A. Kendall and Company, LLC. for Tree Trimming, Electric Department – Totaling \$47,717.50.
2. Consideration of Invoice from NISC for October 2024 Recurring Invoices totaling in the amount of \$15,868.77.
3. Consideration of Pay Estimate #3 from W & O Construction, Aerial Creek Crossing Project, Sewer Dept. in the amount of \$425,133.24 plus an additional \$22,375.43 for Retainage.
4. Consideration of Invoice from C E Designers, Inc., Aerial Creek Crossing Project, Sewer Dept. in the amount of \$14,633.75.
5. Consideration of Pay Estimate #2 from Cleary Construction, 24" Interceptor Line, Wastewater Treatment Plant Project in the amount of \$720,575.00 plus an additional \$37,925.00 for Retainage.
6. Consideration of Invoice from J R Wauford & Company, 24" Interceptor Line, Wastewater Treatment Plant Project in the amount of \$24,000.00.
7. Consideration of Invoice from Rhea County Finance Department, E911 First Quarterly Billing in the amount of \$52,968.49.
8. Consideration of Pay Estimate #1 from Williams Development, LLC, Dept of Human Services Remodel in the amount of \$42,807.00 and \$2,253.00 to be held for Retainage.

Vice Mayor Randolph moved to approve the Consent Agenda as presented. Motion seconded by Councilman Yawn.

VOTE:

DOSS, AYE GRAHAM, AYE MARSH, AYE
RANDOLPH, AYE YAWN, AYE MOTION CARRIED.

Agenda Item 8B - NEW BUSINESS – Consideration of Hear from Brittany West, Clyde W. Roddy Library.

Library Director Brittany West said they partnered with the Imagination Library for a competition and they created a tour of Dayton. She said they won 1st place in East Tennessee.

Mayor Marsh called for Agenda Item 8C - NEW BUSINESS - Consideration of Request from Rhea County Imagination Library.

Linda Abel with Rhea County Imagination Library said in the past year their enrollment has increased to 1,457 children. She said they are growing, which results in their expenses growing. Postage will increase next year. They are required to have a years' worth of their book bill in reserve and they do not have that at this time. She said they are asking the local governmental agencies to help with funds to meet this need. She said they would love for it to be a reoccurring donation. They are asking for a commitment of \$6,000 as a recurring line item. She said it would go to United Way designated for the Imagination Library.

Vice Mayor Randolph moved to approve the Request from Rhea County Imagination Library for \$6,000 and to add to our budget to make it a yearly donation. Motion seconded by Councilman Yawn.

VOTE:

DOSS, AYE GRAHAM, AYE MARSH, AYE
RANDOLPH, AYE YAWN, AYE MOTION CARRIED.

Mayor Marsh called for Agenda Item 8D – NEW BUSINESS – Consideration of Request from 2025 Tennessee Strawberry Festival Committee.



September 23, 2024
Dayton City Council
Mr. David Shinn, City Manager
P O Box 226
Dayton, TN 37321

Dear Mr. Shinn,

The dates for the 2025 Tennessee Strawberry Festival are April 25th, May 5th to 10th, 2025. Fun Time Shows plans to operate from Tuesday May 6th through Saturday, May 10th. The craft and food vendors will set up around the courthouse on Thursday, May 8th and be open for business on the 9th & 10th. The parade will be Saturday, May 10, 2025.

The Dayton Chamber of Commerce respectfully requests the permission of you and the City Council for the exclusive use of

- Centennial Park for "Kids Fun", beginning at 9:00AM on Monday, May 5th.
- Market Street for Classic Car Cruise In, beginning at 12:00PM on Friday, May 9th
- *Street Closed from Market to Court on 2nd Avenue from 5:00pm to 9:00pm for strawberry shortcake and other entertainment on May 7th.*
- Centennial Park Stage, beginning at 1:00PM on Wednesday, May 7th and May 10th through Sunday, May 11th (Sunday - for general clean up only)
- Washington Park for the carnival beginning on Saturday, May 3rd through Sunday, May 11th
- Existing parking lots across from City Hall extending over to 2nd Avenue
- All other existing City of Dayton parking lots for parking and for Strawberry Festival vendors
- East & West of Market Street from Alabama Avenue to 3rd Avenue
- West 2nd Avenue for the professional food vendors and if necessary, up the sidewalk on 3rd Avenue beside the Courthouse
- The lot on Fourth and Church Street for vendor parking

This request will allow us to fulfill a requirement of the contract with Fun Time Shows that ensures the exclusive amusement and show privileges for the same period of time in the City of Dayton.

We also request the use of

- 3rd Avenue and Market Street for the parade viewing stand
- The Street be closed from Market Street to Alabama Avenue on Friday night for the Classic Car Cruise In
- 3rd Avenue for Children's Area
- As well as permission to put a tent on Court Street that will accommodate festival patrons with a place to sit and eat.

We are continuing the process of looking at ways to keep our citizens safer. We now meet regularly with Rhea County Homeland Security, the City Of Dayton Police and other law enforcement entities for better communication and safety for and at the festival. We appreciate your consideration of this request and look forward to a successful festival. If you have any comments or questions regarding this request, please contact the Dayton Chamber of Commerce at 775-0361.

Sincerely,


Mollie Tallent and Mary Beth Norris 2025 TSF Festival Coordinators

April Curtis said they are requesting to use the City facilities for Strawberry Festival and street closures for the festival. She said Kids Night will be May 5th instead of May 6th.

Vice Mayor Randolph moved to approve the Request from 2025 Tennessee Strawberry Festival Committee. Motion seconded by Councilman Yawn.

VOTE:

DOSS, AYE GRAHAM, AYE MARSH, AYE
RANDOLPH, AYE YAWN, AYE MOTION CARRIED.

Mayor Marsh called for Agenda Item 8E - NEW BUSINESS - Consideration of Invoice from Sunbelt Solomon in the amount of \$35,705.00 for Emergency Repair to Transformer, Electric Department.

Vice Mayor Randolph moved to approve payment of the Invoice from Sunbelt Solomon in the amount of \$35,705.00 for Repair to Transformer, Electric Department as an emergency repair. Motion seconded by Councilman Yawn.

VOTE:

DOSS, AYE GRAHAM, AYE MARSH, AYE
RANDOLPH, AYE YAWN, AYE MOTION CARRIED.

Mayor Marsh called for Agenda Item 8F - NEW BUSINESS - Consideration of Call for Public Hearing, Request for Annexation from Dennis Van Meter, Rock Solid, LP, Property between Couchwood Drive and Black Oak Ridge Road, Rhea County Tax Map 102 Parcel 036.01.

Councilman Graham moved to hold a Public Hearing at 5:30 PM on January 6th, 2025 on the Plan of Services on the Request for Annexation from Dennis Van Meter, Rock Solid, LP, Property between Couchwood Drive and Black Oak Ridge Road, Rhea County Tax Map 102 Parcel 036.01.

Administrative Assistant Tammy Colvin said this would be for plan of services that the Planning Commission will approve at their next meeting.

Motion seconded by Vice Mayor Randolph.

VOTE:

DOSS, AYE GRAHAM, AYE MARSH, AYE
RANDOLPH, AYE YAWN, AYE MOTION CARRIED.

Mayor Marsh called for Agenda Item 8G - NEW BUSINESS - Consideration of Call for Public Hearing, Request to Rezone Properties on the East Side of Rhea County Highway along Richland Street and State Route 30. Properties affected are Rhea County Tax Map 090H, Group F, Parcels 032.00, 033.00, 036.00, and 037.00; a portion of Rhea County Tax Map 090H, Group H, Parcel 001.00; Rhea County Tax Map 090I, Group E, Parcels 001.00, 025.00, and 026.00; Rhea County Tax Map 090I, Group H, Parcel 001.00; Richland Creek and U S Highway 27.

Councilman Graham moved to hold a Public Hearing at 5:15 PM on January 6th, 2025 on Request to Rezone Properties on the East Side of Rhea County Highway along Richland Street and State Route 30. Properties affected are Rhea County Tax Map 090H, Group F, Parcels 032.00, 033.00, 036.00, and 037.00; a portion of Rhea County Tax Map 090H, Group H, Parcel 001.00; Rhea County Tax Map 090I, Group E, Parcels 001.00, 025.00, and 026.00; Rhea County Tax Map 090I, Group H, Parcel 001.00; Richland Creek and U S Highway 27. Motion seconded by Vice Mayor Randolph.

VOTE:

DOSS, AYE GRAHAM, AYE MARSH, AYE
RANDOLPH, AYE YAWN, AYE MOTION CARRIED.

Mayor Marsh called for Agenda Item 8H - NEW BUSINESS - Consideration of Resolution #112024-01, A Resolution to Approve the Purchase of a Vactor Ramjet Trailer Mounted High Pressure Jetting Unit from Samson Equipment Company VIA A Cooperative Purchasing Agreement.

Vice Mayor Randolph moved to approve Resolution #112024-01, A Resolution to Approve the Purchase of a Vactor Ramjet Trailer Mounted High Pressure Jetting Unit from Samson Equipment Company VIA A Cooperative Purchasing Agreement. Motion seconded by Councilman Yawn.

VOTE:

DOSS, AYE GRAHAM, AYE MARSH, AYE
RANDOLPH, AYE YAWN, AYE MOTION CARRIED.

Mayor Marsh called for Agenda Item 8I - NEW BUSINESS – Consideration of Pay Estimate #30 from Reeves Young LLC, Wastewater Treatment Plant Project in the amount of \$953,935.61 plus an additional \$50,207.13 for Retainage.

Vice Mayor Randolph moved to approve Pay Estimate #30 from Reeves Young LLC, Wastewater Treatment Plant Project in the amount of \$953,935.61 plus an additional \$50,207.13 for Retainage. Motion seconded by Councilman Yawn.

VOTE:

DOSS, AYE GRAHAM, AYE MARSH, AYE
RANDOLPH, AYE YAWN, AYE MOTION CARRIED.

Mayor Marsh called for Agenda Item 8J – NEW BUSINESS – Consideration of Invoice from J R Wauford & Company, Wastewater Treatment Plant Project in the amount of \$_____.

PASS OVER

Mayor Marsh called for Agenda Item 8K – NEW BUSINESS – Consideration of Fire Department’s transition to 48/96 schedule and a 24-day work period.

City Manager Shinn said back in the spring the Council approved the Fire Department to go to a 48/96 work schedule. Fire Chief Jackson was unable to make it work due to being on a 28 day work period. Instead of a 28 day work period it will be a 24 day work period.

Fire Chief Justin Jackson said most departments are moving in this direction. We can do this without adding any more overtime. He said he asked MTAS to help him work out the schedule. He said currently they are paying out 56 hours of overtime and this would save about 26 hours of overtime. This shift eliminates Kelly days.

Vice Mayor Randolph moved to approve the Fire Department’s transition to 48/96 schedule on a 24 day work period effective January 1st and updating the personnel policy to reflect the same. Motion seconded by Councilman Yawn.

VOTE:

DOSS, AYE GRAHAM, AYE MARSH, AYE
RANDOLPH, AYE YAWN, AYE MOTION CARRIED.

Mayor Marsh called for Agenda Item 8L – NEW BUSINESS – Consideration of Authorization to Apply for the State and Local Cybersecurity Grant Program.

City Manager Shinn said this is to approve the City to apply for the Cybersecurity Grant. He said it is a 100% grant with no match. He said it helps pay for cybersecurity programs, computer programs, and SOC programs. He said they looked at three SOC companies to manage ours and they are recommending VC3. They would assist us in applying for the grant and we only pay them if we are approved for the grant. This would be for 4 years and then we would look to see if there would be more funding from the State.

Vice Mayor Randolph moved to approve applying for the State and Local Cybersecurity Grant Program. Motion seconded by Councilman Doss.

VOTE:

DOSS, AYE GRAHAM, AYE MARSH, AYE
RANDOLPH, AYE YAWN, AYE MOTION CARRIED.

Vice Mayor Randolph moved to approve entering into an agreement with VC3 subject to review by City Attorney. Motion seconded by Councilman Doss.

VOTE:

DOSS, AYE GRAHAM, AYE MARSH, AYE
RANDOLPH, AYE YAWN, AYE MOTION CARRIED.

Mayor Marsh called for Agenda Item 8M – NEW BUSINESS – Consideration of Veteran’s Memorial Park Proposal.

City Manager Shinn said there were some concerns about the accessibility to the site at the Justice Center being difficult because of the terrain. It was proposed the City could allow them to put the park in our Swinging Bridge Park in the triangle. He said he contacted TVA and we would have to get a permit. TVA said it appears to fall in what they allow on their property and we have begun the permit process.

Vice Mayor Randolph moved to approve moving forward with getting permit and moving toward a resolution. Motion seconded by Councilman Yawn.

Councilman Doss said this is where the carnival goes every year.

Councilman Yawn said they could use the property we bought on Alabama.

City Manager Shinn said they would just have to work around it.

VOTE:

DOSS, AYE GRAHAM, AYE MARSH, AYE
RANDOLPH, AYE YAWN, AYE MOTION CARRIED.

Mayor Marsh called for Agenda Item 8N – NEW BUSINESS – Consideration of Cost Analysis for County Convention Center.

City Manager Shinn said they had a workshop with the County Commission about the potential of putting a convention center on the Abel property. The County asked if we would be willing to split the cost for a cost analysis and they are asking the City to pay up to \$25,000.

Councilman Yawn said he would hate to waste money because we do not know if we are going to do soccer or something else.

Glenn Heath said there is room for a convention center and some other things, but there is 30 acres of wetland.

PASS OVER

Mayor Marsh called for Agenda Item 8O – NEW BUSINESS – Consideration of Part-Time Position at Clyde W. Roddy Library.

City Manager Shinn said the Library recently lost a full time employee so they are in process of advertising for a replacement. They are asking for a seasonal part-time with pay up to \$16 per hour with no benefits for approximately 56 hours. They would like to hire someone who has worked there before.

Vice Mayor Randolph moved to approve a part-time position with pay up to \$16 per hour with no benefits for approximately 56 hours at the Clyde W. Roddy Library. Motion seconded by Councilman Yawn.

VOTE:

DOSS, AYE GRAHAM, AYE MARSH, AYE
RANDOLPH, AYE YAWN, AYE MOTION CARRIED.

Mayor Marsh called for Agenda Item 8P – NEW BUSINESS – Consideration of Grant Contract 72-555-0151-23, Apron/Taxilane for Corporate Development, Mark Anton Municipal Airport.

Vice Mayor Randolph moved to approve Grant Contract 72-555-0151-23, Apron/Taxilane for Corporate Development, Mark Anton Municipal Airport. Motion seconded by Councilman Yawn.

VOTE:

DOSS, AYE GRAHAM, AYE MARSH, AYE
RANDOLPH, AYE YAWN, AYE MOTION CARRIED.

Mayor Marsh called for Agenda Item 8Q – NEW BUSINESS – Consideration of Grant Contract 72-555-0156-25, Maintenance of South Apron and Expand THangar Taxilane, Mark Anton Municipal Airport.

Vice Mayor Randolph moved to approve Grant Contract 72-555-0156-25, Maintenance of South Apron and Expand THangar Taxilane, Mark Anton Municipal Airport. Motion seconded by Councilman Yawn.

VOTE:

DOSS, AYE GRAHAM, AYE MARSH, AYE
RANDOLPH, AYE YAWN, AYE MOTION CARRIED.

Mayor Marsh called for Agenda Item 8R – NEW BUSINESS – Consideration of Grant Contract 72-555-0157-25, Terminal Roof Replacement Construction, Mark Anton Municipal Airport.

Vice Mayor Randolph moved to approve Grant Contract 72-555-0157-25, Terminal Roof Replacement Construction, Mark Anton Municipal Airport. Motion seconded by Councilman Yawn.

VOTE:

DOSS, AYE GRAHAM, AYE MARSH, AYE
RANDOLPH, AYE YAWN, AYE MOTION CARRIED.

Mayor Marsh called for Agenda Item 8S – NEW BUSINESS – Consideration of Change Order #1, Dept of Human Services Remodel Project.

City Manager Shinn said they received a final request from the State. They have requested some additional work be done in the entrance. The total amount is \$28,800 and the State has agreed by email that they will reimburse the City for those costs.

Vice Mayor Randolph moved to approve Change Order #1, Dept of Human Services Remodel Project sub to State signing off on the change order with them to reimburse the city. Motion seconded by Councilman Yawn.

VOTE:

DOSS, AYE GRAHAM, AYE MARSH, AYE
RANDOLPH, AYE YAWN, AYE MOTION CARRIED.

Mayor Marsh called for Agenda Item 8T – NEW BUSINESS – Consideration of Contract with Upland Design on Department of Children Services Remodel.

Vice Mayor Randolph moved to approve Contract and the addendum with Upland Design on Department of Children Services Remodel subject to Upland Design signing off on the addendum. Motion seconded by Councilman Yawn.

VOTE:

DOSS, AYE GRAHAM, AYE MARSH, AYE
RANDOLPH, AYE YAWN, AYE MOTION CARRIED.

Mayor Marsh called for Agenda Item 8U – NEW BUSINESS – Consideration of Any and All Matters Related to My Benefits Channel & Attendance on Demand.

City Manager Shinn said the City currently does all the payroll through hard copy time sheets manually. These programs will be electronic time keeping. He said time clocks and computer programs for employees to sign in and out through a computer or iPad. The information would then be compiled and sent to the Supervisor for approval. It will keep up with PTO and vacation time then all would be sent to the payroll program. This would save a lot of time and be more accurate.

City Attorney Arnold said the Council previously approved both contracts subject to changes. She did two addendums; one for My Benefits Channel and one for Attendance on demand. She said they sent the addendums back with their changes.

Vice Mayor Randolph asked if we could lose our insurance if we sign this.

City Attorney Arnold said we could.

Vice Mayor Randolph asked if this is the only company we could deal with.

City Manager Shinn said this is the third party Local Government uses. He said he was contacted by another vendor who creates these programs. They said currently Sevier County uses their services.

PASS OVER

Mayor Marsh called for Agenda Item 8V – NEW BUSINESS – Consideration of Budget Amendments.

General Fund Budget Amendment FY25					
November 4, 2024					
REVENUE	DESCRIPTION	24-25 BUDGET	DECREASE (debit)	INCREASE (credit)	AMENDED BUDGET
110-36522	Sales of Surplus - Fire Dept	\$ -		\$ 1,349.00	\$ 1,349.00
110-33490.7	Other State Grants & Revenues			\$ 18,075.00	\$ 18,075.00
110-33490.4	Other State Grants & Revenues			4,500.00	\$ 4,500.00
110-37199	Miscellaneous			855.00	\$ 855.00
110-36920	USDA 2024			50,000.00	\$ 50,000.00
EXPENSE	DESCRIPTION	24-25 BUDGET	INCREASE (debit)	DECREASE (credit)	AMENDED BUDGET
110-44800.949.7	Library TOP Grant	\$ -	18,075.00		\$ 18,075.00
110-42200.939.4	Fire - Other Improvements Door Locks		6,704.00		\$ 6,704.00
110-41920.941	Special Projects - Transportation		50,000.00		\$ 50,000.00
					\$ -
TOTALS			\$ 74,779.00	\$ 74,779.00	
Description :	1.Surplus of Fire Truck to scrap	2. TOP Library Grant	3. Appropriation of PEP Grant	4. Refund for Vol Fire Ins.	5. USDA Fire Transportation Equipment for Fire Truck
Council Approved Date:	1976 Snorkel Ladder Truck #1 237				
Posted Date:					

General Fund Budget Amendment FY25					
REVENUE	DESCRIPTION	24-25 BUDGET	DECREASE (debit)	INCREASE (credit)	AMENDED BUDGET
151-31610	1/2 Cent Local Sales Tax	\$ 498,000.00		\$ 463,492.00	\$ 961,492.00
110-33590	Other Revenues	\$ 2,309,342.00		\$ 111,125.00	\$ 2,198,217.00
EXPENSE	DESCRIPTION	24-25 BUDGET	INCREASE (debit)	DECREASE (credit)	AMENDED BUDGET
151-45256.761	1/2 Cent Sales Tax School Appropriation	\$ 585,504.00	463,492.00		\$ 1,048,996.00
110-41590.939.9	Skill Center DHS Renovation	\$ -	111,125.00		\$ 111,125.00
					\$ -
					\$ -
TOTALS			\$ 574,617.00	\$ 574,617.00	
Description :	School Board Approved Cafetorium Costs 11-6-2024				
Council Approved Date:	Skill Center DHS Renovation Bid approved Council Aug 2024 item 8M				
Posted Date:					

Vice Mayor Randolph moved to approve the General Fund Budget Amendments. Motion seconded by Councilman Yawn.

Parking Stop Adjustment

Final Audit Report

2024-11-20

Created:	2024-11-20
By:	Michelle Horton (m.horton@daytontn.net)
Status:	Signed
Transaction ID:	CBJCHBCAABAAv5siyiktp-eMIMCdtLzGa8fJ1EHV7816

"Parking Stop Adjustment" History

-  Document created by Michelle Horton (m.horton@daytontn.net)
2024-11-20 - 3:51:42 PM GMT
-  Document emailed to David Shinn (d.shinn@daytontn.net) for signature
2024-11-20 - 3:51:46 PM GMT
-  Document emailed to Bonnie Daughtery (b.daughtery@daytontn.net) for signature
2024-11-20 - 3:51:46 PM GMT
-  Email viewed by David Shinn (d.shinn@daytontn.net)
2024-11-20 - 3:52:02 PM GMT
-  Document e-signed by David Shinn (d.shinn@daytontn.net)
Signature Date: 2024-11-20 - 3:52:56 PM GMT - Time Source: server
-  Email viewed by Bonnie Daughtery (b.daughtery@daytontn.net)
2024-11-20 - 3:54:59 PM GMT
-  Document e-signed by Bonnie Daughtery (b.daughtery@daytontn.net)
Signature Date: 2024-11-20 - 3:56:00 PM GMT - Time Source: server
-  Agreement completed.
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Mayor Marsh called for Agenda Item 9 - Other Business.

City Manager Shinn said Kendall Tree Service has an invoice of \$13,790.71.

Vice Mayor Randolph moved to approve payment of the invoice submitted by Kendall Tree Service in the amount of \$13,790.71. Motion seconded by Councilman Yawn.

VOTE:

DOSS, AYE GRAHAM, AYE MARSH, AYE
RANDOLPH, AYE YAWN, AYE MOTION CARRIED.

City Manager Shinn said he has an email from Candice Graham from MainStreet asking for street closures from 11 AM – 6 PM this Saturday for Market Street from 3rd Avenue to 2nd Avenue and 2nd Avenue from Court Street and Market Street and for Market Street from Main Street to 3rd Avenue from 1 PM - 5 PM.

Vice Mayor Randolph moved to approve the request from MainStreet subject to indemnification agreement and insurance. Motion seconded by Councilman Yawn.

VOTE:

DOSS, AYE GRAHAM, AYE MARSH, AYE
RANDOLPH, AYE YAWN, AYE MOTION CARRIED.

City Manager Shinn said recently we had a deer hit a Police vehicle. Public Entity Partners has totaled the vehicle and they give it a value of \$23,500. We have two options: One is to let PEP dispose of the vehicle and send us \$22,250 and the other option is we retain the vehicle and our settlement will be \$23,250. He said the Chief wants to retain the vehicle and see if we can sell it.

Vice Mayor Randolph said this doesn't look right.

Administrative Assistant Colvin said she called and verified.

Police Chief Tracy Blevins said he would rather buy an Explorer if he can. He said a new Explorer is about \$45,372. The siren box and radio units can be moved to the new vehicle, but the blue lights, screen between the seats, etc. will not fit the explorer.

Vice Mayor Randolph moved to retain the vehicle and take the settlement of \$23,250 and to surplus the truck. Motion seconded by Councilman Yawn.

VOTE:

DOSS, AYE GRAHAM, AYE MARSH, AYE
RANDOLPH, AYE YAWN, AYE MOTION CARRIED.

City Manager Shinn said the City with the assistance of SETDD applied for a grant for Gabbert Field and we were denied. He said he has asked Allen & Hoshall to let us know the cost to provide us with the design as originally drawn and to develop it in phases.

City Manager Shinn said the City Christmas Party is December 13th at 6 PM.

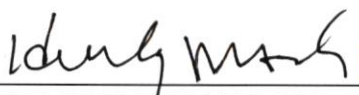
Fire Chief Jackson asked permission to apply for the Safer Grant from FEMA. He said the 1st year it would cover 100% of the salary, the 2nd year it would cover 75%, the 3rd year it would cover 50%, and the 4th year it would be on the City 100%. This would be for 4- 6 fireman.

Vice Mayor Randolph moved to approve applying for the Safer Grant from FEMA. Motion seconded by Councilman Yawn.

VOTE:

DOSS, AYE GRAHAM, AYE MARSH, AYE
RANDOLPH, AYE YAWN, AYE MOTION CARRIED.

There being no additional business to come before the City Council, Mayor Marsh adjourned the meeting at 8:03 PM.



MAYOR HURLEY MARSH



CITY RECORDER L. MICHELLE HORTON