



City of Dayton

399 First Avenue, P O Box 226, Dayton, Tennessee 37321
Phone: 423-775-1817 Fax: 423-775-8404

December 30, 2024

Dear Councilman:

RE: Agenda
Monday, January 6, 2025
Dayton Municipal Building

Meeting to Start 5 Minutes after Dayton City School Board Meeting Adjourns

1. Call to Order
2. Roll Call by Recorder
3. Reading and Approval of Minutes of Previous Meetings
 - A. December 2, 2024
 - B. December 17, 2024
4. Public Comment*

***The public comment period shall be limited to 30 minutes. A sign-up sheet for public comment will be available 30 minutes prior to each applicable meeting and will be closed and removed at the start of the meeting. If you wish to address the City Council, you must indicate which agenda item you wish to provide comment. Only those members of the public that have signed the sign-up sheet prior to the start of the meeting will be permitted to address the City Council. PUBLIC COMMENTS ARE LIMITED TO AGENDA ITEMS ONLY. Members of the public wishing to address an item NOT on the agenda must first contact the City Manager or other appropriate city official who will determine whether or not such item should be placed on the agenda.**

Public comments shall be taken in the order in which the sign-up is listed. Members of the public wishing to address the City Council shall be limited to 3 minutes. However, if there are more people wishing to address the City Council than can be heard in the 30 minutes public comment period and in order to hear opposing views, the City Council by motion can limit each speaker to 2 minutes and/or require the public to limit the number of speakers addressing the City Council on the same subject and expressing the same viewpoint. All members of the public signing up for comment shall be required to review the rules of procedure for public comment.

The City Council reserves the right to temporarily suspend these rules of procedure upon a motion, second and majority vote of the City Council.

5. Communications from the Mayor
6. Reports from the City Manager, City Recorder, Councilmen, Committees and Other Officers.
7. OLD BUSINESS:
 - A. Consideration of Veterans Memorial Committee Presentation.
8. NEW BUSINESS:
 - A. Consideration of Consent Agenda:
 1. Consideration of Invoices from W. A. Kendall and Company, LLC. for Tree Trimming, Electric Department – Totaling \$61,524.59.
 2. Consideration of Invoice from NISC for November 2024 Recurring Invoices totaling in the amount of \$15,901.02.
 3. Consideration of Pay Estimate #4 from W & O Construction, Aerial Creek Crossing Project, Sewer Dept. in the amount of \$474,531.97 plus an additional \$22,375.43 for Retainage.
 4. Consideration of Invoice from C E Designers, Inc., Aerial Creek Crossing Project, Sewer Dept. in the amount of \$4,082.50.

5. Consideration of Invoice from Rhea County Finance Department, Animal Support for Animal Shelter for FY 24/25 in the amount of \$30,000.00.

- B. Consideration of Resolution #012025-01, A Resolution by the City of Dayton, Tennessee in Support of a Charitable Contribution to the Rhea County United Way to Support the Imagination Library.

- C. Consideration of Resolution #012025-02, A Resolution to Adopt a Plan of Services for the Annexation of Parcel 036.01 on Rhea County Tax Map 102 by Written Consent of the Property Owners by the City of Dayton, Tennessee.

- D. Consideration of Call for Public Hearing, A Resolution for the Annexation of Parcel 036.01 on Rhea County Tax Map 102 by Written Consent of the Property Owners by the City of Dayton, Tennessee.

- E. Consideration of Ordinance #711, An Ordinance to Rezone Properties on the East Side of Rhea County Highway along Richland Street and State Route 30. Properties affected are Rhea County Tax Map 090H, Group F, Parcels 032.00, 033.00, 036.00, and 037.00; a portion of Rhea County Tax Map 090H, Group H, Parcel 001.00; Rhea County Tax Map 090I, Group E, Parcels 001.00, 025.00, and 026.00; Rhea County Tax Map 090I, Group H, Parcel 001.00; Richland Creek and U S Highway 27.

- F. Consideration of Pay Estimate #31 from Reeves Young LLC, Wastewater Treatment Plant Project in the amount of \$ _____ plus an additional \$ _____ for Retainage.

- G. Consideration of Invoice from J R Wauford & Company, Wastewater Treatment Plant Project in the amount of \$ _____.

- H. Consideration of Pay Estimate #3 from Cleary Construction, 24" Interceptor Line, Wastewater Treatment Plant Project in the amount of \$ _____ plus an additional \$ _____ for Retainage.

- I. Consideration of Invoice from J R Wauford & Company, 24" Interceptor Line, Wastewater Treatment Plant Project in the amount of \$ _____.

- J. Consideration of Permission to Purchase Ford Police Interceptor AWD SUV from Ford of Murfreesboro in the amount of \$45,372 and get it equipped by On Duty Depot for approximately \$9,940 for a total estimated cost of \$55,312, Police Department.
- K. Consideration of Work Authorization 4691-01, Agreement with J R Wauford & Company for Engineering Services for Asset Management Plan.
- L. Consideration of Work Authorization 4623-1, Amendment 5, with J R Wauford & Company for Engineering Services for the Wastewater Treatment Plant Project.
- M. Consideration of Proposal from Allen & Hoshall to Provide Design Services, Gabbert Field.
- N. Consideration of Amend Aid of Construction Policy, Electric Department.
- O. Consideration of New Electric Rates for EV Chargers.
- P. Consideration of Budget Amendments.
- Q. Consideration of Budget Adjustments since last Meeting.

9. Other Business

10. Adjournment

Sincerely,



David Shinn,
City Manager

9. Other Business:

- A. Consideration of Bids on 1500 KVA Transformer, Electric Dept.

Dayton City Council
Date: January 6, 2025
Time: 6:04 PM

The meeting was called to order by Mayor Hurley Marsh.

City Recorder L. Michelle Horton called the roll with the following being present: Councilman Bobby Doss, Councilman Bill Graham, Mayor Hurley Marsh, Vice Mayor Steve Randolph, and Councilman Caleb Yawn.

Mayor Marsh called for Agenda Item 3 – Reading and Approval of Minutes of Previous Meetings

- A. December 2, 2024
- B. December 17, 2024

December 2, 2024:

Vice Mayor Randolph said in item 8F the Public Hearing should be for plan of services.

Vice Mayor Randolph moved to approve the December 2, 2024 Regular Monthly Meeting minutes after corrections. Motion seconded by Councilman Yawn.

VOTE:

DOSS, AYE GRAHAM, AYE MARSH, AYE
RANDOLPH, AYE YAWN, AYE MOTION CARRIED.

December 17, 2024:

Councilman Doss recused himself from the vote as he was absent.

Vice Mayor Randolph moved to approve the December 17, 2024 Special Called Meeting minutes as presented. Motion seconded by Councilman Yawn.

VOTE:

DOSS, ABSTAIN GRAHAM, AYE MARSH, AYE
RANDOLPH, AYE YAWN, AYE MOTION CARRIED.

Mayor Marsh called for Agenda Item 4 – Request from Citizens

NONE.

Mayor Marsh called for Agenda Item 5 – Communications from the Mayor
NONE.

Mayor Marsh called for Agenda Item 6 – Reports from the City Manager, City Recorder, Councilmen, Committees and Other Officers.

NONE.

Mayor Marsh called for Agenda Item 7A – OLD BUSINESS – Consideration of Veterans Memorial Committee Presentation.

The Veterans Memorial Committee presented the proposed layout. They said they hope to have a 3D display at the Strawberry Festival.

Mayor Marsh called for Agenda Item 8A – NEW BUSINESS - Consideration of Consent Agenda:

1. Consideration of Invoices from W.A. Kendall and Company, LLC. for Tree Trimming, Electric Department – Totaling \$61,524.59.
2. Consideration of Invoice from NISC for November 2024 Recurring Invoices totaling in the amount of \$15,901.02.
3. Consideration of Pay Estimate #4 from W & O Construction, Aerial Creek Crossing Project, Sewer Dept. in the amount of \$474,531.97 plus an additional \$22,375.43 for Retainage.
4. Consideration of Invoice from C E Designers, Inc., Aerial Creek Crossing Project, Sewer Dept. in the amount of \$4,082.50.
5. Consideration of Invoice from Rhea County Finance Department, Animal Support for Animal Shelter for FY 24/25 in the amount of \$30,000.00.

Vice Mayor Randolph moved to approve the Consent Agenda as presented. Motion seconded by Councilman Yawn.

VOTE:

DOSS, AYE GRAHAM, AYE MARSH, AYE
RANDOLPH, AYE YAWN, AYE MOTION CARRIED.

Agenda Item 8B - NEW BUSINESS – Consideration of Resolution #012025-01, A Resolution by the City of Dayton, Tennessee in Support of a Charitable Contribution to the Rhea County United Way to Support the Imagination Library.

City Manager David Shinn said state law requires us to follow some steps before we can give money to a non-profit. He said we have to receive their

annual audit report, which we have received and state what the funds are to be used for.

Vice Mayor Randolph moved to approve Resolution #012025-01, A Resolution by the City of Dayton, Tennessee in Support of a Charitable Contribution to the Rhea County United Way to Support the Imagination Library. Motion seconded by Councilman Yawn.

VOTE:

DOSS, AYE GRAHAM, AYE MARSH, AYE
RANDOLPH, AYE YAWN, AYE MOTION CARRIED.

Mayor Marsh called for Agenda Item 8C - NEW BUSINESS - Consideration of Resolution #012025-02, A Resolution to Adopt a Plan of Services for the Annexation of Parcel 036.01 on Rhea County Tax Map 102 by Written Consent of the Property Owners by the City of Dayton, Tennessee.

Councilman Doss moved to approve Resolution #012025-02, A Resolution to Adopt a Plan of Services for the Annexation of Parcel 036.01 on Rhea County Tax Map 102 by Written Consent of the Property Owners by the City of Dayton, Tennessee. Motion seconded by Vice Mayor Randolph.

VOTE:

DOSS, AYE GRAHAM, AYE MARSH, AYE
RANDOLPH, AYE YAWN, AYE MOTION CARRIED.

Mayor Marsh called for Agenda Item 8D – NEW BUSINESS – Consideration of Call for Public Hearing, A Resolution for the Annexation of Parcel 036.01 on Rhea County Tax Map 102 by written Consent of the Property Owners by the City of Dayton, Tennessee.

Vice Mayor Randolph moved to hold a Public Hearing on February 3, 2025 at 5:15 PM on Resolution for the Annexation of Parcel 036.01 on Rhea County Tax Map 102 by written Consent of the Property Owners by the City of Dayton, Tennessee. Motion seconded by Councilman Graham.

VOTE:

DOSS, AYE GRAHAM, AYE MARSH, AYE
RANDOLPH, AYE YAWN, AYE MOTION CARRIED.

Mayor Marsh called for Agenda Item 8E - NEW BUSINESS - Consideration of Ordinance #711, An Ordinance to Rezone Properties on the East Side of Rhea County Highway along Richland Street and State Route 30. Properties affected are Rhea County Tax Map 090H, Group F, Parcels 032.00, 033.00,

036.00, and 037.00; a portion of Rhea County Tax Map 090H, Group H, Parcel 001.00; Rhea County Tax Map 090I, Group E, Parcels 001.00, 025.00, and 026.00; Rhea County Tax Map 090I, Group H, Parcel 001.00; Richland Creek and U S Highway 27.

Vice Mayor Randolph moved to approve Ordinance #711, An Ordinance to Rezone Properties on the East Side of Rhea County Highway along Richland Street and State Route 30. Properties affected are Rhea County Tax Map 090H, Group F, Parcels 032.00, 033.00, 036.00, and 037.00; a portion of Rhea County Tax Map 090H, Group H, Parcel 001.00; Rhea County Tax Map 090I, Group E, Parcels 001.00, 025.00, and 026.00; Rhea County Tax Map 090I, Group H, Parcel 001.00; Richland Creek and U S Highway 27. Motion seconded by Councilman Yawn.

VOTE:

DOSS, AYE GRAHAM, AYE MARSH, AYE
RANDOLPH, AYE YAWN, AYE MOTION CARRIED.

Mayor Marsh called for Agenda Item 8F - NEW BUSINESS - Consideration of Pay Estimate #31 from Reeves Young LLC, Wastewater Treatment Plant Project in the amount of \$401,822.08 plus an additional \$21,148.54 for Retainage.

Vice Mayor Randolph moved to approve payment of Pay Estimate #31 from Reeves Young LLC, Wastewater Treatment Plant Project in the amount of \$401,822.08 plus an additional \$21,148.54 for Retainage. Motion seconded by Councilman Yawn.

VOTE:

DOSS, AYE GRAHAM, AYE MARSH, AYE
RANDOLPH, AYE YAWN, AYE MOTION CARRIED.

Mayor Marsh called for Agenda Item 8G – NEW BUSINESS – Consideration of Invoice from J R Wauford & Company, Wastewater Treatment Plant Project in the amount of \$_____.

PASS OVER

Mayor Marsh called for Agenda Item 8H - NEW BUSINESS - Consideration of Pay Estimate #3 from Cleary Construction, 24" Interceptor Line, Wastewater Treatment Plant Project in the amount of \$650,540 plus an additional \$34,239 for Retainage.

Vice Mayor Randolph moved to approve payment of Pay Estimate #3 from Cleary Construction, 24" Interceptor Line, Wastewater Treatment Plant Project in the amount of \$650,540 plus an additional \$34,239 for Retainage. Motion seconded by Councilman Yawn.

VOTE:

DOSS, AYE GRAHAM, AYE MARSH, AYE
RANDOLPH, AYE YAWN, AYE MOTION CARRIED.

Mayor Marsh called for Agenda Item 8I - NEW BUSINESS – Consideration of Invoice from J R Wauford & Company, 24" Interceptor Line, Wastewater Treatment Plant Project in the amount of \$9,600.

Vice Mayor Randolph moved to approve payment of Invoice from J R Wauford & Company, 24" Interceptor Line, Wastewater Treatment Plant Project in the amount of \$9,600. Motion seconded by Councilman Yawn.

VOTE:

DOSS, AYE GRAHAM, AYE MARSH, AYE
RANDOLPH, AYE YAWN, AYE MOTION CARRIED.

Mayor Marsh called for Agenda Item 8J – NEW BUSINESS – Consideration of Permission to Purchase Ford Police Interceptor AWD SUV from Ford of Murfreesboro in the amount of \$45,372 and get it equipped by On Duty Depot for approximately \$9,940 for a total estimated cost of \$55,312, Police Department.

City Manager Shinn said we received about \$23,000 from the insurance company because it was totaled by a deer.

Vice Mayor Randolph moved to approve the purchase of Ford Police Interceptor AWD SUV from Ford of Murfreesboro in the amount of \$45,372 and get it equipped by On Duty Depot for approximately \$9,940 for a total estimated cost of \$55,312, Police Department. Motion seconded by Councilman Yawn.

VOTE:

DOSS, AYE GRAHAM, AYE MARSH, AYE
RANDOLPH, AYE YAWN, AYE MOTION CARRIED.

Mayor Marsh called for Agenda Item 8K – NEW BUSINESS – Consideration of Work Authorization 4691-01, Agreement with J R Wauford & Company for Engineering Services for Asset Management Plan.

City Manager Shinn said this is for them to assist us in creating an asset management plan.

Attorney Arnold Susan said the agreement was approved subject to her changes. She said she made the changes and sent to Wauford. We are not going forward with original agreement, but are doing the work authorization instead under the master services agreement.

Vice Mayor Randolph moved to approve Work Authorization 4691-01, Agreement with J R Wauford & Company for Engineering Services for Asset Management Plan. Motion seconded by Councilman Yawn.

VOTE:

DOSS, AYE GRAHAM, AYE MARSH, AYE
RANDOLPH, AYE YAWN, AYE MOTION CARRIED.

Mayor Marsh called for Agenda Item 8L – NEW BUSINESS – Consideration of Work Authorization 4623-1, Amendment 5, with J R Wauford & Company for Engineering Services for the Wastewater Treatment Plant Project.

City Manager Shinn said Reeves Young was required to have the Wastewater Treatment Plant completed in December and Wauford's services ended then. He said Wauford has agreed to 50 additional days due to weather delays, which pushes completion into February. He said Wauford thinks it will not be completed until August and they have requested an extension with a reduced monthly amount from \$25,000 to \$18,000.

Vice Mayor Randolph moved to approve Work Authorization 4623-1, Amendment 5, with J R Wauford & Company for Engineering Services for the Wastewater Treatment Plant Project. Motion seconded by Councilman Yawn.

VOTE:

DOSS, AYE GRAHAM, AYE MARSH, AYE
RANDOLPH, AYE YAWN, AYE MOTION CARRIED.

Mayor Marsh called for Agenda Item 8M – NEW BUSINESS – Consideration of Proposal for Allen & Hoshall to Provide Design Services, Gabbert Field.

City Manager Shinn said this is for them to spec out the rehabilitation of Gabbert Field.

Vice Mayor Randolph moved to approve the Proposal for Allen & Hoshall to Provide Design Services, Gabbert Field subject to changes by City Attorney for \$100,790. Motion seconded by Councilman Yawn.

VOTE:

DOSS, AYE GRAHAM, AYE MARSH, AYE
RANDOLPH, AYE YAWN, AYE MOTION CARRIED.

Mayor Marsh called for Agenda Item 8N – NEW BUSINESS – Consideration of Amend Aid of Construction Policy, Electric Department.

City Manager Shinn said we have an aid of construction policy from the 90's. He said Jesse Dotson has reached out to Rockwood Electric and they provided him with a model policy approved by TVA. It streamlines the procedure. We will provide the labor and customer pays for infrastructure.

Vice Mayor Randolph asked if we should provide a copy of the old policy in as well.

Vice Mayor Randolph moved to approve Amending Aid of Construction Policy, Electric Department including page number 1 of the current policy and definition of aid of construction. Motion seconded by Councilman Doss.

VOTE:

DOSS, AYE GRAHAM, AYE MARSH, AYE
RANDOLPH, AYE YAWN, AYE MOTION CARRIED.

Mayor Marsh called for Agenda Item 8O – NEW BUSINESS – Consideration of New Electric Rates for EV Charges.

PASS OVER

Mayor Marsh called for Agenda Item 8P – NEW BUSINESS – Consideration of Budget Amendments.

					Budget Number:	4
General Fund Budget Amendment FY25						
REVENUE	DESCRIPTION	24-25 BUDGET	DECREASE (debit)	INCREASE (credit)	AMENDED BUDGET	
110-36730.21	Donations Individuals - Shop with a Cop			\$ 400.00	\$ 400.00	
110-34791	Calendar Program Fees 2024 - Police			\$ 3,000.00	\$ 3,000.00	
110-36350	Insurance Recovery			23,250.00	\$ 23,250.00	
110-37199.525	Miscellaneous - Airport Events			904.00	\$ 904.00	
110-36710	Donations Business - Tencate - Fire			1,000.00	\$ 1,000.00	
151-31610	1/2 Cent Sales Tax - Schools	\$ 790,000.00		150,604.00	\$ 940,604.00	
110-36978	Transfers in Industrial Park			17,450.00	\$ 17,450.00	
110-36961	Transfers in Library Reserve			20,000.00	\$ 20,000.00	
110-36960	Transfers in			34,605.00	\$ 34,605.00	
					\$ -	
EXPENSE	DESCRIPTION	24-25 BUDGET	INCREASE (debit)	DECREASE (credit)	AMENDED BUDGET	
110-42100.236.1	Police - Shop with a Cop	\$ 2,000.00	400.00		\$ 2,400.00	
110-42100.312	Police - Small Equipment Purchase	\$ 3,000.00	3,000.00		\$ 6,000.00	
110-42100.941	Police - Transportation Equipment	\$ 130,000.00	23,250.00		\$ 153,250.00	
110-52500.339	Airport - Other Special events WOD	\$ 21,535.00	904.00		\$ 22,439.00	
110-42200.949	Fire - Other Machinery & Equip	\$ 8,500.00	1,000.00		\$ 9,500.00	
151-45256.761	1/2 Cent Sales Tax School Appropriation	\$ 1,048,996.00	150,604.00		\$ 1,199,600.00	
110-41590.259	Other Financial Admin - Maint of Facility	\$ 54,025.00	17,450.00		\$ 71,475.00	
110-41590-941	Transportation Equipment - Library	\$ -	54,605.00		\$ 54,605.00	
TOTALS			\$ 251,213.00	\$ 251,213.00		
Description :	Appropriation of donations from individuals	for Shop with a Cop program				
	Police Calendar Program					
	Insurance recovery 2019 Dodge Ram					
	Airport Wings on Display event					
	Tencate donation to Fire Department					
	School appropriation approved by council					
	Transfer Reserve from Industrial Park					
	Transfer in for Library's Vehicle					
Council Approved	Date:					
Posted Date:						

Vice Mayor Randolph moved to approve the General Fund budget amendments as presented. Motion seconded by Councilman Yawn.

VOTE:

DOSS, AYE GRAHAM, AYE MARSH, AYE
 RANDOLPH, AYE YAWN, AYE MOTION CARRIED.

Mayor Marsh called for Agenda Item 8Q – NEW BUSINESS – Consideration of Budget Adjustments since last Meeting.

INFORMATION ONLY



BUDGET ADJUSTMENT
list one department per budget adjustment

Effective Date: _____

ACCOUNT NUMBER			Increase in expenses Decrease in revenues	Decrease in expenses Increase in revenues
fund	department	object	Debit	Credit
999	45555	999	\$2,500.	
999	45555	900		\$2,500
110 - General	41510 - Administration	339 - Special Events	\$1,677.	
110 - General	41510 - Administration	727 - Welding		\$2,677
110 - General	41510 - Administration	252 - Legal Fees	\$1,000.	
110 - General	41920 - Special Projects	937.4 Park Paving	\$55,337.	
110 - General	41920 - Special Projects	937.41 Point Park Project		\$55,337
110 - General	43100 - Street	239 - Subscriptions	\$50.	
110 - General	43100 - Street	931 - Paving		\$50
110 - General	44400 - Parks and Rec	949 - Other Machinery		\$250
110 - General	44400 - Parks and Rec	239 - Subscriptions	\$144.	
110 - General	44400 - Parks and Rec	941 - Transportation		\$3
110 - General	44400 - Parks and Rec	329 - Misc.	\$109.	
		Column Total	58,317	58,317

Reason for request:

Special Events supplies purchased for Holiday Stroll. Legal fees is to cover Bass, Berry and Sims fee for the USDA loan for Fire Truck. Street advertisement for bids for paving. Cover cost of paving of parking lot at Delaware and general budget clean up in Streets and Park and Rec.

Requested by: Michelle Horton

Requestor's Signature: _____ Date: _____

City Recorder's Signature: *Michelle Horton* Date: 12/11/2024

City Manager's Signature: _____ Date: _____

Posted into G/L by: Breana Daughtery Date entered: 12/12/2024

Mayor Marsh called for Agenda Item 9 - Other Business.
City Manager Shinn said we received 4 bids.

Bid Tabulation
 TRANSFORMER 1500 KVA
 Bids Due: JANUARY 6, 2025

BIDDER	AMOUNT	
SUNBELT SOLOMON	\$39,500.00	4-5 weeks with CL Fusing 18-20 weeks
GRESKO	\$48,000.00	20-22 weeks
JST POWER EQUIPMENT	\$60,885.00	30 weeks after approved drawings
FLEMING ELECTRIC, INC.	77,660.00	39-41 weeks

Vice Mayor Randolph moved to receive and award the bid to Sunbelt Solomon for the 1500 KVA Transformer in the amount of \$39,500. Motion seconded by Councilman Yawn.

VOTE:

DOSS, AYE GRAHAM, AYE MARSH, AYE
 RANDOLPH, AYE YAWN, AYE MOTION CARRIED.

City Manager Shinn said the Electric Department wants to declare a 2012 Nissan Frontier as surplus.

Councilman Yawn moved to declare the 2012 Nissan Frontier, Electric Department as surplus. Motion seconded by Vice Mayor Randolph.

VOTE:

DOSS, AYE GRAHAM, AYE MARSH, AYE
 RANDOLPH, AYE YAWN, AYE MOTION CARRIED.

Vice Mayor Randolph moved to approve payment of the WA Kendall invoice in the amount of \$10,566.91. Motion seconded by Councilman Yawn.

VOTE:

DOSS, AYE GRAHAM, AYE MARSH, AYE
 RANDOLPH, AYE YAWN, AYE MOTION CARRIED.

There being no additional business to come before the City Council, Mayor Marsh adjourned the meeting at 6:46 PM.

Hurley Marsh
MAYOR HURLEY MARSH

L. Michelle Horton
CITY RECORDER L. MICHELLE HORTON