

Circuit: Stone Mountain Judicial Circuit (DeKalb County)

Job Title: Supervising Investigator - Homicide and Gangs Unit

Job Description:

The District Attorney's Office has an opening for a **Supervising Investigator (SI)** in the Homicide and Gangs Unit. The SI will oversee the operation of Investigations within the Homicide and Gangs Unit. The Investigative Unit of the Homicide and Gangs Unit is currently comprised of ten investigators. This position reports to the Deputy Chief Investigator.

The following duties are normal for this position; other duties may be required and assigned:

Supervise investigative staff; ensure that assigned personnel perform their duties and responsibilities; provide investigative support; provide advice and direction regarding office workflow and practices; organize, prioritize, and assign work; prioritize and schedule work activities in order to meet objectives; ensure that investigators in the unit have the proper resources needed to complete the assigned work; monitor status of work in progress; consult with assigned staff to assist with complex/problem situations and provide support and/or expertise; ensure activity reports are given to the Deputy Chief Investigator or Chief Investigator when requested.

Additional duties include:

Investigate cases involving criminal street gang activity, to include homicide cases.

Assist with security issues involving the courthouse and the One West Court Square office location, the Homicide and Gangs Unit members and/or employees of the office.

Establish and maintain effective working relationships with other law enforcement agencies and participate in liaison conferences and meetings.

Coordinate and participate in community outreach efforts with various agencies and community groups.

Attend monthly Metro area gang intelligence meetings as scheduling permits.

Provide gang intelligence training for District Attorney Office staff as required.

Perform other administrative duties as needed or directed to include leave requests and coverage for the investigative unit.

Bring matters to the attention of the Deputy Chief Investigator, Chief Investigator or Deputy Chief ADA of the Homicide and Gangs Unit in a timely manner; notify of any potential problems/issues/concerns with casework or employee matters.

Further the overall mission of the District Attorney's Office.

Minimum Qualifications/Requirements: Associate's Degree in Criminal Justice or a related field required; five years of experience in criminal justice or criminal investigation; or any equivalent combination of education, training, and experience which provides the requisite knowledge, skills, and abilities for this job.

Knowledge/ Skills/Abilities: The ideal candidate must possess and maintain a valid Georgia driver's license; must possess and maintain Georgia Peace Officer Standards and Training Council (POST) certification; possesses a minimum of five (5) years of investigative experience with an emphasis on violent crimes, criminal gang activity and homicide. Supervisory experience is preferred. Must be able to multitask and work under occasionally stressful time constraints. Must be willing to work after hours, weekends, and holidays when needed.

Position Status: Full-Time

Position Type: County Paid

Salary Range: Salary and benefits will be commensurate with experience.

Employment is contingent upon the completion and satisfactory results of a criminal background check.

Interested candidates should email a cover letter, resume, and copy of POST record to the attention of Lynell Frelich, Deputy Chief Investigator at lafrelich@dekalbcountyga.gov by May 31, 2023.

The Stone Mountain Judicial Circuit is an equal employment opportunity employer and in compliance with the Americans with Disabilities Act, will provide reasonable accommodations to qualified individuals with disabilities.