

February 10, 2020 (REGULAR MEETING)

Minutes of the regular meeting of the Mayor and Board of Commissioners of the Town of Elkin, February 10, 2020, 6:00 p.m. at Town Hall.

Present: Mayor Sam Bishop, Commissioners Cecily McCulloch, Robert Ball, Jeff Eidson, Will Gwyn and Tommy Wheeler.

Also present: Town Manager Brent Cornelison, Town Attorney Raymond Parker and Town Clerk Cathie Tilley. (Absent: Assistant Town Manager and Recreation and Parks Director Adam McComb)

Mayor Bishop welcomed everyone and called the meeting to order. He said he always enjoyed the meetings where we have Scouts in attendance. Mayor Bishop asked Life Scout Caleb Swarey to lead our Pledge of Allegiance.

### **CONSENT AGENDA (Tab A)**

The following items were presented for the consent agenda:

- Minutes of January 13, 2020 (Regular Meeting)
- Tax Releases and Discoveries (included as Exhibit A)
- Request to Advertise Delinquent Taxes

There were no questions regarding the consent agenda. A motion by Commissioner Eidson to approve the Consent Agenda was seconded by Commissioner Wheeler and was unanimously approved.

### **SPECIAL RECOGNITIONS**

- Proclamation of National Boy Scout Month (Mayor Bishop):
  - o Thanked the Scouts for attending our meeting.
  - o Recognized the Eagle Scouts in attendance.
  - o Mayor Bishop read a Proclamation declaring February 2020 as Boy Scouts of America Month and presented it to the Scouts.
  - o Thanked the Scouts for the food drive and asked how it turned out:
    - Collected 2,500 pounds in Elkin and 1,200 pounds in Yadkin County.

Mayor Bishop called a one-minute recess to allow the Scouts to leave so they could go to their meeting; then called the meeting back to order.

### **PUBLIC COMMENTS**

- Mayor Bishop opened the Public Comments period and asked for anyone wanting to speak to come forward.
- There being no comments, Mayor Bishop closed the Public Comments period.

### **MAYOR AND BOARD COMMENTS FOR STAFF**

- Commissioner Wheeler:
  - o Pleased with the turnout for BrrrrrrFest.
    - It was a big success

- Commissioner McCulloch:
  - o BrrrrrrFest did good.
- Commissioner Eidson:
  - o Leslie (Schlender) and I had a follow-up meeting with Windsor Homes today.
    - Looking at putting a group together to evaluate the market for a project (townhomes) in town.
  - o HGTV Hometown Takeover:
    - Thanked Sarah, Laura and Danielle for putting together a video to submit to this nationwide competition.
    - They did a great job.
    - Excited for Elkin to be considered.
    - Have seen snippets of the video; anxious to see the entire video.
- Mayor Bishop:
  - o Echoed comments from others about BrrrrrrFest; it was great.
  - o Thanked staff for dealing with the recent flooding.

**PUBLIC HEARINGS** (There were none)

**REGULAR MEETING**

1. *Receive a Report from the Elkin Public Library (Martha Smith-Branch Manager for Elkin Public Library)*
  - Gave an information-packed presentation touching on several topics including but not limited to:
    - o Budget, income and expenses
    - o Library programs
    - o Friends of the Library
    - o The many ways the library is used by people of all ages
    - o Wi-Fi availability
    - o E-resources
    - o Volunteers
    - o Customized lessons
    - o Library's website, Facebook, Instagram and Remind
  - Asked if along with Elkin being a historic town, a Trail Town, a music town and a viticulture town, is it possible Elkin could also become a literary town?
  - Following this presentation, Mayor Bishop requested the town manager investigate the possibility of Elkin becoming a literary town.
    - o He also thanked Ms. Smith for all she does and said the library is a great resource.
  - Others who expressed their sincere appreciation for the innumerable services the library provides for our community were Claire Sellars, Shawna Poindexter and Jessica Gilley.
2. *Receive a Report from Explore Elkin Regarding FreedomFest (Thomas Eidson)*
  - In past years, the Town's Fourth of July fireworks display (now known as FreedomFest) was provided by the former Elkin Jaycees organization.
  - Explore Elkin has picked up where the Jaycees left off.

- For the past few years, the Town has provided special appropriation funding in the amount of four thousand dollars (\$4,000.00) to the Elkin Jaycees (last year the fireworks became a line item in Recreation and Parks).
  - Presented figures from a quote for this year's fireworks display in the amount of five thousand, seven hundred, fifty dollars (\$5,750.00). (Copy of quote included as Exhibit B.)
  - We appreciate the town's support.
  - Town Manager Cornelison told the Board this item will be discussed at our annual retreat.
    - o We have \$4,000.00 in this year's budget for fireworks.
    - o Might want to look at additional funding for our next fiscal year.
  - Mayor Bishop said the veterans are interested in becoming involved in this event.
    - o Suggested the possibility of the car show group and this group working together to coordinate their Fourth of July events.
  - FreedomFest will be the Saturday before July 4<sup>th</sup> (June 27<sup>th</sup>).
3. *Consider Approving A Text Amendment to the Area, Yard, Lot Coverage and Heights Requirement Chart (Sarah Harris)*
- Petition for this requested text amendment to update residential dimensional requirements was submitted November 25, 2019.
  - Planning Board reviewed this requested amendment December 30, 2019 and January 27, 2020.
  - Following review of the proposed Text Amendment on the Area, Yard, Lot Coverage and Heights Requirement Chart, they recommend approval by the Board of Commissioners.
  - This chart is easy to read and this information is in one place.
  - Commissioner Ball asked if anything major was changed.
    - o Ms. Harris: Not really.
  - Following a brief discussion, Mayor Bishop asked for consideration of the Town Council Action sheet.
    - o Commissioner Wheeler made a motion to approve the statement that the application is consistent with all of the objectives and policies for growth and development contained in the Town of Elkin Land Use Plan. There were no questions. Upon a second by Commissioner Ball, the motion was unanimously approved.
    - o Commissioner McCulloch made a motion to approve the statement that the application is both reasonable and in the public interest because the results of this text amendment provides necessary information in a more concise format (chart) whereby staff and the public can access it easier and quicker. There were no questions. Upon a second by Commissioner Ball, the motion was unanimously approved. Thus, the application was approved. (Copy of Town Council Action sheet included as Exhibit C.)
    - o Commissioner Ball made a motion to approve An Ordinance Amending the Zoning Ordinance of the Town of Elkin, North Carolina to Allow Revisions to the Town of Elkin Article IV, Definitions, Section 41, Definitions of Specific Terms and Words, Article VIII, New Table 8.1 Table of Intensity and Dimensional

Standards—Residential, Article VIII, Section 80 R-12 Residential District, Article VIII, Section 81 R-8 Residential District, Article VIII, Section 82 R-20 Residential District, Article VIII, Section 84 B-1 Central Business District, Article VIII, Section 85 B-2 Highway Business District, Article VIII, Section 86 B-3 Neighborhood Business District, Article VIII, Section 91 HDMF-High Density Multi-Family District, and Article IX, Area, Yard Lot Coverage and Height Requirements Tables for Residential. There were no questions. Upon a second by Commissioner Wheeler, the motion was unanimously approved. (Copy of Ordinance may be found in Ordinance Book 5, Pages 2020-02-0048 and 2020-02-0049.)

4. *Receive Draft Agenda for March 6<sup>th</sup> Retreat (Town Manager Cornelison)*
  - This is subject to change.
  - Have left a little time at the end of the day in case we need to add anything.
  - Went through each topic and reason(s) for discussion.
  - This will be similar to last year's retreat where Board Members will rate items according to their priority for staff to follow as a guide to prepare the budget.
  - Asked commissioners to let him know if there were items they wished to add to or remove from the draft agenda (copy included as Exhibit D).

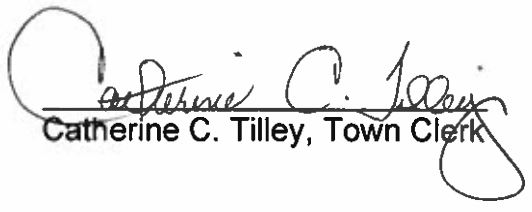
**MANAGER UPDATES (Brent Cornelison):**

- Traffic:
  - o Spoke with Trent Beaver.
  - o Work is starting back on I-77 South.
  - o Elkin should not see any change in traffic with this work.
  - o Discussed with Police Chief Wagoner and Police Captain Tulbert.
    - They plan to bring another police officer in occasionally to observe the intersections and make sure drivers are following the law when traffic backs up.
- Ronda Water:
  - o Grant funding for this project was approved.
- Meetings:
  - o *Friday February 14<sup>th</sup>*: Town Manager Cornelison, Mayor Bishop, Commissioner Ball and Commissioner Eidson plan to attend the annual meeting of the Surry County Economic Development Partnership, Inc.
  - o *Wednesday February 12<sup>th</sup>*: Town Manager Cornelison and Mayor Bishop will attend a meeting in Greensboro discussing small towns and how they work together.
    - Mayor Bishop will talk about the Yadkin Valley Sewer Authority.
  - o *Wednesday February 19<sup>th</sup>*: Town Manager Cornelison and Mayor Bishop will attend the Piedmont Triad Regional Council meeting.
    - Mayor Bishop will make a presentation on *What Is Your Town About and What Is Your Town Doing?*

There being no further business, Commissioner McCulloch made a motion to recess until March 6, 2020 at 8:30 a.m. Upon a second by Commissioner Eidson, the meeting recessed at 6:45 p.m.

  
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Sam Bishop, Mayor

Attest:

  
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Catherine C. Tilley, Town Clerk