

August 13, 2018 (REGULAR MEETING)

Minutes of the regular meeting of the Mayor and Board of Commissioners of the Town of Elkin, August 13, 2018, 6:00 p.m. at Town Hall.

Present: Mayor Sam Bishop, Commissioners Cicely McCulloch, Jeff Eidson, Terry Kennedy, Tommy Wheeler and Skip Whitman.

Also present: Town Manager Brent Cornelison, Assistant Town Manager and Recreation and Parks Director Adam McComb, Town Attorney Raymond Parker and Town Clerk Cathie Tilley.

Mayor Bishop welcomed everyone and called the meeting to order. He asked Police Officer Kevin Hall to lead our Pledge of Allegiance.

Mayor Bishop asked for consideration of the Consent Agenda.

CONSENT AGENDA (Tab A)

The following items were presented for the consent agenda:

- Minutes of June 11, 2018 (Regular Meeting)
- Minutes of June 28, 2018 (Recessed Meeting)
- Tax Discoveries and Releases (copy included as Exhibit A)
- Set Public Hearing at September 10, 2018, Regular Board of Commissioners Meeting to Consider Text Amendment to the Elkin Zoning Ordinance to Include the Use and Regulation of Solar Farms in our Jurisdictions (Town Limits and ETJ)

A motion by Commissioner Eidson to approve the Consent Agenda was seconded by Commissioner Wheeler and was unanimously approved.

PUBLIC COMMENTS

- Mayor Bishop opened the Public Comments period and asked for anyone wanting to speak to come forward.
- There were no public comments.
- Mayor Bishop closed the Public Comments period.

RECOGNIZE ELKIN 12U SOFTBALL TEAM

- Adam McComb, Assistant Town Manager/Director of Recreation and Parks, introduced Elkin's 12U girls' softball team.
- This group has played together for several years.
- This year the team was undefeated during their regular season, undefeated during the NC Recreation and Parks Association tournament and were also undefeated during the State championship games.
- The last time this happened in Elkin was in 2004 when the boys' team won.
- Mayor Bishop, on behalf of the Board, congratulated the team on their accomplishment.

MAYOR AND BOARD COMMENTS FOR STAFF

- Mayor Bishop Asked for comments from the Board.
 - o The Board had no comments.
 - o Mayor Bishop thanked Monroe Wagoner, Police Chief, for the way his officers handled a situation at the Chamber of Commerce.
- Mayor Bishop closed the comments period.

PUBLIC HEARINGS – there were none.

REGULAR MEETING

1. Receive Presentation from Riley Lyles

- As his High School Senior Project, Riley told the Board he plans to make the following improvements to the Crooked Creek section of Big Elkin Creek:
 - o Do stream bank stabilization and restoration of approximately 75 linear feet.
 - o Install a 35' footbridge across the creek.
 - o This is part of the Mountain-to-Sea Trail.
 - o Cost will be approximately \$550.
 - Carl Rose and Sons is sponsoring the project.
 - There will be no cost to the Town.
 - o Duke Energy is providing power poles.
 - o Joe Mickey and Will Gwyn are providing equipment and labor.
 - o This will reduce sediment input into the creek and stop erosion along the creek bank.
 - o A permit from the Army Corp of Engineers is required for this work.
 - Joe Mickey will assist with the permit and submit it on behalf of the town.
- Following this presentation, Commissioner Kennedy made a motion to accept the donation of the footbridge to the Town's trail system. There were no questions. Upon a second by Commissioner McCulloch, the motion was unanimously approved.
- Next, Commissioner Whitman made a motion to approve the Army Corp of Engineers Permit as long as the application and permit are reviewed by Adam (McComb). There were no questions. Upon a second by Commissioner Eidson, the motion was unanimously approved.

2. Receive Request from DH Griffin

- Moved to next topic as the attorney for DH Griffin had not arrived.

3. Receive Request from Dr. Myra Cox on Behalf of Elkin City Schools to Consider Entering into a Contract to Provide a School Resource Officer for the Elementary School

- Told Board the school applied for and was awarded a school safety grant for two years from the N. C. Department of Public Instruction.
 - o Grant amount is \$28,223 with a required match of \$14,109 (total \$42,332).
 - School Board of Education has agreed to pay the match.

- Funds are for an SRO Officer position at the Elkin Elementary School for ten months.
 - o Officer will assist Elkin Police Department the other two months.
 - Cost to Town of Elkin will be \$8,466.50.
 - School will receive the grant for a second year by completing a report in April 2019.
 - o Will not have to reapply for the grant.
 - Once safety grant ends, we hope the Town will agree to keep the officer in place.
 - Current SRO spreads his time between the Middle School and the High School.
 - o If needed at the Elementary School, he is called.
 - Town Manager Cornelison stated it is anticipated these costs would be available in our current budget.
 - o Town will have to hire another officer to fill this position.
 - o If approved, we will begin interviewing immediately.
 - Commissioner Kennedy made a motion to provide an officer for this position as requested. There were no questions. Upon a second by Commissioner Wheeler, the motion was unanimously approved.
4. *Authorize Town Manager to Enter into Month-to-Month Lease of Heritage Arts and Trails Center with Chamber of Commerce and Surry Community College*
- Commissioners Eidson and McCulloch along with Town Manager Cornelison met with the Chamber and reached verbal agreements with the Chamber of Commerce and Surry Community College based on a Memorandum of Understanding Between the Yadkin Valley Chamber of Commerce and the Town of Elkin Regarding the Yadkin Valley Heritage, Arts and Trails Center (copy included as Exhibit B).
 - o Chamber agrees to:
 - Manage the center during normal business hours
 - Pay eighty percent (80%) of the utilities
 - o SCC agrees:
 - To pay twenty percent (20%) of the utilities
 - Have first rights to use the multi-purpose room
 - o Town agrees to:
 - Create information panels
 - Will be displayed throughout open areas until furnishings can be purchased and permanent displays are constructed
 - Chamber is ready to move into the center September 1st.
 - SCC will be starting classes at the center tomorrow.
 - We are waiting for clarification from the School of Government on the correct procedure to take to enter into a long-term agreement with these entities.
 - o Will continue to renew on a month-to-month basis until we hear from the SOG.
 - Commissioner Eidson made a motion to authorize Town Manager Cornelison to enter into a month-to-month lease of the Heritage Arts and Trails Center with the Yadkin Valley Chamber of Commerce and Surry

Community College. There were no questions. Commissioner McCulloch seconded the motion. Discussion included:

- Commissioner Whitman:
 - I hate to see us open the center up and it not be completed.
 - This center needs to make a very clear, loud statement for Elkin.
 - We cannot lose sight of how important the center is to bring people here.
 - Need to find a way to fund this; we want people to come see this; we want people to talk about it so others will want to come here.
- Town Manager Cornelison said he and Leslie (Schlender) have had discussions with design groups about going after grant funds for this project.

Following discussion, the motion was unanimously approved.

5. Receive Report on Status of McNeil Property

- Town Manager Cornelison presented:
 - He and Leslie discussed this property with Gene Rees.
 - After evaluating the property, Mr. Rees decided not to invest in renovation of this property.
 - He does not feel renovation can be done without losing the historical integrity of the building.
 - We asked Mr. Rees to keep Elkin in mind for future renovation projects.
 - Staff recommends proceeding with demolition, and requested guidance from the Board.
 - Commissioner Whitman asked that we try to save the bricks from the building.

ADVISORY BOARDS

- ABC Board:
 - We have received a request from the ABC Board to reappoint Ron Ashman.
 - Commissioner McCulloch made a motion to reappoint Ron Ashman to the ABC Board. Upon a second by Commissioner Wheeler, the motion was unanimously approved.

At this time, Attorney Parker introduced Bill Goings who was attending our meeting. Mr. Goings is principal of Central Middle School in Dobson, and is a candidate for Surry County Commissioner from the Mt. Airy District.

ITEM 2 FROM ABOVE:

Receive Request from DH Griffin (Town Manager Cornelison)

- Town had been in contact with DH Griffin about fixing the sink hole.
- DH Griffin's attorney sent the Town a letter requesting to be placed on the agenda.

- He planned to attend tonight's meeting to offer the Town their two parcels of property as-is.
 - It appears something has prevented him from coming to the meeting.
- Estimates to repair property range from \$60,000 to over \$100,000.
- Staff does not recommend accepting the property.
- DH Griffin did take the tree down.
- Commissioner Kennedy made a motion to notify DH Griffin that the Town will not accept the property as-is. There were no questions. Upon a second by Commissioner McCulloch, the motion was unanimously approved.

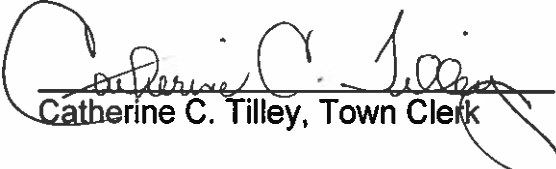
Mayor Bishop stated the Board needed to go into closed session. Commissioner Kennedy made a motion to go into closed session as allowed by NCGS 143-318.11(a)(3) to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege. Commissioner Wheeler seconded the motion. The motion was unanimously approved and the Board went into closed session at 6:25 p.m.

The Board returned to the regular meeting at 6:45 p.m. There being no further business, Commissioner Kennedy made a motion to adjourn. Upon a second by Commissioner Eidson, the meeting adjourned at 6:45 p.m.



Sam Bishop, Mayor

Attest:



Catherine C. Tilley, Town Clerk