

COMMISSIONER'S BOARD MEETING MINUTES JULY 6, 2022

Present for the meeting: Commissioners Mark S. Kingston, Robert J. Snyder, Jr. and Basil D. Huffman. Also present were Treasurer Stacey Barnes, Sheriff William Carbaugh and Kara O'Neil from the Derrick.

I. Pledge of Allegiance / Call to Order: Commissioner Kingston called the meeting to order at 10:00 a.m. after leading the group in the Pledge of Allegiance and a moment of silence.

II. Visitor Recognition / Public Comment: None

III. Consent Agenda: Commissioner Huffman made a motion to approve the Consent Agenda. Commissioner Snyder seconded the motion. The motion carried unanimously.

1. Approval of the June 22, 2022 meeting minutes.
2. Approval for the Tax Claim Director to make the Repository Distribution from property control #17-06D-203-00 in the amount of \$129.96 payable to Forest County General Fund.

3. Approval to order the following:

Batteries and correction tape	Central Supply	
Printer toner-multi pack	911 Office	\$430.00
Zoom Account	Courts	\$158.89
Restricted Delivery Stamp	Tax Claim	
5 Edger blades	Maintenance	\$24.00
Pruners & Push Mower	Probation	\$290.00?

IV. Approval of Bills: Commissioner Snyder made a motion to approve paying all bills. Commissioner Huffman seconded the motion. The motion carried unanimously.

General Fund Payroll	\$52,868.51
General Fund Bills	\$56,781.79
Transportation Payroll	\$13,893.77
Transportation Bills	\$18,283.08
Children & Youth Payroll	\$11,763.76
Children & Youth Bills	\$16,673.59

V. Old Business: None

VI. New Business:

1. Commissioner Snyder made a motion for the County Treasurer to make the following checks out of the Visitor Center Account:

Forest Co. General Fund	\$267.46	Postage and new chair reimbursement
Evelyn Porta	\$42.00	June cleaning services
Penelec	\$52.59	Account #100111996839
Forest Co. General Fund	\$506.34	2 nd quarter 2022 janitorial services

Commissioner Huffman seconded the motion. The motion carried unanimously.

2. Commissioner Huffman made a motion for the County Treasurer to make the following check out of the 911 Account:

MCI \$56.55 Account #8149443828
Commissioner Snyder seconded the motion. The motion carried unanimously.

3. Commissioner Huffman made a motion for the County Treasurer to make the following checks out of the Title III Account:

Penelec	\$87.80	Account #100133270577
Forest Co. General Fund	\$354.96	2 nd quarter 2022 janitorial services
Forest Co. Extension	\$3,758.36	July allocation and personnel expenses

Commissioner Snyder seconded the motion. The motion carried unanimously.
4. Commissioner Snyder made a motion for the County Treasurer to transfer \$25,000.00 from the Act 13 Impact Fee Account (\$53,430.82 received June 30, 2022) to the Act 13 Legacy Account as defined in the Act. Commissioner Huffman seconded the motion. The motion carried unanimously.
5. Commissioner Huffman made a motion for the County Treasurer to make a check out of the Human Services Development Fund in the amount of \$860.71 payable to Forest County Transportation for the provision of transportation services to the 65+ clients. Commissioner Snyder seconded the motion. The motion carried unanimously.
6. Commissioner Snyder made a motion to approve the Plan and Budget Amendment Certification Statement for the Forest County Children & Youth Services Program, whereby transferring \$42,928.00 from Community Based Placement to Institutional Placement. Commissioner Huffman seconded the motion. The motion carried unanimously.
7. Commissioner Snyder made a motion to approve the Provider Service Agreement between Forest County Children & Youth Services and Shipperville Project Point of Light located at 20231 Paint Blvd, Shipperville, PA for the provision of professional services related to victims and perpetrators of sexual crimes not to exceed \$3,500.00. This agreement shall be in effect July 1, 2022 through June 30, 2023. Commissioner Huffman seconded the motion. The motion carried unanimously.
8. Commissioner Huffman made a motion to approve the Provider Service Agreement between Forest County Children & Youth Services and Justice Works Youth Care whereby the subcontractor agrees to provide Community Based Services to include Independent Living, Truancy Remediation, STOPP, Anger Management, Family Finding and others. This agreement shall be in effect July 1, 2022 through June 30, 2023. Commissioner Snyder seconded the motion. The motion carried unanimously.
9. Commissioner Snyder made a motion to approve the Provider Service Agreement between Forest County Children & Youth Services and MHY Family Services whereby the contractor agrees to provide multi-systemic therapy at a cost of \$65.00 per day to be paid utilizing EBP and/Act 148 funds when medical assistance funds are delayed or deemed ineligible. This agreement shall be in effect July 1, 2022 through June 30, 2023. Commissioner Huffman seconded the motion. The motion carried unanimously.
10. Commissioner Snyder made a motion to approve the Service Agreement between Zulty's Cloud Service with Changing Times Telephone Service as the Sales Executive and Forest County. The Provider shall provide telephone services at a cost of \$1,828.47 per month for all County office phones and \$5,276.93 for the set up of the new system. Commissioner Huffman seconded the motion. The motion carried unanimously.

VII. Adjournment: Commissioner Snyder made a motion to adjourn. Commissioner Huffman seconded the motion. The meeting adjourned at 10:10 a.m.

Respectfully submitted, Lynette Greathouse, Chief Clerk