



APPLICATION FOR CITIZENS SEEKING APPOINTMENT TO A CITY'S BOARD, COMMISSION, or COMMITTEE

**City of Frankenmuth
240 W. Genesee Street
Frankenmuth, MI 48734-1398
Phone: (989) 652-9901 • Facsimile: (989) 652-3451**

Thank you for your interest in serving the City. In order for the City Council to evaluate Board, Commission or Committee appointments, we are asking for your response to the questions listed below. When complete, please return this application to City Hall. For additional space, feel free to use the reverse side or attach additional pages if necessary. This application will be kept current for one (1) year from the date it was submitted.

Please note: Applications are forwarded for review by Committee/Commission. The application will then go to City Council for approval.

Name _____ Date _____

Address _____

Telephone No. (H) _____ (W) _____

FAX No. _____ E-mail _____

Please indicate which Board(s), Commission(s) or Committee(s) you are interested in serving on as a member. Please indicate your choices with number "1" representing your first choice, number "2" representing your second choice, etc.:

- Board of Review Beautification Committee Downtown Development Authority Board
- Economic Development Corporation Historic Preservation Commission Parks & Recreation Commission
- Planning Commission Sister City Committee Transportation Advisory Committee
- Zoning Board of Appeals

Before applying, please refer to the meeting schedule online to make sure you can attend the meetings for your Board(s), Commission(s) or Committee(s) of choice.

I am available the following days: [] Mondays [] Tuesdays [] Wednesdays [] Thursdays [] Fridays.

I am available to attend meetings in the: [] Morning [] Afternoon [] Evening.

Please explain why you want to serve as member of a Board, Commission or Committee?

If you are interested in serving on a particular Board, Commission or Committee, in your own words, what should be the function of that Board, Commission or Committee?

Please feel free to list any additional comments?

Time Commitment:

Board	Members	Schedule	Purpose
Board of Review	3	As required by Charter	Review tax assessment appeals.
Beautification Committee	20	Quarterly, during the evenings.	Encourage beautification of public and private property.
Downtown Development Authority	13	2nd Thursday of the month, 1:45 p.m.	Propose, finance, and implement public improvements in the DDA district.
Economic Development Corporation	13	3rd Thursday of the month, 7:30 a.m.	Offer tax financing incentives for economic related projects.
Historical Preservation District Commission	5	Meetings as needed	Review requests & issues within the historic district.
Parks & Recreation	10	4th Wednesday of the month, 7:00 p.m.	Oversee operations of the parks and recreation department.
Planning Commission	9	4th Tuesday of the month, 7:00 p.m.	Review site plans for new construction; study and make recommendations on planning and zoning related matters.
Sister City Committee	20	Quarterly	Plan events and other related activities which enhance our relationship with the City of Guzenhausen, Germany.
Transportation Advisory Committee	9	Meetings as needed	Review transportation system issues.
Library Board		2nd Thursday of the month	Oversees operations at the library
Zoning Board of Appeals	6	Meeting as needed	Review and decide on appeals to zoning regulations.

Please fill out the Application Attachment below based upon the Board(s), Commission(s) or Committee(s) you are applying to.

Application Attachment

Board of Review

Members are appointed by the City Council. Members review tax assessment appeals. It is desired, but not required, for members to have experience and/or training in related matters. There is not a significant amount of time required for this committee outside of the regularly schedule meetings. Please check below if you have experience in:

- Banking/Finance
- Property Appraisal/Assessing
- Real Estate/Development/Law (no agents or brokers)
- Other _____

City Beautification Committee

Members are appointed by the City Council. Members encourage beautification of public and private property. It is desired, but not required, for members to have some background in fields related to the commission's purpose. This is largely committee driven and aside from the three yearly meetings, the time commitment depends on how you choose to volunteer. Please check below if you have experience in:

- Advertising/Marketing/Public Relations
- Event Planning
- Forestry
- Fundraising
- Horticulture
- Landscape Architecture
- Property Maintenance/Management
- Real Estate
- Other _____

Downtown Development Board

Members are appointed by the Mayor and affirmed by City Council. The members propose, finance, and implement public improvements in the DDA district. It is desired, but not required, for members to have experience and/or training in related matters. Commitment: Board members should expect to spend two to three hours monthly reviewing the DDA agenda and participating in the regular meeting. If a member is assigned to participate in a sub-committee, additional time will be required. Please check below if you have experience in:

- New Business Development
- Business Recruitment and Retention
- Marketing and Promotion
- Real Estate Development
- Fundraising
- Banking/Finance
- Other _____

Economic Development Board

Members are appointed by the Mayor and affirmed by the City Council. The members facilitate economic opportunities to preserve and attract investment It is desired, but not required, for members to have experience and/or training in related matters. Board members should expect to spend two to three hours monthly reviewing the EDC agenda and participating in the regular meeting. If a member is assigned to participate in a sub-committee, additional time will be required. Please check below if you have experience in:

- New Business Development

- Business Recruitment and Retention
 - Marketing and Promotion
 - Real Estate Development
 - Banking/Finance
 - Other _____
-

Historical Preservation District Commission

Members are appointed by the City Council. There is not a large commitment required. Aside from the regularly scheduled meetings, members may occasionally have to attend other special meetings. It is desired, but not required, for members to have experience and/or training in related matters. Please check below if you have experience in:

- Banking/Finance
 - Building Construction/Engineering
 - Housing Development/Law
 - Property Appraisal/Assessing
 - Design/Architecture
 - Other _____
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Parks and Recreation Commission

Members are appointed by the City Council. Members oversee operations of the parks and recreation department. It is desired, but not required, for members to have experience and/or training in related matters. There is not a large commitment required. Aside from the regularly scheduled meetings, members may occasionally have to attend other special meetings. Please check below if you have experience in:

- Advertising/Marketing/Public Relations
 - Banking/Finance
 - Fitness/Recreation
 - Forestry
 - Land Use Planning
 - Landscape Architecture
 - Physical Education
 - Public Administration
 - Other _____
-

Planning Commission

Members are appointed by the City Council. Members review site plans for new construction; study and make recommendations on planning and zoning related matters. It is desired, but not required, for members to have experience and/or training in related matters. Due to the extensive work of the board, this commission requires a larger time commitment than others. Members will be asked to participate in trainings for additional knowledge. Please check below if you have experience in:

- Architecture
- Building Construction
- Civil Engineering
- Facilities Management
- GIS/AutoCAD
- Historic Preservation
- Land Use Planning
- Landscape Architecture
- Property Maintenance/Management

- Real Estate/Development/Law
 - Transportation Roles
 - Other _____
-

Sister City Committee

Members are appointed by the City Council. Members plan events and other related activities which enhance our long-standing relationship with the City of Guzenhausen, Germany. It is desired, but not required, for members to have experience and/or training in related matters. Please check below if you have experience in:

- Advertising/Marketing/Public Relations
 - Event Planning
 - Other _____
-

Transportation Advisory Committee

Members are appointed by the City Council. Members review transportation system issues. It is desired, but not required, for members to have experience and/or training in related matters. There is not a significant amount of time required for this committee outside of the regularly schedule meetings. Please check below if you have experience in:

- Engineering
 - Budget/Finance
 - Policymaking
 - Transportation Roles
 - Other _____
-

Zoning Board of Appeals

Members are appointed by the City Council. Members review and decide on appeals to zoning regulations. It is desired, but not required, for members to have experience and/or training in related matters. There is not a large commitment required. Aside from the regularly scheduled meetings, members may occasionally have to attend other special meetings. Please check below if you have experience in:

- Architecture
 - Building construction/engineering
 - GIS/AutoCAD
 - Land use planning
 - Real estate/development/law
 - Zoning
 - Other _____
-