

**FRANKENMUTH CITY COUNCIL
WORK SESSION MEETING MINUTES
Thursday, August 25, 2022
7:00 A.M.**

PRESENT: Ackerman, LaBrenz, Meyer, Reindel, Ross, Schmitzer, and Schoenow.

ABSENT: NONE.

ALSO PRESENT: City Manager Smith, City Clerk Kerns, City Treasurer Jimenez, DDA Director Hopp, DPW Superintendent Braeutigam, Ass't. DPW Superintendent Scherzer, Parks & Recreation Director Matt Bierlein, Planner Kraushar, Water Resource Recovery Facility (WRRF) Superintendent Schluckebier, Water Superintendent O'Brien, and Police Chief Mawer.

The Mayor called the meeting to order at 7:00 A.M. and opened the meeting by leading the pledge of allegiance.

PUBLIC COMMENTS

The Mayor recognized City Manager Smith who introduced new Parks & Recreation Director Matt Bierlein who gave some personal background and experience information. Council welcomed him to the staff.

There being no further public comments, the Mayor proceeded with the agenda.

APPROVAL OF AGENDA

The Mayor reviewed that two additional items concerning on-going 2021-22 audit preparation information and some damage to the H.E. Kern Pavilion.

There being no objection, the Mayor approved the agenda as revised.

REVIEW OF REPORTS/MINUTES OF BOARDS, COMMISSIONS AND COMMITTEES

The Mayor sought comments concerning board, commission and committee meetings and highlights included projects reviewed at the recent Planning Commission meeting and strong neighborhood comment about a new Koester office project on Meadow Lane.

Discussion took place on public hearing procedures and suggestions for improvement.

DISCUSSION ITEMS

Updated City-Township Commission Interlocal Agreement. City Manager Smith shared a draft of an updated City-Township Commission agreement that is being proposed as a result of concerns with the original 1959 agreement and that it needs to cite current law concerning municipal authorities. The Commission sought proposals for property and liability insurance coverages and one carrier didn't submit a proposal out of concern that the current document is outdated.

The Commission will review an updated draft at their September meeting and mostly likely make a recommendation for Council and Township Board action.

Commercial Containers Bid Updates. City Manager Smith advised that on December 31, 2022, the multi-year commercial containerized refuse contract expires with Waste Management and that she will be seeking requests for proposal this fall.

Discussion took place on the current residential contract negotiations underway with the MidMichigan Waste Authority and that this contract is a city contract for commercial dumpsters, that the Chamber is inquiring about recycling options for commercial customers, and that the RFP for such service is currently being drafted by staff and will be mailed out in September with a planned October review of submittals and a hopeful awarding of the contract by Council in November.

Water Resource Recovery Facility (WRRF) Odor Mitigation. City Manager Smith advised that as a result of odors reported coming from the WRRF, staff visited the Allegan, MI facility that uses a product to mitigate the smell from the plant.

Discussion took place on there being many variables on the intensity of odors, the cost and need for such a system, assessing costs to certain users if such system is to be employed, are the complaints from residents or visitors, and perhaps the DDA Board can review if it is a visitor driven complaint.

Staff will continue to review the matter.

Historic District Commission Update. City Planner Kraushar reviewed a presentation made at the August 17th meeting and reported on the Commission's recommendation.

Discussion took place on the recommendation being to continue what we are currently doing and perhaps have a separate area identified that would recognize large buildings or areas that are historically significant, weighing out historical preservation requirements over tax credits and other benefits, and staff reaching out to the state on questions concerning cultural preservation versus historic and guidance thereto.

Treasurer's Update. Treasurer Jimenez provided an update on continued audit preparation work, bank reconciliation work, accepting credit card payments and fees, future budget adjustments and better aligning the budget line items, staff working through the adjustments with the understanding the bottom line be within the amount approved by Council, and increased tax bill costs.

Discussion took place on credit cards fees and passing charges onto the user.

H. E. Kern Pavilion Damage. Discussion took place on a recent accident at the Kern Pavilion concerning a forklift operator from the Summer Music Fest and minimal repairs being needed.

ADJOURNMENT

The meeting was adjourned at 8:22 A.M.

Phillip W. Kerns
City Clerk