

**FRANKENMUTH CITY COUNCIL
WORK SESSION MEETING MINUTES
Thursday, May 19, 2022
7:00 A.M.**

PRESENT: Ackerman, LaBrenz, Meyer, Ross, Schmitzer, and Schoenow.

ABSENT: Reindel (via Zoom).

ALSO PRESENT: City Manager Smith, City Clerk Kerns, City Planner Kraushar, Director Hopp, DPW Superintendent Braeutigam, Ass't. DPW Superintendent Scherzer, Water Resource Recovery Facility (WRRF) Superintendent Schluckebier, Police Chief Mawer, and Water Superintendent O'Brien.

The Mayor called the meeting to order at 7:00 A.M. and opened the meeting by leading the pledge of allegiance. It was noted that Reindel was only able to join the meeting for the first 30 minutes via Zoom and then would possibly appear in person toward the meeting's end.

PUBLIC COMMENTS

There being no public comments, the Mayor proceeded with the agenda.

APPROVAL OF AGENDA

There being no objection, the Mayor approved the agenda as presented and reorganized the discussion items.

DISCUSSION ITEMS

Parks & Recreation Discussion. City Manager Smith reviewed that she is in receipt of Parks & Recreation Director Daren Kaschinske's resignation effective May 24 and recommended that Council review the current director's job description, with recommended revisions, so that position responsibilities are affirmed prior to posting for the vacancy.

Discussion took place on the need for a candidate to have excellent collaborative skills, be willing to try new challenges and opportunities, and be involved in ad hoc communities, but not to conduct those meetings.

Further discussion took place on current Kern Pavilion needs, the required staff time and effort needed to manage the facility with limited staffing, and that the current job description listing this as a lower priority, but it has emerged as a leading priority.

Reindel left the Zoom portion of the meeting.

Finally, discussion took place on a candidate's degree requirement, Parks & Recreation Master Plan goals, programming for 50 and older residents, technology utilization, importance of a P & R asset management plan completion, and that community recreation is an important need.

With this information, the City Manager will proceed with job description changes and recruitment of a new director while keeping Council and the Parks & Recreation Commission posted.

Tentative Outline for Parks Asset Management Plan. Council reviewed a proposal from Spicer Group for a Parks & Recreation Asset Management Plan. City Manager Smith provided some recommendations on a revised proposal and Council had no objection.

Mid-Michigan Waste Authority Update on Solid Waste Disposal Services. City Manager Smith reviewed her recent committee meetings and their continued review of upcoming 2023 solid waste service contract for residential customers as the current ten-year contract with Waste Management expires at the end of this year.

Smith advised that two contracts are being considered for award and that member communities will have the option to choose the best one for their particular operations. A full authority membership meeting will be held in June to vote on this proposal.

Discussion took place on service specifics of the two proposed contracts under review and that Priority Waste's proposal is better suited for Frankenmuth City residents even though Waste Management has been our hauler for many years.

Smith advised that more information will be forthcoming.

Public Utility Rates Update. After holding a Water & Waste Treatment Committee meeting in April, our rate analyst was requested to refine estimated rate adjustments. As a result, Committee members Loeffler and Schoenow and City Manager Smith met with John Kayczor from Municipal Analytics, our rate consultant, and they reviewed adjustments made to smooth rates for annual budget fluctuations from the Water and Water Resource Recovery Funds, fixed costs, and averaged the last three years of rate increases from the City of Saginaw.

The Committee is expected to meet on these proposed revisions and make a recommendation to Council.

Discussion took place on Resource Recovery Facility rates being adjusted higher than Water rates, the importance of Council continuity in the approved schedules, the consultant having a good working relationship with both Frankenmuth City and Township on proposed rates, and sewer averaging.

Time Frame for Touring Parks Facilities. Discussion took place on the need for Council to schedule a tour of certain parks and facilities in the near future.

Reindel rejoining the meeting, in person.

GOOD OF THE ORDER

Review took place on the Parks & Recreation Asset Management Plan, the health of Frankenmuth Community Foundation endowment funds that benefit the City, and the Rose Garden improvements for the upcoming 60th Anniversary Sister City celebration.

ADJOURNMENT

The meeting was adjourned at 8:34 A.M.

Phillip W. Kerns
City Clerk