

**FRANKENMUTH CITY COUNCIL
REGULAR MEETING MINUTES
Tuesday, February 1, 2022
7:00 P.M.**

PRESENT: Ackerman, LaBrenz, Meyer, Reindel, Ross, Schmitzer, & Schoenow.

ABSENT: NONE.

Mayor Ackerman called the meeting to order at 7:00 P.M. and opened the meeting by leading the pledge of allegiance.

PUBLIC COMMENTS

Sharon Bark, 402 Mary Lane – Addressed the Council concerning a proposed bed & breakfast use that was approved at the January 25th Planning Commission meeting. She advised of property maintenance, safety & changing times concerns, and the neighborhood’s emotions concerning the use and acceptance. She also mentioned that perhaps property value relief could be granted to the neighbors because of the use and concern over decreased property values as a result of a permit being approved.

There being no public comments, the mayor proceeded with the agenda.

APPROVAL OF AGENDA

Moved by Reindel, seconded by Ross, to approve the agenda as presented. Unanimously carried.

APPROVAL OF MINUTES

Moved by Schmitzer, seconded by Meyer, to approve the minutes from the committee of the whole and regular meetings held on January 4, 2022 and the work session meeting on January 19, 2022. Corrections were noted on the January 19th Minutes concerning Ackerman being absent and Mayor Pro Tem Schoenow chairing the meeting. Unanimously carried.

PLANNING COMMISSION ANNUAL REPORT

Planning Commission Chair John Polomsky presented the annual report of the Planning Commission.

PARKS & RECREATION COMMISSION ANNUAL REPORT

Parks & Recreation Commission 2021 Chair Ed Foltz reviewed the annual report of the Parks & Recreation Commission.

MONTHLY REPORTS

Police Chief Mawer reviewed his monthly department activities report for December 2021. Fire Chief Kerns reviewed the January monthly report. The January financial report was presented by City Manager Smith. City Clerk Kerns reviewed the construction code activity for the month of January.

Moved by Meyer, seconded by Ross, to accept the annual reports of the Planning Commission and Parks & Recreation Commission and thanking both bodies for their outstanding work, and to approve the above referenced monthly reports as submitted. Unanimously carried.

BOARDS & COMMISSIONS APPOINTMENTS - *None*

CONSENT AGENDA - *None*

NEW BUSINESS

RESOLUTION NO. 2022-10 - ADOPT CERTAIN BOARD OF REVIEW GUIDELINES AND PROCEDURES

City Manager Smith reviewed some changes to the guidelines and procedures for the 2022 Board of Review sessions.

Discussion took place on their being assistance available to potential qualified property owners needing help to complete the form, and the City website will be updated with this revised information.

Moved by Reindel, seconded by Schmitzer, to adopt Resolution No. 2022-10 revising City of Frankenmuth Board of Review Guidelines and Procedures. Unanimously carried.

RESOLUTION NO. 2022-11 - APPROVING THE 2022-2027 CAPITAL IMPROVEMENTS PLAN

City Manager Smith reviewed the proposed Capital Improvements Plan through 2027, as reviewed and recommended by the Planning Commission and City staff. She detailed some changes made since last year.

Discussion took place on the new format and that spreadsheets will still be included as well.

Moved by Meyer, seconded by Ross, to adopt Resolution No. 2022-11 approving the 2022-2027 Capital Improvements Plan as recommended by the Planning Commission. Unanimously carried.

RESOLUTION NO. 2022-12 - APPROVE A PROFESSIONAL SERVICES CONTRACT WITH PLANTE & MORAN, PLLC

City Manager Smith reviewed a continued professional services agreement with Plante & Moran, PLLC to assist City staff while the treasurer's position is vacant.

Moved by Schmitzer, seconded by Ross, to adopt Resolution No. 2022-12 to approve a professional services agreement with Plante & Moran, PLLC of Southfield, MI for up to \$20,000. Unanimously carried.

AUTHORIZE INVOICE PAYMENTS

Moved by Schoenow, seconded by Ross, to authorize the payment of invoices for January 2022 in the amount of \$1,603,485.33. Unanimously carried.

CORRESPONDENCE

1. City Manager – Monthly Report.
2. MI Tax Tribunal – Frankenmuth Hospitality, Inc. Consent Judgment.
3. Saginaw County 911 Communications Authority – 2021 Annual Report.
4. Sister City Reappointment Application – Joanmarie Weiss.
5. Sister City Resignation – Lydia Racquepaw.
6. Board of Review – Public Notice with revised dates.
7. City of Frankenmuth – DRAFT Known Related Parties Report.

The Mayor requested that the receipt of correspondence be noted.

MINUTES

1. DDA Board – January 13, 2022.
2. EDC Board – January 20, 2022.
3. Parks & Recreation Commission – November 17, 2021.
4. Planning Commission – January 25, 2022.
5. Sister City Committee – January 11, 2021.

ADJOURNMENT

There being no further business, the meeting was adjourned at 7:44 P.M.

Phillip W. Kerns
City Clerk