

**FRANKENMUTH CITY COUNCIL
REGULAR MEETING MINUTES
Tuesday, February 7, 2023
7:00 P.M.**

PRESENT: Ackerman, Kaczynski, Meyer, Reindel, Ross and Schmitzer.

ABSENT: Cramer.

The Mayor called the meeting to order at 7:00 P.M. in the meeting chambers and opened the meeting by leading the pledge of allegiance.

PUBLIC COMMENTS

The Mayor asked Schmitzer to introduce Mark & Melissa Wahl of Cobblestone Homes. Mr. Wahl gave background information on his business and their intent to build homes in Frankenmuth. He also introduced Marshal Manion, one of their business agents. The Council extended its welcome and well wishes to Cobblestone Homes.

There being no further public comments, the Mayor proceeded with the agenda.

APPROVAL OF AGENDA

Moved by Kaczynski, seconded by Meyer, to approve the agenda as printed. Unanimously carried.

APPROVAL OF MINUTES

Moved by Reindel, seconded by Schmitzer, to approve the minutes from the committee of the whole and regular meetings held on January 3, 2023 and the work session and special meetings held on January 19, 2023 with the following corrections: January Regular meeting should note that Schmitzer voted “No” on the City Council appointment approval motion. January Work Session meeting the “CEC” is celebrating its 60th Anniversary, not the “Bavarian Festival”. January 19th Special meeting should show “Kaczynski” present and “Schoenow’s” attendance be deleted. Unanimously carried.

BOARDS & COMMISSIONS APPOINTMENTS

Parks & Recreation Commission

Moved by Meyer, seconded by Ross, to appoint Anne Webb & Estella Grablick to the Parks & Recreation Commission, terms expiring on December 31, 2025. Unanimously carried.

PLANNING COMMISSION ANNUAL REPORT

Planning Commission Chair John Polomsky presented the annual report of the Planning Commission.

Moved by Kaczynski, seconded by Ross, to accept the annual report of the Planning Commission and express appreciation for their work. Unanimously carried.

MONTHLY REPORTS

Police Chief Mawer submitted his monthly department activities report for December 2022. Fire Chief Kerns provided the written December monthly report and verbally reviewed January activities. The January financial report was presented by Treasurer Jimenez along with highlights of activity. City Clerk Kerns reviewed the construction code activity for the month of January.

Moved by Reindel, seconded by Kaczynski, to accept the above referenced monthly reports as submitted. Unanimously carried.

RESOLUTION NO. 2023-10 TO 2023-11 - APPROVE CONSENT AGENDA ITEMS

Moved by Ross, seconded by Meyer, to adopt Resolution No. 2023-10 revising City of Frankenmuth Board of Review Guidelines and Procedures; and to adopt Resolution No. 2023-11 approving dates for the 2023 Chamber of Commerce sidewalk sales request that coincides with major festivals and events. Unanimously carried.

NEW BUSINESS

RESOLUTION NO. 2023-12 - APPROVE AN ECONOMIC DEVELOPMENT AGREEMENT WITH SAGINAW FUTURE, INC.

Saginaw Future President JoAnn Crary addressed the Council on their activities of the prior year and requested a renewal for their services for 2023.

Moved by Schmitzer, seconded by Kaczynski, to adopt Resolution No. 2023-12 approving \$6,125 for the 2023 economic development agreement with Saginaw Future, Inc. Unanimously carried.

RESOLUTION NO. 2023-13 - APPROVE PURCHASE OF REMOTE READ WATER METER EQUIPMENT

Water Superintendent O'Brien advised that the Water Department is requesting to order an additional 330 remote read water meters as their plans to automate meter reading are well under way. This planned purchase has been budgeted and units are finally being shipped to us as a result of supply chain issues. This is phase 3 of a 5 part implementation plan.

Moved by Meyer, seconded by Reindel, to adopt Resolution No. 2023-13 approving the purchase of remote read water meter equipment for \$49,500 from Etna Supply. Unanimously carried.

RESOLUTION NO. 2023-14 - APPROVE A STORM WATER CONVEYANCE SYSTEM ANALYSIS FOR PROPERTY ON WEISS STREET

City Manager Smith advised that because the City intends to swap property with the Bavarian Inn Lodge on Weiss Street so that we have adjoining public land next to Heritage Park, and such land was once owned by the Civic Events Council and purchased by the Lodge, she is recommending that funds be spent to conduct a conveyance system analysis to insure storm drainage will not adversely impact the property as we prepare to execute the swap.

Ass't. DPW Superintendent Scherzer advised that it is the intent to get the storm water to flow to the river by obtaining an outlet permit for this future work.

Discussion took place on deferred assessments for such later work and future plans to improve the parking lot.

Kaczynski requested to abstain from voting due to his family relationship with the Bavarian Inn Lodge both on this matter and the proposed property swap action coming up on the agenda.

Moved by Ross, seconded by Reindel, to adopt Resolution No. 2023-14 approving an expenditure of \$21,700 to contract with Matteo Engineering & Consulting, to conduct a storm water conveyance analysis at the former CEC parcel on Weiss Street. Unanimously carried. Kaczynski abstained.

RESOLUTION NO. 2023-15 - APPROVE A LEASE AGREEMENT WITH THE FRANKENMUTH WOMEN'S CLUB FOR CERTAIN MEMORIAL PARK FACILITIES

City Manager Smith advised that this proposed lease agreement with the Frankenmuth Women's Club addresses their concerts in Memorial Park events held at the Palmer Schau Platz and concession stand. The Parks & Recreation Commission has recommended and approved the revised, proposed lease.

Discussed that this new lease would also provide an increase to the Palmer facility endowment by the Women's Club.

Moved by Kaczynski, seconded by Meyer, to adopt Resolution No. 2023-15 approving a five year agreement with the Frankenmuth Women's Club for certain facilities in Memorial Park. Unanimously carried.

RESOLUTION NO 2023-16 - APPROVE THE EXCHANGE OF LAND ON WEISS STREET BETWEEN THE CITY OF FRANKENMUTH AND BAVARIAN INN LODGE

City Manager Smith reviewed a proposed resolution to exchange 3.44 acres of City owned land on Weiss Street for a like sized piece of property that adjoins Heritage Park and is a portion of property once owned by the Civic Events Council and was sold to the Bavarian Inn Lodge a few years ago.

A Phase One environmental study has been completed on the property and it is clear. Also, further discussion took place on the dimensions of the 3.44 acre parcel swap, and the legal requirements regarding development rights while under the land contract.

Moved by Ross, seconded by Meyer, to adopt Resolution No. 2023-16 approving a Weiss Street land swap with the Bavarian Inn Lodge for 3.44 acres of property that is adjoining Heritage Park. Unanimously carried. Kaczynski abstained.

AUTHORIZE INVOICE PAYMENTS

Moved by Ross, seconded by Meyer, to authorize the payment of invoices for January 2023 in the amount of \$1,966,191.14. Unanimously carried.

CORRESPONDENCE

1. City Manager – Manager’s Monthly Report.
2. Charter Communications – Reimer Road Lease Termination Notice.
3. Saginaw Co. 911 – Annual Report.
4. City Manager – Letter of Support for 2024 Memorial Cup.
5. Water Department – Monthly Pumpage Report.
6. Saginaw Co. Robert Report – January 2023.
7. City of Saginaw – Water Rate Information.
8. Saginaw Co. Parks Department – Notice of 5 Year Plan Update.
9. Parks & Recreation – Spray Park Annual Operations Report.

The Mayor requested that the receipt of correspondence be noted.

MINUTES

1. Downtown Development Authority Board – January 26, 2023.
2. Economic Development Corporation Board – January 19, 2023.
3. Planning Commission – January 24, 2023.

QUARTERLY REVIEW OF THE PERFORMANCE EVALUATION OF THE CITY MANAGER

City Manager Smith requested that Council go into closed session to provide a quarterly review of her performance evaluation.

Moved by Reindel, seconded by Meyer, to enter into closed session at 7:53 P.M. to review the evaluation of the City Manager. Unanimously carried.

The Mayor requested that only the City Manager stay for this portion of the meeting.

Being that the closed session of the meeting was completed, the Mayor reconvened the public meeting at 9:04 P.M.

It was noted that only the City Manager and Council were in attendance for the remaining open session portion of the meeting and that no one else was present.

PUBLIC COMMENTS FOR MATTERS NOT ON THE AGENDA - None

ADJOURNMENT

There being no further comments or business, the meeting was adjourned at 9:04 P.M.

Phillip W. Kerns

City Clerk