

**FRANKENMUTH CITY COUNCIL
BUDGET WORK SESSION MINUTES
Monday, March 20, 2023
7:30 A.M.**

PRESENT: Ackerman, Cramer, Kaczynski (@8:57 A.M.), Meyer, Reindel, Ross, and Schmitzer.

ABSENT: NONE.

ALSO PRESENT: City Manager Smith, City Clerk Kerns, Incoming City Clerk Kamryn Hoadley, City Treasurer Jimenez.

The following attended at 9:00 A.M.: DDA Director Hopp, City Planner Kraushar, DPW Superintendent Braeutigam, Ass't. DPW Superintendent Scherzer, Police Chief Mawer, Parks & Recreation Director Bierlein, Water Resource Recovery Facility Sup't. Schluckebier, and Water Superintendent O'Brien.

Mayor Mary Anne Ackerman called the meeting to order at 7:32 A.M. and opened the meeting by leading the pledge of allegiance.

PUBLIC COMMENTS

There being no public comments, the Mayor proceeded with the agenda.

2023-2024 CITY BUDGET OVERVIEW

City Manager Smith provided a review of budget trends, context, and pressures. She overviewed department needs, long-term maintenance, equipment, unfunded mandates, rising pension costs, and future facilities planning.

Smith also reviewed demographic information of like sized communities and millages.

Kaczynski entered the meeting.

After this review, without objection, the Mayor recessed the meeting for approximately ten minutes at 9:00 AM.

The Mayor reconvened the meeting at 9:10 AM with department heads in attendance.

The following Enterprise Funds were reviewed by the respective department heads:

The Water Fund was reviewed by Superintendent Ken O'Brien as well as his budget requests. O'Brien detailed the upcoming large projects and discussed the effects of the EGLE Lead and Copper Rule.

Water Resource Recovery Facility Fund accomplishments were reviewed by Superintendent Mark Schluckebier and he reviewed proposed budgetary projects.

Discussion took place on how ARPA funds can be allocated.

Equipment Fund needs were reviewed by the DPW Superintendents. The greatest need is for a new payloader.

Finally, the Schedule of Indebtedness from the Audit was available for review.

The next portion of the meeting focused on individual department budget requests in the draft budget document. Proposed projects, as specified in the draft budget, were individually presented by department heads in the following order:

Public Works & Streets. DPW Superintendent Braeutigam and Ass't. Superintendent Scherzer were available to review their submittals. They focused on the needs for the major streets and local streets. A sidewalk ordinance change was suggested as a possible solution for a local street issue.

Downtown Development Authority and Economic Development Corporation. DDA Director Dan Hopp reviewed the DDA's requests. The TIF tax capture was discussed, as well as, the effects of it. He discussed future plans to update lighting, signage, maintenance and Weiss St. improvements.

The Police and Fire Departments reviewed their respective departments' budget plans. Police Chief Mawer stated that the budget for this year is relatively normal. The greatest expense is personnel. The health insurance update for the department was discussed.

Clerk Kerns discussed that the biggest upcoming expenses are for apparatuses. Specifically, a new fire engine before 2024 and a new ladder truck in 2027. Different ways to make up for these expenses were discussed.

Parks & Recreation. P & R Director Bierlein reviewed department submittals.

Treasurer Jimenez stated that mowing was now included in this budget. Continuing improvements were discussed, as well as equipment needs. Different programming ideas and costs were discussed. Ideas regarding County funding were proposed.

General Fund review. Administrative expenses, as well as other departments, were relocated and not reduced.

Construction Code Fund. City Manager Smith reviewed this fund and estimations for 2023-24 construction projects.

At 11:45 A.M., the Mayor recessed the meeting for a small break and in preparation for lunch being brought in.

The meeting continued at approximately 12:00 P.M. and Kaczynski requested to be excused.

ARPA funding usage versus millage funding was discussed.

The want for recreation facilities was stated, as well as, public safety related projects.

Further discussion took place on pending projects like the Cass River pathway funded by federal legislation and the former CEC parking lot; timing of the small urban programs and the added requirements being the City has been designated over 5,000 in population; and use of remaining ARPA funds.

ADJOURNMENT

The meeting was adjourned at 1:51 P.M.

Phillip W. Kerns
City Clerk