

**TEMPORARY SIGN PERMIT APPLICATION**

**City of Frankenmuth  
240 W. Genesee Street  
Frankenmuth, MI 48734-1398  
Phone: (989) 652-9901  
Facsimile: (989) 652-3451**

Date \_\_\_\_\_ Permit No. \_\_\_\_\_

Name of Applicant \_\_\_\_\_ Phone No. \_\_\_\_\_  
Address, City, State, Zip \_\_\_\_\_  
\_\_\_\_\_ Zoning District \_\_\_\_\_

Location of sign if different than above: \_\_\_\_\_

Type of Sign:  Land Development Project  Portable-Changeable Letter  Banner(s)  "A" Frame  
 Other \_\_\_\_\_

Dimension of Sign \_\_\_\_\_  Single Face  Double Face

Lighting:  No  Yes. Please describe type of lighting (i.e. internal, external illumination, etc.) \_\_\_\_\_

Most temporary signs are limited to twenty (20) days per calendar year and are limited to less than 32 s.f. in size. A permit is requested for \_\_\_\_\_ days, beginning:

- a. \_\_\_\_\_ and ending on \_\_\_\_\_.
- b. \_\_\_\_\_ and ending on \_\_\_\_\_.
- c. \_\_\_\_\_ and ending on \_\_\_\_\_.
- d. \_\_\_\_\_ and ending on \_\_\_\_\_.
- e. \_\_\_\_\_ and ending on \_\_\_\_\_.
- f. \_\_\_\_\_ and ending on \_\_\_\_\_.

You have applied for a Temporary Sign permit in accordance with the City of Frankenmuth's Temporary Sign Regulations (Section 5.166 of Article 17, Chapter 51 of Title V). Should the permit be issued to you, you are advised of the following responsibilities:

1. All temporary signs must be located behind the public right-of-way so that a vision obstruction is not created (please note: the right-of-way is usually located one (1) foot inside the address side of the sidewalk). **FLASHING LIGHTS ARE PROHIBITED!**
2. If the location of the proposed sign is within the Historic Preservation District, the Historic District Commission must approve this application prior to a permit being issued. This process usually takes up to ten (10) business days.
3. It is your responsibility to remove the sign from the premises on the day the permit expires.

If you have any questions, please contact the Zoning Administrator during regular business hours.

By signing below, I understand the above requirements and agree to comply with all applicable City Codes.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

Make check payable to "City of Frankenmuth"

**-Office Use Only-**

Permit Fee \$ \_\_\_\_\_

Check all of the following which are applicable:

- Historic District Comm. Approved/Denied on \_\_\_\_\_.
- Zoning Board of Appeals Approved/Denied on \_\_\_\_\_.
- City Council Approved/Denied on \_\_\_\_\_.
- Building Inspector Approved/Denied on \_\_\_\_\_.

Zoning Administrator Approved/Denied: Signed \_\_\_\_\_ Dated \_\_\_\_\_

Payment:  No Charge  Invoice  Cash  Check No. \_\_\_\_\_ Date Rec'd: \_\_\_\_\_