

MINUTES
TOWN OF GENEVA
TOWN BOARD MEETING
Special Meeting December 26, 2024

PRESENT: Supervisor Mark Venuti; Councilmember Gordy Baxter; Councilmember Robert McCarthy and Councilmember Mitchell Wilber. **Absent;** Councilmember Kimberly Aliperti.

Others Present: None

Recording Secretary: Lorie Peck, Geneva Town Clerk

1. **Call to order**, 6:00 p.m., the Special Town Board Meeting.
2. **Privilege of the floor**: None
3. **Gratitudes**: None
4. **Approval of the minutes**: Approval of the minutes of the Regular Meeting of the Town Board of December 10, 2024. Motion to approve made by Councilmember Wilber, second by Councilmember Baxter. Unanimously approved.
5. **2024 RESOLUTION NO. 104-2024** – Approving Transfers between Accounts. Motion to approve made by Councilmember McCarthy, second by Councilmember Baxter. Unanimously approved.

**TOWN OF GENEVA, NEW YORK
RESOLUTION OF THE TOWN BOARD
RESOLUTION NO. 104 -2024**

Whereas some accounts in the 2024 Town Budget have been overspent but are offset by accounts that are underspent; and

Whereas transfers from underspent accounts may be made to overspent accounts to keep the accounts in balance; now therefore, it is

RESOLVED transfers from underspent accounts to overspent accounts set forth on the list attached and incorporated into this resolution are approved.

I, Lorie L. Peck, Town Clerk of the Town of Geneva do hereby certify that the Town Board of the Town of Geneva adopted the resolution on December 26, 2024. Unanimously approved.

Date: December 26, 2024

Lorie Peck
Lorie Peck, Town Clerk

6. **2024 RESOLUTION NO. 105-2024**. Approving Audit Services by Allied CPAs, PC. Motion to approve made by Councilmember McCarthy, second by Councilmember Baxter. Unanimously approved.

**TOWN OF GENEVA, NEW YORK
RESOLUTION OF THE TOWN BOARD
RESOLUTION NO. 105 -2024**

Whereas Allied CPAs, PC has for the past several years timely and ably performed the review of the town court and town clerk financial records, and assisted with the preparation of the supervisor's annual financial report to the NYS Comptroller, and is offering to perform the same services in 2025 with a 5% increase (total \$6,700.00 versus \$6,350.00), which amount is covered in the town budget; now therefore, it is

RESOLVED the December 18, 2024 engagement letters for audit and review services by Allied CPAs, PC are approved and may be signed by the supervisor.

I, Lorie L. Peck, Town Clerk of the Town of Geneva do hereby certify that the Town Board of the Town of Geneva adopted the resolution on December 26, 2024. Unanimously approved.

Date: December 26, 2024

Lorie Peck
Lorie Peck, Town Clerk

7. **2024 RESOLUTION NO. 106-2024.** Appropriating Water Districts Unappropriated Fund Balance to Cover Contractual Budget Shortfall. Motion to approve made by Councilmember Wilber, second by Councilmember Baxter. Unanimously approved.

**TOWN OF GENEVA, NEW YORK
RESOLUTION OF THE TOWN BOARD
RESOLUTION NO. 106 -2024**

Whereas the Water Storage and Distribution 2024 budget contractual line, 8340.4, was underbudgeted at \$145,000.00, leaving a shortfall of \$24,731.87 that cannot be covered by other water fund transfers; and

Whereas there is a substantial amount of unappropriated fund balance in the water fund that would allow appropriation of \$24,731.87 to contractual account 8340.4; now therefore it is

RESOLVED \$24,731.87 in unappropriated water fund balance is appropriated and transferred to contractual account 8340.4, increasing the waters districts appropriated fund balance, SW599, by the same amount.

I, Lorie L. Peck, Town Clerk of the Town of Geneva do hereby certify that the Town Board of the Town of Geneva adopted the resolution on December 26, 2024. Unanimously approved.

Date: December 26, 2024

Lorie Peck
Lorie Peck, Town Clerk

2024 GENERAL FUND TRANSFERS

	BJE Credit			BJE Debit	
Minus			Plus		
Accounts - do not have enough in budget			Accounts - have money left over in the budget		
A 110.4	\$ 2,740.38	JUSTICES CONTRACTUAL	A 101.1	\$ 28.00	TOWN BRD PER SVCS
A 1220.1	\$ 0.02	SUPERVISOR PER SVC	A 101.4	\$ 164.00	TOWN BRD CONTRACTUAL
A 1220.11	\$ 0.16	DEP SUPERVISOR P SVC	A 110.1	\$ 47.00	JUSTICES PER SVCS
A 1220.4	\$ 11061.70	SUPERVISOR CONTRACTUAL	A 110.11	\$ 2,067.00	COURT CLERKS
A 1340.1	\$ 0.13	BUDGET PER SVCS	A 110.43	\$ 1,000.00	COURT COPIER
A 1355.1	\$ 0.08	ASSESSOR PER SVCS	A 1320.4	\$ 500.00	AUDITOR
A 1355.12	\$ 354.84	ASST ASSESS PER SVCS	A 1355.2	\$ 1,000.00	ASSESSOR EQUIPMENT
A 1410.1	\$ 12,343.42	TCLERK/T COLL PER SVS	A 1355.4	\$ 1,787.00	ASSESSOR CONTRACTUAL
A 1410.11	\$ 506.69	DEP T CLERK PER SVCS	A 1355.41	\$ 304.00	ASSESSOR GREV BRD
A 1420.42	\$ 14,355.35	ATTORNEY (GRAFF)	A 1410.4	\$ 445.00	TWN CLERK CONTRACTUAL
A 1440.4	\$ 36,522.45	ENGINEER (MRB)	A 1420.41	\$ 5,870.00	ATTORNEY OUTSIDE COUNCIL
A 1450.4	\$ 1,000.00	ELECTIONS	A 1460.4	\$ 1,000.00	RECORDS MANAGEMENT
A 1620.404	\$ 2,183.72	PAYCHEX	A 1620.21	\$ 475.83	BLD EQUIPMENT
A 1620.405	\$ 356.08	INTERNET/PHONES	A 1620.21	\$ 1,725.00	WEB PAGE
A 1680.4	\$ 4,273.67	INTEGRATED	A 1620.4	\$ 500.00	BUILDING CONTRACTUAL
A 3310.4	\$ 5,490.62	TRAFFIC CONTROL	A 1620.401	\$ 500.00	TOWN HALL COPIER
A 3620.1	\$ 0.20	CODE ENF PER SVCS	A 1620.403	\$ 3,805.00	GENERAL CODE PUBLISHERS
A 4020.1	\$ 0.20	REGISTRAR PER SVCS	A 1620.407	\$ 3,486.00	OFFICE SUPPLIES
A 5010.1	\$ 0.05	HWY SUPER PER SVCS	A 1620.408	\$ 3,264.00	W/S BUILDING
A 5010.4	\$ 890.60	HWY SUPER CONTRACTUAL	A 1620.409	\$ 22,863.00	TOWN HALL BUILDING
A 5182.4	\$ 5,924.07	STREET LIGHTING	A 1620.410	\$ 2,314.00	HWY BUILDING
A 8020.1	\$ 3173	PLAN BRD PER SVCS	A 1620.412	\$ 5,000.00	HWY BUILDING REPAIRS
A 8160.1	\$ 8,915.00	GARBAGE PER SVCS	A 1680.2	\$ 3,730.00	COMPUTER EQUIPMENT
A 8160.4	\$ 39,499.32	GARBAGE CONTRACTUAL	A 1910.4	\$ 5,300.00	INSURANCE
A 9010.8	\$ 5,339.45	STATE RETIREMENT	A 1990.4	\$ 118,912.21	CONTINGENT ACCOUNT
A 9030.8	\$ 4,956.80	SOCIAL SECURITY	A 3620.12	\$ 4,000.00	CODE ENF SECRETARY
A 9730.7	\$ 413.31	DIST 12 INTEREST	A 3620.13	\$ 11,600.00	CODE ENF ASST
	\$ 157,160.04		A 3620.4	\$ 800.00	CODE ENF CONTRACTUAL
			A 8010.41	\$ 2,000.00	AG ENHANCEMENT
			A 8090.42	\$ 1,000.00	SUSTAIN COMMITTEE
			A 8410.41	\$ 6,505.00	RESOURCE RECOVERY
			A 8687.4	\$ 1,000.00	ECO DEVELOPMENT
			A 9055.8	\$ 1,500.00	DISABILITY INSURANCE
			A 9060.8	\$ 50,000.00	HOSPITAL & MEDICAL
				\$ 157,160.04	

2024 HIGHWAY FUND TRANSFERS

	BJE CREDIT			BJE DEBIT	
Minus			Plus		
Accounts - do not have enough in the budget			Accounts - have money left over in the budget		
DA5110.4	\$ 6,819.95	PAVING CONTRACTUAL	DA5142.4	\$ 1,993.09	SNOW REMOVAL
DA5130.4	\$ 14,502.54	SHOP SUPPLIES	DA5148.1	\$ 22,000.00	PERSONAL SVCS
DA9010.8	\$ 2,670.60	NYS RETIREMENT		\$ 23,993.09	
	\$ 23,993.09				

SEWER FUND TRANSFERS

	BJE CREDIT			BJE DEBIT	
Minus				Plus	
Accounts - do not have enough in the budget			Accounts - have money left over in the budget		
SS8120.1	\$2,128.70	EMPLOYEE PYROLL	SS8120.2	\$ 5,378.95	EQUIPMENT
SS9010.8	\$1,569.13	STATE RETIREMENT			
SS9030.8	\$1,681.12	SOCIAL SECURITY		\$ 5,378.95	
	\$5,378.95				

WATER FUND TRANSFERS

	BJE CREDIT			BJE DEBIT	
Minus				Plus	
Accounts - do not have enough in the budget			Accounts - have money left over in the budget		
SWD8320.4	\$ 33,724.61	SOURCE OF SUPPLY	SWD8310.1	\$ 93.00	WATER ADMIN PER SVCS
SWD8340.4	\$ 82,231.13	TRAN & DIST CONTRACT	SWD8340.1	\$ 450.00	T&D PERS SVCS
swd9010.8	\$ 1,569.13	STATE RETIREMENT	SWD8340.2	\$ 50,000.00	EQUIPMENT
			SWD9030.8	\$ 1,500.00	SOCIAL SECURITY
	\$ 117,524.87		SWD9055.8	\$ 750.00	INSURANCE
			SWD9060.8	\$ 40,000.00	BENEFITS
				\$ 92,793.00	

BUDGET JOURNAL ENTRIES TO REMOVE \$24,731.87 NEGATIVE BALANCE

DR SWD 599 REMOVE NEGATIVE BALANCE FROM WATER ACCOUNT \$24,731.87

CR SWD 8340.4 REMOVE NEGATIVE BALANCE FROM WATER ACCOUNT \$24,731.87

8. **Other Business:** The shortage of volunteer firemen was discussed.

Happy Holidays and Happy New Year!

9. **Adjourn:** Motion to adjourn Regular Meeting made by Councilmember McCarthy, second by Councilmember Baxter. Unanimously approved. Time 6:12 pm.

Lorie L Peck

Respectfully Submitted by Lorie L. Peck, Town Clerk