

**MINUTES**  
**TOWN OF GENEVA**  
**Special Town Board Monthly Meeting**  
**March 19, 2024**

PRESENT: Supervisor Mark Venuti                      Councilmember Robert McCarthy                      Councilmember Gordy Baxter  
                    Councilmember Mitchell Wilber                      Councilmember Kimberly Aliperti

Recording Secretary: Supervisor Venuti. Lorrie S. Naegele, Geneva Town Clerk typed the minutes.  
The actions described below are not necessarily listed in order of occurrence.

Others Present: None

1. **Call to order** - 5:00 p.m.: Special Town Board Meeting.
2. **Privilege of the floor.**
3. **2024 RESOLUTION NO. 40-2024** – Award Pump Station General Construction Contract. Motion to approve made by Councilmember Aliperti, second by Councilmember Wilber. Unanimously approved.

**TOWN OF GENEVA, NEW YORK**  
**RESOLUTION OF THE TOWN BOARD**  
**RESOLUTION NO. 40-2024**

**WHEREAS**, the Geneva Town Board is intending to make improvements to the West Lake Road Pump Station located at 4169 State Route 14, Geneva, New York; the project involves the removal of the existing pumps and replacing with new pumps; piping modifications and upgrading electrical equipment, including VFDs and the emergency generator; required demolition, miscellaneous items upgrade, and site restoration for disturbed areas; and this project is undertaken to provide additional sanitary sewage capacity for current conditions and future needs; and

**WHEREAS** the bid documents were prepared in accordance with New York State bidding requirements and Town of Geneva Procurement Policy; the project is funded by the Town of Geneva; and this award is based on the qualifications of the contractor and its appropriate submissions with the bid; and

**WHEREAS**, on March 11, 2024, three bids were received for the General Construction Contract; the bids ranged between \$290,000 to \$373,000, including an allowance of \$20,000.00; the low bidder was C.P. Ward, Inc., located in Scottsville, New York (the contractor); MRB Group has communicated with representatives of the contractor and found the contractor is comfortable with its bid and the scope of work, and MRB Group has worked with the contractor previously and found the work satisfactory; now therefore it is

**RESOLVED** the Town Board authorizes acceptance of the bids and awards the general construction contract to C.P. Ward, Inc. in the amount of \$290,000, and authorizes the supervisor to sign the Notice of Award and execute all contract documents associated with this contract.

I, Lorrie S. Naegele, Town Clerk of the Town of Geneva do hereby certify that the Town Board of the Town of Geneva adopted the resolution on March 19, 2024.

Lorrie S. Naegele  
Lorrie S. Naegele, Town Clerk

4. **2024 RESOLUTION NO. 41-2024** – Award Pump Station Electrical Construction Contract. Motion to approve made by Councilmember McCarthy, second by Councilmember Baxter. Unanimously approved.

**TOWN OF GENEVA, NEW YORK**  
**RESOLUTION OF THE TOWN BOARD**  
**RESOLUTION NO. 41-2024**

**WHEREAS**, the Geneva Town Board is intending to make improvements to the West Lake Road Pump Station located at 4169 State Route 14, Geneva, New York; the project involves the removal of the existing pumps and replacing with new pumps; piping modifications and upgrading electrical equipment, including VFDs and the emergency generator; required demolition, miscellaneous items upgrade, and site restoration for disturbed areas; and this project is undertaken to provide additional sanitary sewage capacity for current conditions and future needs; and

**WHEREAS** the bid documents were prepared in accordance with New York State bidding requirements and Town of Geneva Procurement Policy; the project is funded by the Town of Geneva; and this award is based on the qualifications of the contractor and its appropriate submissions with the bid; and

**WHEREAS**, on March 11, 2024, four bids were received for the Electrical Construction Contract. The bids ranged between \$336,000 to \$457,000, including an allowance of \$15,000.00; an alternate bid was submitted to change a diesel generator to a gas generator and the costs ranged from \$41,000 to \$72,100, however, this alternate was not selected; the low

bidder was Hewitt Young Electric, LLC, located in Rochester, New York (the contractor); MRB Group has communicated with representatives of the contractor and found the contractor is comfortable with its bid and the scope of work, and MRB Group has worked with the contractor previously and found the work satisfactory; now therefore it is

**RESOLVED** the Town Board authorizes acceptance of the bids and awards the Electrical Construction Contract to Hewitt Young Electric, LLC in the amount of \$336,000, and authorizes the supervisor to sign the Notice of Award and execute all contract documents associated with this contract.

I, Lorrie S. Naegele, Town Clerk of the Town of Geneva do hereby certify that the Town Board of the Town of Geneva adopted the resolution on March 19, 2024.

Lorrie S. Naegele  
Lorrie S. Naegele, Town Clerk

**5. 2024 RESOLUTION NO. 42-2024** – Award Tank Painting Construction Contract. Motion to approve made by Councilmember Wilber, second by Councilmember Aliperti. Unanimously approved.

**TOWN OF GENEVA, NEW YORK  
RESOLUTION OF THE TOWN BOARD  
RESOLUTION NO. 42-2024**

**WHEREAS**, the Town of Geneva, with an Intermunicipal Agreement with the Town of Seneca, as part of a project to provide adequate capacity to serve current demands and future needs, is intending to paint the interior and exterior of the million gallon tank on Kashong Switch Road that is part of its municipal water system, along with other improvements to the tank, including a secondary egress hatch along the tank wall, installing platform railings for operator staging, replacing an existing vent with a frost-free vent, replacing overflow screens, installing a new cathodic protection system, and caulking around the joint between the steel tank and the concrete foundation; and

**WHEREAS**, the bid documents were prepared in accordance with NYS State Bidding, EFC, and Town Procurement Requirements.

**WHEREAS**, the bid documents were prepared in accordance with New York State bidding requirements, the requirements of the Environmental Facilities Corporation (EFC Project Number 18619), which is providing some project funding, and Town of Geneva Procurement Policy; and this award is based on the qualifications of the contractor and its appropriate submissions with the bid; and

**WHEREAS**, on March 11, 2024, three bids were received for general construction, tank painting; the bids ranged from \$680,000.00 to \$788,000.00, which includes an allowance amount of \$20,000.00; unit prices were provided for additional weld repair (in addition to the contract amount) and steel repair (if needed); the low bidder was Amstar of Western New York, located in Cheektowaga, New York (the contractor); MRB Group has communicated with representatives of the contractor and confirmed the contractor is comfortable with its bid and the scope of work; the Contractor is aware of MBE/WBE requirements and will make a good faith effort to include qualifying companies in the scope of work; and MRB has worked with the contractor previously and found the work satisfactory; now therefore it is

**RESOLVED** the Town Board authorizes acceptance of the bids and awards the painting construction contract to Amstar of Western New York in the amount of \$680,000.00 and authorizes the supervisor to sign the Notice of Award and execute all contract documents associated with this contract.

I, Lorrie S. Naegele, Town Clerk of the Town of Geneva do hereby certify that the Town Board of the Town of Geneva adopted the resolution on March 19, 2024.

Lorrie S. Naegele  
Lorrie S. Naegele, Town Clerk

6. **Any other business:** None

7. **Privilege of the floor:** None

8. **Adjourn:** Motion to adjourn the Special Meeting made by Councilmember Aliperti, second by Councilmember Baxter. Unanimously approved. Time 5:07 pm.

---

Respectfully, Lorrie S. Naegele, Town Clerk