

LC: Left click DLC: Double left click
RC: Right click DRC: Double right click

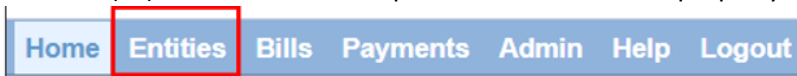
Note: Selecting an object, clicking the eyeball...
Click the eyeball opens on the current browser tab.
Click with the Control Key depressed opens entity on a new browser tab.
Click with the Shift key depressed opens entity in a new window.

Web Address: <https://ny-ontariocounty.totalcollectionsolution.com>

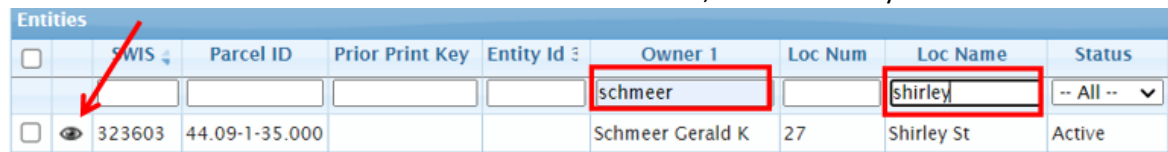
Credentials: Username: public
 Password: public

To Find Entity/Property:

Left click (LC) "Entities" on the top ribbon to search for a property.



Enter search criteria in the search boxes under the Headers, Press Enter key:

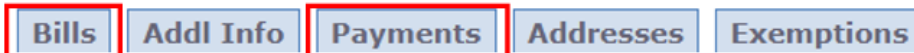
A screenshot of a table titled 'Entities'. The table has columns: 'SWIS', 'Parcel ID', 'Prior Print Key', 'Entity Id', 'Owner 1', 'Loc Num', 'Loc Name', and 'Status'. The 'Owner 1' column contains the text 'schmeer' and the 'Loc Name' column contains 'Shirley'. Both of these cells are highlighted with red boxes. A red arrow points to the search input area above the 'Entity Id' column. Below the table, there is a row with an eyeball icon, the number '323603', the text '44.09-1-35.000', and 'Schmeer Gerald K', '27', 'Shirley St', and 'Active'.

Owner 1: Last Name
Loc Num: Street Number
Loc Name: Street Name

To **View entity/property**: LC the eyeball of the desired property row. Opens **View Entity** page.

View Entity page

Top Section: Parcel information
Bottom Section: Bills / Payments information



To **View bill/payment**: LC the eyeball of the desired bill/payment row

View Bill page

Information	Import Info	Lines	Payments	Installments	Reports
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View Bill - 001328

Entity	323603-44.09-1-35.000	Bill Number	001328
Bill Date	09/01/2023	Bill Type	2024 Central School 3% Tax
Bill Status	Paid	Date Delinquent	11/01/2024
-		Amount Paid	\$2,883.27
Base Amount	\$2,883.27	Interest Due	\$0.00
Interest Amount	\$0.00	Penalty Due	\$0.00
Penalty Amount	\$0.00	Base Amount Due	\$0.00
Amount Due	\$0.00	Orig Penalty	\$0.00
Orig Amount	\$2,883.27	Owner 2	Schmeer Carol E
Owner 1	Schmeer Gerald K	Address 2	Shortsville, NY 14548
Address 1	27 Shirley St	Address 4	
Address 3		State	
City		Municipality	323603 - Shortsville
Zip			

Lines Displays the bill items/lines of the bill

Payments Displays the payment(s) of the bill

View Payment page

Information	Lines	Bill	Reports
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View Payment - 1834005

Entity	323603-44.09-1-35.000	Bill	000137
Date Received	06/30/2012	Trn Date	12/12/2012
Date Deposited	06/30/2012	Receipt Number	3274380
Cash	\$0.00	Status	Active
Check	\$756.60	Check Number	'Returned'
Credit Card	\$0.00	CC Number	
Money Order	\$0.00	Order Number	
Other Amount	\$0.00	Other Number	
Total Paid	\$756.60	Exported	No
Remaining Amt	\$0.00	Exclude From Extract	No
-		Accepted User	479

Paid By:	Jerzak Patricia A
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Lines Displays the bill items/lines of the bill