

**AGENDA  
TOWN OF GENEVA  
REGULAR TOWN BOARD MONTHLY MEETING  
December 12, 2023**

Informal Discussion – 5:30 p.m.: Informal discussion with Town Board, department heads and public.

1. **Call to order**- 6:00 p.m. The Regular Town Board Meeting. Pledge of Allegiance/Opening by board member Jeffrey Dunham
2. **Privilege of the floor**.
3. **Gratitudes**: Jeff Ilacqua for fixing the rear entrance door to the town hall.
4. **Approval of the minutes**: Approval of the minutes of the Regular Meeting of the Town Board of November 14, 2023.
5. **Town Clerk's report**.  
Questions, comments.  
The Board acknowledges receipt.
6. **Code Enforcement Officer's report**.  
Questions, comments.  
The Board acknowledges receipt.
7. **Highway Superintendent's Report**:  
Questions, comments.  
The Board acknowledges receipt.
8. **Water & Sewer Superintendent's Report**:  
Questions, comments.  
The Board acknowledges receipt.
9. **Supervisor's report of finances for the previous month**  
Questions, comments.  
The Board acknowledges receipt.
10. **RESOLUTION NO. 82-2023**- Approving Abstract-012, December 2023, Bills for Payment, and Prepaid Bills.

**TOWN OF GENEVA, NEW YORK  
RESOLUTION OF THE TOWN BOARD  
RESOLUTION NO. 82-2023**

Whereas certain abstracts and bills for services and goods received or to be received by the town have been presented for payment or necessarily paid, Abstract-12, December 2023, and

Whereas those abstracts and bills have been reviewed by the town bookkeeper, the supervisor, and other members of the town board, and are in proper order for payment or approval, now therefore, it is

RESOLVED the pre-paid bills that are presented are approved and the supervisor is authorized to pay the unpaid bills.

11. **RESOLUTION NO. 83-2023** – Approving Appointments to the Town Planning Board.

Motion \_\_\_\_\_ Second \_\_\_\_\_

**TOWN OF GENEVA, NEW YORK  
RESOLUTION OF THE TOWN BOARD  
RESOLUTION NO. 83-2023**

WHEREAS the terms of Planning Board members Mary Ann Bell and Eric Reuscher expire on December 31, 2023; they have ably served and fulfilled the duties of their positions, Eric Reuscher as chairperson of the Board; and they have been contacted and are willing to serve another term; now therefore, it is

RESOLVED, Mary Ann Bell and Eric Reuscher are appointed to five-year terms as members of the Planning Board, their terms being from January 1, 2024, through December 31, 2028; and it is further

RESOLVED, Eric Reuscher is appointed chairperson of the Planning Board.

12. **RESOLUTION NO. 84-2023** – Approving Appointments to the Town Zoning Board of Appeals.

Motion \_\_\_\_\_ Second \_\_\_\_\_

**TOWN OF GENEVA, NEW YORK  
RESOLUTION OF THE TOWN BOARD**

**RESOLUTION NO. 84-2023**

WHEREAS the terms of Zoning Board of Appeals members Robert Rose and Phillip Ilacqua expire on December 31, 2023; they have ably served and fulfilled the duties of the position; and they have been contacted and are willing to serve another term; now therefore, it is

RESOLVED, Robert Rose and Phillip Ilacqua are appointed to five-year terms as member of the Zoning Board of Appeals, their terms being from January 1, 2024, through December 31, 2028.

**13. RESOLUTION NO. 85-2023** – Approving Appointments to the Agricultural Advisory Committee, Farmer Member and Planning Board Member.

Motion \_\_\_\_\_ Second \_\_\_\_\_

**TOWN OF GENEVA, NEW YORK  
RESOLUTION OF THE TOWN BOARD  
RESOLUTION NO. 85-2023**

WHEREAS the terms of John Davie as a farmer member, and Mary Ann Bell as a Town Planning Board member, on the Agricultural Advisory Committee of the Town of Geneva, expire on December 31, 2023; and

WHEREAS John Davie is no longer an active farmer, and Ronald DeBoover, farming with DeBoover Farms in the Town of Geneva, is able and willing to serve on the Committee; and

WHEREAS Mary Ann Bell has been contacted and is willing to serve another term; now therefore it is

RESOLVED, Ronald DeBoover, as farmer member, and Mary Ann Bell, as Planning Board member, are appointed to five-year terms on the Agricultural Advisory Committee, their terms being from January 1, 2024, through December 31, 2028.

**14. RESOLUTION NO. 86- 2023** – Authorizing Submission of NYS DOT TAP Grant Application.

Motion \_\_\_\_\_ Second \_\_\_\_\_

**TOWN OF GENEVA, NEW YORK  
RESOLUTION OF THE TOWN BOARD  
RESOLUTION NO. 86-2023**

**WHEREAS** the Geneva Town Board supports the submission of a 2023 New York State Department of Transportation (NYS DOT) Transportation Alternatives Program (TAP) grant under the Safe Routes to School category; and

**WHEREAS** the NYS DOT TAP Safe Routes to School grant program provides assistance to local governments to implement an approach to increase safety and accessibility for children who currently walk or bicycle to school; and

**WHEREAS** there are two areas in the Town that are in need of sidewalks, and one also bike lanes, that would substantially improve the safety of students traveling to district schools on foot or bicycle, and would also provide important connectivity to other areas of the Town and City of Geneva for walkers and bikers; now therefore, it is

**RESOLVED**, the Town Board fully supports the submission of a 2023 NYS DOT TAP grant application and authorizes the Town Supervisor to execute documents in furtherance of and as required to make an application on behalf of the Town for a NYS DOT TAP grant for the above-stated and other consistent purposes; and it is further

**RESOLVED**, the Town Board authorizes and obligates the Town of Geneva to provide matching funds for the minimum 20% of the total of any grant awarded in the form of in-kind services and/or cash, with the cash contribution to be appropriated from the Town of Geneva's General Fund, including from unappropriated General Fund reserves; and it is further

**RESOLVED**, as provided in Town of Geneva policy adopted by the Town Board, the Town will maintain the sidewalks and provide sufficient funding in its annual budgets to do so on a continuing basis.

**15. RESOLUTION NO. 87-2023**. Approving Audit Services by Allied CPAs, PC.

Motion \_\_\_\_\_ Second \_\_\_\_\_

**TOWN OF GENEVA, NEW YORK  
RESOLUTION OF THE TOWN BOARD  
RESOLUTION NO. 87 -2023**

Whereas Allied CPAs, PC has for the past few years timely and ably performed the review of the town court and town clerk financial records, and assisted with the preparation of the supervisor's annual financial report to the NYS Comptroller, and is offering to perform the same services in 2024 at the about same rate as in 2023 (total \$6,350, 1% increase), which amount is covered in the town budget; now therefore, it is

RESOLVED the November 28, 2023 engagement letters for audit and review services by Allied CPAs, PC are approved.

**16. RESOLUTION NO. 88- 2023** – Authorizing Increases to Water and Sewer Tap Fees

Motion \_\_\_\_\_ Second \_\_\_\_\_

**TOWN OF GENEVA, NEW YORK  
RESOLUTION OF THE TOWN BOARD  
RESOLUTION NO. 88-2023**

Whereas water and sewer tap fees charged by the Town of Geneva Water and Sewer Department for tapping into the Town's water and sewer system have not changed in many years although labor and material costs for this service have risen; and

Whereas the Water and Sewer Superintendent recommends that each of the charges set forth in the Fee Schedule, Chapter A170 of the Town Code, be raised \$200.00, which is reasonable under the circumstances and compared to what other municipalities charge; and

Whereas, under Town Code section A-170-2, the Town Board may change fees at any time by board resolution; now therefore, it is

RESOLVED, commencing January 1, 2024, the fees under section 118, Sewers, and section 161, Water will be as follows:

Section 118-11

4-inch tap	\$1,150.00
6-inch tap	\$1,300.00
Additional for road crossings (if boring, additional to be determined)	\$1,600.00

Section 161

Water Tap Fees	
¾" to 1" service	\$1,400.00
1 ½" service	\$2,000.00
2" service	\$2,600.00
Additional for road crossings (if boring, additional to be determined)	\$1,200.00, \$1,300.00, \$1,400.00

**17. RESOLUTION NO. 89-2023: – Accepting EasementS for Geneva Greenway**

Motion \_\_\_\_\_ Second \_\_\_\_\_

**TOWN OF GENEVA, NEW YORK  
RESOLUTION OF THE TOWN BOARD  
RESOLUTION NO. 89-2023**

Whereas the Town of Geneva is working with the City of Geneva and private owners of land to establish a greenway trail, primarily on an abandoned railroad line, from the northeast in the city, and running southwesterly through the city and town and into the Town of Seneca; and

Whereas the Town has obtained easements for the greenway for the parts that run through property of the Boys & Girls Club of Geneva, Inc. and property of Tracey O. Wallace, that have been executed and are ready for recording in the Ontario County Clerk's Office; now therefore, it is

RESOLVED, the Town of Geneva accepts these Grants of Trail Easements and authorizes them to be recorded in the Ontario County Clerk's Office.

**18. Report from Town Committee Reviewing Banking Options.** Committee is bookkeeper Eric Reuscher and town board members Bob McCarthy and Mitch Wilber.

**19.** Discussion of hunting on town-owned property and whether it should be posted.

**20. Reports of Standing Committees**

Economic Development –

Sustainability –

Kashong Conservation Area –

Communication –

Parks and Recreation –

**21. Supervisor's Report:**

There will be a special meeting of the Town Board on Wednesday, December 20, at 6:00 p.m. to make transfers between budget accounts and take up any other business properly brought before the board.

The 2024 organizational meeting of the Town Board will be Tuesday, January 9, 2024, at 6:00 p.m., immediately followed by the first regular meeting of the Town Board.

The application for a grant to assist with the cost of design and engineering for a Carter Road town park on town-owned property behind the North Side Fire property was successful; \$102,000.00 was awarded. The park will include a stormwater control and demonstration project; the area is part of the headwaters of Marsh Creek and will reduce flow that has caused flooding in the town and city. We are grateful to Seneca Watershed Steward Ian Smith who prepared the application for the Town and has spearheaded this initiative.

The application for a grant to assist with a storm water retention basin on property of Jensen and Wallace west of Carter Road was approved and will allow the construction of a large basin that will reduce storm flows that cause flooding on Carter Road residences and beyond into the city. Thanks to Tucker Kautz and other staff of the Ontario County Soil and Water Conservation District who made the application.

The conversion to LED lighting at the town garages and buildings at 32 White Spring Road, approved last month, has been done and the final bill was \$8.00 less than estimated and approved. More light and the power savings begin.

The supervisor and code enforcement officer have been working with consultants for Ontario County to update the county and town's Hazard Mitigation Plan (last updated in 2018). All county municipalities must participate and update their plans. Potential hazards, like the risk of flooding from extreme storms, have been identified along with actions to be taken to mitigate the hazard.

We will have our first meeting with representatives of Finger Lakes ReUse in January to start working on plans to establish a ReUse center and supporting facilities in the Geneva area. Anyone interested in participating in this initiative should let the supervisor know.

Selected Meetings and Events

November 15 – Geneva 2030 executive board meeting

Ontario County Soil and Water Conservation District board meeting

November 16 – Ontario County Board of Supervisors meeting

November 17 – Ontario County Traffic Safety Board bylaw committee meeting

November 20 – Meeting with highway superintendent and town engineer regarding funding application for sidewalks and other road improvements

November 27 - Ontario County Planning and Environmental Quality Committee meeting

November 29 - Ontario County Public Safety Committee meeting

December 1 - Meeting with Water and Sewer Superintendent regarding town water rates

December 4 – Ontario County Alternatives to Incarceration board meeting

Ontario County Parks Master Plan update meeting

Meeting with steering committee on USDA food waste diversion grant

December 5 – Meeting with town code enforcement officer to review Hazard Mitigation Plan update

December 6 – Meeting with Ontario County engineer and town engineer about TAP application for sidewalks and other improvements to County Road 6

December 7 – Ontario County Board of Supervisors meeting

December 11 – Meeting with Geneva City School District officials regarding tennis courts to pickleball conversion

Ontario County Planning and Environmental Quality committee meeting

**22. Old Business.**

**23. New Business.**

**24. Privilege of the floor.**

**25. Adjourn:** Motion \_\_\_\_\_ Second \_\_\_\_\_ Time \_\_\_\_\_