

**MINUTES  
TOWN OF GENEVA  
REGULAR TOWN BOARD MONTHLY MEETING  
November 14, 2023**

**PRESENT:** Supervisor Mark Venuti, Councilmember Mitchell Wilber, Councilmember Kimberly Aliperti and Councilmember Robert McCarthy

**ABSENT:** Councilmember Jeffery Dunham

Recording Secretary: Lorrie S. Naegele, Geneva Town Clerk. The actions described below are not necessarily listed in order of occurrence.

**Others Present:** Highway Superintendent Bernie Peck; Water and Sewer Superintendent Howard Bailey; MRB engineer Matt Horn; and two Town Residents.

Informal Discussion –5:30 p.m.: Informal discussion with Town Board, department heads and public.

1. **Call to order**- The Regular Town Board Meeting. 6:00 p.m.

2. **Privilege of the floor**. Councilmember McCarthy presented on the process for analyzing the deer population in the town and its impact, and, if sufficiently negative, controlling it. Cornell will assist and community input will be sought. The Board is in favor of this committee going forward. Information attached.

3. **Gratitude's**: The election day workers who set up at 5:00 a.m. and worked straight through until packing up around 9:30 p.m. Also congratulations to Robert McCarthy and Gordon Baxter in winning the election for Town Councilmember.

4. **Approval of the minutes**: Approval of the minutes of the Public Hearing for the 2024 Preliminary Budget, October 10, 2023. Motion to approve made by Councilmember McCarthy, second by Councilmember Wilber. Unanimously approved.

**Approval of the minutes**: Approval of the minutes of the Regular Meeting of the Town Board on October 10, 2023. Motion to approve made by Councilmember Wilber, second by Councilmember Aliperti. Unanimously approved.

5. **Town Clerk's report**.

Questions, comments.

The Board acknowledges receipt.

6. **Code Enforcement Officer's report**.

Questions, comments.

The Board acknowledges receipt.

7. **Highway Superintendent's Report**:

Questions, comments.

The Board acknowledges receipt.

8. **Water & Sewer Superintendent's Report**:

Questions, comments.

The Board acknowledges receipt.

9. **Supervisor's report of finances for the previous month**

Questions, comments.

The Board acknowledges receipt.

10. **2023 RESOLUTION NO. 69-2023**- Approving Abstract-011, November 2023, Bills for Payment, and Prepaid Bills. Motion to approve made by Councilmember Wilber, second by Councilmember Aliperti. Unanimously approved.

**TOWN OF GENEVA, NEW YORK  
RESOLUTION OF THE TOWN BOARD  
RESOLUTION NO. 69-2023**

Whereas certain abstracts and bills for services and goods received or to be received by the town have been presented for payment or necessarily paid Abstract-11 November 2023, vouchers 1039-1133 total \$182,970.89 and

Whereas those abstracts and bills have been reviewed by the town bookkeeper, the supervisor, and other members of the town board, and are in proper order for payment or approval, now therefore, it is

RESOLVED the pre-paid bills that are presented are approved and the supervisor is authorized to pay the unpaid bills.

I, Lorrie S. Naegele, Town Clerk of the Town of Geneva do hereby certify that the Town Board of the Town of Geneva adopted the resolution on November 14, 2023.

Lorrie S. Naegele  
Lorrie S. Naegele, Town Clerk

Councilmember Wilber asked to take Resolutions 70 - 75 in a block vote and the Board agreed.

**11. 2023 RESOLUTION NO. 70-2023** - Authorizing Renewal of Bond Anticipation Note for Water Districts 1, 2, 3, 10, 11 and Sub-Districts. Motion to approve made by Councilmember Wilber, second by Councilmember Aliperti. Unanimously approved.

**TOWN OF GENEVA, NEW YORK  
RESOLUTION OF THE TOWN BOARD  
RESOLUTION NO. 70-2023**

Whereas a bond resolution of the Town of Geneva for improvements to the storage tank for Water Districts 1, 2, 3, 10, 11 and their sub-districts was adopted by the Town Board on January 9, 2001, which resulted in a Bond Anticipation Note last renewed December 2, 2022 with the Bank of the Finger Lakes in the amount of \$27,002.00, coming due on or about December 2, 2023, together with interest at the rate of 3.50%; and

Whereas the full amount due cannot be paid without significant cost to property owners, and it need not be paid in full and may be and has been renewed annually with a payment against principal and the interest due; now therefore, it is

RESOLVED the Supervisor of the Town is authorized to pay \$3,500.00 toward principal, and the interest due, on or about December 2, 2023, and to sign a new Bond Anticipation Note for a year with the Bank of the Finger Lakes binding the Town of Geneva for the balance due of \$23,502.00, plus interest.

I, Lorrie S. Naegele, Town Clerk of the Town of Geneva do hereby certify that the Town Board of the Town of Geneva adopted the resolution on November 14, 2023.

Lorrie S. Naegele  
Lorrie S. Naegele, Town Clerk

**12. 2023 RESOLUTION NO. 71-2023** – Authorizing Renewal of Bond Anticipation Note for Water District 2. Motion to approve made by Councilmember Wilber, second by Councilmember Aliperti. Unanimously approved.

**TOWN OF GENEVA, NEW YORK  
RESOLUTION OF THE TOWN BOARD  
RESOLUTION NO. 71-2023**

Whereas a bond resolution of the Town of Geneva for improvements to Water District 2 was adopted by the Town Board on March 9, 1999, which resulted in a Bond Anticipation Note last renewed with the Bank of the Finger Lakes on or about December 2, 2022, in the amount of \$30,231.00, coming due December 2, 2023, together with interest at the rate of 3.5%, and

Whereas the full amount due cannot be paid without significant cost to property owners, and it need not be paid in full and may be and has been renewed annually with a payment against principal and the interest due; now therefore, it is

RESOLVED the Supervisor of the Town is authorized to pay \$3,500.00 toward principal, and the interest due, on or about December 2, 2023, and to sign a new Bond Anticipation Note for a year with the Bank of the Finger Lakes binding the Town of Geneva for the balance due of \$26,731.00, plus interest.

I, Lorrie S. Naegele, Town Clerk of the Town of Geneva do hereby certify that the Town Board of the Town of Geneva adopted the resolution on November 14, 2023.

Lorrie S. Naegele  
Lorrie S. Naegele, Town Clerk

**13. 2023 RESOLUTION NO. 72-2023** – Authorizing Renewal of Bond Anticipation Note for Water District 12. Motion to approve made by Councilmember Wilber, second by Councilmember Aliperti. Unanimously approved.

**TOWN OF GENEVA, NEW YORK  
RESOLUTION OF THE TOWN BOARD  
RESOLUTION NO. 72-2023**

Whereas a bond resolution of the Town of Geneva for improvements to Water District 12 was adopted by the Town Board on November 9, 2004, which resulted in a Bond Anticipation Note last renewed with the Bank of the Finger Lakes December 2, 2022, in the amount of \$53,500.00, coming due on or about December 2, 2023, together with interest at the rate of 3.5%; and

Whereas the full amount due cannot be paid without significant cost to property owners, and it need not be paid in full and may be and has been renewed annually with a payment against principal and the interest due; now therefore, it is

RESOLVED the Supervisor of the Town is authorized to pay \$20,000.00 toward principal, and the interest due, on or about December 2, 2023, and to sign a new Bond Anticipation Note for a year with the Bank of the Finger Lakes binding the Town of Geneva for the balance due of \$33,500.00, plus interest.

I, Lorrie S. Naegele, Town Clerk of the Town of Geneva do hereby certify that the Town Board of the Town of Geneva adopted the resolution on November 14, 2023.

Lorrie S. Naegele  
Lorrie S. Naegele, Town Clerk

**14. 2023 RESOLUTION NO. 73- 2023** – Authorizing Renewal of Bond Anticipation Note for Water District 3, Extension 8. Motion to

approve made by Councilmember Wilber, second by Councilmember Aliperti. Unanimously approved.

**TOWN OF GENEVA, NEW YORK  
RESOLUTION OF THE TOWN BOARD  
RESOLUTION NO. 73-2023**

Whereas a bond resolution of the Town of Geneva for improvements to Water District 3, Extension 8 was adopted by the Town Board on December 11, 2007, which resulted in a Bond Anticipation Note last renewed with the Bank of the Finger Lakes December 16, 2022, in the amount of \$69,388.59, coming due on or about December 16, 2023, together with interest at the rate of 3.5%; and

Whereas the full amount due cannot be paid without significant cost to property owners, and it need not be paid in full and may be and has been renewed annually with a payment against principal and the interest due; now therefore it is

RESOLVED the Supervisor of the Town is authorized to pay \$3,700.00 toward principal, and the interest due, on or about December 16, 2023, and to sign a new Bond Anticipation Note for a year with the Bank of the Finger Lakes binding the Town of Geneva for the balance due of \$65,688.59, plus interest.

I, Lorrie S. Naegele, Town Clerk of the Town of Geneva do hereby certify that the Town Board of the Town of Geneva adopted the resolution on November 14, 2023.

Lorrie S. Naegele  
Lorrie S. Naegele, Town Clerk

**15. 2023 RESOLUTION NO. 74- 2023** – Authorizing Renewal of Bond Anticipation Note for Water District 6. Motion to approve made by Councilmember Wilber, second by Councilmember Aliperti. Unanimously approved.

**TOWN OF GENEVA, NEW YORK  
RESOLUTION OF THE TOWN BOARD  
RESOLUTION NO. 74-2023**

Whereas a bond resolution of the Town of Geneva for improvements to Water District 6 was adopted by the Town Board on December 13, 2016, which resulted in a Bond Anticipation Note with the Bank of the Finger Lakes last dated December 16, 2022, in the amount of \$127,500.00, coming due on or about December 16, 2023, together with interest at the rate of 3.5%; and

Whereas the full amount due cannot be paid without significant cost to property owners, and it need not be paid in full and may be and has been renewed annually with a payment against principal and the interest due; now therefore it is

RESOLVED the Supervisor of the Town is authorized to pay \$3,750.00 toward principal, and the interest due, on or before December 16, 2023, and to sign a new Bond Anticipation Note for a year with the Bank of the Finger Lakes binding the Town of Geneva for the balance due of \$123,750.00, plus interest.

I, Lorrie S. Naegele, Town Clerk of the Town of Geneva do hereby certify that the Town Board of the Town of Geneva adopted the resolution on November 14, 2023.

Lorrie S. Naegele  
Lorrie S. Naegele, Town Clerk

**16. 2023 RESOLUTION NO. 75-2023:** – Authorizing Renewal of a Bond Anticipation Note for Water District 13. Motion to approve made by Councilmember Wilber, second by Councilmember Aliperti. Unanimously approved.

**TOWN OF GENEVA, NEW YORK  
RESOLUTION OF THE TOWN BOARD  
RESOLUTION NO. 75-2023**

Whereas a bond resolution of the Town of Geneva for installation of water main and other facilities for Water District 13 was adopted by the Town Board on December 27, 2018, Resolution No. 109-2018, authorizing the Town of Geneva to issue bonds and notes, including Bond Anticipation Notes, to finance these improvements; and

Whereas a Bond Anticipation Note dated December 16, 2022, with the Bank of the Finger Lakes in the amount of \$109,980.10 was entered into, coming due on or about December 16, 2023, together with interest at the rate of 3.5%; and

Whereas the full amount due cannot be paid without significant cost to property owners, and it need not be paid in full and may be renewed annually with a payment against principal and the interest due; now therefore, it is

RESOLVED the Supervisor of the Town is authorized to pay \$3,750.00 toward principal, and the interest due, on or about December 16, 2023, and to sign a new Bond Anticipation Note for a year with the Bank of the Finger Lakes binding the Town of Geneva for the balance due of \$106,230.10, plus interest.

I, Lorrie S. Naegele, Town Clerk of the Town of Geneva do hereby certify that the Town Board of the Town of Geneva adopted the resolution on November 14, 2023.

Lorrie S. Naegele  
Lorrie S. Naegele, Town Clerk

**17. 2023 RESOLUTION NO. 76-2023:** – Authorizing Contract with Finger Lakes ReUse, Inc. Motion to approve made by Councilmember McCarthy, second by Councilmember Wilber. Unanimously approved.

**TOWN OF GENEVA, NEW YORK  
RESOLUTION OF THE TOWN BOARD  
RESOLUTION NO. 76-2023**

Whereas a reuse center has been recommended for the town that will serve the area and provide people with a place to donate various materials that other people will want to purchase at discount prices; and

Whereas Finger Lakes Reuse, Inc. has operated a successful reuse center in the Ithaca area since 2009 that currently employs 75 people and has \$2 million in annual sales that make it close to totally supported by sales; and

Whereas Finger Lakes Reuse has offered to assist the Town of Geneva in evaluating the need, finding the right location, and putting together a plan for a local reuse center, including assisting in finding funding sources and applying for funding, and submitted a proposal dated August 22, 2023 to provide those and other services at a cost not to exceed \$8,640.00; and

Whereas the Town applied to Ontario County, through the Planning and Environmental Quality Committee, for a \$5,000.00 grant to use toward the Finger Lakes Reuse contract, and the application was approved for the full amount of the cost, with the expectation the Town will share information and otherwise engage with county officials as the initiative progresses, to essentially serve as a pilot program for the county; now therefore, it is

RESOLVED the Town of Geneva may accept the \$8,640.00 grant from Ontario County and enter into an agreement for services with Finger Lakes Reuse, Inc. as set forth in its August 22, 2023, proposal.

I, Lorrie S. Naegele, Town Clerk of the Town of Geneva do hereby certify that the Town Board of the Town of Geneva adopted the resolution on November 14, 2023.

Lorrie S. Naegele  
Lorrie S. Naegele, Town Clerk

**18. 2023 RESOLUTION NO. 77-2023:** – Authorizing Hiring of a Court Clerk. Motion to approve made by Councilmember Aliperti, second by Councilmember Wilber. Unanimously approved.

**TOWN OF GENEVA, NEW YORK  
RESOLUTION OF THE TOWN BOARD  
RESOLUTION NO. 77-2023**

Whereas Town Justice Ronald Passalacqua's Court Clerk, Jeffrey Trickler, is resigning at the end of the year, and Judge Passalacqua would like to hire Donna Baxter, who is able and willing to take the position, to replace Jeffrey Trickler; and

Whereas Judge Passalacqua would like to bring Donna Baxter on a few weeks before Jeffrey Trickler retires so she can be trained and able to handle the position on her own at the beginning of the new year; now therefore, it is

RESOLVED Geneva Town Justice Ronald Passalacqua is authorized to hire Donna Baxter as his new court clerk and begin her employment in December so she can be trained by the departing clerk.

I, Lorrie S. Naegele, Town Clerk of the Town of Geneva do hereby certify that the Town Board of the Town of Geneva adopted the resolution on November 14, 2023.

Lorrie S. Naegele  
Lorrie S. Naegele, Town Clerk

**19. 2023 RESOLUTION NO. 78-2023:** – Authorizing a Transfer from General Fund Reserves to the Highway Fund. Motion to approve made by Councilmember Wilber, second by Councilmember McCarthy. Unanimously approved.

**TOWN OF GENEVA, NEW YORK  
RESOLUTION OF THE TOWN BOARD  
RESOLUTION NO. 78-2023**

Whereas the 2023 Town budget was approved using \$281,498.00 in highway unexpended fund balance to balance the highway budget; and

Whereas the unexpended fund balance for highway at the end of 2022 was only \$129,428.54, leaving a budget shortfall in the highway fund of \$152,069.46; and

Whereas to enable the highway fund to remain solvent through the end of the year, a transfer of \$100,000.00 from the unexpended fund balance of the general fund to the highway fund is needed, and the unexpended fund balance in the general fund can afford to make this transfer; now therefore, it is

RESOLVED, a transfer of \$100,000.00 from the unexpended fund balance of the general fund to the highway fund is approved.

I, Lorrie S. Naegele, Town Clerk of the Town of Geneva do hereby certify that the Town Board of the Town of Geneva adopted the resolution on November 14, 2023.

Lorrie S. Naegele  
Lorrie S. Naegele, Town Clerk

**20. 2023 RESOLUTION NO. 79-2023:** – Authorizing Increases in Dog License Fees. Motion to approve made by Councilmember Aliperti, second by Councilmember McCarthy. Unanimously approved.

**TOWN OF GENEVA, NEW YORK  
RESOLUTION OF THE TOWN BOARD  
RESOLUTION NO. 79-2023**

Whereas the Town of Geneva receives dog control services through Ontario County, contracting with the Ontario County Humane Society; and

Whereas the County has increased the price per dog charged to the Town to \$21.50, effective January 1, 2024; and

Whereas the Town has been charging \$20.00 for neutered and spayed dogs, with \$1.00 going to the state, and \$25.00 for un-spayed and un-neutered dogs, with \$3.00 going to the state, so the Town must raise its dog license fees to cover the cost of the new contract with the County and the Town's administrative expenses; now therefore, it is

RESOLVED, beginning January 1, 2024, the cost of a dog license in the Town of Geneva will be \$25.00 for spayed and neutered dogs, and \$30.00 for un-spayed and un-neutered dogs.

I, Lorrie S. Naegele, Town Clerk of the Town of Geneva do hereby certify that the Town Board of the Town of Geneva adopted the resolution on November 14, 2023.

Lorrie S. Naegele  
Lorrie S. Naegele, Town Clerk

**21. 2023 RESOLUTION NO. 80-2023:** – Approving MRB Group to Assist with Grant Application and Other Services. Motion to approve made by Councilmember Wilber, second by Councilmember Aliperti. Unanimously approved.

**TOWN OF GENEVA, NEW YORK  
RESOLUTION OF THE TOWN BOARD  
RESOLUTION NO. 80-2023**

Whereas the Town of Geneva solicited qualifications from firms for assistance with preparing and submitting a Department of Transportation, Transportation Alternative Program Grant Application, Environmental Permitting, Easement Acquisition (as needed), Preliminary & Final Design, Bidding, Construction Administration, and Construction Inspection Services, to incorporate pedestrian sidewalks, and possibly road and drainage improvements, along part of Carter Road and part of PreEmption Road (County Road 6) in the Town; and

Whereas three firms submitted Statements of Qualifications that were reviewed by a team consisting of town supervisor Mark Venuti, town board member Kimberly Aliperti, and zoning board of appeals chairperson John Wilson; and

Whereas the review team selected MRB Group as the firm best able to assist the Town with this initiative, with the firm CPL as a close second; now therefore, it is

RESOLVED, provided a contract acceptable to the Town for services with MRB Group is reached, MRB Group is selected to assist the Town of Geneva with preparing and submitting a Department of Transportation, Transportation Alternative Program Grant Application, and with other needed services if the grant is awarded and an acceptable contract for later services is reached; and it is further

RESOLVED the Town may seek a proposal for the initial needed services from CPL, and if a contract is not reached for the services with MRB Group, the Town may seek, and if acceptable terms are reached, may contract with CPL for the initial services, and, if a grant is awarded, may contract with CPL for the later services if acceptable terms can be reached.

I, Lorrie S. Naegele, Town Clerk of the Town of Geneva do hereby certify that the Town Board of the Town of Geneva adopted the resolution on November 14, 2023.

Lorrie S. Naegele  
Lorrie S. Naegele, Town Clerk

**22. 2023 RESOLUTION NO. 81-2023:** – Approving LED Lighting Proposal. Motion to approve made by Councilmember McCarthy, second by Councilmember Aliperti. Unanimously approved.

**TOWN OF GENEVA, NEW YORK  
RESOLUTION OF THE TOWN BOARD  
RESOLUTION NO. 81-2023**

Whereas Global LED Solutions (Global) did an analysis of converting the light bulbs and tubes in the town's buildings at 32 White Springs Road to LED; and

Whereas Global estimates, if the conversion was done, the town will annually save \$1,545.00 in electricity costs and \$360.00 in bulbs, ballasts, and labor, and \$74,324.73 over the 39-year expected life of the LED lights; and

Whereas Avangrid (parent of NYSEG) provides a rebate for LED conversion; and

Whereas Global has submitted a proposal to the Town of Geneva dated October 14, 2023, to install 200 LED lights in the water & sewer and highway buildings, and the old town hall, with the total cost before rebate being \$6,357.60, but with a \$2,592.00 rebate the total cost to the town would be \$3,765.60; now therefore, it is

RESOLVED the supervisor may accept the October 14, 2023, proposal of Global LED Solutions for the LED conversion at a total cost to the Town of \$3,765.60.

I, Lorrie S. Naegele, Town Clerk of the Town of Geneva do hereby certify that the Town Board of the Town of Geneva adopted the resolution on November 14, 2023.

Lorrie S. Naegele  
Lorrie S. Naegele, Town Clerk

**23. Discussion on pickleball courts.** The supervisor has been approached about building pickleball courts in the town and asked the water and sewer superintendent to estimate what it might cost the town, using its forces, to build two pickleball courts, and the estimate was about \$50,000. The supervisor heard the school district built new tennis courts and the old ones were no longer in use, and he contacted the superintendent of the Geneva City School District about converting the old tennis courts to pickleball courts; the superintendent advised he had also been approached about this by a group of citizens, and the supervisor met with them. Estimates for converting the tennis courts into 8 pickleball courts are around \$60,000, and there is ample parking and a nearby storage shed. The school superintendent stated he was interested in the project if the school district had to pay no more than half of the cost, so the town could assist in bringing 8 courts open to the public by contributing significantly less than it would cost to build 2 courts in the town. There is much more to work out, and the supervisor would like to see if the town board is interested in pursuing this. The town board agreed this was worth pursuing so the Supervisor will continue pursuing this.

**24. Reports of Standing Committees**

Economic Development – No Meeting

Sustainability – No Meeting

Kashong Conservation Area – Thanked Howard Bailey and his guys for their assistance with maintenance and Kristen Brubaker and everyone that helped with the trail signs.

Communication – No Meeting

Parks and Recreation – Closing for the season the Bike Park and Box Field.

**25. Supervisor's Report: Selected Meetings and Events can be located on the Agenda.**

The town's speed trailer arrived, and the highway department had it up and running quickly. First stop was White Springs Lane.

The electric vehicle chargers at the town hall are not yet operational but soon will be. The initial prices were set at 40 cents per kilowatt hour for level 3 (fast charge) and 25 cents for level 2.

The town's application for a grant from the Department of Environmental Conservation for food waste diversion, in partnership with the City of Geneva and Blueprint Geneva, was successful. We've been awarded \$50,000.00, complementing the USDA grant received earlier this year for the same purpose. The DEC grant will allow us to offer free pick-up of food waste at apartment complexes in the town, offer city senior citizens free pick up (like we have for town seniors with the USDA grant), and support food waste diversion at Geneva High School, working with the high school Green Club, and Geneva Head Start.

The contract with the Ontario County Office of Sheriff for additional patrol in the town has been renewed for 2024 at the same amount as 2023, \$20,000.00, as set forth in the 2024 town budget.

**26. Old Business.** None

**27. New Business.** None

**28. Privilege of the floor.** None

**29. Adjourn:** Motion made by Councilmember Aliperti, second by Councilmember Wilber. Unanimously approved. Time: 6:27 p.m.

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Respectfully, Lorrie S. Naegele, Town Clerk