

**AGENDA
TOWN OF GENEVA
REGULAR TOWN BOARD MONTHLY MEETING
August 9, 2022**

Informal Discussion – 5:30 p.m. Informal discussion with Town Board, department heads and public.

1. Call to order – 6:00 p.m. The Regular Town Board Meeting. Pledge of Allegiance/Opening led by Supervisor Venuti: Flag salute followed by Mark's pledge: I pledge to do my best to represent the people of the Town of Geneva, to keep an open mind during this meeting, to treat others with courtesy and respect, and to make decisions for the highest good of all concerned.

2. Privilege of the floor:

3. Gratitudes:

4. Approval of the minutes: Approval of the minutes of the Public Hearing for proposed Local Law 6 of 2022. Repealing the Existing Chapter 63 of the Code of the Town of Geneva and Adopting a New Chapter 63, held on July 12, 2022.

Motion _____ Second _____

Approval of the minutes: Approval of the minutes of the regular Town Board Meeting of July 12, 2022.

Motion _____ Second _____

5. Town Clerk's report.

Questions, comments.
The Board acknowledges receipt.

6. Code Enforcement Officer's report.

Questions, comments.
The Board acknowledges receipt.

7. Highway Superintendent's Report: **Note: Includes Inventory of Highway Machinery, Tools and Equipment per Highway Law section 142 (3).**

Questions, comments.
The Board acknowledges receipt.

8. Water & Sewer Superintendent's Report:

Questions, comments.
The Board acknowledges receipt.

9. Supervisor's report of finances

Questions, comments.
The Board acknowledges receipt.

10. RESOLUTION NO. 57-2022 – Approving Abstract-008 August 2022, Bills for Payment and Prepaid Bills.

Motion _____ Second _____

**TOWN OF GENEVA, NEW YORK
RESOLUTION OF THE TOWN BOARD
RESOLUTION NO. 57 -2022**

Whereas certain abstracts and bills for services and goods received or to be received by the town have been presented for payment or necessarily paid and

Whereas those abstracts and bills have been reviewed by the supervisor's bookkeeper, the supervisor and other members of the town board, and are in proper order for payment or approval, now therefore, it is

RESOLVED the pre-paid bills that are presented are approved and the supervisor is authorized to pay the unpaid bills.

11. RESOLUTION NO. 58-2022- Authorizing Renewal of Bond Anticipation Note for improvements to Water District 12.

Motion _____ Second _____

**TOWN OF GENEVA, NEW YORK
RESOLUTION OF THE TOWN BOARD
RESOLUTION NO. 58 -2022**

Whereas a bond resolution of the Town of Geneva for improvements to Water District 12 was adopted by the Town Board on June 29, 2010, and amended August 10, 2010, which has resulted in a series of annual Bond Anticipation Notes, now with the Bank of the Finger Lakes, last renewed September 6, 2021 in the amount of \$35,657.59, coming due September 6, 2022, together with interest at the rate of 1.19%; and

Whereas the full amount due cannot be paid without significant cost to property owners, and it need not be paid in full and may be and has been renewed annually with a payment against principal and the interest due; now therefore, it is

RESOLVED the Supervisor of the Town is authorized to pay \$3,000.00 toward principal, and the interest due, on or about September 6, 2022, and to sign a new Bond Anticipation Note for a year with the Bank of the Finger Lakes binding the Town of Geneva for the balance due of \$32,657.59, plus interest.

12. RESOLUTION NO. 59-2022 – Appointing Mary Van De Moortel to a 5-year Term on the Board of Assessment Review.

Motion _____ Second _____

**TOWN OF GENEVA, NEW YORK
RESOLUTION OF THE TOWN BOARD
RESOLUTION NO. 59 -2022**

WHEREAS Mary Van De Moortel was appointed on March 8, 2022 to serve the unexpired term of Michael Osborne on the Town's Board of Assessment Review, which expires on September 30, 2022; and

WHEREAS she has ably served and is willing to serve a full five-year term; now therefore, it is

RESOLVED that Mary Van De Moortel is appointed to the Board of Assessment Review of the Town of Geneva for a term that begins on October 1, 2022 and expires on September 30, 2027.

13. RESOLUTION NO. 60-2022 – Authorizing a USDA Grant Application to Support Composting and Organic Waste Diversion.

Motion _____ Second _____

**TOWN OF GENEVA, NEW YORK
RESOLUTION OF THE TOWN BOARD
RESOLUTION NO. 60 -2022**

Whereas the Town of Geneva supports composting and food waste diversion at its Recycling and Disposal Station and has provided back-yard compost boxes to approximately 80 residents; and

Whereas organics should not be placed in the trash and landfilled because their decomposition creates methane gas (a contributor to the greenhouse effect that is increasing the temperature on Earth), and sulfur dioxide (which has a foul odor that can carry for miles), and unnecessarily takes up landfill space; and

Whereas the United States Department of Agriculture (USDA) has funding available to municipalities for education of residents and businesses on composting and food waste diversion, and to support facilities and personnel that support those activities; and

Whereas the Town would like to increase participation in these activities among Town residents and businesses, and also in the City of Geneva, which has a vermiculture compost station available to City and Town residents and businesses, and at Hobart & William Smith Colleges, which could expand its composting participation; and

Whereas BluePrint Geneva, Inc. is a not-for-profit corporation that is interested in assisting in these efforts and would assist the Town at no charge in writing the grant application to the USDA and administering the grant; and

Whereas the food waste bins at the Town's station are picked-up and transported to the City's vermicompost station by Growing Cycle, LLC, which also picks up bins and buckets at residences and businesses and could expand its service for those who need or want it; and

Whereas the grant requires a 25% match but the match can be covered by the Town's existing activities at its station and the Town's sustainability coordinator, without any additional cash outlay by the Town; and

Whereas the grant can be divided among the participating entities according to their contributions to the effort, those entities that may participate include the Town of Geneva, City of Geneva, BluePrint Geneva, Inc., Growing Cycle, LLC and Hobart & William Smith Colleges; now therefore, it is

RESOLVED the Town of Geneva is authorized to apply for a grant from the United States Department of Agriculture to support a Geneva Composting and Food Waste Diversion Collaboration, and the supervisor or his designee is authorized to sign the application on behalf of the Town and take other appropriate actions in furtherance of the application and, if awarded, the project.

14. RESOLUTION NO. 61-2022 – Approving an Amendment to the Town's Design Standards.

Motion _____ Second _____

**TOWN OF GENEVA, NEW YORK
RESOLUTION OF THE TOWN BOARD
RESOLUTION NO. 61 -2022**

Whereas the Town of Geneva established Site Design and Development Criteria that were approved by the Town Board by Resolution 55-2019; and

Whereas these design standards did not include a requirement and criteria for trees along residential subdivision and town collector streets, which is desired for the services provided by trees; and

Whereas appropriate standards have been developed by MRB Group working with the Town's Code Enforcement Officer and Highway Superintendent, adding section 2.14 Street Trees, and appendices H-12.6 and H-12.7, and replacing H-1.0 and H-1.1 with revised sheets, as set forth on the exhibit attached to this agenda; now therefore, it is

RESOLVED the Site Design and Development Criteria of the Town of Geneva are amended by adding Section 2.14 Street Trees, and appendices H-12.6 and H-12.7, and replacing H-1.0 and H-1.1 with revised sheets, as set forth on the attached exhibit.

15. RESOLUTION NO. 62-2022 – Updating Resolution 57-2021, Approving an Appropriation for the Marsh Creek Pump Station.

Motion _____ Second _____

**TOWN OF GENEVA, NEW YORK
RESOLUTION OF THE TOWN BOARD
RESOLUTION NO. 62 -2022**

Whereas the Town Board approved the Town paying half of the cost of overhauling the City of Geneva's Marsh Creek Pump Station, which takes waste water from parts of the Town experiencing development, by Resolution 57-2021, not to exceed \$325,000.00; and

Whereas the cost of the overhaul has doubled since the estimate Resolution 57-2021 was based on; and

Whereas at its May 26, 2022 meeting, the town board discussed removing the limit placed by Resolution 57-2021, to keep the Town's contribution at one-half of the cost, and agreed to do so using funds the Town has received from the federal government through the American Rescue Plan Act, and sewer district reserves as needed; now therefore, it is

RESOLVED the limit of the contribution of the Town of Geneva to pay one-half the cost of overhauling the City of Geneva's Marsh Creek Pump Station, set forth in Resolution 57-2021, is removed.

16. RESOLUTION NO. 63-2022 – Authorizing an Energy Efficiency Campaign with HeatSmart Monroe-FLX.

Motion _____ Second _____

**TOWN OF GENEVA, NEW YORK
RESOLUTION OF THE TOWN BOARD
RESOLUTION NO. 63 -2022**

Whereas the Town of Geneva is a Clean Energy Community under a program of the New York State Energy Research and Development Authority (NYSERDA); and

Whereas one of the high impact actions under NYSERDA's Clean Energy Community program is to conduct a campaign to educate the public on energy efficient heating and cooling options, and doing home energy assessments, which are offered at no charge; and

Whereas HeatSmart Monroe-FLX is a grant-funded company that is authorized by NYSERDA to assist municipalities with such a campaign by advertising and holding events in the Town to educate and advise residents, track progress, and report back to the Town Board, at no cost to residents or the Town other than the Town assisting with advertising events to Town residents such as by email, in the Town Times and on the Town's web site and Facebook page; and

Whereas by successfully completing the program, which requires five residents to obtain a free home energy audit and three residents to make some sort of energy conservation upgrade to their home, the Town will receive 500 points toward its Clean Energy Community total and qualify for a \$5,000.00 grant from NYSERDA; now therefore, it is

RESOLVED a clean energy campaign in the Town of Geneva using the services of HeatSmart Monroe-FLX is authorized, and the supervisor may sign any needed agreements and support the campaign consistent with this resolution.

17. RESOLUTION NO. 64-2022 – Approving Grant Agreement with Real Eats America, Inc.

Motion to approve made by Councilmember _____, second by Councilmember _____.

**TOWN OF GENEVA, NEW YORK
RESOLUTION OF THE TOWN BOARD
RESOLUTION NO. 64 -2022**

Whereas the Town of Geneva is the recipient of a Community Development Block Grant for the benefit of Real Eats America, Inc.'s renovation of a building in the Town at 1 Montmorency Way for its food preparation, packaging and shipping business; and

Whereas a Grant Agreement has been prepared between the Town and Real Eats America, Inc. that sets forth the conditions that must be met for the Town to provide the grant funding to Real Eats America, Inc., including that it must meet certain employment goals, required by the grant, before the Town will be obligated to forward any grant funding to Real Eats America, Inc., and the agreement has been reviewed by the Town's grant administrator, H. SICHERMAN & COMPANY, INC., d/b/a The Harrison Studio, and the supervisor, and is in proper form; now therefore, it is

RESOLVED the Grant Agreement between the Town of Geneva and Real Eats America, Inc. is approved and may be signed by the supervisor.

18. RESOLUTION NO. 65-2022 – Expressing Gratitude for George Smith's Service to the Town of Geneva

Motion to approve made by Councilmember _____, second by Councilmember _____.

**TOWN OF GENEVA, NEW YORK
RESOLUTION OF THE TOWN BOARD
RESOLUTION NO. 65 -2022**

Whereas George Smith has ably and faithfully served the people of the Town of Geneva for many years, as a life member and former Chief of the West Lake Road Fire Association, as a Deputy Clerk and member of the Town Board, and as the attendant at the Town's Recycling and Disposal Station; and

Whereas George unexpectedly passed away on July 21, 2022; now therefore, it is

RESOLVED the Town Board, on behalf of the people of the Town of Geneva, expresses its condolences to George Smith's wife Sharon and sons David and Daniel, and expresses its gratitude for George's long and faithful service to the Town and its residents.

19. Reports of Standing Committees

Economic Development –

Sustainability – Senior Citizen Clean-out Day will be Thursday, September 8, with the help of town staff; Fix-it Clinic will be Sunday, September 11 in the highway garage from 9 to noon, Free Stuff Day will be Sunday, September 11 at 32 White Springs Road on the lawn from 10-2 (10-noon for drop off and noon-2 for pick up).

Kashong Conservation Area -

Communication –

Parks and Recreation –

Agricultural Enhancement –

20. Supervisor's Report:

We are waiting on a site visit by NYSEG to be able to submit grant applications for the electric vehicle charging station planned for the town hall parking lot. Jacomb LLC of Victor, NY is assisting the town with the design and grant applications and its fees are expected to be covered by the grants, which are anticipated to cover most of the expense of the station.

The grant application submitted earlier this year for sidewalks and other improvements to Carter Road and PreEmption Road (near West Washington Street) was not successful. MRB Group, which wrote the application for the town, advises there will be an opportunity for funding through the state Transportation Alternatives Program in 2023 we can try for.

The town's liability and property insurance for buildings, vehicles and other property increased by \$3,778.36, from \$45,749.54 to \$49,527.90. Most of the increase was because coverage for cyber attacks went from included (\$0) to \$2,585.00. The rest was primarily related to increases in the value of town property because we replaced some aging vehicles with new ones and added the box field. We budgeted \$52,000.00 so the cost is within budget.

We need to pick a date for a special town board meeting to consider and possibly approve an Intermunicipal Agreement with the City of Geneva, Town of Geneva and Town of Waterloo, concerning shared services and expenses of the City's Waste Water Treatment Plant expansion project, because the agreement has not been finalized and the grant application has to be filed before the September town board meeting. The part of the city's plant that treats solid waste is near capacity and it cannot approve all of the development planned or proposed in the town and elsewhere without expanding it. The town joined the city on an analysis of the plant and other components in 2020, and it found the trunk lines were fine, but the Marsh Creek Pump Station and ATAD (solid treatment component) were at capacity. We have addressed the pump station and that overhaul is proceeding. The ATAD expansion is likely to cost close to \$10 million. The grant being sought would pay 40%, and that would leave the city needing to bond about \$6 million with payments over 30 years. The draft agreement would have the town paying the percentage of the annual bond payment equal to its proportion of waste to the plant, currently about 14%. For example, if the city's annual bond payment was \$400,000, the town would pay \$56,000. Suggested times for a special meeting are Thursday, August 18, 5:00 p.m., Monday August 22, 5:00 p.m., Thursday, August 25, 5:00 p.m., Monday, August 29, 5:00 p.m., Tuesday, August 30, 5:00 p.m., Thursday September 1, 5:00 p.m., and Tuesday, September 6, 5:00 p.m.

We have given permission to Joelee Tooley, a wildlife research technician with Hobart & William Smith Colleges, to put a camera in a tree at the Kashong Conservation Area that is motion activated and will take a picture of any animal that walks by the camera. She is doing research

on squirrels and is placing cameras in various places in the area to document the abundance of squirrels. The camera will be located in an area of minimal pedestrian traffic and will not be easily visible, and it will remain for about a month.

I am beginning work on the 2023 town budget. Department heads and committee chairs have been asked to submit requests by August 19. The plan is to submit the Tentative Budget to the town board at the September 13 meeting. A work session to review the Tentative Budget will be scheduled for late September or early October, so the Preliminary Budget can be submitted to the town board at its October 11 meeting.

I met with citizens concerned about expansion of the Ontario County landfill after 2028 and discussed the current status and prospects for being in the waste importing business after 2028.

As approved by Resolution No. 30-2021, I should soon be signing a Community Distribution Generation (CDG) Authorization Agreement with Joule Assets, Inc. and Delaware River Solar, LLC for opt-out CDG services to go with the town's Community Choice Aggregation program. This gives customers who do not opt-out a 5% discount on their electric supply charge, provided as a credit on their utility bills. Information on the program and opt-out procedures will be sent to all customers.

Selected Meetings and Activities

July 13 – Interview with Ted Baker on Fingerlakes1 on town topics

Meeting with Cornell's Design Connect administrator on a Town proposal for design of a Resource Recovery Park

July 14 – Ontario County Board of Supervisors meeting

July 15 – Interview with Paul Szmal of Finger Lakes Radio on town topics

July 20 – Planning retreat of executive board of Geneva 2030

Ontario County Soil and Water Conservation District Board of Directors meeting

July 25 – County Planning and Environmental Quality Committee meeting

Seneca Watershed Intermunicipal Organization meeting

July 27 – County Public Safety Committee meeting

Meeting with Geneva City officials and MRB Group representatives regarding grant funding for sewer system upgrades

August 4 – Ontario County Board of Supervisors meeting

21. Old Business.

22. New Business.

23. Privilege of the floor.

24. Adjourn: Motion _____ Second _____ Time _____