

**AGENDA**  
TOWN OF GENEVA  
**PUBLIC HEARING for introduction of a proposal for a Planned Unit Development at 463 Snell Road**  
**REGULAR TOWN BOARD MONTHLY MEETING**  
**December 14, 2021**

1. Informal Discussion – 5:30 p.m. Informal discussion with Town Board, department heads and public.
2. **Call to order- 6:00 pm.** PUBLIC HEARING on a proposal for a Planned Unit Development at 463 Snell Road that would allow events.  
Legal Notice was published in the Finger Lakes Times on November 30, 2021.

Public Comments-  
Written Comments: Nov. 19 letter from Turk Road Extension owners  
Nov. 29 comments from county planner Linda Phillips  
Close Public Hearing- Time: \_\_\_\_p..m.

3. **Call to order:** The Regular Town Board Meeting. Flag salute/opening led by supervisor Venuti; flag salute; Mark’s pledge: I pledge to do my best to represent the people of the Town of Geneva, to keep an open mind during this meeting, to treat others with courtesy and respect, and to make decisions for the highest good of all concerned.

4. **Privilege of the floor.**

5. **Gratitudes.-**

6. **Approval of the minutes:** Public Hearing for Local Law 6-2021, Rezoning Part of Geneva General Hospital Property, on November 9, 2021.

Motion \_\_\_\_\_ Second \_\_\_\_\_

- Approval of the minutes:** Public Hearing for Local Law 7-2021, Amending Chapter 63 (Building Construction and Fire Prevention), on November 9, 2021.

Motion \_\_\_\_\_ Second \_\_\_\_\_

- Approval of the minutes:** Regular Town Board Meeting of November 9, 2021.

Motion \_\_\_\_\_ Second \_\_\_\_\_

7. **Town Clerk’s report.**  
Questions, comments.  
The Board acknowledges receipt.

8. **Code Enforcement Officer’s report.**  
Questions, comments.  
The Board acknowledges receipt.

9. **Highway Superintendent’s Report:**  
Questions, comments.  
The Board acknowledges receipt.

10. **Water & Sewer Superintendent’s Report:**  
Questions, comments.  
The Board acknowledges receipt.

11. **Supervisor’s report of finances for the previous two months** –October and November  
Questions, comments.  
The Board acknowledges receipt.

12. **RESOLUTION NO. 93-2021-** Approving Abstracts, Bills for Payment and Prepaid Bills.

Motion \_\_\_\_\_ Second \_\_\_\_\_

**TOWN OF GENEVA, NEW YORK**  
**RESOLUTION OF THE TOWN BOARD**  
**RESOLUTION NO. 93 -2021**

Whereas certain abstracts and bills for services and goods received or to be received by the town have been presented for payment or necessarily paid, Abstract-011, November 2021, and Abstract-012, December 2021; and

Whereas those abstracts and bills have been reviewed by the supervisor’s bookkeeper, the supervisor and other members of the town board, and are in proper order for payment or approval, now therefore, it is

RESOLVED the pre-paid bills that are presented are approved and the supervisor is authorized to pay the unpaid bills.

**13. RESOLUTION NO. 107-2021** – Authorizing Appointment of Mary Beer, RN MPH, as Local Health Officer for the Town of Geneva.

Motion \_\_\_\_\_ Second \_\_\_\_\_

**TOWN OF GENEVA, NEW YORK  
RESOLUTION OF THE TOWN BOARD  
RESOLUTION NO. 107 -2021**

**WHEREAS**, In an effort to continue to comply with the Shared Services Initiative, Ontario County and the Town of Geneva opt to extend the opportunity to share and coordinate the services of Mary Beer, RN MPH, the Public Health Director of Ontario County, to act as the Local Health Officer for the Town of Geneva; and

**WHEREAS**, the Town of Geneva wishes to continue the appointment of Mary Beer, RN MPH, the Ontario County Public Health Director as the Town Local Health Officer; and

**WHEREAS**, Mary Beer, RN MPH, the Ontario County Public Health Director, agrees to act at the Local Health Officer for the Town of Geneva, thereby eliminating the need to appoint and pay a local health officer; and

**WHEREAS**, Part BBB of Chapter 59 of the Laws of 2017 specifically authorizes cooperating municipalities to enter into shared services agreements; and

**WHEREAS**, The Parties wish extend the Shared Services Agreement providing for the appropriate service; now therefore, it is

**RESOLVED**, In consideration of the preceding, and pursuant to New York Public Health Law §320, it is mutually agreed between Ontario County and the Town of Geneva that Mary Beer, RN MPH, the Ontario County Public Health Director, shall be appointed as the Local Health Officer; and it is further

**RESOLVED**, in furtherance of this appointment, Mary Beer, RN MPH, the Ontario County Public Health Director, will investigate complaints of public health nuisances arising in the Town of Geneva, and, when necessary to resolve the nuisances, will present the facts and recommendations to the Town Board for its decision and enforcement action; and it is further

**RESOLVED**, the payment of any costs to abate a public health nuisance shall be a Town cost; and it is further

**RESOLVED**, this appointment will begin **January 1, 2022** and end on **December 31, 2025**.

**14. RESOLUTION NO. 108- 2021** – Approving County Offer to Scan and Index 40 Volumes of Town Records.

Motion \_\_\_\_\_ Second \_\_\_\_\_.

**TOWN OF GENEVA, NEW YORK  
RESOLUTION OF THE TOWN BOARD  
RESOLUTION NO. 108 -2021**

**WHEREAS** the archives of the Town of Geneva contain old volumes and books of Town records that are deteriorating and difficult to access; and

**WHEREAS** the Ontario County Department of Records, Archives and Information Management Services has offered to scan and index 40 volumes and binders of the Town's historical volumes at a price of \$3,484.00, which is reasonable and can be covered by the town budget; **now therefore it is**

**RESOLVED the offer of** the Ontario County Department of Records, Archives and Information Management Services to scan and index 40 volumes and binders of the Town's historical volumes for \$3,484.00 is accepted, and the work may proceed,

**15. RESOLUTION NO. 109-2021** – Approving re-appointment of John Robbins to the Zoning Board of Appeals.

Motion \_\_\_\_\_ second \_\_\_\_\_.

**TOWN OF GENEVA  
RESOLUTION OF THE TOWN BOARD  
RESOLUTION NO. 109-2021**

Whereas the term of Zoning Board of Appeals member John Robbins expires on December 31, 2021; and

Whereas he has ably served and fulfilled the duties of the position, and has been contacted and is willing to serve another term; now therefore, it is

RESOLVED, John Robbins is appointed a member of the Zoning Board of Appeals, to serve a 5-year term starting January 1, 2022 and ending December 31, 2026.

16. **RESOLUTION NO. 110-2021**- Approving 2022 Agreement for Expenditure of Highway Moneys.

Motion \_\_\_\_\_ Second \_\_\_\_\_

**TOWN OF GENEVA, NEW YORK,  
RESOLUTION OF THE TOWN BOARD  
RESOLUTION NO. 110- 2021**

Whereas the 2022 budget of the Town of Geneva includes the sum of \$447,625.00 for Highway Department general repairs;  
and

Whereas as part of those general repairs the Town Board approved the expenditure of \$294,000.00 for road work during 2022;  
and

Whereas the Town Superintendent of Highways has prepared an Agreement for the Expenditure of Highway Moneys pursuant to Section 284 of the Highway Law of the State of New York, proposing to expend certain sums on certain Town highways as presented to and approved by the Town Board during the process of adopting the 2022 Town budget; now therefore, it is

RESOLVED the Town Board approves the Agreement for the Expenditure of Highway Moneys in 2022, and the members of the Board will sign the Agreement, as well as the Highway Superintendent, and it will be submitted to the Superintendent of Highways of Ontario County for signature, completing the execution of the Agreement.

17. **RESOLUTION NO. 111- 2021** – Expressing Appreciation for Councilmember’s Mark Palmieri’s Service.

Councilmember \_\_\_\_\_, second by Councilmember \_\_\_\_\_.

**TOWN OF GENEVA, NEW YORK  
RESOLUTION OF THE TOWN BOARD  
RESOLUTION NO. 111-2021**

Whereas Mark Palmieri has ably and well served the Town of Geneva for eight years as a member of the Town Board and as Deputy Town Supervisor; and

Whereas during his time on the Town Board Mark has chaired the Town’s Kashong Conservation Area Committee and for most of his tenure the Town’s Sustainability Committee; and

Whereas Mark has also served on other important Town committees, including, but not limited to, the Comprehensive Plan Committee, has worked at Town special events, and has generally made important contributions to Town government and the well-being of Town residents, business owners and visitors; now therefore it is

RESOLVED the Town Board, on behalf of a grateful Town administration and populace, thanks Mark Palmieri for his years of faithful service to the Town of Geneva and wishes him well in his future endeavors.

18. Carter Road resident Charlie Pitifer sent an email message to the supervisor, addressed to the town board, that was shared with the town board, stating he would like to have his property of 24.7 acres rezoned from R-1, Residential Suburban District, to R-5, Residential High Density District. He points out there are neighboring R-5 properties and he would like the property eligible for “multi affordable housing,” but he has “no immediate plans in the works.”

19. The town board will hold its end of the year special meeting on December 20 at 6:00 p.m. to make adjustments to accounts and address other business brought before it. Notice will be posted and given to the Finger Lakes Times.

20. **Reports of Standing Committees**

Economic Development –

Sustainability –

Kashong Conservation Area -

Communication –

Parks and Recreation –

Agricultural Enhancement –

## **21. Supervisor's Report:**

Highway superintendent Bernie Peck and supervisor Mark Venuti met with MRB engineer Pat Nicoletta to discuss work on Carter Road from Angelo Street to Gambee Road. The road surface will need work in the next couple of years, some culverts need to be replaced, and we are looking at putting a sidewalk on the west side of the road to give residents a safe way to move travel by foot. We would like to make an application for grant funding for a comprehensive project in 2022 that, if awarded, would allow construction in 2023.

We are looking into putting a fast-charge electric vehicle charging station in the parking lot of the town hall for the public and also for the code enforcement officer's electric vehicle, which we plan to purchase in 2022. NYSEG has a program we will be going through in which it provides the power and make-ready services for a station at no or reduced cost to the town.

Work in underway on a cyber security policy for the town that will help protect the town's water plant and other functions.

General Code will be updating the town code, hard copies and on-line, with the local laws that were passed over the past two years at a cost of about \$5,000.00.

The town will be receiving \$35,000.00 from the state for the many Climate Smart actions we have taken over the past few years, including converting street lights to LED and most recently, which put us over the line to qualify for this grant, adopting the Stretch Energy Code. Thanks to Jacob Fox for leading this effort these past few years.

I'm meeting with Seneca Watershed Steward Ian Smith on December 16 to start looking at a few of the areas in the town with flooding problems during extreme rain events to see if we can come up with ideas for better controlling storm water.

The town's application for a Community Development Block Grant to support the renovation of the building off Routes 5&20 being occupied by Real Eats America, Inc. was approved and we are working on satisfying the requirements for the grant agreement. We have advertised a Request for Proposals for assistance with administrative services for the grant, like we did with the CCMI, Inc. project and grant.

I met at the Kashong Conservation Area with Ontario County Soil and Water Conservation District representatives, the Finger Lakes Land Trust executive director, and a US Fish & Wildlife Service representative to discuss a water retention and quality project in the KCA that would slow runoff in a heavy rain event and filter the water, removing nutrients and other pollution before it leaves the KCA. It would be a large project and need grant funding, likely a year or two from now. We are in the feasibility stage.

### Selected Meetings and Events

November 10 – County Public Safety Committee meeting.

November 16 – Breakfast meeting with department heads and Pat Nicoletta of MRB Group, town engineer.

November 17 – Ontario County Soil and Water Conservation District Board of Directors meeting.

November 18 – Geneva 2030 Executive Board meeting.

Ontario County Board of Supervisors meeting.

November 19 – Ted Baker radio show on town topics.

November 20 – Cover and close Town Bike Park.

November 29 – County Planning and Environmental Quality Committee meeting.

November 30 – Conference with NYSEG officials concerning its program to assist with electric vehicle charging stations.

December 1 – Conference on Castle Creek Greenway progress.

County Public Safety Committee meeting.

December 2 – 9-Element Watershed Plan executive board meeting.

Meeting with Seneca Watershed Steward Ian Smith and Finger Lakes Land Trust representatives.

December 3 – Geneva 2030 executive board meeting.

December 8 – Meeting with MRB's Pat Nicoletta and Highway Superintendent Bernie Peck to discuss a Carter Road project.

December 9 – Ontario County Board of Supervisors meeting.

December 13 – Meeting with Ontario County Soil and Water Conservation District representatives, Finger Lakes Land Trust executive director, and US Fish & Wildlife Service representative at Kashong Conservation Area to discuss a water retention and quality project.

County Planning and Environmental Quality Committee meeting.

22. Old Business.

23. New Business.

24. Privilege of the floor.

25. Adjourn: Motion \_\_\_\_\_ Second \_\_\_\_\_ Time \_\_\_\_\_