

AGENDA
TOWN OF GENEVA
REGULAR TOWN BOARD MEETING

September 10, 2019

1. Informal Discussion – 6:00 p.m. Informal discussion with Town Board, department heads and public.
2. 6:30 pm. Call to order the Regular Meeting of the Town Board. Flag salute/opening led by Councilperson Aliperti.
3. Privilege of the floor.
4. Gratitudes.
5. Approval of the minutes: Approval of the minutes of the Regular Meeting of the Town Board of August 13, 2019.

Motion _____ Second _____

6. Town Clerk's report.
Questions, comments.
The Board acknowledges receipt.
7. Code Enforcement Officer's report.
Questions, comments.
The Board acknowledges receipt.
8. Highway Superintendent's Report:
Questions, comments.
The Board acknowledges receipt.
9. Water & Sewer Superintendent's Report:
Questions, comments.
The Board acknowledges receipt.
10. Supervisor's report of finances for the previous month
Questions, comments.
The Board acknowledges receipt.
11. The Tentative 2020 Town Budget prepared by the supervisor has been given to the town board. Requests from department heads and agencies with contracts are available to board members – do you want them and how?

The water and sewer superintendent is requesting an increase of 2% in water rates to town users, and \$0.25 per 1000 gallons increase to the Town of Benton. This will be discussed with the 2020 town budget, along with other fee changes requested by the superintendent.

The town board needs to schedule a work session in September for the 2020 budget and other fee change requests. At that time a public hearing on the preliminary budget will be called for the October 8 town board meeting.

September 16 – 6 or ?

12. **2019 RESOLUTION NO. 66-2019** – Approving Abstracts, Bills for Payment and Prepaid Bills.

Whereas certain abstracts and bills for services and goods received or to be received by the town have been presented for payment or necessarily paid, and

Whereas those abstracts and bills have been reviewed by the supervisor's bookkeeper, the supervisor and other members of the town board, and are in proper order for payment or approval, now therefore, it is

RESOLVED the pre-paid bills that are presented are approved and the supervisor is authorized to pay the unpaid bills.

Motion _____ Second _____

13. **2019 RESOLUTION NO. 67-2019**: – Approving Contract with CSEA Ontario County Local 835.

Whereas the Town and CSEA, Town of Geneva Employees Unit, Ontario County Local 835, which represents 7 Town employees, have engaged in negotiations over a new contract because the existing contract will expire on December 31, 2019; and

Whereas these negotiations have led to a Tentative Agreement between the Town and the Union, which agreement is for four years, and, among other things, includes wage increases of 3% in the first year and 2.5% in the following three years; and

Whereas the town board discussed the terms of the new proposed agreement in executive session at its August 13 meeting and gave direction to the Town's negotiating team, which directions were followed and included in the proposed Tentative Agreement, which has been ratified by the Union and signed by the supervisor, but must be approved by the Town Board; and

Whereas the Town Board approves of the Tentative Agreement and finds it in the best interest of the Town that it be approved; now therefore, it is

RESOLVED the Tentative Agreement is approved by the Town Board and may be incorporated into a new Agreement with CSEA, Ontario County Local 835, for the period of January 1, 2020 through December 31, 2023.

Motion _____

Second _____

14. 2019 RESOLUTION NO. 68-2019: – Approve New Sexual Harassment Policy and Complaint Form.

Whereas New York State law requires municipal employers to adopt a sexual harassment policy and complaint form consistent with the law, and to have all employees trained on the prevention of sexual harassment annually; and

Whereas the State has provided a new policy and complaint form that can be modified to a policy and complaint form of the Town of Geneva, which has been done; now therefore, it is

RESOLVED, the Sexual Harassment Policy and Complaint Form attached to this agenda is approved and will be added to the Town of Geneva Personnel Manual.

Motion _____

Second _____

15. 2019 RESOLUTION NO. 69-2019: – Revising Town's Sick Leave Benefit Upon Resignation.

Whereas the Town provides a sick leave benefit when an employee resigns with unused sick leave, set forth in the Personnel Manual under Sick Leave Benefits; and

Whereas the Town wishes to clarify when the benefit is available, i.e., that an employee must resign from employment with the town in any capacity, and also that, in the event of death of an employee, the employee's estate would be eligible for the benefit; now therefore, it is

RESOLVED, the Town's Personnel Manual is revised to add, under Sick Leave Benefits, Regular Full-Time Employees (page 48), at the end of the second paragraph, **"In order to be eligible for this benefit, the employee must resign from employment with the Town, not resign from one Department or position and go to work for another Department or in another position with the Town (example: Employee resigns from the Highway Department and accepts a job with the Water Department; in this case the employee would not be entitled to this benefit). In the event of the death of an employee, that employee's estate would be eligible for this benefit as defined above."**

Motion _____

Second _____

16. 2019 RESOLUTION NO. 70-2019: – Bond Resolution for Water System Upgrade Project – calling for a public hearing

Waiting for draft from Jeff Graff

Motion _____

Second _____

17. Reports of Standing Committees

Comprehensive Plan –

Economic Development –

Sustainability –

Kashong Conservation Area -

Communication –

Town Hall Park and Playground –

18. Discussion of offer of donation of about 20 acres of vacant land to the Town off of Carter Road.

19. Supervisor's Report:

PLEASE NOTE – REQUIRED OF ALL TOWN EMPLOYEES AND MEMBERS OF TOWN BOARDS: sexual harassment prevention training will take place at the town hall on WEDNESDAY, SEPTEMBER 18, at 7:30-8:30 a.m. and again at 2:30-3:30 p.m. Everyone must attend one of the sessions. Let all your people know.

Dispose of household hazardous waste on Saturday, September 21, 7:00 a.m. to 3:00 p.m., free to Ontario County residents. It's at the Farmington Highway Garage, 985 Hook Road, Farmington. Register at 585-394-3977, ext. 427. Go to cceontario.org for a list of acceptable items.

Save your electronic waste for the e-waste collection on October 19 at the Ontario County Landfill, Routes 5&20, about 3 miles west of Geneva, free to Ontario County residents. More details to follow.

The pending legal action by Finger Lakes Railway against Canandaigua and several towns, including Geneva, was decided in favor of the towns.

The town will put out a quarterly newsletter by email, posting on the web site and facebook page, and otherwise publicizing, beginning in December, with information from town departments and committees and informing residents and businesses about Otown topics.

BEM, the contractor that is in charge of installing the new well at the town's water plant, hopes to have it installed in October. The rest of the work, new pumps and controls and a new storage tank and pumps in the Town of Seneca, will likely be accomplished next year.

The Department of State has signed the contract for funding the Nine-Element Watershed Plan the town is the grant recipient for. The project is underway. An opening meeting discussing the plan is being held at the town hall on October 29 at 7:00 p.m.

Selected Meetings and Events

August 14 – County Public Safety Committee meeting.

Meeting with Everest representative regarding town cell tower lease.

Meeting with town union representatives regarding new contract.

August 16 – Ted Baker radio show on town topics.

August 20 – Breakfast meeting with MRB Engineers and department heads.

August 21 – Ontario County Soil and Water Conservation District board meeting.

August 22 – Ontario County Board of Supervisors meeting.

August 28 – Town Economic Development Committee meeting.

September 3 – County Planning and Environmental Quality Committee meeting.

September 4 – County Public Safety Committee meeting.

Town Sustainability Committee meeting.

September 5 – Executive Committee of the Nine-Element Watershed Plan meeting.

Executive Board of Geneva 2020 meeting

September 10 – County Soil and Water Conservation District audit committee meeting.

20. Old Business.

21. New Business.

22. Privilege of the floor.

23. Adjourn:

Motion _____

Second _____