

**Board of Trustees**  
Rick Carfagna  
Frank Dantonio  
Karl R. Gebhardt



**Fiscal Officer**

Patrick Myers

[www.genoatwp.com](http://www.genoatwp.com)

**For immediate release**

November 10, 2016

Contacts: Administrator, Paul Wise, 614-568-2021  
Communications Director, Leslie Strader, 614-568-2020

Attachments: New Trustee Appointment Procedure

**Genoa Township Announces Process to Appoint New Trustee**

As a result of Genoa Township Trustee Rick Carfagna's election to the Ohio House of Representatives, District 68, remaining Trustees Karl Gebhardt and Frank Dantonio announce their search for candidates to fill Trustee Carfagna's remaining unexpired term of January 1-December 31, 2017.

Candidates for Trustee appointment must submit a cover letter outlining their qualifications, resume, references and a Genoa Township Employment Application. Materials must be delivered no later than noon on December 1, 2016 to either the Genoa Township Administrative Office located at 5111 South Old 3C Highway or emailed to [pwise@genoatwp.com](mailto:pwise@genoatwp.com). Details of the New Trustee Appointment Procedure can be reviewed online at [www.GenoaTwp.com](http://www.GenoaTwp.com).

Following an initial review of candidate applications and supporting materials, finalists will be announced at a Trustee meeting on December 5, 2016 and interviews scheduled. Finalists will verbally present their qualifications during a Trustee meeting to be held on December 15, 2016. Residents of Genoa Township may express their support or opposition of a finalist(s) in writing to Township Administrator, Paul Wise. Using information gained from the process and other sources, Trustees Gebhardt and Dantonio will attempt to make an appointment.

**"It has been an honor serving as Trustee," said Representative-Elect Carfagna. "To see how far we've come in the past seven years, our community has much to be proud of and I'm grateful to our residents for allowing me to have been a part of this effort. As a resident, I care deeply about the direction of Genoa Township and plan to remain involved in whatever capacity possible."**

Carfagna will continue serving as Trustee until January 1, 2017 when he will be sworn in as State Representative. Trustees Gebhardt and Dantonio's goal is to appoint a new trustee by December 31, 2016. However, if the Trustees cannot agree to a Trustee appointment by January 30, 2017, the unresolved appointment will be submitted to Delaware County's Probate Judge for resolution as per Ohio law.

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**Administrative Offices**  
5111 S. Old 3C Hwy., Westerville, OH 43082  
Administration & Trustees – (614) 895-1126  
Development & Zoning – (614) 899-0725  
Fiscal Office – (614) 568-2023

**Safety Services Complex**  
7049 Big Walnut Rd., Galena, OH 43021  
Fire – (614) 568-2040  
Maintenance – (614) 568-2080  
Police – (614) 568-2060



## **New Trustee Appointment Procedure**

### **Trustee Responsibilities and Compensation**

Genoa Township's Board of Trustees is composed of three Trustees who are responsible for governing legislative, quasi-judicial, and executive functions of the township. Trustees serve on a part-time basis and meet their responsibilities through regular communications with Paul Wise, Township Administrator.

Township Trustees are compensated as per the Ohio Revised Code at a salary of \$21,596 annually and are eligible for other employee benefits.

### **Eligibility**

Candidates for Trustee appointment must be residents of Genoa Township.

### **Application Submission**

Interested citizens of Genoa Township must submit the following materials by noon on December 1, 2016:

- A cover letter expressing qualifications including budgeting, management, and leadership experiences.
- Resume of employment experiences.
- Completed Genoa Township Employment Application which includes passing a standard background search and drug test. This application is available online at <http://genoatwp.com/webdocuments/public/genoaapplication.pdf> or at the Genoa Township Administrative Office located at 5111 South Old 3C Highway, Westerville, Ohio 43082.

Candidate materials must be submitted to Paul Wise, Township Administrator, either in paper form or electronically via e-mail at [pwise@genoatwp.com](mailto:pwise@genoatwp.com).

All candidate submissions are public record and candidate names will be announced at the Trustee Meeting on December 1, 2016.

### **Interviews**

Trustees Gebhardt and Dantonio will meet in Executive Session on December 5, 2016 to initially review and discuss the candidates' submitted materials. At the conclusion of the meeting, the Trustees may or may not vote on a list of finalists to be interviewed for further consideration.

If the Trustees take action to declare a list of finalists, the selected candidates will be contacted by Paul Wise to schedule interviews.

## **Public Presentations**

Finalists will be required to make a brief public presentation of no more than seven minutes regarding their qualifications for Trustee appointment during a Trustee Meeting on December 15, 2016. This will be a candidate presentation only without questions to the candidates from the Trustees or the public.

## **Selection Process**

At any time during the appointment process, Genoa citizens may provide their support or opposition to any of the finalists in writing to Paul Wise, Township Administrator. All letters and / or e-mails received from Genoa citizens during the appointment process are classified as a public record and will also be provided to Trustees Gebhardt and Dantonio.

After finalist interviews are completed, Trustees Gebhardt and Dantonio will commence deliberations in Executive Session(s). After an Executive Session, Trustees Gebhardt and Dantonio will return to Public Session and may offer a motion(s) for Trustee appointment of a preferred candidate. If a preferred candidate is not identified, at their discretion and with mutual agreement, Trustees Gebhardt and Dantonio may reopen the process to identify additional candidates for Trustee appointment.

After discussion on a motion for Trustee appointment, Trustees Gebhardt and Dantonio will cast their votes on the motion, and if their votes are unanimous, the candidate for Trustee appointment will be approved.

Although the Trustees' goal is to appoint a new Trustee by December 31, 2016, if the Trustees cannot confirm a Trustee appointment by January 30, 2017, the unresolved question of Trustee appointment will be submitted to Delaware County's presiding Probate Judge for a decision as provided by the Ohio Revised Code.

## **Length of Appointment**

The appointed Trustee will serve Trustee Carfagna's remaining unexpired term from January 1 to December 31, 2017.