Genoa Township Board of Trustees
Delaware County, Ohio
Regular Trustee Meeting
June 6, 2024

The meeting was called to order by Trustee Vaughan at 6:30 PM.

PRESENT:	Renee Vaughan, Chairperson	
	Mark W. Antonetz, Vice-Chairperson	
	Connie M. Goodman, Trustee	
	Patrick M. Myers, Fiscal Officer	
ALSO PRESENT:	Donna Batten	Asst. Fiscal Officer/HR
	Lauren Fitzpatrick	Interim Director Road, B&G & Parks
	James McMillin	Police Chief
	Joseph Ponzi	Fire Chief
	Joseph Shafer	Director of Zoning & Development
	Leslie Strader	Communications Director
	Paul Wise	Township Administrator
	Corey Weekly	Battalion Fire Chief

Pledge of Allegiance.

FISCAL OFFICER REPORT-(0:03:00 mins.)

APPROVAL OF MEETING MINUTES

RES. 24-0606001 APPROVAL OF TRUSTEE MEETING MINUTES

Renee Vaughan moved to approve the following Trustee Meeting Minutes:

April 4, 2024, Regular Meeting Minutes
April 9, 2024, Special Meeting Minutes
May 2, 2024, Regular Meeting Minutes

Seconded by Connie Goodman.
VOTE: Vaughan-yes; Antonetz-yes; Goodman-yes.

APRIL 2024 FINANCIALS

- Mr. Myers presented the April 2024 Financials including the following:
  - Primary Bank Reconciliation
  - Fund Status
  - Cash Summary by Fund-YTD
  - Appropriation Summary-MTD
  - Fund Summary-MTD
  - Revenue Summary-MTD

PUBLIC COMMENT-(0:04:20 mins.)

- John McHale, Fire Levy Committee member, spoke in support of a 7.00 mill Continuous Fire Levy to be place on the November 5, 2024 General Election ballot.

TRUSTEE COMMENT-(0:07:40 mins.)

- Trustee Goodman thanked the members of the Parks Advisory Committee for placing flag on veterans' graves for Memorial Day.
- Trustee Vaughan updated The Board on the National Associations Towns and Townships meeting she attended in Washington DC.

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ADMINISTRATION-(0:14:40 mins.)

EMPLOYEE ASSISTANCE PROGRAM (EAP) PROPOSALS – DISCUSSION

- Ms. Batten informed The Board of the need of an Employee Assistance Program. This item was tabled for further information.

NATURAL DISASTER MUTUAL AID – DISCUSSION

- Mr. Wise informed The Board of a county-wide disaster mutual aid agreement. He said nothing has been approved but will keep The Board informed.

2024 EMA APPORTIONMENT PURCHASE ORDER

RES. 24-0606002 APPROVE PURCHASE ORDER
Renee Vaughan moved to approve a Purchase Order to Delaware County Office of Homeland Security and Emergency Management, in the amount of $13,796.71, for Fiscal Year 2024 Emergency Management Apportionments. Seconded by Connie Goodman.
VOTE: Vaughan-yes; Antonetz-yes; Goodman-yes.

MAINTENANCE, B&G, PARKS & CEMETERY-(0:21:00 mins.)

ROAD IMPROVEMENT LEVY

RES. 24-0606003 RESOLUTION OF NECESSITY TO LEVY A REPLACEMENT AND DECREASE TAX IN EXCESS OF THE TEN-MILL LIMITATION FOR THE PURPOSE OF ROADS AND BRIDGES (R.C. §§ 5705.03, 5705.19(G), 5705.191, 5705.192, and 5705.25)
Renee Vaughan moved to approve the following:

PREAMBLE

WHEREAS, the amount of taxes that will be raised within the ten-mill limitation will be insufficient to provide for the necessary requirements of Genoa Township, Delaware County, Ohio ("Township"); and,
WHEREAS, it is necessary to levy a tax in excess of the ten-mill limitation; and
WHEREAS, the levy would be a replacement levy with a decrease for the purpose of general construction, reconstruction, resurfacing, and repair of streets, roads, and bridges, said purpose being authorized by R.C. § 5705.19(G); and,
WHEREAS, a resolution declaring the necessity of levying such a tax outside the ten-mill limitation must be approved and certified to the Delaware County Auditor ("Auditor") in order to permit the Board to consider the levy of the tax. Pursuant to R.C. § 5705.03(B)(1) and (2), the resolution must request that the Auditor certify to the Board a) the total current tax valuation of the Township, b) the number of mills, for each $1 of taxable value, required to generate a specified amount of revenue or the dollar amount of revenue that would be generated by a specified number of mills, for each $1 of taxable value, c) the levy's estimated effective rate or levy's rate, whichever is applicable, in dollars for each $100,000 of the Auditor's appraised value, and d), as applicable, an estimate of the levy's annual collections.

RESOLUTION

NOW THEREFORE, BE IT RESOLVED, by the Board, at least two-thirds (2/3) of all of the members of the Board concurring, as follows:

1. The amount of taxes that will be raised within the ten-mill limitation will be insufficient to provide for the necessary requirements of the Township.
2. It is necessary to levy a tax in excess of the ten-mill limitation.
3. Pursuant to R.C. § 5705.03(B)(1):
    a. The purpose of the tax is as follows:
    General construction, reconstruction, resurfacing, and repair of streets, roads, and bridges.

b. The type of levy is as follows:
_____ additional levy
proposed levy rate: _____ mill(s)
_____ dollars to be generated
_____ renewal levy: _____ increase _____ decrease
current levy rate: _____ mill(s)
amount of proposed increase/decrease:
_____ mill(s) **OR**
_____ dollars to be generated
total proposed levy rate:
____ mill(s) **OR**
_____ dollars to be generated
__X__ replacement levy: _____ increase __X__ decrease
voted levy rate: __2.1__ mill(s)
amount of proposed increase/decrease:
__1.89__ mill(s) **OR**
_____dollars to be generated
total proposed levy rate:
__1.89__ mill(s) **OR**
_____dollars to be generated

c. The sections of the Revised Code authorizing submission of the question of the tax are R.C. §§ 5705.03, 5705.191, and 5705.25 and the following:
5705.19(G);

d. The term of the tax is as follows (in years or continuing):
Five (5) Years;

e. The territory where the tax is to be levied is as follows:
__X__ Upon the entire territory of the Township
_____ If authorized by the Revised Code, the following described portion of the territory of the Township:
_____;

f. The date of the election at which the question of the tax shall appear on the ballot is as follows;
November 5, 2024;

g. The territory where the ballot measure is to be submitted is as follows:
__X__ Upon the entire territory of the Township
_____ If authorized by the Revised Code, the following described portion of the territory of the Township:
_____;

h. The tax will be first levied and collected as follows:
The tax year in which the tax will first be levied is 2024;
The calendar year in which the tax will first be collected is 2025;

i. The Township has territory in Delaware County and each of the following listed counties:
None.

4. Pursuant to R.C. § 5705.03(B)(1), the Fiscal Officer is hereby directed to certify a copy of this resolution to the Auditor. The Board hereby requests that the Auditor certify to this Board the following:
   a. The total current tax valuation of the Township;
   b. The number of mills, for each $1 of taxable value, required to generate the following amount of revenue; or,
   $_____
   c. The dollar amount of revenue that would be generated by the levy of the following mills, for each $1 of taxable value:
   _____1.89_____ mill(s).
   d. The levy's estimated effective rate or levy's rate, whichever is applicable, in dollars for each $100,000 of the Auditor's appraised value; and,

e. As applicable, an estimate of the levy's annual collections.

5. All formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board, and all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including R.C. § 121.22.
6. This Resolution shall be in full force and effect immediately upon adoption.

Seconded by Connie Goodman.
VOTE: Vaughan-yes; Antonetz-yes; Goodman-yes.

PERSONNEL

RES. 24-0606004 ACCEPT RESIGNATION
Renee Vaughan moved to regretfully accept the resignation of Director of Roads, Buildings & Grounds, and Parks Director Robert Mathews, effective June 3, 2024. Seconded by Connie Goodman.
VOTE: Vaughan-yes; Antonetz-yes; Goodman-yes.

- The Board thanked Mr. Mathews for his service.

PURCHASE ORDERS

RES. 24-0606005 APPROVE PURCHASE ORDERS
Renee Vaughan moved to approve the following Purchase Orders:
Cargill, $12,000.00 – Road Salt
Southeastern Equipment Co. Inc., $70,817.30 – for a Skid Steer
Seconded by Connie Goodman.
VOTE: Vaughan-yes; Antonetz-yes; Goodman-yes.

POLICE-(0:29:22 mins.)

TUITION REIMBURSEMENT

RES. 24-0606006 TUITION REIMBURSEMENT
Renee Vaughan moved to approve the tuition reimbursement for Sergeant Michael Sigman for a Bachelor's Degree of Contemporary Justice per Article 15-Tuition Reimbursement in the Ohio Patrolmen's Benevolent Association Union Agreement. Reimbursement will be based upon final grades. Seconded by Connie Goodman.
VOTE: Vaughan-yes; Antonetz-yes; Goodman-yes.

FIRE-(0:30:30 mins.)

MOBILE STROKE TREATMENT UNIT REPORT

- Chief Ponzi informed The Board of an agreement with Ohio Health and Columbus Fire Department for the residents of Genoa Township to have access to a mobile stroke unit. He said this unit will be provided at no additional cost to township residents.

EDUCATIONAL SUPPLEMENT

RES. 24-0606007 EDUCATIONAL SUPPLEMENT FOR LIEUTENANT ANTHONY CRISS
Renee Vaughan moved to approve the Education Supplement, in the amount of $1.00 per hour, for FF/Paramedic Anthony Criss for a Bachelor's Degree in Fire Science and Emergency Management from Purdue University Global, per the Collective Bargaining Agreement Article 15.8 of the IAFF Local 4307. Seconded by Connie Goodman.
VOTE: Vaughan-yes; Antonetz-yes; Goodman-yes.

FIRE LEVY EXPENSE/REVENUE FORECAST

- Chief Ponzi informed The Board that based on current expenses the current fire levy that is due to expire at the end of 2025 will not support the department. He presented a 7.00 mills continuous tax levy to be place on the November 2024 General Election and if the levy passes the township can discontinue the collection of the current levy. He also presented a new continuing 3.8 mill levy to be place on the November 2024 General Election and that would begin collection in 2025. And, then renew the current levy on the November 2025 General Election.

RES. 24-0606008 RESOLUTION OF NECESSITY TO LEVY A 7.00 MILLS CONTINUOUS TAX IN EXCESS OF THE TEN-MILL LIMITATION FOR THE PURPOSE OF FIRE AND EMS (R.C. §§ 5705.03, 5705.19(G), 5705.191, 5705.192, and 5705.25)
Renee Vaughan moved the adoption of the following Resolution:

PREAMBLE

WHEREAS, the amount of taxes that will be raised within the ten-mill limitation will be insufficient to provide for the necessary requirements of Genoa Township, Delaware County, Ohio ("Township"); and,
WHEREAS, it is necessary to levy a tax in excess of the ten-mill limitation; and
WHEREAS, the levy would be a continuous levy for the purpose of providing and maintaining fire apparatus, mechanical resuscitators, underwater rescue and recovery equipment, or other fire equipment and appliances, buildings and sites therefor, or sources of water supply and materials therefor, for the establishment and maintenance of lines of fire-alarm communications, for the payment of firefighting companies or permanent, part-time, or volunteer firefighting, emergency medical service, administrative, or communications personnel to operate the same, including the payment of any employer contributions required for such personnel under section 145.48 or 742.34 of the Revised Code, for the purchase of ambulance equipment, for the provision of ambulance, paramedic, or other emergency medical services operated by a fire department or firefighting company, or for the payment of other related costs.
WHEREAS, a resolution declaring the necessity of levying such a tax outside the ten-mill limitation must be approved and certified to the Delaware County Auditor ("Auditor") in order to permit the Board to consider the levy of the tax. Pursuant to R.C. § 5705.03(B)(1) and (2), the resolution must request that the Auditor certify to the Board a) the total current tax valuation of the Township, b) the number of mills, for each $1 of taxable value, required to generate a specified amount of revenue or the dollar amount of revenue that would be generated by a specified number of mills, for each $1 of taxable value, c) the levy's estimated effective rate or levy's rate, whichever is applicable, in dollars for each $100,000 of the Auditor's appraised value, and d), as applicable, an estimate of the levy's annual collections.

RESOLUTION

NOW THEREFORE, BE IT RESOLVED, by the Board, at least two-thirds (2/3) of all of the members of the Board concurring, as follows:

1. The amount of taxes that will be raised within the ten-mill limitation will be insufficient to provide for the necessary requirements of the Township.
2. It is necessary to levy a tax in excess of the ten-mill limitation.
3. Pursuant to R.C. § 5705.03(B)(1):
    a. The purpose of the tax is as follows:
    Providing and maintaining fire apparatus, mechanical resuscitators, underwater rescue and recovery equipment, or other fire equipment and appliances, buildings and sites therefor, or sources of water supply and materials therefor, for the establishment and maintenance of lines of fire-alarm communications, for the payment of firefighting companies or permanent, part-time, or volunteer

firefighting, emergency medical service, administrative, or communications personnel to operate the same, including the payment of any employer contributions required for such personnel under section 145.48 or 742.34 of the Revised Code, for the purchase of ambulance equipment, for the provision of ambulance, paramedic, or other emergency medical services operated by a fire department or firefighting company, or for the payment of other related costs.

b. The type of levy is as follows:
X__ continuous levy
proposed levy rate: 7.0_____ mill(s)
_____ dollars to be generated
_____ additional levy
proposed levy rate: _____ mill(s)
_____ dollars to be generated
_____ renewal levy: _____ increase _____ decrease
current levy rate: _____ mill(s)
amount of proposed increase/decrease:
_____ mill(s) **OR**
_____ dollars to be generated

total proposed levy rate:
_____ mill(s) **OR**
_____ dollars to be generated
_____ replacement levy: _____ increase _____ decrease
voted levy rate: _____ mill(s)
amount of proposed increase/decrease:
_____ mill(s) **OR**
_____ dollars to be generated
total proposed levy rate:
_____ mill(s) **OR**
_____dollars to be generated

c. The sections of the Revised Code authorizing submission of the question of the tax are R.C. §§ 5705.03, 5705.191, and 5705.25 and the following:
]5705.19(I);

d. The term of the tax is as follows (in years or continuing):
Continuing;

e. The territory where the tax is to be levied is as follows:
__X__ Upon the entire territory of the Township
_____ If authorized by the Revised Code, the following described portion of the territory of the Township:
_____;

f. The date of the election at which the question of the tax shall appear on the ballot is as follows;
November 5, 2024;

g. The territory where the ballot measure is to be submitted is as follows:
__X__ Upon the entire territory of the Township
_____ If authorized by the Revised Code, the following described portion of the territory of the Township:
_____;

h. The tax will be first levied and collected as follows:
The tax year in which the tax will first be levied is 2024;
The calendar year in which the tax will first be collected is 2025;

i. The Township has territory in Delaware County and each of the following listed counties:
None.

4. Pursuant to R.C. § 5705.03(B)(1), the Fiscal Officer is hereby directed to certify a copy of this resolution to the Auditor. The Board hereby requests that the Auditor certify to this Board the following:

a. The total current tax valuation of the Township;
b. The number of mills, for each $1 of taxable value, required to generate the following amount of revenue; or,
$_____
c. The dollar amount of revenue that would be generated by the levy of the following mills, for each $1 of taxable value:
7.0 mill(s).
d. The levy's estimated effective rate or levy's rate, whichever is applicable, in dollars for each $100,000 of the Auditor's appraised value; and,
e. As applicable, an estimate of the levy's annual collections.

5. All formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board, and all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including R.C. § 121.22.
6. This Resolution shall be in full force and effect immediately upon adoption.

Seconded by Connie Goodman.
VOTE: Vaughan-yes; Antonetz-yes; Goodman-yes.

RES. 24-0606009 TO RECONSIDER AND REVISE CERTIFICATION OF THE EXISTING 5.3 MILLS FIRE LEVY

Renee Vaughan moved to notify the Delaware County Budget Commission to reconsider and revise the certification of the existing Fire Levy of 5.3 mills, expiring December 31, 2025, if the proposed Continuous Fire Levy at 7.00 mills is approve by the voters at the November 5, 2024, General Election. Per Section 5705.34 of the Ohio Revised Code. Seconded by Connie Goodman.
VOTE: Vaughan-yes; Antonetz-yes; Goodman-yes.

COMMUNICATIONS-(1:03:20 mins.)

COMMUNICATION'S INTERNSHIP

RES. 24-0606010 HIRE INTERN HANNAH DOWNEY

Renee Vaughan moved to hire Hannah Downey, to the position of an unpaid Communications Intern, effective June 5, 2024. Seconded by Connie Goodman.
VOTE: Vaughan-yes; Antonetz-yes; Goodman-yes.

ANNOUNCEMENTS

- June 8, July 13 – Movies at McNamara
- June 10, July 8 – Zoning Commission
- July 11 – Communications Advisory Committee
- June 19 – Offices Closed – Juneteenth
- June 25 – Board of Zoning Appeals
- July 4 - Offices Closed – Independence Day
- July 9 – Fire Advisory Committee
- July 10 – Parks Advisory Committee
- Next Regular Trustee Meeting – July 18, 2024

Genoa Township Board of Trustees
Delaware County, Ohio
Regular Trustee Meeting
June 6, 2024

EXECUTIVE SESSION

RES. 24-060611 EXECUTIVE SESSION
Renee Vaughan moved to adjourn to Executive Session at 7:35 PM to consider appointment, employment, promotion, dismissal, or compensation of a public. Seconded by Connie Goodman.
VOTE: Vaughan-yes; Antonetz-yes; Goodman-yes.

Renee Vaughan moved to return from Executive Session to the Regular Trustee Meeting 8:26 PM. Seconded by Connie Goodman.
VOTE: Vaughan-yes; Antonetz-yes; Goodman-yes.

ZONING

BOARD OF ZONING APPEALS (BZA) & ZONING COMMISSION (ZC) VACANCIES

RES. 24-0606012 APPOINTMENT TO BOARD OF ZONING APPEALS
Renee Vaughan moved to appoint Mark Campanella to the Board of Zoning Appeals as an alternate member; term ending March 31, 2026. Seconded by Connie Goodman.
VOTE: Vaughan-yes; Antonetz-yes; Goodman-yes.

RES. 24-0606013 APPOINTMENT TO ZONING COMMISSION
Renee Vaughan moved to appoint Stewart James to the Zoning Commission as a regular member; term ending March 31, 2026. Seconded by Connie Goodman.
VOTE: Vaughan-yes; Antonetz-yes; Goodman-yes.

RES. 24-0606014 SALARY ADJUSTMENT
Renee Vaughan moved to advance Parks Employee Chet Daniels 3rd step increase to January 1, 2024, increasing his hourly rate to $25.72, effective January 1, 2024. His 4th and final step increase will be paid to him on his anniversary date of December 30, 2024. Seconded by Connie Goodman.
VOTE: Vaughan-yes; Antonetz-yes; Goodman-yes.

There was no more business to come before The Board.

Renee Vaughan moved to adjourn this meeting at 8:28 PM. Seconded by Connie Goodman.
VOTE: Vaughan-yes; Antonetz-yes; Goodman-yes.

Trustee Trustee Trustee

Attest: _____
Fiscal Officer

Minutes Approved July 18, 2024.