



DEPARTMENT OF
DEVELOPMENT & ZONING

CERTIFICATE OF COMPLIANCE APPLICATION

5111 South Old 3C Highway, Westerville, OH 43082

P: 614.899.0725

www.GenoaTwp.com

Zoning@GenoaTwp.com

Before any building may be occupied and/or utilized, it is necessary for the Development and Zoning Department to verify the structure is built in accordance with the Zoning Resolution and the approved zoning permit. A Certificate of Zoning Compliance is required by Article 1, Section 115.03 of said Resolution. At least forty-eight (48) hours prior to the desired use or occupancy date and before the zoning permit's date of expiration; present this completed form and "As-built" survey to the Development and Zoning Department. Receipt of this form and "As-built" survey will automatically trigger an inspection of the use/structure/property for Final Zoning Compliance. By signing this document I authorize the Genoa Township Zoning Inspector, or their designee, to enter and inspect the subject use/structure/property.

Every final "As-built" survey must show front, rear and side setback dimensions as well as driveway dimensions and pavement setback. If construction was completed in accordance with the approved zoning permit, a Certification of Zoning Compliance (COC) will be issued. However, if any compliance item is not complete, a Temporary Certificate of Zoning Compliance (T-COC) may be issued. The T-COC may allow use/occupancy, for a period not to exceed eighteen (18) months, subject to discretion of the Zoning Inspector, or their designee, and pending completion of the incomplete compliance items. Once the outstanding items are complete, the Zoning Inspector, or their designee, shall be notified so an additional inspection may be conducted to verify compliance. The Township reserves the right to request additional information in order to verify zoning compliance.

Date:	Zoning Permit #:
Name and/or Company:	
Property Address:	
Subdivision:	Lot #:
Phone #:	Email Address:
Applicant Name:	Applicant Signature:

FOLLOWING SECTION TO BE COMPLETED BY THE DEVELOPMENT AND ZONING DEPARTMENT

YES	NO	N/A	Following items compliant with applicable legal approvals and/or Genoa Twp. Zoning Resolution?
			1. Address posted on both sides of mailbox.
			2. Sidewalks complete.
			3. Downspout drains installed and complete.
			4. Driveway &/or Parking complete and per Code/Final Development Plan.
			5. Landscaping complete (entire lot sodded or seeded).
			6. As-built survey submitted, structure setbacks as proposed on plot plan and per code.
			7. All trash, debris, construction materials removed from property.
			8. Street tree installed.
			9.
			10.
			11.
			12.

Date of inspection: _____

Inspected by: _____

Date Received: _____

Received By: _____

EFFECTIVE: 2/1/23